

CITY COUNCIL MINUTES  
NORMAN UTILITIES AUTHORITY MINUTES  
NORMAN MUNICIPAL AUTHORITY MINUTES  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

December 13, 2016

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 13th day of December, 2016, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
ABSENT:	None

The Pledge of Allegiance was led by Mayor Miller.

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Item 3, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF OCTOBER 25, 2016  
CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MINUTES OF OCTOBER 27, 2016  
CITY COUNCIL STUDY SESSION MINUTES OF NOVEMBER 1, 2016  
CITY COUNCIL CONFERENCE MINUTES OF NOVEMBER 8, 2016  
CITY COUNCIL CONFERENCE MINUTES OF NOVEMBER 22, 2016  
CITY COUNCIL MINUTES OF NOVEMBER 22, 2016  
NORMAN UTILITIES AUTHORITY MINUTES OF NOVEMBER 22, 2016  
NORMAN MUNICIPAL AUTHORITY MINUTES OF NOVEMBER 22, 2016  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF NOVEMBER 22, 2016

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Heiple moved that the minutes be approved and the filing thereof be directed; which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File GID-1617-28 dated December 8, 2016, by Brenda Hall, City Clerk
2. City Council Conference minutes of October 25, 2016
3. City Council Community Planning and Transportation Committee minutes of October 27, 2016
4. City Council Study Session minutes of November 1, 2016
5. City Council Conference minutes of November 8, 2016
6. City Council Conference minutes of November 22, 2016
7. City Council minutes of November 22, 2016
8. Norman Utilities Authority minutes of November 22, 2016
9. Norman Municipal Authority minutes of November 22, 2016
10. Norman Tax Increment Finance Authority minutes of November 22, 2016

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 4, being:

RESOLUTION R-1617-64: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, IN CONJUNCTION WITH THE NORMAN HUMAN RIGHTS COMMISSION, AWARDING THE 2016 CITY OF NORMAN HUMAN RIGHTS AWARD.

Councilmember Heiple moved that Resolution R-1617-64 be adopted, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

- 1. Text File R-1617-64 dated December 1, 2016, by Kristina Bell, Assistant City Attorney
- 2. Nomination
- 3. Resolution R-1617-64

Participants in discussion

- 1. Ms. Kay Ham, Chairman of the Human Rights Commission, presented the Human Rights Award
- 2. Ms. Summer Wesley accepted the resolution and thanked the Council

and the question being upon adopting Resolution R-1617-64, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
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NAYES:	None
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The Mayor declared the motion carried and Resolution R-1617-64 was adopted.

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Item 5, being:

CONSENT DOCKET

Councilmember Heiple moved that Item 6 through Item 35 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Holman; and the question being upon the placement on the consent docket by unanimous vote of Item 6 through Item 35, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
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NAYES:	None
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The Mayor declared the motion carried and Item 6 through Item 35 were placed on the consent docket by unanimous vote.

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Item 6, being:

CONSIDERATION OF ORDINANCE O-1617-11 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF A PLATTED BUILDING LINE AND UTILITY EASEMENT WITHIN LOT 9, BLOCK 1, SUMMIT LAKE VILLAS, SECTION 1, TO THE CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (117 BOULEVARD DU LAC)

Councilmember Heiple moved that Ordinance O-1617-11 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Karjala;

Item 6, continued:

Items submitted for the record

1. Text File O-1617-11 dated October 18, 2016, by Ken Danner, Subdivision Development Manager
2. Ordinance O-1617-11
3. Location map
4. Petition to Close Easement at 117 Boulevard De Lac in Summit Lakes Villas 1 received September 9, 2016, from Zia Muneer, Attorney Agent (OBA #02527) to City of Norman c/o City Clerk Brenda Hall with Exhibit "A", legal description and site plan
5. Staff Report dated November 10, 2016, recommending approval
6. Memorandum dated September 9, 2016, from Brenda Hall, City Clerk, to Jeff Bryant, City Attorney; Rone Tromble, Administrative Technician IV; Ken Danner, Subdivision Manager; Ken Komiske, Director of Utilities; and Jane Hudson, Principal Planner
7. Memorandum dated September 14, 2016, from Charlie Thomas, Capital Projects Engineer, to Brenda Hall, City Clerk
8. Email dated November 1, 2016, from Wes White, Oklahoma Electric Cooperative, to Ken Danner and Rone Tromble
9. Email dated October 31, 2016, from Pat Mason, Manager, Construction and Engineering/Right-of-Way, AT&T Technology Operations, to Ken Danner and Rone Tromble
10. Email dated October 31, 2016, from Drew Nixon, Right-of-Way and Damages Agent II, Oklahoma Natural Gas, to Ken Danner
11. Email dated November 1, 2016, from Ann Cypert, Right-of-Way Agent – Contract, Cox Communications, to Drew Norlin
12. Pertinent excerpts from Planning Commission minutes of November 10, 2016

and the question being upon the Introduction and adoption of Ordinance O-1617-11 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1617-11 was Introduced and adopted upon First Reading by title.

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Item 7, being:

CONSIDERATION OF ORDINANCE O-1617-15 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19), AND TWENTY (20), IN BLOCK TWENTY-FOUR (24), OF THE ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE C-3, INTENSIVE COMMERCIAL DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (220 SOUTH PORTER AVENUE)

Councilmember Heiple moved that Ordinance O-1617-15 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File O-1617-15 dated October 18, 2016, by Janay Greenlee, Planner
2. Ordinance O-1617-15
3. Location map
4. Planning Commission Staff report dated November 10, 2016, recommending approval

Item 7, continued:

Items submitted for the record, continued

5. Planned Unit Development Application for Rezoning submitted October 10, 2016, by S.W. Armstrong, Jr., and John Traw, Developers, with Exhibit A, Site Development Plan
6. Schematic drawing of proposed business
7. Photograph of existing building
8. Pertinent excerpts from Planning Commission minutes of November 10, 2016

and the question being upon the Introduction and adoption of Ordinance O-1617-15 upon First Reading by title, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-15 was Introduced and adopted upon First Reading by title.

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Item 8, being:

CONSIDERATION OF ORDINANCE O-1617-13 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR LIGHT MANUFACTURING OR ASSEMBLY OPERATIONS, AND SPECIAL USE FOR A BAR, LOUNGE OR TAVERN IN THE C-3, INTENSIVE COMMERCIAL DISTRICT, FOR LOTS TEN (10) AND ELEVEN (11), BLOCK THIRTY-TWO (32), OF THE ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (422 EAST MAIN STREET)

Councilmember Heiple moved that Ordinance O-1617-13 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File O-1617-13 dated October 18, 2016, by Jane Hudson, Principal Planner
2. Ordinance O-1617-13
3. Location map
4. Planning Commission Staff Report dated November 10, 2016, recommending approval
5. Site plan
6. Senate Bill 424 by Crain of the Senate and Williams and Virgin of the House of Representatives
7. Attorney General Opinion dated August 23, 2016, from E. Scott Pruitt, Attorney General of Oklahoma, and Patrick R. Wyrick, Solicitor General, Oklahoma Office of the Attorney General, to A. Keith Burt, Director, Oklahoma ABLE Commission
8. Alphabetic Listing of Oklahoma Brewers by County as of September, 2016, from Oklahoma ABLE Commission
9. Predevelopment Summary Case PD-16-17 dated October 27, 2016, for Stephen Basey and Stephen and Holly Swanson for property located at 422 East Main Street
10. Pertinent excerpts from Planning Commission minutes of November 10, 2016

and the question being upon the Introduction and adoption of Ordinance O-1617-13 upon First Reading by title, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-13 was Introduced and adopted upon First Reading by title.

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Item 9, being:

CONSIDERATION OF ORDINANCE O-1617-16 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 426.1, I-1, LIGHT INDUSTRIAL DISTRICT, OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO ALLOW FOR THE SALE OF BEER, WINE, AND SPIRITS AND ASSOCIATED RETAIL MERCHANDISE IN COMPLIANCE WITH OKLAHOMA ABLE COMMISSION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Heiple moved that Ordinance O-1617-16 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Karjala;

1. Text File O-1617-16 dated October 18, 2016, by Jane Hudson, Principal Planner
2. Ordinance O-1617-16
3. Legislatively notated copy of Ordinance O-1617-16
4. Planning Commission Staff Report dated November 10, 2016, recommending approval
5. Section 426.1 of Chapter 22 of the Norman Code of Ordinances, Light Industrial District
6. Senate Bill 424 by Crain of the Senate and Williams and Virgin of the House of Representatives
7. Attorney General Opinion dated August 23, 2016, from E. Scott Pruitt, Attorney General of Oklahoma, and Patrick R. Wyrick, Solicitor General, Oklahoma Office of the Attorney General to A. Keith Burt, Director, Oklahoma ABLE Commission
8. Alphabetic Listing of Oklahoma Brewers by County as of September, 2016, from Oklahoma ABLE Commission
9. Pertinent excerpts from Planning Commission minutes of November 10, 2016

and the question being upon the Introduction and adoption of Ordinance O-1617-16 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1617-16 was Introduced and adopted upon First Reading by title.

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CONSIDERATION OF ORDINANCE O-1617-20 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 13-2712 OF CHAPTER 13 OF THE CODE OF THE CITY OF NORMAN SO AS TO ALLOW FOR THE SALE OF ALCOHOLIC BEVERAGES IN COMPLIANCE WITH OKLAHOMA ALCOHOLIC BEVERAGE LAW ENFORCEMENT (ABLE) COMMISSION IN CONNECTION WITH OUTDOOR SPECIAL EVENTS AND FESTIVALS IN NORMAN; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Councilmember Heiple moved that Ordinance O-1617-20 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Karjala;

1. Text File O-1617-20 dated December 6, 2016, by Brenda Hall, City Clerk
2. Ordinance O-1617-20
3. Legislatively notated copy of Ordinance O-1617-20

Item 9, continued:

and the question being upon the Introduction and adoption of Ordinance O-1617-20 upon First Reading by title, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry,  
Chappel, Clark, Heiple, Hickman,  
Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-20 was Introduced and adopted upon First Reading by title.

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Item 11, being:

CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

NORMAN HOUSING AUTHORITY

TERM: 11-21-16 TO 11-21-19: JAN HUNTER, WARD 2

TERM: 11-21-16 TO 11-21-19: MARIANNE RATLIFF, WARD 3

Councilmember Heiple moved that the appointments be confirmed, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File AP-1617-14 dated December 1, 2016, by Brenda Hall, City Clerk

and the question being upon confirming the appointments, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry,  
Chappel, Clark, Heiple, Hickman,  
Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the appointments were confirmed.

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Item 12, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF OCTOBER 31, 2016, AND DIRECTING THE FILING THEREOF.

Councilmember Heiple moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File RPT-1617-32 dated December 6, 2016, by Anthony Francisco, Finance Director
2. Finance Director's Investment Report as of November 30, 2016

Item 12, continued:

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 13, being:

**SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.**

Councilmember Heiple moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File RPT-1617-31 dated December 2, 2016, by Brenda Hall, City Clerk
2. Memorandum dated November 30, 2016, from Matt Hendren, Park Superintendent, to Steve Lewis, City Manager
3. Proposal dated November 23, 2016, from Danny Webb, Standard Roofing Company, Inc., in the amount of \$14,768
4. Change Order No. Two to Contract K-1516-67

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 14, being:

**SUBMISSION AND ACKNOWLEDGING RECEIPT OF REPORTS ENTITLED "COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2016," AND "THE CITY OF NORMAN SINGLE AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2016," AS PREPARED BY THE CITY OF NORMAN FINANCE DEPARTMENT AND AUDITED BY THE FIRM OF BKD, LLP, FOR THE CITY OF NORMAN, OKLAHOMA, NORMAN UTILITIES AUTHORITY, NORMAN ECONOMIC DEVELOPMENT AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY.**

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Heiple moved that receipt of the reports be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Karjala;

Item 14, continued:

Items submitted for the record

1. Text File RPT-1617-28 dated December 1, 2016, by Anthony Francisco, Finance Director
2. Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2016
3. The City of Norman Single Audit Report for the Year Ended June 30, 2016
4. Audit Scope and results from BKD CPAs and Advisors to Honorable Mayor, City Council, and Management
5. Letter dated December 13, 2016, from Mr. Steve Lewis, City Manager; Mr. Anthony Francisco, Director of Finance; and Mr. Clint Mercer, Chief Accountant with attached Governmental Activities (Government-Wide Statements), General Fund Quantitative Analysis, Norman Utilities Authority Quantitative Analysis, and Aggregate Remaining Funds Quantitative Analysis

and the question being upon acknowledging receipt of the reports upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
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NAYES:	None
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The Mayor declared the motion carried and receipt of the reports acknowledged; and the filing thereof be directed.

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Item 15, being:

CONSIDERATION AND AWARDDING OF BID 1617-26 FOR THE PURCHASE OF CARBON DIOXIDE FOR THE WATER TREATMENT PLANT.

Acting as the Norman Utilities Authority, Trustee Heiple moved that all bids meeting specifications be accepted and the bid be awarded to Ethanol Products, L.L.C., in the amount of \$125 per ton as the lowest and best bidder meeting specifications, which motion was duly seconded by Trustee Karjala;

Items submitted for the record

1. Text File BID-1617-26 dated November 18, 2016, by Scott Aynes, Utilities Supervisor
2. Bid Tabulation dated November 17, 2016, for carbon dioxide for the Water Treatment Plant

and the question being upon acceptance of all bids meeting specifications and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
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NAYES:	None
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The Chairman declared the motion carried and all bids meeting specifications accepted; and the bid was awarded to Ethanol Products, L.L.C., in the amount of \$125 per ton as the lowest and best bidder meeting specifications.

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Item 16, being:

CONSIDERATION OF BID 1617-28; CONTRACT K-1617-80 WITH CENTRAL CONTRACTING SERVICES, INC., IN THE AMOUNT OF \$77,118; PERFORMANCE BOND B-1617-35; STATUTORY BOND B-1617-36, AND MAINTENANCE BOND MB-1617-32 FOR THE 12TH AVENUE S.E. WATER LINE RELOCATION PROJECT; AND ADOPTION OF PROJECT AGENT RESOLUTION R-1617-52.

Councilmember Heiple moved that all bids meeting specifications be accepted; the bid in the amount of \$77,118 be awarded to Central Contracting Services, Inc., as the lowest and best bidder meeting specifications; Contract K-1617-80 and the performance, statutory, and maintenance bonds be approved; execution of the contract and bonds be authorized; the filing of the bonds be directed; and Resolution R-1617-52 be adopted, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File K-1617-80 dated November 21, 2016, by Tim Miles, Capital Project Engineer
2. Location map
3. Bid Record dated December 1, 2016
4. Engineer's Recommendation dated December 2, 2016, from Sumesh KC, P.E., Project Manager, Tetra Tech, Inc., to Mr. John Clink, P.E., City of Norman
5. Contract K-1617-80
6. Performance Bond B-1617-35
7. Statutory Bond B-1617-32
8. Maintenance Bond B-1617-36
9. Resolution R-1617-52
10. Purchase Requisition 0000273128 dated December 7, 2016, in the amount of \$77,118 to Central Contracting Services, Inc.

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorization, directive, and adoption. a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and all bids meeting specifications accepted; the bid in the amount of \$77,118 was awarded to Central Contracting Services, Inc., as the lowest and best bidder meeting specifications; Contract K-1617-80 and the performance, statutory, and maintenance bonds were approved; execution of the contract and bonds was authorized; the filing of the bonds was directed; and Resolution R-1617-52 was adopted.

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Item 17, being:

CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF TWO (2) SUBMERSIBLE PUMPS FROM AUTOMATIC ENGINEERING IN THE AMOUNT OF \$49,988 TO BE USED AT HALL PARK SOUTH LIFT STATION.

Acting as the Norman Utilities Authority, Trustee Heiple moved that authorization for the purchase of two (2) submersible pumps from Automatic Engineering in the amount of \$49,988 to be used at the Hall Park South Lift Station be approved, which motion was duly seconded by Trustee Heiple;

Items submitted for the record

1. Text File GID-1617-27 dated November 29, 2016, by David Hager, Utilities Superintendent
2. Letter dated November 13, 2016, from Mark A. Shaw, Territory Manager, Flygt Products, Xylem, Inc., to Whom It May Concern
3. Purchase Requisition 0000273137 dated December 7, 2016, in the amount of \$49,998 to Automatic Engineering, Inc.

Item 17, continued:

and the question being upon approving authorization for the purchase of two (2) submersible pumps for Automatic Engineering, in the amount of \$49,988 to be used at the Hall Park South Lift Station. a vote was taken with the following result:

YEAS:	Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller
NAYES:	None

The Chairman declared the motion carried and authorization for the purchase of two (2) submersible pumps for Automatic Engineering, in the amount of \$49,988 to be used at the Hall Park South Lift Station was approved.

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Item 18, being:

EASEMENT E-1617-8: CONSIDERATION OF ACCEPTANCE OF A PERMANENT WATER LINE EASEMENT DONATED BY BRIDGESTONE RETAIL OPERATIONS, L.L.C., TO SERVE LOT 9A, BLOCK 1, UNIVERSITY NORTH PARK ADDITION, SECTION VI.

Councilmember Heiple moved that Easement E-1617-8 be accepted and the filing thereof with the Cleveland County Clerk be directed, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File E-1617-8 dated November 15, 2016, by Drew Norlin, Assistant Development Coordinator
2. Location map
3. Easement E-1617-8 with Exhibit A, legal description, and Exhibit B, location map
4. Lot Line Adjustment 1525 filed November 6, 2015, for 2120, 2140, 2160, and 2180 24th Avenue N.W. with Exhibit "A", Lot Line Adjustment as Platted, and Exhibit "B", Lot Line Adjustment as Proposed
5. Legal Descriptions for Lot 7A, Outparcel 10; Lot 8A, Outparcel 9B; Lot 9A, Outparcel 9A; and Lot 10A, Outparcel 8

and the question being upon accepting Easement E-1617-8 and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel. Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Easement E-1617-8 accepted; and the filing thereof with the Cleveland County Clerk was directed.

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Item 19, being:

CONSIDERATION OF APPROVAL OF CERTIFICATE OF PLAT CORRECTION CPC-1617-1 FOR CHRISTIAN BROTHERS ADDITION, A REPLAT OF LOT 2, BLOCK 1, AND A PORTION OF LOT 1, BLOCK 1, LITTLE RIVER GREEN ADDITION.

Councilmember Heiple moved that Certificate of Plat Correction CPC-1617-1 in connection with Christian Brothers Addition, a replat of Lot 2, Block 1, and a portion of Lot 1, Block 1, Little River Green Addition, be approved and the filing thereof with the Cleveland County Clerk be directed; which motion was duly seconded by Councilmember Karjala;

Item 19, continued:

Items submitted for the record

1. Text File CPC-1617-1 dated November 21, 2016, by Ken Danner, Subdivision Development Manager
2. Location map
3. Certificate of Plat Correction CPC-1617-1 with Exhibit "A", Legal Description
4. Final Plat

and the question being upon approving Certificate of Plat Correction CPC-1617-1 in connection with Christian Brothers Addition, a replat of Lot 2, Block 1, and a portion of Lot 1, Block 1, Little River Green Addition, and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel. Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Certificate of Plat Correction CPC-1617-1 in connection with Christian Brothers Addition, a replat of Lot 2, Block 1, and a portion of Lot 1, Block 1, Little River Green Addition accepted; and the filing thereof with the Cleveland County Clerk was directed.

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Item 20, being:

CONSENT TO ENCROACHMENT EN-1617-2: FOR LOT 1, BLOCK 9, THE VINEYARD PHASE III, CLEVELAND COUNTY, CITY OF NORMAN, OKLAHOMA A/K/A 417 NANTUCKET BOULEVARD.

Councilmember Heiple moved that Consent to Encroachment EN-1617-2 be approved and the filing thereof with the Cleveland County Clerk be directed, which motion was duly seconded by Councilmember Heiple;

Items submitted for the record

1. Text File EN-1617-2 dated December 2, 2016, by Leah Messner, Assistant City Attorney
2. Consent to Encroachment EN-1617-2
3. Letter of request dated November 8, 2016, from Curtis A. McCarty, Manager, C.A. McCarty Construction, L.L.C., and Bill Fiaccone, Owner of Property
4. Site plan
5. Photographs of marked locations of utilities
6. Memorandum dated November 14, 2016, from Brenda Hall, City Clerk, to Jeff Bryant, City Attorney; Rone Tromble, Administrative Technician IV; Ken Danner, Subdivision Manager; Ken Komiske, Director of Utilities; and Jane Hudson, Principal Planner
7. Memorandum dated December 1, 2016, from Jane Hudson, Principal Planner, to Honorable Mayor and Councilmembers
8. Memorandum dated November 16, 2016, from Charlie Thomas, P.E., Capital Projects Engineer, to Brenda Hall, City Clerk
9. Memorandum dated December 1, 2016, from Ken Danner, Subdivision Development Manager, to Leah Messner, Assistant City Attorney
10. Letter dated November 22, 2016, from Timothy J. Bailey, Right-of-Way Agent, Oklahoma Gas and Electric Company, to Ken Danner, Development Coordinator
11. Letter dated November 18, 2016, from Ann Cypert, Right-of-Way Agent, Cox Communications, to Ken Danner, City of Norman
12. Email dated November 28, 2016, from Pat Mason, Manager, Engineering/Right-of-Way, AT&T Oklahoma, to Ken Danner, Subdivision Manager
13. Email dated November 22, 2016, from Drew Nixon, Right of way and Damages Agent II, Oklahoma Natural Gas
14. Email dated November 17, 2016, from Terry Henderson, Oklahoma Electric Cooperative, to Drew Norlin, Chris Mattingly, Corey W. McAlister, Craig Blackwell, Dana Egli, David Riesland, Drew Nixon, Greg Hall, and Hilary Branscum

Item 20, continued:

and the question being upon approving Consent to Encroachment EN-1617-2 and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Consent to Encroachment EN-1617-2 approved; and the filing thereof with the Cleveland County Clerk was directed.

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Item 21, being:

CONSIDERATION OF ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$500 FROM THE J.M WILLIAMS REVOCABLE TRUST TO BE USED BY THE NORMAN FIRE DEPARTMENT AND BUDGET APPROPRIATION.

Councilmember Heiple moved that a donation in the amount of \$500 from J.W. Williams Revocable Trust to be used by the Norman Fire Department be accepted, Revenue-Other/Fire Misc (010-0000-227.24-38) be increased by \$500, and \$500 be appropriated from Revenue-Other/Fire Misc (010-0000-227.24-38) to Maintenance and Repair/Plant and Operating Equipment (010-6443-422.42-11), which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File GID-1617-100 dated November 29, 2016, by Travis King, Fire Chief

and the question being upon accepting a donation in the amount of \$500 from J.M. Williams Revocable Trust to be used by the Norman Fire Department and upon the subsequent increase and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and a donation in the amount of \$500 from J.M. Williams Revocable Trust to be used by the Norman Fire Department accepted; Revenue-Other/Fire Misc (010-0000-227.24-38) was increased by \$500 and \$500 was appropriated from Revenue-Other/Fire Misc (010-0000-227.24-38) to Maintenance and Repair/Plant and Operating Equipment (010-6443-422.42-11).

\* \* \* \* \*

Item 22, being:

CONSIDERATION OF ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$500 FROM THE J.M WILLIAMS REVOCABLE TRUST TO THE NORMAN POLICE DEPARTMENT AND BUDGET APPROPRIATION.

Councilmember Heiple moved that a donation in the amount of \$500 from J.M. Williams Revocable Trust to be used by the Norman Police Department be accepted and Police Miscellaneous (010-0000-227.24-39) be increased by \$500, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File GID-1617-23 dated November 21, 2016, by Major JD Younger

Item 22, continued:

and the question being upon accepting a donation in the amount of \$500 from J.M. Williams Revocable Trust to be used by the Norman Police Department and upon the subsequent increase, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry,  
Chappel, Clark, Heiple, Hickman,  
Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and a donation in the amount of \$500 from J.M. Williams Revocable Trust to be used by the Norman Police Department accepted; and Police Miscellaneous (010-0000-227.24-39) was increased by \$500.

\* \* \* \* \*

Item 23, being:

CONSIDERATION OF THE DECLARATION OF SEVENTY-NINE (79) USED SELF CONTAINED BREATHING APPARATUS FROM THE FIRE DEPARTMENT AS SURPLUS AND/OR OBSOLETE AND AUTHORIZATION OF THE DONATION THEREOF TO THE OKLAHOMA STATE FIREFIGHTERS ASSOCIATION.

Councilmember Heiple moved that seventy-nine (79) used self-contained breathing apparatus from the Fire Department be declared as surplus and/or obsolete and the donation thereof to the Oklahoma State Firefighters Association be authorized, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File GID-1617-105 dated November 29, 2016, by Travis King, Fire Chief

and the question being upon declaring seventy-nine (79) used self-contained breathing apparatus from the Fire Department as surplus and/or obsolete and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry,  
Chappel, Clark, Heiple, Hickman,  
Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and seventy-nine (79) used self-contained breathing apparatus from the Fire Department declared as surplus and/or obsolete; and the donation thereof to the Oklahoma State Firefighters Association was authorized.

\* \* \* \* \*

Item 24, being:

CHANGE ORDER NO. THREE TO CONTRACT K-1314-136: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND ARCHER WESTERN CONSTRUCTION, L.L.C. INCREASING THE CONTRACT AMOUNT BY \$152,808.92 FOR A REVISED CONTRACT AMOUNT OF \$49,073,905.70 AND ADDING 53 CALENDAR DAYS TO THE CONTRACT FOR THE WATER RECLAMATION FACILITY PHASE 2 IMPROVEMENTS.

Acting as the Norman Utilities Authority, Trustee Heiple moved that Change Order No. Three to Contract K-1314-136 with Archer Western Construction, L.L.C., increasing the contract amount by \$152,808.92 for a revised contract price of \$49,073,905.70 and adding 53 calendar days to the contract be approved and the execution thereof be authorized, which motion was duly seconded by Trustee Karjala;

Item 24, continued:

Items submitted for the record

1. Text File K-1314-136, Change Order No. Three, dated December 1, 2016, by Mark Daniels, Utilities Engineer
2. Change Order No. Three to Contract K-1314-136
3. Purchase Order 247980 dated May 15, 2014 in the amount of \$48,822,550 adding Change Order No. Two in the amount of \$98,546.78 and Change Order No. Three in the amount of \$152,808.92 for a total contract amount of \$49,073,905.70

and the question being upon approving Change Order No. Three to Contract K-1314-136 with Archer Western Construction, L.L.C., increasing the contract amount by \$152,808.92 for a revised contract price of \$49,073,905.70 and adding 53 calendar days to the contract and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller

NAYES: None

The Chairman declared the motion carried and Change Order No. Three to Contract K-1314-136 with Archer Western Construction, L.L.C., increasing the contract amount by \$152,808.92 for a revised contract price of \$49,073,905.70 and adding 53 calendar days to the contract approved; and the execution thereof was authorized.

\* \* \* \* \*

Item 25, being:

CHANGE ORDER NO. TWO TO CONTRACT K-1516-72: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CENTRAL CONTRACTING SERVICES, INC., INCREASING THE CONTRACT AMOUNT BY \$58,750 FOR A REVISED CONTRACT AMOUNT OF \$443,619.40 FOR THE WEST MAIN STREET DRAINAGE PROJECT AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS.

Councilmember Heiple moved that Change Order No. Two to Contract K-1516-72 with Central Contracting Services, Inc., increasing the contract amount by \$58,750 for a revised contract price of \$443,619.40 be approved, the execution thereof be authorized, and \$58,750 be transferred from Project TC0254, Bridge Maintenance Program for Bridges Greater Than 20 Feet, Construction (050-9687-431.61-01) to Project SC0621, Havenbrook Bridge Repair, Construction (050-9352-431.61-01), which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File K-1516-72, Change Order No. Two, dated December 5, 2016, by Carrie Evenson, Stormwater Engineers
2. Location map
3. Change Order No. Two to Contract K-1516-72

and the question being upon approving Change Order No. Two to Contract K-1516-72 with Central Contracting Services, Inc., increasing the contract amount by \$58,750 for a revised contract price of \$443,619.40 and upon the subsequent authorization and transfer, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Chairman declared the motion carried and Change Order No. Two to Contract K-1516-72 with Central Contracting Services, Inc., increasing the contract amount by \$58,750 for a revised contract price of \$443,619.40 approved; the execution thereof be authorized; and \$58,750 was transferred from Project TC0254, Bridge Maintenance Program for Bridges Greater Than 20 Feet, Construction (050-9687-431.61-01) to Project SC0621, Havenbrook Bridge Repair, Construction (050-9352-431.61-01).

\* \* \* \* \*

Item 26, being:

FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1516-120: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND WAGGONERS MECHANICAL SERVICES, L.L.C., FOR THE AIR CONDITIONING FOR THREE GYMNASIUMS PROJECT.

Councilmember Heiple moved that the project be accepted and final payment in the amount of \$26,647.86 be directed to Waggoners Mechanical Services, L.L.C., which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File K-1516-120, Final, dated November 28, 2016, by Matt Hendren, Parks Superintendent
2. Purchase Order 275361 dated March 24, 2016, to Waggoners Heat and Air in the amount of \$143,121 subtracting payments totaling \$116,473.14 leaving a balance of \$26,647.86

and the question being upon accepting the project and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and project accepted; and final payment in the amount of \$26,647.86 was directed to Waggoners Mechanical Services, L.L.C.

\* \* \* \* \*

Item 27, being:

CHANGE ORDER NO. ONE TO CONTRACT K-1617-46: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PHOENIX CONSTRUCTION DISASTER SERVICES, INC., INCREASING THE CONTRACT AMOUNT BY \$58,842.58 FOR A REVISED CONTRACT AMOUNT OF \$525,742.58 TO ADD STRUCTURAL REPAIRS TO THE NORMAN TRAIN DEPOT RECONSTRUCTION PROJECT AND BUDGET TRANSFERS BETWEEN PROJECT ACCOUNTS.

Councilmember Heiple moved that Change Order No. One to Contract K-1617-46 with Phoenix Construction Disaster Services, Inc., increasing the contract amount by \$58,842.58 for a revised contract price of \$525,742.58 be approved; the execution thereof was authorized; and \$34,795 be transferred from Project PR0150, Westwood Golf Tournament Shelter, Construction (050-9372-452.61-01), \$10,000 from Project EF0177, Andrews Park Electrical Upgrade, Construction (050-9677-419.61-01), and \$14,048 from Project EF0192, Park Maintenance Office Rewire, Construction (050-9677-419.61-01) to Project EF0201, Norman Train Depot Reconstruction Project, Construction (050-9677-419.61-01), which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File K-1617-46, Change Order No. One, dated December 6, 2016, by Matt Hendren, Parks Superintendent
2. Change Order No. One to Contract K-1617-46
3. Change Order Summary
4. Explanation of Unforeseen Conditions dated December 6, 2016, from Larry E. Curtis, P.E., Principal, Kirkpatrick Forest Curtis, PC, to Mr. Matthew S. Hendren, Parks Superintendent
5. Photographs of damages at Norman Train Depot dated November 16, 2016

Item 27, continued:

and the question being upon approving Change Order No. One to Contract K-1617-46 with Phoenix Construction Disaster Services, Inc., increasing the contract amount by \$58,842.58 for a revised contract price of \$525,742.58 and upon the subsequent authorization and transfers, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Chairman declared the motion carried and Change Order No. One to Contract K-1617-46 with Phoenix Construction Disaster Services, Inc., increasing the contract amount by \$58,842.58 for a revised contract price of \$525,742.58 approved; the execution thereof was authorized and \$34,795 was transferred from Project PR0150, Westwood Golf Tournament Shelter, Construction (050-9372-452.61-01), \$10,000 from Project EF0177, Andrews Park Electrical Upgrade, Construction (050-9677-419.61-01), and \$14,048 from Project EF0192, Park Maintenance Office Rewire, Construction (050-9677-419.61-01) to Project EF0201, Norman Train Depot Reconstruction Project, Construction (050-9677-419.61-01).

\* \* \* \* \*

Item 28, being:

CONTRACT K-1617-63: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN UTILITIES AUTHORITY, AND CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT TO PROVIDE A CITY OF NORMAN WATER SUPPLY EFFECTIVE JANUARY 1, 2017.

Acting as the City Council and the Norman Utilities Authority, Councilmember Heiple moved that Contract K-1617-63 with Central Oklahoma Master Conservancy District effective January 1, 2017, be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File K-1617-63 dated November 17, 2016, from Major Kevin Foster
2. Contract K-1617-63

and the question being upon approving Contract K-1617-63 with Central Oklahoma Master Conservancy District effective January 1, 2017, and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Contract K-1617-63 with Central Oklahoma Master Conservancy District effective January 1, 2017, approved; and the execution thereof was authorized.

\* \* \* \* \*

Item 29, being:

CONTRACT K-1617-69: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ARCHITECTS DESIGN GROUP, INC., IN THE AMOUNT OF \$150,300 TO PROVIDE ARCHITECTURAL SERVICES FOR THE EMERGENCY OPERATIONS AND DISPATCH CENTER PROJECT, PHASE 1.

Councilmember Heiple moved that Contract K-1617-69 with Architects Design Group, Inc., in the amount of \$150,300 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Karjala;



Item 29, continued:

Items submitted for the record

1. Text File K-1617-69 dated November 17, 2016, by Major Kevin Foster
2. Contract K-1617-69
3. Request for Qualifications RFQ-1516-58 for Professional Architectural Services for a New Emergency Communications Center/Emergency Operations Center
4. Resolution R-1415-90 with Certificate of Authority Action and Schedule A, Principal Payment Schedule
5. Resolution R-1415-91 with Certificate of Authority Action
6. Purchase Order 285669 dated December 8, 2016, in the amount of \$150,300 to Architects Design Group, Inc.

and the question being upon approving Contract K-1617-69 with Architects Design Group, Inc., in the amount of \$150,300 and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Contract K-1617-69 with Architects Design Group, Inc., in the amount of \$150,300 approved; and the execution thereof was authorized.

\* \* \* \* \*

Item 30, being:

CONTRACT K-1617-81: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA ELECTRIC COOPERATIVE IN THE AMOUNT OF \$46,642.24 FOR THE RELOCATION OF UNDERGROUND FACILITIES IN CONNECTION WITH THE 12TH AVENUE S.E. WIDENING PROJECT FOR THE CITY OF NORMAN.

Councilmember Heiple moved that Contract K-1617-81 with Oklahoma Electric Cooperative in the amount of \$46,642.24 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File K-161781 dated November 23, 2016, by Tim Miles, Capital Projects Engineer
2. Location map
3. Contract K-1617-81
4. Schematic drawings of underground routes

and the question being upon approving Contract K-1617-81 with Oklahoma Electric Cooperative in the amount of \$46,642.24 and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Contract K-1617-81 with Oklahoma Electric Cooperative in the amount of \$46,642.24 approved; and the execution thereof was authorized.

\* \* \* \* \*

Item 31, being:

CONTRACT K-1617-82: A PROJECT AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) IN THE AMOUNT OF \$1,667,600 FOR PROJECT STP-114(E)(299)EH, STATE JOB. 28810(04), AND PROJECT STPG-114A(141)AG, STATE JOB 22139(04) FOR THE MAIN STREET STREETScape PROJECT FROM PARK DRIVE TO JAMES GARNER AVENUE, ADOPTION OF RESOLUTION R-1617-59, AND BUDGET TRANSFERS BETWEEN PROJECT ACCOUNTS.

Councilmember Heiple moved that Contract K-1617-82 with ODOT be approved; Resolution R-1617-59 be adopted; the execution of the contract and resolution be authorized; \$285,400 be transferred from Project SC0601, 60th NW: Robinson-Tecumseh, Materials (050-9511-431.63-01), \$282,814 from Project SC0602, Rock Creek: 48th NW-72nd NW, Materials (050-9511-431.63-01), \$191,786 from Project SC0603, Whispering Hills N Addn, Materials (050-9511-431.63-01), and \$498,867 from Project TR0047, Main St Downtown Improvements, Construction (022-9300-431.61-01) to Project TR0047, Main St Downtown Improvements, Construction (050-9300-431.61-01); and payment in the amount of \$1,667,600 be directed to ODOT, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File K-1617-82 dated November 15, 2016, by Tim Miles, Capital Projects Engineer
2. Location map
3. Project Funding Table
4. City Funding Source Table
5. Contract K-1617-82
6. Resolution R-1617-59
7. Utility Cost Estimate

Participants in discussion

1. Mr. Scott Sturtz, City Engineer

and the question being upon approving Contract K-1617-82 with ODOT and upon the subsequent adoption, authorization, transfers, and directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and K-1617-82 with ODOT approved; Resolution R-1617-59 was adopted; the execution of the contract and resolution was authorized; \$285,400 was transferred from Project SC0601, 60th NW: Robinson-Tecumseh, Materials (050-9511-431.63-01), \$282,814 from Project SC0602, Rock Creek: 48th NW-72nd NW, Materials (050-9511-431.63-01), \$191,786 from Project SC0603, Whispering Hills N Addn, Materials (050-9511-431.63-01), and \$498,867 from Project TR0047, Main St Downtown Improvements, Construction (022-9300-431.61-01) to Project TR0047, Main St Downtown Improvements, Construction (050-9300-431.61-01); and payment in the amount of \$1,667,600 was directed to ODOT.

\* \* \* \* \*

Item 32, being:

CONTRACT K-1617-84: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ENFORCEMENT VIDEO D/B/A WATCH GUARD IN THE AMOUNT OF \$195,615 TO PROVIDE BODY WORN AND IN-CAR VIDEO CAMERAS THROUGH DECEMBER 13, 2018, TERMINATION OF CONTRACT K-1415-80 WITH MEDIASOLV FOR BREACH OF CONTRACT, AND BUDGET APPROPRIATION.

Councilmember Heiple moved that Contract K-1617-84 with Enforcement Video d/b/a Watch Guard in the amount of \$195,615 through December 13, 2018, be approved; the execution thereof be authorized, Contract K-1415-80 with MediaSolv be terminated; and \$259,731.80 be appropriated from Misc. Public Safety (015-0000-367.12-58) to Plant & Operating Audio/Visual (015-6122-421.51-10), which motion was duly seconded by Councilmember Karjala;

Item 32, continued:

Items submitted for the record

1. Text File K-1617-84 dated November 30, 2016, by Major Kevin Foster
2. Contract K-1617-84 with Solution Cost Breakdown; Schedule 1, Initial Services Statement of Work; Appendix A, scope of services; Vista No-Fault 3 Year Extended Hardware Warranty; Evidence Library Software Maintenance Plan; Evidence Library End User License Agreement
3. Purchase Requisition 0000273015 dated December 5, 2016, in the amount of \$195,615, to Watch Guard Video

Participants in discussion

1. Mr. Keith Humphrey, Police Chief
2. Mr. Steve Lewis, City Manager
3. Mr. Jeff Bryant, City Attorney

and the question being upon approving Contract K-1617-84 with Enforcement Video d/b/a Watch Guard in the amount of \$195,615 through December 13, 2018, and upon the subsequent authorization, termination, and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Contract K-1617-84 with Enforcement Video d/b/a Watch Guard in the amount of \$195,615 through December 13, 2018, approved; the execution thereof was authorized, Contract K-1415-80 with MediaSolv was terminated, and \$259,731.80 was appropriated from Misc. Public Safety (015-0000-367.12-58) to Plant & Operating Audio/Visual (015-6122-421.51-10).

\* \* \* \* \*

Item 33, being:

**RESOLUTION R-1617-62:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE ASSIGNMENT OF NINE-ONE-ONE (9-1-1) FEES TO THE NINE-ONE-ONE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (9-1-1 ACOG) FOR WIRELESS TELEPHONE CONNECTIONS, VOICE OVER INTERNET PROTOCOL (VOIP), INTERNET PROTOCOL (IP), AND PREPAID WIRELESS RETAIL TRANSACTIONS.

Councilmember Heiple moved that Resolution R-1617-62 be adopted, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

1. Text File R-1617-62 dated December 9, 2016, by Brenda Hall, City Clerk
2. Resolution R-1617-62

and the question being upon adopting Resolution R-1617-62, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Resolution R-1617-62 was adopted.

\* \* \* \* \*

Item 34, being:

**RESOLUTION R-1617-63:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$5,000 FROM THE ROOM TAX FUND BALANCE FOR THE NORMAN ARTS COUNCIL.

Councilmember Heiple moved that Resolution R-1617-63 be adopted, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

- 1. Text File R-1617-63 dated December 1, 2016, by Anthony Francisco, Finance Director
- 2. Resolution R-1617-63
- 3. Letter dated November 29, 2016, from Erinn Gavaghan, Executive Director, Norman Arts Council, to Mr. Anthony Francisco, Finance Director

and the question being upon adopting Resolution R-1617-63, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
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NAYES:	None
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The Mayor declared the motion carried and Resolution R-1617-63 was adopted.

\* \* \* \* \*

Item 35, being:

**RESOLUTION R-1617-66:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AND THE NORMAN UTILITIES AUTHORITY AUTHORIZING THE USE OF FUNDING TO PAY THE FINAL PAYMENT TO GARVER ENGINEERS FOR CONSULTING SERVICES ASSOCIATED WITH ADMINISTERING THE RAW WATER LINE CONTRACT K-0607-96 AND TRANSFERRING \$40,467.11 FROM THE RAW WATER LINE PROJECT ACCOUNT TO PAY FINAL PAYMENT TO FELLERS SNIDER LAW FIRM FOR OUTSIDE LEGAL FEES ASSOCIATED WITH ADMINISTERING THE RAW WATER LINE PROJECT, PHASES ONE AND TWO.

Acting as the City Council and Norman Utilities Authority, Councilmember Heiple moved that Resolution R-1617-66 be adopted, which motion was duly seconded by Councilmember Karjala;

Items submitted for the record

- 1. Text File R-1617-66 dated December 8, 2016, by Jeff Bryant, City Attorney
- 2. Resolution R-1617-66

Participants in discussion

- 1. Mr. Jeff Bryant, City Attorney

and the question being upon adopting Resolution R-1617-66, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
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NAYES:	None
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The Mayor declared the motion carried and Resolution R-1617-66 was adopted.

\* \* \* \* \*

Item 36, being:

CONSIDERATION OF ORDINANCE O-1617-3 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A LIVE ENTERTAINMENT VENUE (OUTDOORS) IN THE C-3, INTENSIVE COMMERCIAL DISTRICT FOR LOT THREE (3), BLOCK TWENTY-TWO (22), NORMAN ORIGINAL TOWN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (305 EAST MAIN STREET)

Ordinance O-1617-3 having been Introduced and adopted upon First Reading by title in City Council's meeting of September, 13, 2016, and Councilmember Hickman having moved that Ordinance O-1617-3 be adopted upon Second Reading section by section in City Council's meeting of September 27, 2016, which motion having been duly seconded by Councilmember Chappel, Ordinance O-1617-3 was tabled on September 27, 2016, and sent to the City Council Community Planning and Transportation Committee to return at the next City Council meeting following a recommendation from the City Council Community Planning and Transportation Committee;

Items submitted for the record

1. Text File O-1617-3 dated July 26, 2016, by Jane Hudson, Principal Planner
2. Ordinance O-1617-3
3. Location map
4. Staff Report dated August 11, 2016, recommending approval
5. Predevelopment Summary Case PD 16-11 dated July 28, 2016, for El Chapo, L.L.C., d/b/a Puebla Tacos y Tequileria located at 305 East Main Street
6. Pertinent excerpts from Planning Commission minutes of August 11, 2016
7. Protest map dated September 19, 2016, containing 33.7% protest within subject tract
8. Letter of protest filed received August 5, 2016, from Andy and Marian Nunez, OPOLIS Productions, Inc., to City of Norman Planning Commission
9. Norman Code of Ordinances, Chapter 22 Section 425.1, C-3, Intensive Commercial District
10. Letter of protest received September 19, 2016, from Andy and Marian Nunez, OPOLIS Productions, L.L.C., to Neighbor
11. Petition of protest received September 19, 2016, containing 7 signatures
12. Letter received September 22, 2016, from Andy and Marian Nunez, OPOLIS Productions, L.L.C., to City Council
13. Photographs of alley between OPOLIS and Puebla
14. Explanation received September 22, 2016, referring to staff note revisions following the Planning Commission meeting

Participants in discussion

1. Ms. Susan Connors, Director of Planning and Community Development
2. Mr. Andrew Harroz, Mulinex Edwards Rosell & Goerke, 3030 Oklahoma Tower, 210 Park Avenue, Oklahoma City, attorney representing the applicant
3. Mr. Jeff Bryant, City Attorney

Thereupon, Councilmember Holman moved that Ordinance O-1617-3 be postponed indefinitely, which motion was duly seconded by Councilmember Heiple;

Participants in discussion

1. Mr. Steve Ellis, 633 Reed Avenue, proponent
2. Ms. Marian Nunez, 1600 North Porter Avenue, asked questions
3. Mr. Jeff Bryant, City Attorney
4. Mr. Andrew Harroz, Mulinex Edwards Rosell & Goerke, 3030 Oklahoma Tower, 210 Park Avenue, Oklahoma City, attorney representing the applicant

and the question being upon postponing Ordinance O-1617-3 indefinitely, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Heiple, Holman, Karjala, Mayor Miller

NAYES: Councilmembers Clark and Hickman

The Mayor declared the motion carried and Ordinance O-1617-3 was postponed indefinitely.

\* \* \* \* \*

Item 37, being:

CONSIDERATION OF ORDINANCE O-1617-12 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A PROFESSIONAL OFFICE IN THE R-3, MULTI-FAMILY DWELLING DISTRICT, FOR PART OF BLOCK SEVENTEEN (17) OF THE ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (411 NORTH PETERS AVENUE)

Ordinance O-1617-12 having been Introduced and adopted upon First Reading by title in City Council's meeting of November 22, 2016, Councilmember Heiple moved that Ordinance O-1617-12 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Allison;

Items submitted for the record

1. Text File O-1617-12 dated October 18, 2016, by Janay Greenlee, Planner II
2. Ordinance O-1617-12
3. Location map
4. Staff Report dated November 10, 2016, recommending approval
5. Aerial Map of 411 North Peters Avenue
6. Photograph of 411 North Peters Avenue
7. City of Norman Predevelopment Case PD 16-16 submitted by Gretchen Nicholson for property located 411 North Peters Avenue
8. Protest Area Map dated November 9, 2016, containing 3.1% protest within notification area
9. Letter of protest filed October 24, 2016, from William H. Mattoon, President, to Planning Commission Chairman
10. Letter of protest filed November 7, 2016, from A. Lavina McKinzey to City of Norman Planning Department
11. Letter of protest filed November 7, 2016, from William C. Dalke to Norman Planning Commission
12. Letter of protest filed November 6, 2017, from Brenda Kimmel to Planning Commission
13. Email of protest filed November 18, 2016, from Mary Ellen Frank to Susan Connors
14. Pertinent excerpts of Planning Commission minutes of November 10, 2016

Participants in discussion

1. Mr. Gretchen Nicholson, 3029 Walnut Road, applicant
2. Ms. Susan Connors, Director of Planning and Community Development
3. Ms. Ellen Frank, 211 East Daws Street, protestant
4. Ms. Brenda Kimmel, 309 East Daws Street, protestant
5. Mr. John Hughes, 602 North Jones Street, made comments

and the question being upon adopting Ordinance O-1617-12 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Heiple, Mayor Miller

NAYES: Councilmembers Clark, Hickman, Holman, and Karjala

The Mayor declared the motion carried and Ordinance O-1617-12 was adopted upon Second Reading section by section.

Thereupon, Councilmember Heiple moved that Ordinance O-1617-12 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Allison; and the question being upon adopting Ordinance O-1617-12 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Heiple, Mayor Miller

NAYES: Councilmembers Clark, Hickman, Holman, and Karjala

The Mayor declared the motion carried and Ordinance O-1617-12 was adopted upon Final Reading as a whole.

Item 38, being:

CONSIDERATION OF ORDINANCE O-1617-19 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 14-311(C) OF THE CODE OF THE CITY OF NORMAN TO ADD DESIGNATED TIMES AND COMMERCIAL LOADING AND UNLOADING ZONES ON SPECIFIC STREETS IN THE CAMPUS CORNER AREA FOR VEHICLES WIDER THAN 6.5 FEET AND ADDING SECTION 20-807(11) TO ESTABLISH FINES AND COSTS FOR VIOLATIONS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Ordinance O-1617-19 having been Introduced and adopted upon First Reading by title in City Council's meeting of November 22, 2016, Councilmember Hickman moved that Ordinance O-1617-19 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File O-1617-19 dated November 15, 2016, by Jeff Bryant, City Attorney
2. Ordinance O-1617-19
3. Legislatively notated copy of Ordinance O-1617-19

Participants in discussion

1. Ms. Jeanne Snider, Assistant City Attorney

and the question being upon adopting Ordinance O-1617-19 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-19 was adopted upon Second Reading section by section.

Thereupon, Councilmember Hickman moved that Ordinance O-1617-19 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Holman; and the question being upon adopting Ordinance O-1617-19 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Ordinance O-1617-19 was adopted upon Final Reading as a whole.

\* \* \* \* \*

Item 39, being:

MISCELLANEOUS DISCUSSION

Policy for Body Cameras. Ms. Ann Gallagher, 2513 Woodsong Drive, said information had been provided on the website and Council had received the policy via email. She said there was a public meeting about the body camera policy which she had attended as well as a study session. She felt all questions asked by the public were answered adequately with intelligence and compassion. She said as far as having an Oversight Committee to look at the video, there are legal issues on who should see the video; those people would have to be vetted and know what the law is. She said Council should use kind words and there were too many disrespectful words used tonight. She said Body Cameras are so important because although people are able to see videos done by the media and on people's phones, what is on a Body Camera is right in front of the police officer. She said she trusts the Police Department and this City's policies used by the Police Department to help our citizens. She said Council should remember that they are elected officials and although the pay is not great, it is Council's responsibility to do their homework. She said if a Councilmember is not spending a minimum of 30 hours a week reading their material, then maybe they are not doing their job. She said staff is always very open and Council and all citizens have access to them.

Miscellaneous Discussion, continued:

Policy for Body Cameras, continued. Mr. Steve Ellis, 633 Reed Avenue, said he was surprised there is no public oversight into the Norman Police Department policies.

Ms. Cindy Rogers, 633 Reed Avenue, thanked City Council for their service and commitment and said oversight does not have to be a bad thing. She said she wanted to make it clear that Chief Humphrey had been perfectly transparent; she just has a problem with the process. She said oversight could occur by a trained professional that might not be a resident of the City.

Mr. Tom Turner, 1308 Luke Lane, said he is an advocate of Body Cameras. He said he drove a school bus for ten years and when cameras were placed on the school buses, everybody hated them but in his case, they save him three times in ten years.

Councilmember Allison said he had been embarrassed this evening during discussion about this item and had received texts from citizens who had left the meeting because they were embarrassed. He said he hoped he never had to experience this again and it had not been a good night for him to be proud of being a City of Norman City Councilman.

Councilmember Karjala said she is confused about what is so embarrassing about Council talking about government and the governing process. She said for those who were embarrassed, this is what Council is supposed to do.

Mayor Miller said she regrets that people were uncomfortable and embarrassed about the tone of the conversation during this item. She said sometimes it sounds like Council is upbraiding Staff in these meetings; however, it is Council's job to oversee what is going on, to legislate, and to do policy. She said she has been doing this for three years and the last few meetings it seems all she has heard is negativity and accusations. She said the City does so many wonderful things for our community every single day and Council is never able to celebrate that because they are tearing things apart all the time. She said Council cannot look at the good that is done and she finds it so distressing. She said Council should be more courteous with one another, more respectful, and treat Staff like the professionals they are. She said Council needs to understand that many things have been done before they became seated as Councilmembers. She said Councilmembers are the leaders of the community and they need to act like leaders although they fell short this evening and she apologized for that. She said Council will come back in January and be ready by studying all the information they have received. She thanked Staff for their hard work and Council for their time.

\*

Conference vs. Study Session. Ms. Ann Gallagher, 2513 Woodsong Drive, asked what the difference was between a City Council Conference and City Council Study Session and why are the Council Conferences not televised.

Ms. Brenda Hall, City Clerk, said historically City Council Conferences were not televised because they typically precede a regular Council meeting. She said televising both those meetings back to back can be done but it is somewhat problematic because there has to be enough time between these two meetings to reset the video equipment. She said the pre-meeting Conferences have never been televised.

Mr. Roger Gallagher, 2513 Woodsong Drive, said he appreciated the explanation but it would be very advantageous for people who cannot come to the conference. He said the conference tonight covered important topics regarding the City and the details that Councilmember Hickman asked to be discussed did help the public understand it a little better. He said he wished this could be worked out.

\*

Narrowing Main Street. Mr. Roger Gallagher, 2513 Woodsong Drive, said the concept of narrowing Main Street would be a problem because if people want to hurry, they will do it whether there are one, two or three lanes. He said Main Street is a through street to allow access across town and there are not very many. He does not see the advantage of limiting the Main Street traffic to fewer lanes or making it a two-way street. He said people are going to abuse the speed limit no matter what and the City should have no tolerance for speeders.

\*



Miscellaneous Discussion, continued:

Development Trends. Mr. Steve Ellis, 633 Reed Avenue expressed concerns about the trends occurring in development with Planned Unit Developments.

Ms. Cindy Rogers, 633 Reed Avenue, said a Planned Unit Development is specifically designed to get around the current zoning.

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Happy Holidays. Councilmembers Hickman, Clark, Holman, Karjala, and Chappel said Happy Holidays and Happy New Year to City Council, Staff and the audience.

Councilmembers Castleberry and Heiple and Mayor Miller wished everyone Merry Christmas.

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Thanks to Staff. Councilmember Hickman said he appreciated all of staff’s hard work during his first six months on Council.

\*

Holiday Party at Moore-Lindsey House. Councilmember Hickman announced there would be a Community Holiday party on Sunday, December 18th, from 2:00 to 5:00 p.m. at the beautiful Historical Moore-Lindsey House. He said Councilmembers Clark and Karjala are co-hosting the party with him which would be pot-luck.

\*

Need for Toys at the Norman Christmas Day Dinner. Councilmember Clark said for the first time last year, the Norman Christmas Day Dinner ran out of toys for children. She said she would accept donations of unwrapped toys and she would be glad to pick up any toys. She said it is very important that all children have a special Christmas.

\*

Thanks for Attendance Tonight. Councilmember Holman thanked everyone who stayed tonight at the meeting and watched the process.

\*

Lindsey Street Art Grants. Councilmember Allison thanked Council for approving the “We Art Lindsey” Grants provided by the Norman Arts Council which will be an awesome opportunity for the merchants on Lindsey Street.

\*

Stand Alone Senior Center. Councilmember Heiple said he is going to try to give the Seniors a Christmas present. He has a resolution prepared and is going to ask Staff to work on the budget for Norman Forward to get a Stand Alone Senior Center. He said the proposal will be to eliminate or repurpose \$4 million from the parks, \$250,000 each from the Central Library, the Soccer Complex, the Aquatic Complex, and the Baseball/Softball Complex which will total \$5 million. He said Council told the Seniors in the Norman Forward vote that Council would find the money and these are difficult cuts but it would give them the money and then the plan is to ask the Seniors to raise the rest of the money because if a person has the will, there is a way. He said he will hold off on this until he hears from the Senior Community.

\* \* \* \* \*

ADJOURNMENT

There being no further business, Councilmember Holman moved that the meeting be adjourned, which motion was duly seconded by Councilmember Castleberry; and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the meeting was adjourned at 9:41 p.m.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor