



office memorandum

DATE: April 10, 2014
TO: Honorable Mayor and Councilmembers
FROM: Jane Hudson, Principal Planner
SUBJECT: Consent to Encroachment No. 1314-7
Lot 7, Block 1, Brookhaven on Main Addition, Section 2, a PUD
245 Olde Brook Court

BACKGROUND The applicant's contractor has submitted a request to encroach the utility easement to install a swimming pool.

DISCUSSION The pool will be installed in the far corner of the lot. The lot backs up to a flood plain area. There are no other homes or structures in that flood plain area so the allowance of this encroachment into the easement should not be an issue.

RECOMMENDATION Planning Staff does not oppose the request. Utilities Department will respond regarding the City owned utilities within the easement, if there are any in place.

Reviewed by: Susan Connors, AICP *SFC*
Director of Planning and Community Development

cc: Brenda Hall, City Clerk