



office memorandum

TO: Honorable Mayor and Councilmembers

FROM: Jane Hudson, Director of Planning & Community Development

DATE: August 17, 2020

SUBJECT: Consent to Encroach – No. 2021-3
Lot 7, Block 5, Brookhaven No. 31 Addition
816 Cedarbrook Drive

The lot located at the subject address has a platted 10' Utility Easement across the west side of the lot. The owner is requesting consent to encroach into this platted easement with a small retaining wall extending from the edge of an existing pergola.

Planning and Community Development Staff does not oppose the encroachment of this retaining wall.

Cc: Beth Muckala, Assistant City Attorney
Ellen Usry, Deputy City Clerk
Brenda Hall, City Clerk