

CITY COUNCIL OVERSIGHT COMMITTEE MINUTES

May 30, 2017

The City Council Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 5:00 p.m. in the City Council Conference Room on the 30th day of May, 2017, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray 48 hours prior to the beginning of the meeting.

PRESENT: Councilmember Allison, Holman, Karjala, and
Chairman Castleberry

ABSENT: None

OTHER STAFF PRESENT: Mayor Miller
Councilmember-Elect Kate Bierman
Ms. Kristina Bell, Assistant City Attorney
Mr. Jeff Bryant, City Attorney
Mr. Bob Christian, Permit Manager
Councilmember Breea Clark
Ms. Susan Connors, Director of Planning and
Community Development
Mr. Terry Floyd, Development Coordinator
Ms. Brenda Hall, City Clerk
Mr. Travis King, Fire Chief
Mr. Steve Lewis, City Manager
Ms. Regina Oliphant, Administrative Tech III
Ms. Syndi Runyon, Administrative Tech IV
Mr. Kelvin Winter, Code Compliance Supervisor

Item 1, being:

DISCUSSION REGARDING PROPOSED CHARTER AMENDMENTS RELATED TO COUNCIL CANDIDATE ELECTION PROCESSES AND PROCEDURES.

Mr. Jeff Bryant, City Attorney, said Council, at the last meeting, requested a review of a particular item such as ranked voting as a possibility with the Cleveland County Election Board processes, and follow-up on the progress of the various bills in the legislature.

Ranked Voting

Mr. Bryant said the election board is not able to accommodate the request for ranked voting. Councilmember Karjala asked if the election board gave an explanation. Ms. Brenda Hall, City Clerk, said yes, the election board has a statewide system and everyone has to be on the same system. Ranked voting could only be accommodated with the election board if the entire state chose ranked voting and voting machines currently are not calibrated for a ranked voting ballot. She said the City of Norman could conduct their own elections, but conducting their own City elections involves purchasing machines, hiring precinct judges and officials and assigning staff to conduct them, and the cost factor would be a challenge.

Item 1, continued:

State Legislature Bills

Mr. Bryant said Council asked staff to follow-up on the status of the various bills progressing through at the legislative level. Ms. Kristina Bell, Assistant City Attorney, said there was no additional activity on the bills regarding the election dates; those bills did not pass. SB146 regarding the cost of an election, passed the house and continued on to the Senate, but they were unable to agree after a joint conference partially due to Senate amendments rejected by the House. She said there will not be any changes to those legislative bills this session.

Charter Changes for Election Dates

Mr. Bryant said the Council requested Staff to provide adjustments to Charter language (Sections 5, 6, and 10(d) of Article II), relating specifically to municipal office election dates which would maximize flexibility for setting filing dates as necessary depending on future statutory changes. He said a consensus indicated a preference for spring elections and the adjustments were drafted with that consensus in mind. He said the discussion regarding swearing in dates indicated preferences toward eliminating the “lame duck” period and returning to the previous language in the Charter to reflect the swearing in date as the second regularly scheduled Council meeting after the potential run-off election, rather than the current language of the first scheduled Council meeting in July. Mayor Miller said the terms of the odd numbered wards and the Mayor will be shortened if the swearing in dates go into effect in 2019.

Mr. Bryant said there were two options discussed; one, if no opponent was drawn, the candidate would be sworn in right away; or two, make a uniform swearing in date for all elected councilmembers during the second regularly scheduled Council meeting in April following a run-off election. In regard to the swearing in date change, he said the concerns were with the new councilmembers not having the time needed to be able to get up to speed with the upcoming budget process.

Councilmember Hickman asked whether the changes could go into effect for the 2018 election if they have an election in November regarding the Charter amendments. Mr. Bryant said yes.

Chairman Castleberry said he does not have a problem with when the change goes into effect. Ms. Hall said those filing for office in 2018 will create the same dynamic either way whether it goes into effect in 2018 or 2019.

Councilmember Karjala said a determination needs to be made on the length of office, if run-offs are still going to be used, and if any changes are made on swearing in dates. Chairman Castleberry said he would not be in favor of being elected without the majority, when you have runoffs as a possibility, and would like to see the runoffs closer to the primary election date; i.e. within a month.

Councilmember Karjala said runoffs are expensive, deter candidates by drawing out the process in a way that does not make them friendly, and the voter turnout is much lower for a runoff election. Ms. Hall said a City Wide Election is \$35,000, but ward election costs depend on the ward. She said, for example, the Ward 5 election was approximately \$15,000; however, the cost is determined by the number of precincts in a particular ward and Ward Five has 19 precincts.

Item 1, continued:

Regarding the state bills that did not pass, Councilmember Hickman asked Ms. Bell if those bills come back, will they impact the February and April election dates. Ms. Bell said no, the bills during this session actually did not affect the election dates for officer elections; those bills only affected election dates for issue elections.

Ms. Hall said some cities have taken the option to amend their charters to conduct elections as allowed by current state law, setting the election date by resolution each year, eliminating the need to keep amending the charter. Ms. Bell said the proposed drafted language is a more broad language, "when coincides with current state law," but there is a stated preference, "if allowed by state law, to be February or April." The proposed draft language contains the date preferences as it "shall be" unless those dates are removed and then the new dates would be selected by resolution; thus keeping the consistency without the need for continued Charter changes.

Councilmember Hickman asked if the length of term can be discussed. Chairman Castleberry said no, before we can set the date or the length of term, we need to know if we are having a runoff or not. Chairman Castleberry said he is not in favor of runoff elections, but is in favor of having a runoff procedure in place. He said he can foresee possible manipulation of ballots with ranked voting if a candidate is not required to win the election by majority.

Councilmember Clark said it would be interesting to see how many elections went to a runoff, and out of those particular elections, who won the first election; stating she won her election as well as the runoff, and the same for Councilmember-Elect Sereta Wilson. She said she understands the possibility of manipulation but would also like find out if the City is wasting money on runoffs by conducting the election with the same winning results. Ms. Hall said she can do the research on the request for however long Council requests.

Chairman Castleberry said a third party in any particular election could say they endorse candidate number two and if those votes go to the other candidate, the candidate that won the election by the most votes could possibly not win the runoff election. Mayor Miller asked whether a third person could make a mathematical difference somehow, having someone ready to go, manipulating the voting, and controlling the outcome. Chairman Castleberry said that is the reason for the need of a majority rule.

Councilmember Allison asked if City elections always had the majority rule. Ms. Hall said yes. Councilmember Allison said all the blame can be eliminated by doing things the same way and staying with the majority. Chairman Castleberry said our Charter does not match up with state law, and making the necessary changes will eliminate frequent changes in the future.

Councilmember Holman said his concern with it not having a majority is, for example, some bigger cities have several candidates running for City Council or Mayor with no majority, and there was an elected official with only twenty percent of the votes. He said he would not feel uncomfortable if the Mayor was elected with these results. Councilmember Allison agreed with Councilmember Holman. He said we need to find a way to save money and try not to create a run-off election, keeping in mind what is best for the voters. He said keeping the majority is the best for voters, but he realizes it's not the best for City finances.

Item 1, continued:

Councilmember Hickman asked for our degree of confidence of that ranked voting is not an option. He asked if the Cleveland County Election Board told us if we could order a different ballot and use their machines. Ms. Hall said she is very confident that ranked voting is not an option. She said the election board representative spoke to the State Election Board Secretary to make sure there was not another option for us and the State Election Board confirmed the entire state would have to be changed to ranked voting. Councilmember Hickman asked if we bought the machines to read the ballots, could we transition to that option, providing the machines with the Cleveland County Election Board staffing the election. He said the cost of the elections versus the cost of the machines could be an investment that would pay off if the City wanted to try that option. Ms. Hall said no, the election board staff is trained to conduct elections on one system, the state wide system. She said if the City wants to go with ranked voting and purchase machines, we will have to conduct those elections by providing the multiple machines and staffing for all precincts in each ward.

Councilmember Allison said the challenges with conducting our own elections is what if we cannot secure the same precincts, causing voters to change the precincts between city and state elections, and we do not have the money to even think about our own election board. He said there are also some non-tangible issues with having our own election procedures. Chairman Castleberry said there are independence issues as well, such as, "the City of Norman is running their own elections." He said there is a difference between having your own Charter and counting your own ballots.

Councilmember Hickman said assuming we can't do the ranked voting, he agrees with Councilmember Holman and said having the consistent election cycles of February and April is important. He said he supports getting sworn in as immediately as possible. He said he would prefer if Council had a consensus for the February cycle, for the new elected official to get sworn in as soon as possible to be a part of the budget discussions.

Chairman Castleberry said that after talking with former Councilmembers about when they changed the Charter, the reason they changed the Charter is because Councilmembers wanted to be up to speed and they did not have time to accomplish that; therefore the reason for the swearing in date of July 1st. He said he doesn't approve of councilmembers necessarily being sworn in during the month of February, but after the second week in April does not make sense either. Councilmember Hickman said they would still have a portion of the budget to become familiar with.

Mayor Miller said you then cut the others short that may have even had to go through a runoff to get elected; cutting their term short by three months if you start in February. Chairman Castleberry said he is not necessarily concerned if someone gets voted out of office and they don't serve out their term. He said if the people in their ward say they don't want you re-elected then he is not sure the people really want you in the office for the last few months of the term either.

Councilmember Hickman said he is not opposed to running without ranked voting and getting the majority. Councilmember Holman asked if the charter language could say we have our elections in February without runoffs needed then the elected officials are sworn in at the following meeting, but if a runoff is needed then everyone would be sworn in at the meeting following the runoff so everyone elected would be sworn in at the same time. Councilmember Hickman said Councilmember Karjala was sworn in early because the other councilmember decided to step down, so we swear in at different times for different reasons.

Item 1, continued:

Councilmember Karjala said the Charter does not have to be changed for every little thing. Chairman Castleberry said we need to remember the changes are proposals. He said if voters do not pass the changes, your fallback position is July 1st.

Councilmember Holman asked if they could see what Oklahoma City does. He said they swear in the following week after the election, he cannot think of any runoffs they have had, and they usually get many more candidates.

Chairman Castleberry asked if there was consensus for a majority but not necessarily a consensus for when elected officials would be sworn in. He asked if we have a consensus for the second meeting in April. Councilmember Hickman prefers the meeting after the election.

Chairman Castleberry said if they go with February, would there still be a filing period of December. Mr. Bryant said yes.

Chairman Castleberry said if you file in December and they do not draw an opponent, the county election board declares them the winner; then, they are sworn in at the following meeting in December. Councilmember Clark said it makes sense since you are already there.

Chairman Castleberry said if they do draw an opponent and win their election with a majority; then, they would be sworn in during February. He said if they draw an opponent and do not win their election there would be a runoff election; then, they would be sworn in during April. He said there would be a possibility of three different swearing in dates during the cycle.

Councilmember Clark asked what if the meeting after the February election was chosen for the swearing in meeting. Chairman Castleberry said what if there is a runoff. Councilmember Clark said there would then be a swearing in date after the runoff election. Mayor Miller said then it is the same scenario Chairman Castleberry was just describing.

Councilmember Hickman said he agrees with there just being two swear in dates at most; one after each actual election date. Chairman Castleberry said yes, one in February and one in April. Mayor Miller said for clarification, if they have no opponent in December, the candidate would still not take office until February. Chairman Castleberry said, right.

Chairman Castleberry said they do not need to make the changes too complicated. He said the people need to understand what they are voting for and not three different scenarios. He said the language could read "the next meeting upon election," and this would cover those candidates whether February or April, or "the meeting subsequent to their being elected." Chairman Castleberry said this also helps if the state changes the filing dates on us.

Councilmember Allison said, for example, in 2017 we were looking at February 14th as the election date, and then swearing in at the February 28th meeting. He said he was sworn in during January, and there were budget documents at his doorstep when he arrived home after the weekend. He said it was a pretty tough turn around to understand the budget and make sure he knew what he was doing. Chairman Castleberry said if you are sworn in during February, you have one budget meeting and then you won't get the final budget until April anyway. He said you actually see the final budget no later than anyone else on Council. Chairman Castleberry said that if a person is running for office they will be attending Study Sessions and Council Meetings and will have acquired the information and knowledge at the same pace as the current members of Council.

Item 1, continued:

Mr. Steve Lewis, City Manager, said he thinks Councilmember Allison is saying that if a Councilmember goes in that early all they really are seeing is the Capital side of the budget. He said the Manager's Operating Budget will not be released until the middle of April. Chairman Castleberry said they have basically the same amount of time any other councilmember has to look at the budget. He said we are not looking at the budget in September through December. He said the second meeting in February accomplishes the time needed to view the budget.

Chairman Castleberry asked if there is a consensus on the February date. Councilmember Hickman said he is comfortable with two swearing in dates; those being February, and April if there is a runoff election.

Chairman Castleberry said the literature to the voters needs to explain why we are changing the Charter, and what the problem is we are trying to solve. Mayor Miller said the problem is exacerbated because some candidates are elected in April with still quite a bit of time until July, but now we have elections in February therefore an even longer period of time for the incumbent to stay engaged. She said this has always been a problem even when the lapsed period of time is shorter; attendance declines and they do not stay engaged. Councilmember Hickman said it is in the best interest of the citizens, if a new candidate is voted in, the new elected official should fill the seat as soon as possible, and why prolong it artificially because the rules we have in place. Chairman Castleberry agreed.

Chairman Castleberry asked Mr. Bryant about the drafted language and Mr. Bryant said he was looking at Oklahoma City's language included in the packets on January 19, 2017, and their elected officials take office the second Tuesday in April, regardless if they have an opponent or not.

Councilmember Allison said Council wants to move it up a month closer for those officials elected in February. Chairman Castleberry said yes, if you have a runoff they would swear in during April, but if you don't have runoff, then February.

Councilmember Allison asked if there is a cost associated with multiple swearing in dates, and if there is no additional cost, he does not have a problem with the dates of February and April. Councilmember Holman said the costs involved are the expenses for the ceremony.

Chairman Castleberry said either February or April will be the period of time for swearing in of the new elected officials, and if the candidate does not draw an opponent, they will be sworn in at the meeting following the February election.

Charter Changes for Length of Term

Mr. Bryant said Council asked Staff to look at three year terms for councilmembers and four year terms for the Mayor, and the information depicted in the chart (Exhibit 4), beginning in 2019, is to show the cycle numbers for the entire twelve year cycle. He said the first year the Mayoral election would coincide with four ward elections; in the fourth year, the Mayoral election would coincide with the other four ward elections; in the eighth year, the Mayoral race with not occur with any other ward races at all; and every sixth year, there would be no municipal elections during the cycle. Chairman Castleberry said the issue not being addressed here is, every year; you have half the Council up for re-election, potentially a loss of half the institutional knowledge, or a gain of half with new ideas. He said what if we accomplish this with thirds, and to do so, he thinks everyone would have to have the same length of term.

Item 1, continued:

Councilmember Allison asked if there could be a completely new Council election. Mr. Bryant said he thinks Chairman Castleberry is saying three wards per year, for example, each election cycle would include Wards 1, 2, and 3; Wards 4, 5, and 6; and Wards 7, 8, and the Mayor. Mayor Miller said part of the issue is in terms of the actual election itself. She said it is one thing to prepare for an election for a ward, but it is another thing to prepare for an election for the whole community. She said the Mayoral campaigning process costs much more, and for those looking to run for mayor might actually want to run if they felt like they would be seated for a four year term; making it worth doing even if just for one term. She thinks this is the reason it is a four year term in a lot of the communities.

Councilmember Holman asked what advantage or disadvantage is it for a councilmember to run in the same election cycle as the Mayor. He said the way we have it set up now during an election cycle is one half of the Council runs with the Mayor and then during the next Mayoral election cycle the other half of Council runs with the Mayor. He said there are certain scenarios where the same group of wards would have to run in Mayoral cycle every time, and half the Council would never have to run for election during the Mayoral cycle. He said one thing he likes about our current system is the fact that not every Council seat runs during the Mayoral cycle every term. He thinks Council ward seats would all have to have the same length of term in order to accomplish this goals and he would like to see only two or three seats up for election every year or two, so half the Council is not up for election every year. Chairman Castleberry said he would like to add four year terms, but the need is to figure out the sequence for the cycles and what wards will be involved in the process.

Councilmember Hickman said he likes Exhibit #4, agrees with wards being three year terms and Mayor being a four year term. He said the citizens are not going to be upset that they are not going to have a council vote every two or three years, and it saves the City money in the process. He said one of the things he hears from voters is voter fatigue. He feels the "third process" of an election cycle gets too complicated.

Councilmember Hickman said the even wards have other obstacles involved during their election years such as the presidential primary or state elections during even numbered years. He said if you rotate the ward elections with a three year term, there will be times the odd numbered wards will be involved during the even numbered years, creating a better opportunity for the voters to get a chance to vote on different cycles and opportunities to get more involved. Chairman Castleberry said you have primaries in April, and if we move to February, Council would not have primaries and their election would happen before any national or state election.

Mayor Miller asked if the Charter amendments go to the people for a vote, would there be a problem with putting in a change in the term length for councilmembers and the mayor, and would the change impact what we do? She said in case someone wants to run again, and you are already having everyone vote on your term being longer. Mr. Bryant said there was a reason why 2018 was not a good option. He said particularly if you are changing the Mayor's term. He said he would go back and look at his notes, but if you wanted to go with the three and four year term lengths to make it all fit when the Mayor's term ends, 2019 is the time to begin the change.

Item 1, continued:

Councilmember Holman said if we run for re-election two years from now, we would be running for re-election for a three year term. Councilmember Hickman said we are not changing our terms now and giving ourselves more time to be seated for three years. He said if voters voted November 2017 and they approved these changes, including the length of term; a month later, anyone in Wards 2, 4, 6, or 8 could file to run for City Council knowing it could be a three year term. He said the elections are held in February and April, and if you win you get sworn in the meeting after the February election or the meeting after the April runoff election. He asked if all these changes go into effect immediately, as opposed to waiting a year; why wait.

Chairman Castleberry said there could be a possible conflict of interest. Councilmember Hickman said we all are voting on the same issue affecting all wards.

Mayor Miller asked if the Mayor ran again in 2019, and we voted this to go into effect; it still would not affect that term. Ms. Hall said yes, it would start in 2019.

Councilmember Hickman said you want to start the process in 2019 and the 2017 elections are over; you do not want to start for the even years. If it theoretically could begin by voting in November and whomever sitting in the seats right now for the even years, but for the odd seats it would go into effect for their election cycle in 2019 which is no more of a conflict of interest or unfair than those of us sitting in the even seats right now. Chairman Castleberry said when you move the cycle up to 2018 we would move the election up early. Councilmember Hickman said he understands that if we put this process in effect in 2018 and he runs and loses; he understands he just sacrificed three months of his term because people voted him out versus, if it does not go into effect until 2019, he will serve out his term until July 1st. Chairman Castleberry said we can make the swearing in effective in 2018, and Councilmember Hickman said it does not make sense to make the swearing in effective in 2018 but not the length of term.

Councilmember Hickman said if the people vote to approve these amendments in November, then we should be prepared to proceed and have the amendments go into effect in 2018. Councilmember Hickman asked if there is a holding period after a vote for amendments to the Charter for it to take effect, e.g. six months. Mr. Bryant said there is a process where the Governor has to sign off on the amendment. Ms. Hall said the timeframe can be from a month to six months at the state level.

Chairman Castleberry said he has not received an overwhelming response to extending the terms for Council to three year terms, and if three-year terms are wanted, then you need term limits. Mayor Miller said she understands that way of thinking but really does not think the average voter understands the amount of responsibility. She said look at what happened in the legislature with term limits. She said you don't have anybody that has any kind of depth of experience, and even being on the City Council is really information intensive. She said we are making really important decisions for our City and she can think of a lot of reasons for having longer terms. She said she is not sure that she feels comfortable having a Charter amendment that says the Mayor's term is going to go to four years and have it happen before the next election. Councilmember Allison said it does not shorten your term. He said an opponent could come in 2019 and run against you. He said he likes this exhibit and the way it's laid out; it's very logical and flows. He said he would like to see this change voted on in November or sometime next year.

Councilmember Karjala said she appreciates the work that went into Exhibit 4 and if we are going to make different terms of office; however, there is something that has to be thought about that Councilmember Holman was talking about earlier and that is there is a little bit of danger with having

Item 1, continued:

half of the City Council up for election for one year and the Mayor at the same time; losing lots of institutional memory. She said this is just her suggestion but to remember she is a political scientist and you can take that for what it is worth. She said it is probably not a good idea to have more than a third of your body up for election at any given time. She said she thinks that Exhibit 4 needs to be changed to a starting date of 2019 or 2020 and decide three wards at a time for elections; however, keeping with three years for councilmembers and four years for the Mayor, or leave the Mayor at three years. She said she can draw this out for everyone but one of the reasons term limits are very harmful is that they are not able to write a budget or get anything done by losing institutional memory. She said you have to be careful setting up an electoral system because although it does not usually create a clean sweep with new councilmembers, it still could happen. She said if we are going to make the changes now then it would be smart to go ahead and make the changes to eliminate the possibilities in the future of half the Council being new members. Chairman Castleberry said he would be interested to see how we would group in thirds. Councilmember Karjala said we could draw numbers out of a hat to be ultimately fair.

Chairman Castleberry asked is that the desire or the consensus to lengthen the term and if so, we need to figure out on a chart how to do that, but if we do not have a consensus then we do not need to worry about it. Councilmember Holman is interested in lengthening terms, and he would also be opposed to the term limits. He said we have seen much turnover on the City Council, seen very few career councilmembers, and his predecessor served five terms with three unopposed. He said some wards have more participation than other wards, but in a city setting, we want to re-elect a Mayor or councilmember over and over without term limits.

Councilmember Hickman said he supports extending the term length but if we are not inclined to do that then he would put on the table for the stipend to expand. He said serving on Council is not businessman friendly. He said if you want to get people involved in the process we need to give people an opportunity to serve on Council, creating competition and if you will expand the length making it worth their while to serve. Chairman Castleberry said that would be great; Council increases their term length and pay. He said that would make a great headline.

Councilmember Hickman said that if we paid a better stipend it may encourage more involvement. He said a better stipend may make small business owners feel better about the sacrifice they are making to their small business. Chairman Castleberry asked what that stipend is. Councilmember Clark said people may treat it more seriously by getting a bigger paycheck and in return, get more work.

Councilmember Holman said Oklahoma City is six times larger than Norman and they get a thousand dollars per month and free admission to all city-owned venues such as the Zoo Amphitheater. He said they also get an office with an assistant, and possible medical benefits. He said it was not ever a huge pressing issue and the thought of asking citizens to give the Council a raise seemed weird with budget problems always existing. He said anytime people ask and he tells them how much he gets paid, the people are always surprised. He would like to see longer terms and the Council get compensated more for the service.

Item 1, continued:

Chairman Castleberry said he is seeing a consensus for longer terms. He said the additional work on longer terms, how that would work; whether Exhibit 4, or is there a way a chart can be created to see what the process of thirds would look like. Mr. Bryant said the Mayoral term would be four years, and the councilmembers' terms would be three years each and divided in thirds as three, three, and two wards for each election period. Councilmember Holman said he would like it to be where the same seats are not running during the Mayoral election every cycle.

Councilmember Hickman said that there is a question that people have asked about, which is, our Charter says you have to reside in the ward in which you seek election. He asked if you own a business in the ward you are seeking election in, but reside in another, can the Charter be changed to allow that. Chairman Castleberry said that hypothetically if he is a banker that works at multiple branches, he may work in every ward in the City. Councilmember Allison said there are several people that own property in different wards in Norman. Mayor Miller said all the property she owns is in Ward 4.

Councilmember Holman said if we are addressing the issue about how long you are supposed to live in your ward before you can run, his opponent had not been a resident in Ward 7 for six months but she was allowed to run anyway. Ms. Bell said the packet has changes to the language to say municipal election or runoff; making the wording consistent with the rest of the Charter. Mr. Bryant said they tried to clean that up with the county election board ruling the last time, of course, we have no control over their ruling and all we can do is address the language changes in the Charter.

Items submitted for the record

1. Memorandum dated May 12, 2017, from Kristina L. Bell, Assistant City Attorney, through Jeff Harley Bryant, City Attorney, to the City Council Oversight Committee with Exhibit 1, City Council Oversight Committee Minutes dated March 16, 2017; Exhibit 2, Section 2, Term of Office, Section 5, Municipal Elections, Section 6, Municipal runoff elections, Section 10, Candidates, Section 19, Election of Mayor Pro Tem; duties of Mayor Pro Tem; Exhibit 3: (Alternate Section 2 – Seated after their election), Section 2, Term of Office, Section 19, Election of Mayor Pro Tem; duties of Mayor Pro Tem; and Exhibit 4, Length of Office Chart (12 year cycle), and Potential Election Dates Chart

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Item 2, being:

DISCUSSION REGARDING A PROPOSED AMENDMENT TO CHAPTER 7.5, ELECTIONS, REGARDING THE ANNUAL REPORTS SUBMITTED BY THE NORMAN ELECTION COMMISSION.

Ms. Brenda Hall, City Clerk, said Item 2 refers to Chapter 7.5 of the City Code not the Charter; dealing with city elections, the duties of the Election Commission, and her duties relative to candidate elections. She said there are two provisions in Chapter 7.5 requiring the Election Commission to submit reports to the Council. She said the first one required is a preliminary report within thirty days of the municipal Election, a final report within forty days of the municipal election,