#### U.S. DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY

## PROJECT WORKSHEET

# PAPERWORK BURDEN DISCLOSURE NOTICE

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117 DR			PW REF NO. DATE FIPS NO.		CATEGORY	EMMIE NO.			
	ок	NOR003B	06/25/13	027-52500-00	В				
•	WORK COMPLETED AS OF:								
Norman						PERCENT:			
					06/25/13	100%			
FACILITY				37117	COUNTY				
Protective	Measur	es (Police Department	•		Cleveland	Cleveland			
LOCATION						LONGITUDE			
City of Norman						·97.44600			
<u> </u>	FACILITY Protective	FACILITY Protective Measur	FACILITY Protective Measures (Police Department)	FACILITY Protective Measures (Police Department)	FACILITY Protective Measures (Police Department)	DATE: 06/25/13 FACILITY COUNTY Protective Measures (Police Department) Cleveland LATITUDE			

Was this site previously damaged?

C Yes @ No C Unsure

# DAMAGE DESCRIPTION AND DIMENSIONS:

During the incident period while responding to an EF 4 tornado, the City of Norman incurred costs for emergency protective measures performed by the Police Department Force Account Labor and Equipment. The Department assisted with 1) search and rescue, 2) secured streets and intersections in areas blocked by debris and experiencing downed power lines utilizing police vehicles as visible barricades to deter looters.

GPS is from the City of Norman Police Department,

# SCOPE OF WORK:

#### Work Completed:

Fund at 76%

The City of Norman Police Department utilized two person units totaling 704.5 hours of Force Account Labor (304.5 overtime hours eligible for reimbursement), (400 regular time hours ineligible for reimbursement) and 310.5 Force Account Equipment hours to perform emergency protective measures involving 1) search and rescue, 2) security of areas with downed power lines and hazardous deposits of trees and other debris.

(Continued on following page)

		PROJECT	COST			 
ITEM	CODE		QUANTITY	UNIT	UNIT PRICE	COST
1		Work Completed:				\$ -
2		Direct Administrative Cost	1.00	LS	\$81.08	\$ 81,08
3		Labor (Overtime)	1.00	LS	\$14,790,01	\$ 14,790.01
4	9008	Equipment	1.00	LS	\$5,045.63	\$ 5,045,63
	ļ					\$ _
	<u> </u>				727	\$ -
						\$ -
						\$ -
						\$ -
~						\$ -
	<u></u>					\$ P
		<u> </u>	TOTAL FROM COST	CONTINU	ATION PAGE(S)	\$ -
				TOTAL	PROJECT COST	\$ 19,916.72
PREPARE	D 8Y:	Ken Howelf And Houself	TITLE:	Project Spec	dalist	
FEMA PA	CREW	LEADER: Stove Snow	STATE PAC CREW	/LEADER:	Mike Teague	

APPLICANT: David Grizzio

REPLACES ALL PREVIOUS VERSIONS

405-292-9780

Page	1	of	1							
				FEDERAL	EMERGENCY MANAGEMEN	IT AGENCY				
				DAMAGE DES	<b>CRIPTION &amp; SC</b>	OPE OF WORK				
DECLARATION NO.			Ο,	PW REF NO.	DATE	FIPS NO.	CATEGORY	EMMIE NO.		
FEMA	4117	DR	ок	NOR003B	06/25/13	027-52500-00	В			
APPLIC/	APPLICANT							COUNTY		
Norman	lorman									
				DALLAGE DECORU	TION & COORE OF W	ADIZ (AALTIMICA).				

## DAMAGE DESCRIPTION & SCOPE OF WORK (CONTINUED):

#### Comments:

9901 - Direct Administrative Cost for Subgrantee -

DAP9525.9 provides guidance on the eligibility of administrative costs. The policy states that FEMA will reimburse DAC that are properly documented and directly chargeable on a PW for a specific project. Actual costs must be reasonable for the work performed and accounted for in accordance with 44 CFR §13,22 -- Allowable Costs," The policy also states that DAC include "costs that can be tracked, charged, and accounted for directly to a specific project ... [and] are limited to actual reasonable costs incurred for a specific project." Throughout the policy, it is clear that DAC must be in compliance with §13.22, and by extension, OMB A-87, A-21, or A-122 (whichever OMB Cost Principle circular applies to the applicant's status as either governmental, educational, or non-profit) and that the costs must be reasonable and properly documented in order to qualify for relimbursement. Such costs cannot be assumed reasonable if the costs are not directly tied to a PW and tracked and documented in such a way that FEMA staff can determine whether or not they are reasonable.

## **FEMA**

All documentation was reviewed, validated and found reasonable by FEMA Project Specialist assigned, K.Howell/PS

As described in 44 CFR 13.42 (2) (b), 3(c), Sub-grantee must maintain all work-related records for a period of three (3) years from Subgrantee closure (final payment), all records relative this project worksheet are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster specific costs. K, Howell/PS

As described in 44 CFR 13.42 (2) (b), 3(c), Subgrantee must maintain all work-related records for a period of three (3) years from Subgrantee closure (final payment), all records relative this project worksheet are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster specific costs. Melinda Dunn/Infrastructure Branch Director DR-4117-OK.

7/3/13 - As described in 44 CFR 13.42 (2) (b), 3(c), Subgrantee must maintain all work-related records for a period of three (3) years from Subgrantee closure (final payment), all records relative this project worksheet are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster specific costs, K, Shingledecker/State PAGS

App. Commencer and the commenc	

FEMA Form 90-120								
FEDERAL EMERGENCY MANAGEMENT AGENCY								
SPECIAL CONSIDERATIONS								
DISASTER APPLICANT NAME PW REF NO. FIPS NO. DATE								
4117 OK Norman NOR0038 027-52500-00 06/25/13								
`Yes ெ பிரு பிரு ( o.g., buildings, equipment, vehicles, etc.)								
Yes C No. C Unaura West-acted white a floodale associated by the second of the second								
Yes 6 No C Unsure ility located within a floodplain or coastal high hazard area, or does it have an impact on a floodplain or wettan	IO?							
3. Is the damaged facility or Item of work located within or adjacent to a Coastal Barrier Resource System Unit or an Otherwise Pro	fected							
Area?	i, c, cu							
4. Will the proposed facility repairs/reconstruction change the pre-disaster condition? (e.g., footprint, material, location, capacity, use or function.	on)							
Yas R No C Unaura								
5. Does the applicant have a hazard miligation proposal or would the applicant like technical assistance for a hazard proposal?	-							
CYes GNo C Unsure lility on the National Register of Historic Places or the state historic listing? Is it older than 50 years? Are the more, similar buildings near the site?	re							
Facility Constructed In:								
Towny constituted in,								
CYas ศิฟิต C Unsure ไ								
7. Are there any pristine or undisturbed areas on, or near, the project site? Are there large tracts of forestland?								
CYes @ No @ Unsure								
8. Are there any hazardous materials at or adjacent to the damaged facility and/or item of work?								
CYas PNo CUnsuta								
9. Are there any other environmentally or controversial issues associated with the damaged facility and/or item of work?								
10								
PREPAREO BY: Ken Howell Hallonal PW Template V2.5 June 2012 Excel 1007/2010								

FEDERAL EMERGENCY MANAGEMENT AGENCY  COST SUMMARY RECORD								
APPLICANT			PW REF NO.	CATEGORY	FIPS NO.	NO. DISASTER		
Norman			NOR003B	В	027-52500-00	4117		ок
	CLAIM C	OST		OMMENTS (FE	MA USE ONLY)	··············		BLE COSTS
FORCE ACCOUNT LABOR REGULAR TIME	\$						\$	-
FORCE ACCOUNT LABOR OVERTIME	\$	-					\$	14,790.01
FORCE ACCOUNT EQUIPMENT	\$	-					\$	5,045.63
MATERIALS	\$	-					\$	•
RENTAL EQUIPMENT	\$	-					49	-
CONTRACTS	\$	•					\$	-
DIRECT ADMINISTRATIVE COSTS	\$	•					\$	81,08
TOTAL	\$	+					\$	19,916.72
I certify that the above informat documents which are available	lon was trai for audit. \	nscribed	from timesheets, p		equipment log, invo			
Certified by: David Grizzle	12/	1		Tille: Emergency M	anagement Coordi	Date;	7 ~ l	8-50K
David Grizzle Emergency Management Coordin XDVET Applicant's records have been reviewed and found correct with the exceptions as noted.								
National PVV Tempiata V2.6 Juna 2012 Excet 200	7/2010							