



DATE: October 22, 2012

TO: Jeff Bryant, City Attorney  
Jane Hudson, Current Planning Manager  
Ken Danner, Subdivision Manager  
Ken Komiske, Director of Utilities

FROM: Brenda Hall, City Clerk

SUBJECT: Consent to Encroachment No. 1213-3

An Encroachment Request was filed in my office today for permission to encroach onto a utility easement located in Lot 1, Block 1, Park Place Addition, Section 7, better known as 1431 Spoonwood Drive to build a brick entry wall at the entrance of Park Place Addition, Section 7. I am forwarding the letter of request, site plan, survey, and letters from Oklahoma Natural Gas, Cox Communications, AT&T, and Oklahoma Gas and Electric. The application fee has been paid.

It is anticipated that this encroachment will be scheduled as an agenda item on November 27, 2012, and the information must be received in my office by November 13, 2012. If there is a problem in meeting that timeframe, please advise.

BH:smr  
attachments

office memorandum