City of Norman, OK

Municipal Building Council Chambers 201 West Gray Street Norman, OK 73069



City Council

Tuesday, September 25, 2012

6:30 PM

Municipal Building Council Chambers

City Council

Mayor Cindy Rosenthal
Council Member Roger Gallagher
Council Member Tom Kovach
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Dave Spaulding
Council Member Jim Griffith
Council Member Linda Lockett
Council Member Chad Williams

- 1 Roll Call
- 2 Pledge of Allegiance
- **3** GID-1213-28 APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF SEPTEMBER 4, 2012

CITY COUNCIL SPECIAL SESSION MINUTES OF SEPTEMBER 4, 2012

CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS MINUTES OF SEPTEMBER 6, 2012

CITY COUNCIL MINUTES OF SEPTEMBER 11, 2012

NORMAN UTILITIES AUTHORITY MINUTES OF SEPTEMBER 11, 2012

NORMAN MUNICIPAL AUTHORITY MINUTES OF SEPTEMBER 11, 2012

NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF SEPTEMBER 11, 2012

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve the minutes; and, if approved, direct the filing thereof.

<u>Attachments:</u> September 4 Conference Minutes

September 4 Special Session Minutes

September 6 BACA Minutes
September 11 CC Minutes

4 R-1213-54

RESOLUTION NO. R-1213-54: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, HONORING THE 2012 RECIPIENT OF THE CITIZENS HONOR ROLL OF SERVICE.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1213-54.

ACTION TAKEN:

Attachments: Citizens Honor Roll of Service

5 P-1213-4

PROCLAMATION NO. P-1213-4: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SUNDAY, OCTOBER 7, 2012, AS CROP HUNGER WALK DAY IN THE CITY OF NORMAN.

ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1213-4 proclaiming Sunday, October 7, 2012, as CROP Hunger Walk Day in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

Attachments: CROP Walk Hunger Day

6 P-1213-5

PROCLAMATION NO. P-1213-5: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF OCTOBER, 2012, AS DOMESTIC VIOLENCE AWARENESS MONTH IN THE CITY OF NORMAN.

ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1213-5 proclaiming the month of October, 2012, as Domestic Violence Awareness Month n the City of Norman and direct the filing thereof.

ACTION TAKEN:							

<u>Attachments:</u> Domestic Violence Awareness Month

7 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 8 through Item 28 be placed on the consent docket.

ACTION NEEDED: Motion to place Item through Item on the Consent Docket by unanimous vote.

ACTION TAKEN:

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN:

8	AP-1213-13	CONSIDERATION THE MAYOR'S APPOINTMENTS OF LOY MACARI TO THE HISTORIC DISTRICT COMMISSION AND HAL EZZELL TO THE DEVELOPMENT OVERSIGHT COMMITTEE FOR TIF DISTRICT NO. 2.
		ACTION NEEDED: Motion to confirm or reject the appointments.
		ACTION TAKEN: Attachments: Text File Appointments
9	RPT-1213-1 2	SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF AUGUST 31, 2012, AND DIRECTING THE FILING THEREOF.
		ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.
		ACTION TAKEN:
		Attachments: Finance Directors Report August 31 2012
10	<u>RPT-1213-1</u> <u>3</u>	SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF AUGUST, 2012, AND DIRECTING THE FILING THEREOF.
		ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.
		ACTION TAKEN:
11	RPT-1213-1 4	SUBMISSION AND ACKNOWLEDGMENT OF RECEIPT OF THE WASTEWATER OVERSIGHT COMMITTEE ANNUAL REPORT AS OF JUNE 30, 2012.
		ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.
		ACTION TAKEN:
		Attachments: Text File Wastewater Oversight Report
		Wastewater Oversight Committee Annual Report
		July 17 Wastewater Oversight Committee Minutes

12 <u>BID-1213-17</u> CONSIDERATION AND AWARDING OF BID NO. 1213-17 FOR THE PURCHASE OF BUILDINGS AND CONTENTS INSURANCE AND BUDGET APPROPRIATION.

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$109,350 to Affiliated FM as the lowest and best bidder meeting specifications and appropriate \$5,350 from the Risk Management Fund Balance (043-0000-253.20-00) to Self Insurance/Liability & Property (043-3004-415.44-03).

Attachments: Text File Bid 1213-17

Listing of Vendors.PDF

Buildings and Contents Proposal

13

BID-1213-29 CONSIDERATION AND AWARDING OF BID NO. 1213-29 FOR THE PURCHASE OF COPPER METER YOKES FOR WATER METERS, HDPE METER BOXES WITH CAST IRON LIDS, AND WATER LINE REPAIR CLAMPS FOR THE LINE MAINTENANCE DIVISION.

> ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications for Copper Meter Yokes, HDPE Water Meter Boxes with Cast Iron Lids, and Section 2; and, if accepted, award the bid to American Waterworks Supply as the lowest and best bidder meeting specifications.

ACTION TAKEN:
ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications for Section 1; and, if accepted, award the bid in the amount of \$23.75 each to Ferguson Water Works as the lowest and best bidder meeting specifications.
ACTION TAKEN:
ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications for Sections 3-10, 12, 14-25, 27, and 29-42; and, if accepted, award the bid to OKC Winwater Works as the lowest and best bidder meeting specifications.
ACTION TAKEN:
ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications for Sections 11, 13, 26, and 28; and, if accepted, award the bid to HD Supply Waterworks as the lowest and best bidder meeting specifications.
ACTION TAKEN:
Attachments: Text File Water Meters
Bid Tabulation Water Meters

City of Norman, OK Printed on 9/24/2012 Page 6

14 GID-1213-24 CONSIDERATION OF ACCEPTANCE OF REIMBURSEMENT OF FUNDS IN THE AMOUNT OF \$1,219.08 FROM COMANCHE COUNTY ELIGIBLE UNDER THE FIRE MUTUAL AID ASSISTANCE GRANT (FMAG) PROGRAM FOR MUTUAL AID ASSISTANCE BY THE NORMAN FIRE DEPARTMENT TO A WILD FIRE IN CACHE, OKLAHOMA.

ACTION NEEDED: Motion to accept or reject reimbursement of funds in the amount of \$1,219.08 from Comanche County eligible under the FMAG Program for Mutual Aid Assistance by the Norman Fire Department to a wild fire in Cache, Oklahoma; and, if accepted, increase Other Agency Reimbursements (010-0000-366.12-39) by \$1,219.08.

ACTION TAKEN:		

Attachments: Text File Comanche County

Letter Comanche County

15 GID-1213-23 CONSIDERATION OF ACCEPTANCE OF REIMBURSEMENT OF FUNDS IN THE AMOUNT OF \$33,025.85 FROM FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR WINTER ICE STORM RELATED DAMAGE DURING JANUARY 2010, AND BUDGET APPROPRIATION.

ACTION NEEDED: Acting as the City Council, motion to accept or reject reimbursement of funds in the amount of \$33,025.85 from FEMA for winter ice storm related damage during January 2010; and, if accepted, increase Other Agency Reimbursements (010-0000-366.12-39) by \$33,025.85...

ACTION TA	KEN:
Attachments:	Text File FEMA
	FEMA Backup

16 K-1213-82

CONSIDERATION OF ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$67,000 FROM THE OKLAHOMA HIGHWAY SAFETY OFFICE TO BE USED TO HOST A STATEWIDE TRAINING CLASS FOR NORMAN POLICE OFFICERS TO BECOME DRUG RECOGNITION EXPERTS (DRE) ASSIST THE DRE **SECTION** OF THE **INTERNATIONAL** ASSOCIATION OF CHIEFS OF POLICE TO HOST THE INTERNATIONAL ALCOHOL AND **IMPAIRED** DRIVING CONFERENCE DRUG, OKLAHOMA. APPROVAL OF CONTRACT K-1213-82. NO. AND BUDGET APPROPRIATION.

ACTION NEEDED: Motion to accept or reject a grant in the amount of \$67,000 from the Oklahoma Highway Safety Office; and, if accepted, approve Contract No. K-1213-82; authorize the execution thereof; increase Other Revenue, DRE Training (022-0000-331.13-30) by \$67,000; and appropriate \$67,000 from Special Revenue Fund Balance (022-0000-253.20-00) designating \$29,000 to Professional Services/Workshops and Seminars (022-6037-421.46-04);\$8,000 to Employee Training (022-6037-421.30-13);\$30,000 to Services/Training Professional and Development (022-6037-421.40-17).

ACTION TAKEN:

Attachments: Text File Grant

Letter from OK Highway Safety Office

K-1213-82

17 <u>K-1112-101</u> Amd #1 AMENDMENT NO. ONE TO CONTRACT NO. K-1112-101: A CONTRACT AND **BETWEEN** THE NORMAN UTILITIES **AUTHORITY AND** CHEMICAL RECLAMATION SERVICES, L.L.C., **INCREASING** THE CONTRACT AMOUNT BY \$16.470.70 AND CHANGING THE DATE OF THE HOUSEHOLD HAZARDOUS EVENT TO NOVEMBER 3, 2012, AT THE LLOYD NOBLE CENTER PARKING LOT.

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract No. K-1112-101 with Chemical Reclamation Services, LLC increasing the contract amount by \$16,470.70 and changing the date of the Household Hazardous Event to November 3, 2012; and, if approved, authorize the execution thereof.

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Attachments: Text File Amendment K-1112-101

Amendment No. 1 K-1112-101

Contract K-1112-101

Performance Bond B-1112-26

Requisition

18 K-1213-74

CONTRACT NO. K-1213-74: A MAINTENANCE AGREEMENT BY AND BETWEEN THE CITY OF AND THE NORMAN, OKLAHOMA. **OKLAHOMA** DEPARTMENT OF TRANSPORTATION (ODOT) **FOR** 29010(04) FEDERAL-AID PROJECT NO. STPG-114B(302)AG, JOB NO. **ROADWAY** FOR THE **JENKINS AVENUE** LIGHTING **UPGRADE** PROJECT AND ADOPTION OF RESOLUTION NO. R-1213-48.

ACTION NEEDED: Motion to approve or reject Contract No. K-1213-74 with ODOT; and, if approved, adopt Resolution No. R-1213-48 and authorize the execution of the contract and resolution.

ACTION TAKEN:	
ACTION LANDIN.	

Attachments: Text File K-1213-74

Attachment No. 1 - Cost Shares.pdf

Contract K-1213-74.pdf

Location Map - Jenkins Lighting.pdf

19	K-1	21	3-7	75
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CONTRACT NO. K-1213-75: A MAINTENANCE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, **AND** THE **OKLAHOMA DEPARTMENT** OF TRANSPORTATION (ODOT) **FOR** NO. STPG-214F(008)AG, JOB FEDERAL-AID PROJECT NO. 28248(04) MARKING **CITYWIDE PAVEMENT PROJECT** AND ADOPTION OF RESOLUTION NO. R-1213-49.

ACTION NEEDED: Motion to approve or reject Contract No. K-1213-75 with ODOT; and, if approved, adopt Resolution No. R-1213-49 and authorize the execution of the contract and resolution.

ACTION	TAKEN:	
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Attachments: Text File K-1213-75

Contract K-1213-75

Pavement Markings Location Map

20 <u>K-1213-77</u>

CONTRACT NO. K-1213-77: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA TAX COMMISSION TO ENGAGE IN SALES AND USE TAX COMPLIANCE ACTIVITIES.

ACTION NEEDED: Motion to approve or reject Contract No. K-1213-77 with the Oklahoma Tax Commission and, if approved, authorize the execution thereof.

ACTION TAKEN:

<u>Attachments:</u> <u>Text File OTC</u>

OTC audit agreement

21 K-1213-78

CONTRACT NO. K-1213-78: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND PRA GOVERNMENT SERVICES, L.L.C., D/B/A REVENUE DISCOVER SYSTEMS (RDS) IN ORDER TO PERFORM COMPLIANCE AUDIT SERVICES.

ACTION NEEDED: Motion to approve or reject Contract No. K-1213-78 with PRA Government Services, L.L.C., d/b/a RDS; and, if approved, authorize the execution thereof.

ACTION TAKEN:

Attachments: Text File K-1213-78

K-1213-78

Confidentiality Agreement

22 K-1213-79

CONTRACT NO. K-1213-79: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND **MCCLAIN** BANK TO **SUBORDINATE** Α LIEN REGARDING **FUNDS** FROM THE **HOME PARTNERSHIP PROGRAM FOR PROPERTY LOCATED** ΑT 1424 CHAMBERS STREET.

ACTION NEEDED: Motion to approve or reject Contract No. K-1213-79 with McClain Bank; and, if approved, authorize the execution of the contract.

ACTION TAKEN:

Attachments: Text File K-1213-79

K-1213-79

23 K-1213-80

<u>CONTRACT NO. K-1213-80</u>: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND SORCE, INC., IN THE AMOUNT OF \$84,000 TO PROVIDE WASTEWATER SLUDGE REDUCTION SERVICES

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Contract No. K-1213-80 with Sorce, Inc., in the amount of \$84,000; and, if accepted, authorize the execution thereof.

ACTION TAKEN:

Attachments: Text File K-1213-80

K-1213-80 PR Sorce **24** K-1213-81

CONTRACT NO. K-1213-81: A RIGHT-OF-WAY, PUBLIC UTILITY AND ENCROACHMENT AGREEMENT BYAND BETWEEN THE CITY NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF FOR TRANSPORTATION (ODOT) FEDERAL-AID **PROJECT** STP-114B(301)AG, NO. 29009(04) **PAVEMENT** J/P **OVERLAYS** SEGMENTS OF TECUMSEH ROAD, 24TH AVENUE N.W. AND WEST LINDSEY STREET AND ADOPTION OF RESOLUTION NO. R-1213-51.

ACTION NEEDED: Motion to approve or reject Contract No. K-1213-81 with ODOT; and, if approved, adopt Resolution No. R-1213-51, and authorize the execution of the contract and resolution.

ACTION TAKEN:

Attachments: Text file K-1213-81

K-1213-81

LocationMap-24thAveNW.pdf
LocationMap-LindseySt.pdf
LocationMap-TecumsehRd.pdf

25 K-1213-83

CONTRACT NO. K-1213-83: A CONTRACT BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND DERYCK COURANGE D/B/A COUR PAR GRILL, L.L.C., FOR THE OPERATION OF THE WESTWOOD GOLF COURSE RESTAURANT FOR THE PARKS AND RECREATION DEPARTMENT

ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Contract No. K-1213-83 with Deryck Courage d/b/a Cour Par Grill, L.L.C.; and, if approved, authorize the execution thereof.

ACTION TAKEN:	

Attachments: Text File K-1213-83

Proposal Westwood

K-1213-83

26 R-1213-47

RESOLUTION NO. R-1213-47: A RESOLUTION OF THE COUNCIL OF OF NORMAN, OKLAHOMA, APPROPRIATING \$23,481 FROM THE CITY THE **STATE SEIZURE FUND BALANCE** TO COMPLETE **PURCHASE** OF **ITEMS** FOR THE NEW CRIMINAL INTERDICTION VEHICLE.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1213-47

ACTION TAKEN:

Attachments: Text File R-1213-47

Listing of Costs to Date

R-1213-47

27 R-1213-52

RESOLUTION NO. R-1213-52: A RESOLUTION OF THE COUNCIL OF CITY OF NORMAN OKLAHOMA, AUTHORIZING COMPROMISE SETTLEMENT OF A CLAIM FILED BY **BRENTON** WADE PORTER THE **PROVISIONS** OF THE WORKERS' **COMPENSATION** UNDER **STATUTES** STATE OF OF THE OKLAHOMA ΙN THE CASE V. THE CITY OF NORMAN, BRENTON WADE PORTER NO. WCC-2011-13850K; **COMPENSATION CASE** DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS ΙN THE WORKERS' COMPENSATION **OKLAHOMA** CITY, OKLAHOMA; AND **AUTHORIZING** AND DIRECTING THE **FINANCE** DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COURT **JUDGMENTS** FROM THE RISK MANAGEMENT INSURANCE FUND.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1213-52; and, if adopted, direct payment of claims in the amount of \$32,300 which will constitute judgment against the City of Norman.

ACTION TAKEN:	EN:
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Attachments: Text File WCC Porter

Resolution R-1213-52

Requisitions

Purchase Regs Porter

28 R-1213-53

RESOLUTION NO. R-1213-53: A RESOLUTION OF THE COUNCIL OF CITY OF NORMAN OKLAHOMA, AUTHORIZING COMPROMISE SETTLEMENT OF A CLAIM FILED BY JANIE MINOR UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF JANIE MINOR V. THE CITY NORMAN, WORKERS' COMPENSATION **CASE** WCC-2012-05528K; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS THE WORKERS' COMPENSATION COURT, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING **FINANCE** THE DIRECTOR TO SUBSEQUENTLY **PURCHASE SUCH** WORKERS' **COMPENSATION COURT JUDGMENTS FROM** THE **RISK** MANAGEMENT INSURANCE FUND.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1213-53; and, if adopted, direct payment of claims in the amount of \$25,840 which will constitute judgment against the City of Norman.

ACTION TAKEN:	

Attachments: Text File Minor

Resolution R-1213-53

PR Minor

Non-Consent Items

29 R-1213-7

CONSIDERATION OF CONDUCTING A PUBLIC HEARING REGARDING THE ABATEMENT OF A NUISANCE CONSISTING OF DANGEROUS STRUCTURES LOCATED AT 427 IOWA STREET AND ADOPTION OF RESOLUTION NO. R-1213-7 CONDEMNING SAID STRUCTURES AS A NUISANCE.

ACTION NEEDED: Motion to conduct a public hearing. ACTION TAKEN: _____ ACTION NEEDED: Motion to close the public hearing. ACTION TAKEN:

ACTION NEEDED: Motion to approve or reject the directive that Staff abate the nuisance as outlined in Resolution No. R-1213-7 as required by law.

ACTION TAKEN:

Attachments: Text File 427 lowa

427 Iowa Resolution 427 Iowa Summary 9-12

427 Iowa Petillow memo 9-12

427 lowa

30

GID-1213-26 CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE AUXILIARY SOFTWARE AND PROFESSIONAL SERVICES TO PROVIDE WORK THE REQUIRED FOUNDATION AND **PREPARATORY** COMPLETE NECESSARY TO THE **PUBLIC** SAFETY **SOFTWARE** PROJECT AND APPROVAL OF A BUDGET TRANSFER.

> ACTION NEEDED: Motion to approve or reject authorization for the purchase of auxiliary software and professional services to provide the required foundation and preparatory work necessary to complete the Public Safety Software Project in the total amount of \$410,240; and, if approved, transfer \$410,240 from Project No. TR0089, 24th SE, Lindsey-Alameda, Design (050-9552-431.62-01)designating \$348,240 to Computer Software (010-3021-419.53-04)and \$62,000 to Telecommunications Equipment/Computer Software (010-4050-419.53-04).

ACTION TAKEN:

Attachments: Memo CAD

Text File Prep Work for Cad

31

GID-1213-27 CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF THE **NECESSARY** HARDWARE AND SOFTWARE TO **PROVIDE** THE **NETWORK INFRASTRUCTURE AND BACKUP AND DISASTER** RECOVERY FOUNDATION TO **SUPPORT** THE COMPUTER **AIDED** DISPATCH (CAD), POLICE AND **FIRE** RECORDS **MANAGEMENT** SYSTEM (RMS) AND MOBILE DATA SOFTWARE (MDS) SYSTEMS.

> ACTION NEEDED: Motion to approve or reject authorization for the purchase of the necessary hardware and software to expand the existing Enterprise Data Center infrastructure to support the CAD/RMS/MDS Systems in the total amount of \$388,584.44.

ACTION TAKEN:

Memo CAD Attachments:

Text File CAD

32 **Miscellaneous Discussion**

> This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

33 Adjournment