



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: O-1718-45

File ID: O-1718-45

Type: Ordinance

Status: Non-Consent Items

Version: 1

Reference: Item 32

In Control: City Council

Department: Legal Department

Cost:

File Created: 03/15/2018

File Name: Council Meeting Start Times Change

Final Action:

Title: CONSIDERATION OF ORDINANCE O-1718-45 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 2-104 OF CHAPTER 2 OF THE CODE OF THE CITY OF NORMAN TO CHANGE THE TIME FOR REGULAR SESSIONS OF THE CITY COUNCIL FROM 6:30 P.M. TO 5:30 P.M.; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Notes: ACTION NEEDED: Motion to adopt or reject Ordinance O-1718-45 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1718-45 upon Final Reading as a whole.

ACTION TAKEN: _____

Agenda Date: 04/24/2018

Agenda Number: 32

Attachments: Text File, O-1718-45 Annotated, O-1718-45 Clean, Pertinent exc. Conf Minute 3/13/18

Project Manager: Kathryn Walker, Assistant City Attorney

Entered by: kathryn.walker@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	04/10/2018	Introduced and adopted on First Reading by title only				Pass
Action Text: That this Ordinance be Introduced and adopted on First Reading by title only. by consent roll call							

Text of Legislative File O-1718-45

Body

BACKGROUND: During the Council retreat in August 2017, Councilmembers identified City Council Meeting

Participation Opportunities/Agenda Protocols as a short-term goal for Council. When this goal was identified, some Councilmembers expressed an interest in moving some of the Council meeting times to earlier in the day. The City Council Oversight Committee discussed this further at its meeting on December 21, 2017.

The Open Meeting Act (25 O.S. §301 et seq.) requires that public bodies give notice by December 15 of the date, time and place of the regularly scheduled meetings of such public bodies for the following calendar year. The regular schedule for Council meetings that was filed last December includes a Study Session beginning at 5:30 p.m. on the first, third, and fifth Tuesday (if applicable) of each month, a Council Conference beginning at 5:30 p.m. on the second and fourth Tuesday of each month, and a Regular Meeting beginning at 6:30 p.m. on the second and fourth Tuesday of each month.

The start times of Council's regular meetings are also specified in Section 2-104 of the City Code. Section 2-104 sets 6:30 p.m. as the start time for Council meetings on the second and fourth Tuesday of each month. Section 2-102 of the Code provides for Council conferences to be held prior to each regular meeting but does not specify a start time for the meeting. There are not any Code provisions addressing Study Sessions specifically. The Oversight Committee discussed moving regular Council meetings from 6:30 pm on the second and fourth Tuesday to 5:30 pm on the second and fourth Tuesday. This proposal was discussed by the full Council during the Conference on March 13, 2018 and it appeared a majority of Council was ready to move forward with the ordinance amendment that achieves this change in start time.

DISCUSSION: Ordinance O-1718-45 amends Chapter 2-104 of the City Code to change the start time of Council meetings on the second and fourth Tuesday of each month from 6:30 pm to 5:30 pm. If adopted, the City Clerk will amend the annual notice of regularly scheduled meetings accordingly.

RECOMMENDATION: Ordinance O-1718-45 is being forwarded to City Council for its consideration upon Second and Final Reading.