City of Norman, OK

Municipal Building Council Chambers 201 West Gray Street Norman, OK 73069



Meeting Agenda

Tuesday, October 8, 2013

6:30 PM

Municipal Building Council Chambers

City Council

Mayor Cindy Rosenthal
Council Member Greg Heiple
Council Member Tom Kovach
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Lynne Miller
Council Member Jim Griffith
Council Member Stephen Holman
Council Member Chad Williams

- 1 Roll Call
- 2 Pledge of Allegiance

Minutes

3 GID-1314-39 CONSIDERATION OF THE MINUTES AS FOLLOWS:

CITY COUNCIL SPECIAL SESSION MINUTES OF AUGUST 20, 2013
CITY COUNCIL CONFERENCE MINUTES OF AUGUST 27, 2013
PUBLIC MEETING MINUTES OF SEPTEMBER 3, 2013
CITY COUNCIL CONFERENCE MINUTES OF SEPTEMBER 10, 2013
CITY COUNCIL STUDY SESSION MINUTES OF SEPTEMBER 17, 2013
CITY COUNCIL CONFERENCE MINUTES OF SEPTEMBER 24, 2013
CITY COUNCIL MINUTES OF SEPTEMBER 24, 2013
NORMAN UTILITIES AUTHORITY MINUTES OF SEPTEMBER 24, 2013
NORMAN MUNICIPAL AUTHORITY MINUTES OF SEPTEMBER 24, 2013
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF SEPTEMBER 24,

<u>Attachments:</u> <u>Text File Minutes</u>

2013

August 20 Special Session Minutes

August 27 Conference Minutes

September 3 Public Meeting Minutes

September 10 Conference Minutes

September 17 Study Session Minutes

September 24 Conference Minutes

September 24 CC Minutes

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN:		

Award

4 GID-1314-37 PRESENTATION OF THE MAYOR'S CITIZENSHIP AWARDS TO STUDENTS FROM ROOSEVELT ELEMENTARY SCHOOL.

<u>Attachments:</u> Text File Citizenship Awards

ACTION NEEDED: Allow the Mayor to present Citizenship Awards to students from Roosevelt Elementary School.

5 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 23 be placed on the consent docket.

ACTION NEEDED:	Motion to place Item _	through Item	on the
Consent Docket by u	nanimous vote.		
ACTION TAKEN:			
ACTION NEEDED:	Acting as the City Cou	ncil, Norman Utilities Auth	nority, Norman
Municipal Authority, a	and Norman Tax Increme	ent Finance Authority, mo	tion to approve or
acknowledge all item	s on the Consent Docke	t subject to any conditions	s included in the
individual action need	ded by item.		
ACTION TAKEN:			

Ordinance

<u>O-1314-10</u>

CONSIDERATION OF ORDINANCE NO. O-1314-10 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF A UTILITY EASEMENT LOCATED IN LOT 4, BLOCK 4, RED CANYON RANCH SECTION 3, A PLANNED UNIT DEVELOPMENT, NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: Text File O-1314-10 First Reading

O-1314-10 Location Map

Memo Lot 4 Block 4 Red Canyon

Petition to close Red Canyon Ranch

Radius Map Red Canyon

Staff Report

9-12-13 PC Minutes - O-1314-10

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314-10 upon First Reading by title.

ACTION TAKEN: _____

7 O-1314-11

CONSIDERATION OF ORDINANCE NO. O-1314-11 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING THAT PART OF FARMER STREET LYING BETWEEN JENKINS AVENUE AND LINCOLN AVENUE LOCATED IN HARDIE-RUCKER ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: Text File O-1314-11 First Reading

O-1314-11 Location Map

Clerk Memo Farmer Street

Petition to Close Farmer Street

ATT letter Farmer

Memo from Utilities Farmer

OGE Letter Farmer

Site Plan

Staff Report

9-12-13 PC Minutes - O-1314-11

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314-11 upon First Reading by title.

ACTION TAKEN:		

8 O-1314-12

CONSIDERATION OF ORDINANCE NO. O-1314-12 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE PART OF THE SOUTHEAST QUARTER OF SECTION 25 OF TOWNSHIP 9 NORTH, RANGE 3 WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT AND REMOVE THE SAME FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1515 WEST MAIN STREET)

Attachments: Text File O-1314-12 First Reading

<u>O-1314-12</u>

Location Map

Staff Report

PUD Narrative

Site Plan Rose Rock

Rose Rock Photographs

History of the House

Protest-Support Map - 9/11/13

Protest Letters

Letters of Support Rose Rock

9-12-13 PC Minutes - O-1314-12

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314-12 upon First Reading by title.

ACTION TAKEN:		
AL, LILINI LANDIN		

9 O-1314-13

CONSIDERATION OF ORDINANCE NO. O-1314-13 UPON FIRST READING BY AN ORDINANCE OF THE COUNCIL OF THE CITY TITLE: OF NORMAN, OKLAHOMA AMENDING CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN TO ALLOW CREMATORIUMS IN CONJUNCTION WITH A FUNERAL PARLOR OR MORTUARY, WHETHER A PERMITTED OR SPECIAL USE IN THE DISTRICT, WITH **CONDITIONS** IN THE OFFICE-INSTITUTIONAL (O-1), **SUBURBAN OFFICE** COMMERCIAL (CO), LOCAL COMMERCIAL (C-1), GENERAL COMMERCIAL (C-2), COMMERCIAL (C-3), INTENSIVE AND LIGHT INDUSTRIAL (I-1)**ZONING** DISTRICTS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: Text File O-1314-13 First Reading

Exhibit A - Survey on Crematoriums

O-1314-13 Clean

O-1314-13 Annotated

Staff Report

9-12-13 PC Minutes - O-1314-13

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314-13 upon First Reading by title.

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Appointment

10 AP-1314-9

CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

NORMAN ELECTION COMMISSION

TERM: 09-01-13 TO 09-01-16: ROBIN ALLEN, #6 BINGHAM PLACE

TERM: 09-01-13 TO 09-01-16: ELIZABETH WINDES, 1862 ROLLING HILLS

STREET

SOCIAL AND VOLUNTARY SERVICES COMMISSION

TERM: 10-08-03 TO 12-09-13: KAY ANTINORO, 613 SHERWOOD DRIVE TERM: 10-08-03 TO 12-09-14: ANDREA DIXON, 1917 EMBERWOOD DRIVE

Attachments: Text File Appointments

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

11 K-1314-6

CONSIDERATION OF BID NO. 1314-6, CONTRACT NO. K-1314-6 WITH CENTRAL CONTRACTING SERVICES, INC. IN THE AMOUNT OF \$296,457; PERFORMANCE BOND NO. B-1314-4, STATUTORY BOND NO. B-1314-5, MAINTENANCE BOND NO. MB-1314-2, AND RESOLUTION NO. R-1314-5 FOR THE FRANKLIN ROAD BRIDGE WATER LINE AND WASTEWATER FORCE MAIN RELOCATION PROJECT AND BUDGET APPROPRIATION.

Attachments: Text File K-1314-6

Franklin Road FM and WL Bid Tab

K-1314-6.pdf

Franklin Rd Bridge Location Map.pdf

R-1314-5

PR Central

ACTION NEEDED: Acting as the City Council and Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$296,457 to Central Contracting Services, Inc., as the lowest and best bidder meeting specifications; approve Contract No. K-1314-6 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; adopt Resolution No. R-1314-5; and appropriate \$44,800 from Project No. WA0188, SE Oklahoma Raw Water Preliminary Report, Design (031-9356-462.62-01) to Project No. WA0198, Franklin Road Bridge Waterline and Wastewater Force Main Relocation Project, Utilities (031-9727-462.67-01).

ACTION TAKEN: _____

12 K-1314-41

CONSIDERATION OF BID NO. 1314-14, APPROVAL OF CONTRACT K-1314-41 WITH SCOTT RICE IN THE AMOUNT OF \$366,013.70 AND CHANGE ORDER NUMBER ONE DECREASING THE CONTRACT AMOUNT BY \$74,734.39 FOR A REVISED CONTRACT AMOUNT OF \$291,788.81, AND ADOPTION OF PROJECT AGENT RESOLUTION R-1314-22 FOR THE NORMAN PUBLIC LIBRARY FLOORING REPLACEMENT PROJECT, AND BUDGET APPROPRIATION.

Attachments: Text File Scott Rice

Bid Record K-1314-41

Change Order No. One to K-1314-41

R-1314-22 PR Scott Rice

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid to Scott Rice as the lowest and best bidder meeting specifications; approve Contract No. K-1314-41 in the amount \$366,013.70 and Change Order No. One decreasing the contract amount by \$74,734.89 for a revised contract amount of \$291,788.81; authorize execution of the contract and change order; authorize the Mayor to sign Performance Bond No. B-1314-14, Statutory Bond No. B-1314-15, and Maintenance Bond No. MB-1314-7 contingent upon the City Attorney's approval; adopt Resolution No. R-1314-22; and appropriate the GO Bond funds in the amount of \$278,732 from the Capital Fund Balance (050-0000-253.20-00) to Project No. BP0015, Library Flooring Replacement Project, Construction (050-9365-419.61-01).

ACTION TAKEN:	

13 K-1314-52

CONSIDERATION NORMAN UTILITIES OF BID NO. 1314-24 AND THE APPROVAL OF CONTRACT K-1314-52 **DOWNEY** AUTHORITY'S NO. WITH CONTRACTING, L.L.C., IN THE AMOUNT OF \$259,620, PERFORMANCE BOND NO. B-1314-33, STATUTORY BOND NO. B-1314-34, AND MAINTENANCE BOND NO. MB-1314-30 FOR THE HIGHWAY 9 WATERLINE PROJECT, PHASE 2.

Attachments: Text File K-1314-52

Bids.pdf

Contract K1314 52.pdf

Performance Bond B1314_33.pdf

Statutory Bond B1314 34.pdf

Maintenance Bond MB1314_30.pdf

PR Downey

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$259,620 to Downey Contracting, L.L.C., as the lowest and best bidder meeting specifications; approved Contract No. K-1314-52 and the performance, statutory, and maintenance bonds; authorize the execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the Highway 9 Waterline Project; and direct the filing of the bonds.

A O TION TAKEN	
ACTION TAKEN:	

Final Plat

14 <u>FP-1213-5</u>

CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR GLENRIDGE ADDITION, SECTION 1, A PLANNED UNIT DEVELOPMENT; ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN; AND DEFERRAL OF PAVING, DRAINAGE, AND SIDEWALK IMPROVEMENTS IN CONNECTION WITH INDIAN HILLS ROAD. (GENERALLY LOCATED ON THE SOUTH SIDE OF INDIAN HILLS ROAD EAST OF 48TH AVENUE N.W.)

Attachments: Text File Glenridge Final Plat

Glenridge Location Map

Final Plat approve by Planning Commission

Final Plat Minor Modifications

Glenridge Staff Report

Glenridge Deferral Memo

SMC Deferral Ltr.pdf

GlenridgePrelimPlat

8-9-12 PC Minutes - Glenridge FP

ACTION NEEDED: Motion to approve or reject the final site development plan and final plat for Glenridge Addition, Section 1, a Planned Unit Development; and, if approved, accept the public dedications contained therein; authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a Certificate of Deposit in the amount of \$65,233 for deferral of paving, drainage and sidewalks within ten (10) days in connection with Indian Hills Road; traffic impact fee in the amount of \$4,263.58, and a filed copy of a warranty deed for private park land; and direct the filing of the final site development plan and final plat.

ACTION TAKEN:	

Donation

15 GID-1314-38

CONSIDERATION OF THE ACCEPTANCE OF DONATIONS IN THE AMOUNTS OF \$250 FROM SOONER VETERINARY HOSPITAL; \$250 FROM DENISE SWAROWSKY; \$300 FROM BELINDA SNEED; \$325 FROM DANIELLE BROWN; \$500 FROM LYNN ROSE; \$500 FROM BARRETT WILLIAMSON ARCHITECTS, INC.; AND \$5,000 FROM AN ANONYMOUS DONOR TO BE USED BY THE CITY OF NORMAN ANIMAL WELFARE CENTER.

<u>Attachments:</u> <u>Text File Donations</u>

<u>Donation Receipts</u>

ACTION NEEDED: Motion to accept or reject donations in the amount of \$250 from Sooner Veterinary Hospital; \$250 from Denise Swarowsky; \$300 from Belinda Sneed; \$325 from Danielle Brown; \$500 from Lynn Rose; \$500 from Barrett Williamson Architects, Inc.; and \$5,000 from an anonymous donor to be used by the City of Norman Animal Welfare Center; and, if accepted, increase Animal Control Liability (010-0000-227.24-31) by \$7,125.

ACTION TAKEN:

Limited License

16 LL-1314-7

LIMITED LICENSE NO. LL-1214-7: A LIMITED LICENSE TO PLACE THREE (3) GROUND BANNERS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE CLEVELAND COUNTY FAMILY YMCA FOR THE YMCA FREE FALL CARNIVAL EVENT TO BE HELD ON OCTOBER 25, 2013.

<u>Attachments:</u> Text File YMCA Fall Festival

Limited License Application

YMCA

ACTION NEEDED: Motion to approve or reject Limited License No. LL-1314-7 to place three (3) ground banners within the public rights-of-way pursuant to a request from Cleveland County Family YMCA; and, if approved, authorize the issuance thereof.

ACTION TAKEN: _____

17 LL-1314-8

<u>LIMITED LICENSE NO. LL-1314-8</u>: A LIMITED LICENSE TO PLACE SIX (6) GROUND BANNERS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM DOWNTOWN NORMAN FALL FESTIVAL, L.L.C., FOR THE DOWNTOWN NORMAN FALL FEST MAIN STREET EVENT TO BE HELD ON OCTOBER 25, 2013.

Attachments: Text File Downtown Fall Fest

Downtown Norman Fall Festival

<u>Downtown Fall Festival Limited License</u>

Photograph Downtown Fall Festival Banner

ACTION NEEDED: Motion to approve or reject Limited License No. LL-1314-8 to place six (6) ground banners within the public rights-of-way pursuant to a request from Downtown Norman Fall Festival, L.L.C., and, if approved, authorize the issuance thereof.

ACTION TAKEN: _____

Contract

18 <u>K-1213-168</u> Final CONSIDERATION OF FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT NO. K-1213-168 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND REX PLAYGROUND EQUIPMENT FOR THE MCGEORGE PARK PLAYGROUND EQUIPMENT PROJECT.

<u>Attachments:</u> <u>Text File McGeorge Park</u>

McGeorge Park map and picture

ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$3,500 to Rex Playground Equipment.

ACTION TAKEN:

19 <u>K-1213-197</u> Final CONSIDERATION OF FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT NO. K-1213-197 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ACS PLAYGROUND ADVENTURES, INC., FOR THE WOODSLAWN PARK PLAYGROUND EQUIPMENT PROJECT.

<u>Attachments:</u> <u>Text File Woodslawn Park</u>

Woodslawn Park map and picture
PO ACS Playground Equipment

ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$1,726.65 to ACS Playground Adventures.

ACTION TAKEN: ______

20 <u>K-1213-78</u> AMD#1 AMENDMENT NO. ONE TO CONTRACT NO. K-1213-78: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PRA GOVERNMENT SERVICES, L.L.C., D/B/A REVENUE DISCOVERY SYSTEMS (RDS) EXTENDING THE TERM OF THE CONTRACT UNTIL OCTOBER 8, 2014, TO PERFORM COMPLIANCE AUDIT SERVICES.

Attachments: Text File RDS

Amendment No. 1 K-1213-78

K-1213-78

ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract No. K-1213-78 with RDS extending the term of the contract until October 8, 2014; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

21 GID-1314-40

CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF EQUIPMENT FROM CHICKASAW TELECOM, AN AUTHORIZED VENDOR OF CISCO SYSTEMS, INC., AND PROJECT AGENT RESOLUTION R-1314-51 FOR THE CITY-WIDE VOICE-OVER INTERNET PROTOCOL PHONE SYSTEM PROJECT.

<u>Attachments:</u> <u>Text File Chickasaw Telecom</u>

R-1314-51

ACTION NEEDED: Motion to approve or reject authorization for the purchase of equipment from Chickasaw Telecome, an authorized vendor of Cisco Systems, Inc.; and, if approved, adopt Resolution No. R-1314-51.

ACTION TAKEN: _____

22 K-1314-63

CONTRACT NO. K-1314-63: A FINANCING AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND DE LAGE LANDEN PUBLIC FINANCE, L.L.C., IN THE AMOUNT OF \$265,000 PER YEAR TO PROVIDE FOR A PERIOD OF THREE YEARS FOR THE CITY OF NORMAN VOICE OVER INTERNET PROTOCOL PHONE SYSTEM PROJECT AND BUDGET TRANSFERS.

Attachments: Text File De Lage

K-1314-63

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-63 with De Lage Landen Public Finance, L.L.C., in the amount of \$265,000 per year for a period of three years; and, if approved, authorize execution thereof and transfer \$44,000 from Project EF1001, Smalley Center Renovations (050-9540-419.61-01); \$11,200 from Project No. FT0002, Fire Station No. 8, Construction (050-9377-419.61-01); and \$6,370 from Project FT0003, Fire Station No. 9, Construction (050-9377-419.61-01) to Project No. BG0040, City Phone System Replacement, Construction (050-9365-419.61-01).

ACTION TAKEN:	

Resolution

23 R-1314-50

RESOLUTION NO. R-1314-50: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$30,630 FROM THE GENERAL FUND BALANCE TO REPLACE TRAFFIC SIGNAL EQUIPMENT THAT WAS DAMAGED DURING CONSTRUCTION AND TRAFFIC COLLISIONS.

Attachments: Text File R-1314-50

R-1314-50

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-50.

ACTION TAKEN: _____

Non-Consent Items

24 R-1314-16

RESOLUTION NO. R-1314-16: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AFFIRMING THE RECOMMENDATION OF THE CENTRAL REGION OF OKLAHOMA EMERGENCY MANAGEMENT ASSOCIATION TO DEVELOP PERSONAL SAFETY PLANS, TO STAY INFORMED, AND TO SHELTER IN PLACE IN THE EVENT OF SEVERE WEATHER AND CLOSING PUBLIC STORMS SHELTERS IN CONFORMANCE WITH THIS RECOMMENDATION.

<u>Attachments:</u> Text File Closing Public Storm Shelters

R-1314-16

Pert Excerpts February 19 SS Minutes

August 7 Oversight Minutes

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-16.

ACTION TAKEN:

25 Miscellaneous Discussion

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

26 Adjournment