



TO: Darrel Pyle, City Manager
FROM: Brenda Hall, City Clerk *BH*
DATE: December 20, 2019
SUBJECT: Change Order #25 – Norman Public Library Central

City Council Resolution R-1112-55 grants administrative authority to the City Manager to approve change order requests up to \$40,000 or 10% of contract amount, whichever is less, and subsequently report those approvals to the City Council. Due to the ongoing Norman Public Library Central Project, a change order is being requested by Flintco, LLC in the amount of \$5,672. This change order has been reviewed and is being recommended by the project architect, Meyers, Scherer and Rockcastle, Ltd. (MSR), and has been further reviewed and recommended by the NORMAN FORWARD program management firm, ADG.

Attached is a Change Order Summary and quote for the following revisions:

- Adding leak detection sensors below the raised floors throughout the facility
- Removes \$7,000 from the glass overlays along the main staircase to leave the stair as installed instead of correcting a misalignment

These items largely relate to operator changes and changes related to inspection requirements and architectural details. An accompanying Memo from MSR is included to further detail the above noted items.

Staff has reviewed the change order with both MSR and ADG to confirm that the items listed therein are acceptable. At this time, Staff recommends approval of the change order from Flintco, LLC, in the amount of \$5,672. Funding is available in construction account number 51195507 46101 - Project NFB.016.

Reviewed by: Kathryn Walker, City Attorney *K Walker*
Anthony Francisco, Finance Director *A. Francisco*

Approved by: *[Signature]* Date: 1-7-20
Darrel Pyle, City Manager