

City of Norman



Monthly Departmental Report

June 2013

MONTHLY PROGRESS

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CITY CLERK

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**CITY CLERK
MONTHLY PROGRESS REPORT
JUNE, 2013**

CITY COUNCIL

Councilmember Robert Castleberry, Ward Three; Councilmember-Elect Greg Heiple, Ward One; Councilmember-Elect Lynne Miller, Ward Five; and Councilmember-Elect Stephen Holman, Ward Seven, attended the Oklahoma Municipal League's Conference for Newly Elected Officials on June 27, 2013.

CITY CLERK

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	10	78	Municipal Court	1	17
Building Permits	12	93	Noise	1	20
CDBG	0	15	Parks and Recreation	21	131
City Clerk	9	*368	Planning	6	38
City Manager/Mayor	5	21	Police	14	167
Code Enforcement	54	456	Sanitation	43	353
Data Processing	1	14	Sidewalks	1	20
Engineering/Public Works	12	173	Storm Debris	90	148
Finance	1	95	Storm Water	5	28
Fire/Civil Defense	6	51	Streets	22	157
Human Resources	1	6	Street Lights	8	102
Information (General)	35	430	Traffic	6	119
Legal	1	27	Utilities	3	52
Line Maintenance	10	84	WC Questions	7	117
			WC Violations	0	52

Total for June	385	Total FYE YTD	3,432
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WC (Water Conservation)

* Volume due to Citywide Garage Sale

LICENSES

34 New licenses were issued during the month of June for a total of \$1,879 in FYE 2013. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	3	507	Bee Keeper	0	2
Class I Beer	1	140	Solicitor/Peddler (30 day)	1	14
Class II Beer	2	147	Solicitor/Peddler (60 day)	1	5
Mixed Beverage	0	61	Solicitor/Peddler (one day)	0	8
Mixed Beverage/Caterer	1	34	Coin-Operated Devices	0	539
Wine & Beer/Winemaker	0	12	Game Machines	17	238
Temporary Food (30 day)	0	14	Taxi/Motorbus/Limousine	0	40
Temp Food (180 day)	2	8	Impoundment Yard	0	5
Temp Food (one day)	0	21	Salvage Yard	0	2
Kennel	0	22	Transient Amusement	0	4
Pawnbrokers	0	6	Special Event	0	15
Retail Liquor Store	0	25	Sidewalk Dining	1	11

Licenses, continued:

Monthly Progress Report

June 2013

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- 1 One Day Special Event Class I Beer License was issued to Smokey Ray's BBQ for Jazz in June in Brookhaven Square on June 28, 2013
- 1 180 Day Mobile Temporary Food License was issued to Clancy's Sno Cones for June 20 through December 16, 2013
- 1 180 Day Mobile Temporary Food License was issued to Taqueria Ruiz Tacos for June 7 thru December 3, 2013
- 1 30 Day Door-to-Door Solicitor/Peddler License was issued to Southwestern Advantage for June 6 through July 5, 2013
- 1 60 Day Door-to-Door License was issued to McRay Roofing and Construction, Inc., for June 11 through August 9, 2013

New Establishments/New Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Scratch Kitchen & Cocktails	132 West Main	Food Service and Mixed Beverage/Caterer
Waving Wheat Bakery	125 North Porter	Food Service

Existing Establishments/Additional Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Ken's Discount - A Walgreens Pharmacy	808 North Porter	Class II Beer
Ole Town Gyros and Kabobs	402 East Main	Class I Beer

Existing Establishments/New Owners

NAME	ADDRESS	LICENSE TYPE(S)
Sooner Gas Station (previously Station at Village Center)	1161 12th Avenue N.E.	Food Service and Class II Beer

WORKERS COMPENSATION

Name: Ryan Loveless

Settlement Amount: \$41,751.01

Department: Line Maintenance Division

Injury: lower back

Date Approved: June 25, 2013

Name: Richard Hartless

Settlement Amount: \$27,145

Department: Fire Department

Injury: right shoulder

Date Approved: June 25, 2013

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
06-06-13	Clara Johnson	Reimbursement of plumbing expense – claimant alleges on May 10, 2012, Line Maintenance cleared a sewer line in her neighborhood causing a sewer back at 2001 Cloverdale Lane.	\$ 126.95
06-12-13	United States Postal Service National Center for Employee Development	Damages to a tilt truck polycart – claimant alleges the Sanitation Division was off-loading the trash compactor at 2701 East Imhoff on June 7, 2013, and smashed the tilt truck polycart between the compactor and wall.	\$ 900.00
06-12-13	Shawn Stawicki	Medical expenses – claimant alleges that on June 16, 2012, while visiting Monroe Park located at 1601 South McGee Drive, he stepped on a large dirt clod from a mound of dirt piled in the area during construction work causing his ankle to roll and breaking his foot.	\$ 695.69
06-14-13	Melissa Verville	Damages to vehicle – claimant alleges she was behind a sanitation truck traveling north on Interstate Drive on May 22, 2013, when the truck stopped and began backing up striking her vehicle.	\$ 1,427.49
06-20-13	Joel P. Johnson	Damages to vehicle – claimant alleges he was northbound on I-35 when he had to make a sudden stop to avoid a collision with vehicles stopped ahead of him. A police vehicle traveling directly behind him was unable to stop in time and struck his vehicle.	\$ 1,135.54
06-24-13	Katie Brown	Damages to vehicle – claimant alleges she struck a pothole on the I-35/Main Street Bridge on July 27, 2012, damaging her tire wheel.	\$ 773.77

LAWSUITS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
06-17-13	Lynn C. Rogers	Plaintiff is demanding the City of Norman issue a curb cut permit for construction of a driveway located at 2701 South Berry Road or give a reasonable explanation, mechanism, or procedure to obtain the permit.	None

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE MEETING

A Business and Community Affairs Committee meeting was held on June 6, 2013, regarding an update on the progress and implementation of policies and projects that were presented and discussed by the Business and Community Affairs (BACA) Committee during the last fiscal year.

CITY COUNCIL CONFERENCES

A City Council Conference was held on June 11, 2013, regarding continued discussion of the FYE 2013 City of Norman Operating Budget and the FYE 2014 City of Norman Operating and Capital Budgets.

A City Council Conference was held on June 25, 2013, regarding the Downtown Parking Lot Business Plan and the Campus Corner Parking Meter Replacement Project and possible funding options.

FINANCE COMMITTEE MEETING

A Finance Committee meeting was held on June 19, 2013, regarding discussion of the "Rainy Day Fund" allocation for the FYE 2013 Budget; a wastewater rate increase to be submitted to voters for approval; Revenue/Expenditure Report as of May 31, 2013; and a report on open positions.

OVERSIGHT COMMITTEE MEETING

A City Council Oversight Committee meeting was held June 12, 2013, regarding continued discussion of possible modifications to the City of Norman Email Policy and door-to-door commercial advertising.

PLANNING COMMUNITY AND TRANSPORTATION COMMITTEE

A Planning Community and Transportation Committee meeting was held on June 24, 2013, regarding CART Ridership Report including Saferide and Extended Service and continued discussion regarding a draft ordinance establishing a High Density Residential Zoning District.

PUBLIC MEETING

A public meeting was held on June 3, 2013, for a presentation regarding a draft ordinance establishing High Density Residential Zoning Districts.

SPECIAL SESSIONS

A Special Session was held on June 11, 2013, for consideration of adjourning into an Executive Session to discuss pending litigation with Tietsort Revocable Trust, III; Moore, LTD.; James and Dorothy Armstrong; and Wiley and Barbara Madole and possible litigation for acquisition of real property for right-of-way purposes all in connection with the Cedar Lane Widening Project between 12th Avenue S.E. and one-eighth mile east of 24th Avenue S.E. more particularly described as Parcel 9, owned by Anthony Mirzaie and Sterling, Inc., and Parcel 10, owned by Heritage Fine Homes and Anthony Mirzaie.

A Special Session was held on June 18, 2013, regarding the FYE 2014 Norman and Convention and Visitors Bureau Budget and Annual Plan of Work and consideration of adjourning into Executive Session to discuss pending litigation in the case of Woods vs. City of Norman.

STUDY SESSIONS

A Joint City Council/Planning Commission Study Session was held on June 6, 2013, regarding a draft ordinance establishing High Density Residential Zoning District.

FACILITY MAINTENANCE 1A

Work Order by Facility Serviced

June, 2013

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-2080				
2080.1	LIBRARY			
6/3/2013	PLUMBING	Sewer repair	120	2
6/10/2013	PLUMBING	Toilet repair in men's bathroom	60	1
6/19/2013	PLUMBING	Repair toilet men's bathroom & rebuild flush valve on urinal	120	2
		Jeff Lewis	300	5
6/3/2013	HVAC	Chill water valves checked	120	2
6/14/2013	HVAC	Clean condensor coils	240	4
		Jerry Wilson	360	6
		Facility Subtotal	660	11
AcctCode Total			660	11
010-3001				
3090.3	MUNICIPAL BLDG - BUILDING C			
6/6/2013	ELECTRICAL	Replace/repair lights	60	1
6/10/2013	ELECTRICAL	Replace/repair lights	120	2
6/18/2013	ELECTRICAL	Replace lights	60	1
6/25/2013	ELECTRICAL	Repair Lindsey Street Yard/Streets tower - I.S. Dept	120	2
		Bill Sandison	360	6
6/4/2013	PLUMBING	Toilet repair in women's bathroom	60	1
6/11/2013	MISCELLANEOUS	Door repair	60	1
6/14/2013	PLUMBING	Unstop toilet in women's bathroom	60	1
6/19/2013	MISCELLANEOUS	Door repair	60	1
6/20/2013	MISCELLANEOUS	Repair door	60	1
		Jeff Lewis	300	5
6/10/2013	HVAC	Clean condensor unit	240	4
6/19/2013	HVAC	Check A/C	240	4
		Jerry Wilson	480	8
6/10/2013	ELECTRICAL	Light repair	120	2
		Larry E. Long	120	2
		Facility Subtotal	1260	21
AcctCode Total			1260	21

AcctCodes:	Facility	Employee	Hours	
010-3090				
3090.1 MUNICIPAL BLDG - BUILDING A				
6/3/2013	ELECTRICAL	Lights & HVAC repair	60	1
6/4/2013	ELECTRICAL	Light and HVAC repair	60	1
6/5/2013	ELECTRICAL	Lights & HVAC repairs	240	4
6/6/2013	ELECTRICAL	Lights & HVAC repairs	60	1
		Bill Sandison	420	7
6/3/2013	PLUMBING	Toilet repair	60	1
6/11/2013	MISCELLANEOUS	Repair door	60	1
6/12/2013	MISCELLANEOUS	Repair N.E. door	60	1
6/20/2013	PLUMBING	Clean out roof drains	90	1.5
6/21/2013	MISCELLANEOUS	Door repair	60	1
		Jeff Lewis	330	5.5
6/3/2013	HVAC	HVAC system and valves checked	240	4
6/4/2013	HVAC	Air handlers checked	240	4
6/13/2013	HVAC	Clean condensor coils	240	4
6/18/2013	HVAC	Chiller and A/C check	240	4
		Jerry Wilson	960	16
6/3/2013	ELECTRICAL	Work on roof top air conditioners	60	1
6/4/2013	ELECTRICAL	Work on air conditioning coils	60	1
6/5/2013	ELECTRICAL	Replace contactors	240	4
		Larry E. Long	360	6
		Facility Subtotal	2070	34.5
3090.2 MUNICIPAL BLDG - BUILDING B				
6/18/2013	ELECTRICAL	Replace lights	60	1
		Bill Sandison	60	1
6/4/2013	PLUMBING	Sewer repair in men's lockerroom	120	2
6/11/2013	PLUMBING	Rebuild flush valve on urinal	60	1
6/13/2013	PLUMBING	Unstop toilet in men's public bathroom	60	1
		Jeff Lewis	240	4
6/12/2013	HVAC	Clean and check condensor coils	240	4
		Jerry Wilson	240	4
6/12/2013	ELECTRICAL	Light repair	90	1.5
		Larry E. Long	90	1.5
		Facility Subtotal	630	10.5
2020.4 MUNICIPAL BLDG - CITY HALL				
6/7/2013	ELECTRICAL	Flagpole lights repair	60	1
6/21/2013	ELECTRICAL	Repair lights	60	1
		Bill Sandison	120	2
6/13/2013	PLUMBING	Work on boiler w/Matt	120	2
6/19/2013	PLUMBING	Sewer repair	60	1
6/20/2013	PLUMBING	Replace clean-out	60	1
		Jeff Lewis	240	4

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
6/5/2013 HVAC	Air handlers checked		240	4
6/7/2013 HVAC	A/C system check		240	4
6/13/2013 HVAC	Clean condensor coils		240	4
6/14/2013 HVAC	Check power outage		240	4
6/24/2013 MISCELLANEOUS	Check power loss at city hall		240	4
		Jerry Wilson	1200	20
6/3/2013 ELECTRICAL	Reset timeclocks		120	2
6/7/2013 ELECTRICAL	Outside flag light repair		120	2
6/21/2013 ELECTRICAL	Repair light		60	1
		Larry E. Long	300	5
		Facility Subtotal	1860	31
2020.5 MUNICIPAL BLDG - COMPLEX				
6/18/2013 MISCELLANEOUS	Door repair		60	1
		Jeff Lewis	60	1
6/25/2013 ELECTRICAL	Check power outages		120	2
		Larry E. Long	120	2
		Facility Subtotal	180	3
AcctCode Total			4740	79
010-5021				
5021.0 LINDSEY STREET YARD ADMIN				
6/11/2013 PLUMBING	Repair water leak under breakroom sink		120	2
		Jeff Lewis	120	2
6/25/2013 HVAC	Wash condensers		240	4
		Jerry Wilson	240	4
6/25/2013 ELECTRICAL	Install new light on building & clean A/C coils		120	2
		Larry E. Long	120	2
		Facility Subtotal	480	8
AcctCode Total			480	8
010-6016				
6016.2 POLICE RANGE				
6/17/2013 MISCELLANEOUS	Replace towel dispenser		60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
AcctCode Total			60	1

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-6070				
6070.1 ANIMAL - PET ADOPTION				
6/25/2013	MISCELLANEOUS	Door repair	60	1
6/25/2013	PLUMBING	Replace kitchen drain	60	1
			Jeff Lewis	120 2
6/20/2013	HVAC	Replace board on A/C unit	240	4
			Jerry Wilson	240 4
			Facility Subtotal	360 6
6070.0 ANIMAL WELFARE				
6/6/2013	PLUMBING	Repair tub valve	120	2
			Jeff Lewis	120 2
6/6/2013	HVAC	A/C unit repair	240	4
6/7/2013	HVAC	A/C system check - old building	240	4
6/10/2013	HVAC	A/C system check	240	4
			Jerry Wilson	720 12
			Facility Subtotal	840 14
			AcctCode Total	1200 20
010-6440				
6443.1 FIRE STATION #1				
6/19/2013	MISCELLANEOUS	Repair door	60	1
6/19/2013	PLUMBING	Repair/add outside faucet	180	3
			Jeff Lewis	240 4
6/24/2013	ELECTRICAL	Check generator (not putting power out	60	1
			Larry E. Long	60 1
			Facility Subtotal	300 5
			AcctCode Total	300 5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-6443				
6443.2	FIRE STATION #2			
6/19/2013 ELECTRICAL	Replace lights		240	4
		Bill Sandison	240	4
6/19/2013 ELECTRICAL	Repair outside lights		240	4
		Larry E. Long	240	4
		Facility Subtotal	480	8
6443.3	FIRE STATION #3			
6/24/2013 PLUMBING	Repair floor drain		60	1
		Jeff Lewis	60	1
6/12/2013 ELECTRICAL	Repair outside lights		330	5.5
		Larry E. Long	330	5.5
		Facility Subtotal	390	6.5
6443.6	FIRE STATION #6			
6/13/2013 PLUMBING	Unstop sewer		120	2
6/18/2013 PLUMBING	Kitchen sink repair		60	1
		Jeff Lewis	180	3
		Facility Subtotal	180	3
6443.7	FIRE STATION #7			
6/10/2013 PLUMBING	Replace garbage disposal		120	2
6/25/2013 PLUMBING	Repair kitchen drain		60	1
		Jeff Lewis	180	3
		Facility Subtotal	180	3
6443.8	FIRE STATION #8			
6/19/2013 ELECTRICAL	Repair firetruck plug		120	2
		Bill Sandison	120	2
6/6/2013 PLUMBING	Repair floor sink faucet		60	1
		Jeff Lewis	60	1
6/19/2013 ELECTRICAL	Repair truck plug		120	2
6/20/2013 MISCELLANEOUS	Order truck park		150	2.5
		Larry E. Long	270	4.5
		Facility Subtotal	450	7.5
AcctCode Total			1680	28

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-7010				
7010.1	PARK - ANDREWS PARK			
6/4/2013	ELECTRICAL	Trace & isolate short in control circuits at splash pad	180	3
6/20/2013	ELECTRICAL	Repair Splash Pad	120	2
6/21/2013	ELECTRICAL	Repair lights at Splash Pad	60	1
		Bill Sandison	360	6
6/4/2013	ELECTRICAL	Repair Splash Pad	180	3
6/20/2013	ELECTRICAL	Repair splash pad controller	90	1.5
6/21/2013	ELECTRICAL	Check water spray valve	60	1
6/25/2013	ELECTRICAL	Repair lights	60	1
		Larry E. Long	390	6.5
		Facility Subtotal	750	12.5
7010.2	PARK - GRIFFIN PARK			
6/7/2013	ELECTRICAL	Replace window unit	180	3
6/11/2013	ELECTRICAL	Plug repair	90	1.5
		Bill Sandison	270	4.5
6/6/2013	HVAC	Window unit repair	240	4
		Jerry Wilson	240	4
6/7/2013	ELECTRICAL	install A/C unit in concession stand	240	4
6/11/2013	ELECTRICAL	Repair outlet at baseball field	90	1.5
		Larry E. Long	330	5.5
		Facility Subtotal	840	14
7010.6	PARK - LIONS PARK			
6/5/2013	PLUMBING	Unstop lavatory	60	1
6/25/2013	PLUMBING	Repair/unstop bathroom	60	1
		Jeff Lewis	120	2
		Facility Subtotal	120	2
7010.8	PARK - NE LIONS PARK			
6/17/2013	ELECTRICAL	Repair electric panel	60	1
		Bill Sandison	60	1
6/10/2013	PLUMBING	Repair drinking fountain	60	1
6/21/2013	PLUMBING	Repair toilet	60	1
		Jeff Lewis	120	2
		Facility Subtotal	180	3
7010.10	PARK - ROTARY PARK			
6/5/2013	ELECTRICAL	Replace tennis and bath house lights	60	1
6/12/2013	ELECTRICAL	Met with James Briggs to discuss new construction	90	1.5
		Bill Sandison	150	2.5
6/21/2013	PLUMBING	Repair sewer	60	1
		Jeff Lewis	60	1
6/5/2013	ELECTRICAL	Light repair	60	1

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
		Larry E. Long	60	1
		Facility Subtotal	270	4.5
7033.1	PARK - WESTWOOD PARK			
6/14/2013	ELECTRICAL	Repair parking and outside tennis lights	240	4
6/24/2013	ELECTRICAL	Test, trip, & repair breaker	180	3
		Bill Sandison	420	7
		Facility Subtotal	420	7
AcctCode Total			2580	43
010-7070				
7070.0	PARKS AND REC ADMIN			
6/10/2013	ELECTRICAL	Replace/repair lights	120	2
		Bill Sandison	120	2
		Facility Subtotal	120	2
AcctCode Total			120	2
010-7081				
7081.0	FIREHOUSE ART CENTER			
6/18/2013	ELECTRICAL	Repair voltage & outage problems	240	4
		Bill Sandison	240	4
6/12/2013	PLUMBING	Repair water leak in ceiling	120	2
6/17/2013	PLUMBING	Work on broken lavatory	60	1
6/18/2013	PLUMBING	Repair broken lavatory and drain	180	3
		Jeff Lewis	360	6
6/18/2013	PLUMBING	Rehang sink	180	3
		Larry E. Long	180	3
		Facility Subtotal	780	13
AcctCode Total			780	13
010-7082				
9000.2	HISTORICAL HOUSE			
6/26/2013	ELECTRICAL	Repair lights	60	1
		Bill Sandison	60	1
		Facility Subtotal	60	1
AcctCode Total			60	1

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-7083				
7083.0	SOONER THEATRE			
6/26/2013	ELECTRICAL	Repair lights and sewer lift station	150	2.5
		Bill Sandison	150	2.5
6/3/2013	MISCELLANEOUS	Met Norman Garage door to make door repair	60	1
6/5/2013	PLUMBING	Discuss roof leak & replaced lever on toilet	180	3
6/21/2013	PLUMBING	Repair water line on roof	60	1
6/24/2013	PLUMBING	Repair water line on roof	120	2
		Jeff Lewis	420	7
6/24/2013	HVAC	Change air filters and wash condensor coils	240	4
		Jerry Wilson	240	4
		Facility Subtotal	810	13.5
AcctCode Total			810	13.5
020-7010				
7010.12	SANTA FE DEPOT			
6/19/2013	ELECTRICAL	Repair lights	60	1
6/24/2013	ELECTRICAL	Repair lights	60	1
		Bill Sandison	120	2
6/20/2013	MISCELLANEOUS	Repair door hinges	90	1.5
		Jeff Lewis	90	1.5
6/11/2013	ELECTRICAL	Light repair	60	1
6/19/2013	ELECTRICAL	Repair lights	60	1
6/24/2013	ELECTRICAL	Check A/C (no A/C)	60	1
		Larry E. Long	180	3
		Facility Subtotal	390	6.5
AcctCode Total			390	6.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
020-7021			
7021.2	PARK - REAVES PARK		
6/10/2013 PLUMBING	Sewer repair in public bathrooms	90	1.5
6/14/2013 PLUMBING	Work on drinking fountain at "central complex"	60	1
6/18/2013 PLUMBING	Clean out water lines on drinking fountains "west complex"	120	2
	Jeff Lewis	270	4.5
6/18/2013 ELECTRICAL	Repair breaker outside water fountain in concession stand	240	4
	Larry E. Long	240	4
	Facility Subtotal	510	8.5
7021.3	REC CTR - 12TH AVE		
6/3/2013 ELECTRICAL	Light repair	180	3
6/4/2013 ELECTRICAL	Light repair	240	4
6/5/2013 ELECTRICAL	Replace/repair lights	120	2
6/6/2013 ELECTRICAL	Repair lights	360	6
6/7/2013 ELECTRICAL	Repair lights	60	1
6/11/2013 ELECTRICAL	Repair/check lights	90	1.5
6/24/2013 ELECTRICAL	Repair outages	120	2
6/25/2013 ELECTRICAL	Repair outages	180	3
	Bill Sandison	1350	22.5
6/3/2013 PLUMBING	Drinking fountain repair	180	3
6/5/2013 PLUMBING	Repaired drinking fountain & replaced towel dispenser	120	2
6/13/2013 PLUMBING	Repair drinking fountain	60	1
6/17/2013 MISCELLANEOUS	Work on roof leak	120	2
6/17/2013 PLUMBING	Urinal repair	60	1
	Jeff Lewis	540	9
6/3/2013 HVAC	A/C system checked	120	2
6/20/2013 HVAC	Repair/unstop A/C drain lines	240	4
6/25/2013 HVAC	Check electrical & hvac	240	4
	Jerry Wilson	600	10
6/3/2013 ELECTRICAL	Work on roof top air conditioners,outside lights & timeclock	120	2
6/4/2013 ELECTRICAL	Work on outside lights	240	4
6/5/2013 ELECTRICAL	Light repair	120	2
6/6/2013 ELECTRICAL	Outside light repair	180	3
6/24/2013 ELECTRICAL	Check A/C (no A/C) OG&E Ground wire broke	60	1
6/25/2013 ELECTRICAL	Check power-reset times, starters, turn on A/C	120	2
	Larry E. Long	840	14
	Facility Subtotal	3330	55.5
7021.0	REC CTR - IRVING		
6/3/2013 PLUMBING	Lavatory faucet repair	60	1
6/17/2013 MISCELLANEOUS	Met with roofer to discuss roof	60	1
6/18/2013 PLUMBING	Work on roof gas line w/roofing contractor	60	1
	Jeff Lewis	180	3
	Facility Subtotal	180	3
7021.1	REC CTR - LITTLE AXE		
6/24/2013 MISCELLANEOUS	Repair door	120	2

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
6/25/2013 PLUMBING	Repair water leaks in wall	240	4
	Jeff Lewis	360	6
	Facility Subtotal	360	6
7021.4 REC CTR - WHITTIER			
6/6/2013 PLUMBING	Sewer repair	120	2
6/11/2013 MISCELLANEOUS	Repair wall pads in gym	60	1
6/21/2013 PLUMBING	Repair lavatory drain	90	1.5
	Jeff Lewis	270	4.5
	Facility Subtotal	270	4.5
AcctCode Total		4650	77.5
020-7023			
7023.0 SENIOR CITIZENS CTR			
6/7/2013 ELECTRICAL	Replace/repair lights	60	1
6/24/2013 ELECTRICAL	Repair lights	60	1
6/26/2013 ELECTRICAL	Repair lights	180	3
	Bill Sandison	300	5
6/4/2013 MISCELLANEOUS	Cover holes in roof soffits - bird issues	120	2
6/4/2013 MISCELLANEOUS	Met with Animal Control to discuss bird issues	60	1
6/14/2013 PLUMBING	Rebuild flush valve on toilet & replace towel dispenser	120	2
6/24/2013 MISCELLANEOUS	Repair cabinet	120	2
	Jeff Lewis	420	7
6/6/2013 ELECTRICAL	Light and switch repair	240	4
6/24/2013 ELECTRICAL	Check A/C (no A/C)	60	1
	Larry E. Long	300	5
	Facility Subtotal	1020	17
AcctCode Total		1020	17

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
030-7032			
7032.0	WESTWOOD GOLF COURSE		
6/3/2013 ELECTRICAL	Repair circuit for water controls	120	2
6/10/2013 ELECTRICAL	Replace/repair lights	240	4
6/12/2013 ELECTRICAL	Install seasonal fan on greens	60	1
6/13/2013 ELECTRICAL	Install seasonal fan on greens	240	4
6/14/2013 ELECTRICAL	Repair parking and pool lights	180	3
6/17/2013 ELECTRICAL	Repair lights	120	2
6/21/2013 ELECTRICAL	Trace electrical short	60	1
6/25/2013 ELECTRICAL	Repair parking lot lights	60	1
6/26/2013 ELECTRICAL	Repair parking lot & tennis lights	90	1.5
	Bill Sandison	1170	19.5
6/6/2013 PLUMBING	Unstop french drain	120	2
6/13/2013 PLUMBING	Repair broken drain under kitchen area sink	120	2
6/20/2013 PLUMBING	Repair drain in kitchen area	120	2
	Jeff Lewis	360	6
6/3/2013 ELECTRICAL	Sprinkler control panel repair	120	2
6/10/2013 ELECTRICAL	Repair parking lot lights	240	4
6/12/2013 ELECTRICAL	Repair fans	60	1
6/13/2013 ELECTRICAL	Repair fans	240	4
6/14/2013 ELECTRICAL	Outside light repair	420	7
6/21/2013 MISCELLANEOUS	Track fed ex delivery (breakers)	60	1
6/24/2013 ELECTRICAL	Install new breakers & check poles shorting out	240	4
6/25/2013 ELECTRICAL	Repair parking lot lights	60	1
	Larry E. Long	1440	24
	Facility Subtotal	2970	49.5
AcctCode Total			2970 49.5
030-7033			
7033.0	WESTWOOD POOL		
6/4/2013 PLUMBING	Adjust hot water temp on showers	60	1
6/6/2013 PLUMBING	Toilet repair	60	1
6/24/2013 PLUMBING	Toilet repair in men's bathroom	60	1
	Jeff Lewis	180	3
	Facility Subtotal	180	3
AcctCode Total			180 3
031-5531			
5531.1	WATER TREATMENT PLANT		
6/4/2013 PLUMBING	Work on ice machine	60	1
	Jeff Lewis	60	1
	Facility Subtotal	60	1
AcctCode Total			60 1

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
031-5551				
5551.0	LINE MAINTENANCE FACILITY			
6/7/2013	ELECTRICAL	Replace/repair light	60	1
6/13/2013	ELECTRICAL	Repair outside lights	120	2
		Bill Sandison	180	3
6/7/2013	ELECTRICAL	Outside light repair	120	2
		Larry E. Long	120	2
		Facility Subtotal	300	5
AcctCode Total			300	5
032-5546				
5546.3	WASTEWATER MAINTENANCE SHOP			
6/20/2013	PLUMBING	Repair drinking fountains	60	1
6/21/2013	PLUMBING	Replace mop sink	120	2
		Jeff Lewis	180	3
6/4/2013	HVAC	A/C units checked	240	4
6/17/2013	HVAC	A/C check	480	8
6/18/2013	HVAC	A/C check	240	4
6/19/2013	HVAC	Washed/Repaired coils	240	4
		Jerry Wilson	1200	20
6/17/2013	ELECTRICAL	Removed VFD	240	4
6/18/2013	ELECTRICAL	Install New VFD	60	1
6/20/2013	ELECTRICAL	Pump #2, plc output cards, mop sink	240	4
		Larry E. Long	540	9
		Facility Subtotal	1920	32
AcctCode Total			1920	32

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
033-5560			
5560.0	SANITATION DIV BLDG		
6/11/2013 ELECTRICAL	Compactor repair & test	240	4
6/12/2013 ELECTRICAL	Repair sanitation compactor at Veteran's Center	330	5.5
6/13/2013 ELECTRICAL	Repair sanitation compactor	60	1
6/14/2013 ELECTRICAL	Repair compactor at Veteran's Center	60	1
6/17/2013 ELECTRICAL	Repair compactor at Veteran's Center	60	1
	Bill Sandison	750	12.5
6/11/2013 HVAC	A/C repair	480	8
6/12/2013 HVAC	A/C repair	240	4
	Jerry Wilson	720	12
6/11/2013 ELECTRICAL	Repair trash compactor at Veterans Center	240	4
6/14/2013 ELECTRICAL	Repair trash compactor at Veterans Center	60	1
	Larry E. Long	300	5
	Facility Subtotal	1770	29.5
5560.2	TRANSFER STATION		
6/5/2013 PLUMBING	Flush water lines	120	2
6/10/2013 MISCELLANEOUS	Place TV antenna on building	150	2.5
6/11/2013 MISCELLANEOUS	Patch holes in wall	60	1
	Jeff Lewis	330	5.5
	Facility Subtotal	330	5.5
AcctCode Total			2100 35
040-5070			
5070.0	FLEET MAINTENANCE		
6/5/2013 ELECTRICAL	Replace lights	60	1
6/19/2013 ELECTRICAL	Check & repair electric problems	60	1
6/20/2013 ELECTRICAL	Firetruck #8 repair	120	2
	Bill Sandison	240	4
6/3/2013 ELECTRICAL	Work on firetruck lights/generator	60	1
6/5/2013 ELECTRICAL	Light repair	60	1
	Larry E. Long	120	2
	Facility Subtotal	360	6
AcctCode Total			360 6

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
041-2030				
2020.6 FACILITY MAINTENANCE				
6/3/2013	ELECTRICAL	Work on timeclock	120	2
6/7/2013	MISCELLANEOUS	Stock shop & clean truck	60	1
6/11/2013	ELECTRICAL	Safety meeting	60	1
6/13/2013	MISCELLANEOUS	Purchased materials/stock truck	60	1
6/17/2013	MISCELLANEOUS	Stock shop & truck	240	4
6/18/2013	MISCELLANEOUS	Stock shop & truck; repair locks; service A/C	120	2
6/21/2013	ELECTRICAL	Repair air conditioner	300	5
6/25/2013	ELECTRICAL	Check power lines	120	2
			Bill Sandison	1080 18
6/11/2013	MISCELLANEOUS	Safety meeting	60	1
6/12/2013	PLUMBING	Install new bathroom	300	5
6/14/2013	PLUMBING	Work on new bathroom	240	4
6/17/2013	PLUMBING	Completed nww bathroom	120	2
6/21/2013	MISCELLANEOUS	Clean truck	30	0.5
			Jeff Lewis	750 12.5
6/6/2013	MISCELLANEOUS	Restock & clean van	60	1
6/10/2013	ELECTRICAL	Repair shop lights	120	2
6/11/2013	MISCELLANEOUS	Safety meeting & cleaned truck/van	90	1.5
6/13/2013	MISCELLANEOUS	Buy materials & restock van and shop	240	4
6/17/2013	MISCELLANEOUS	Clean shop	240	4
6/19/2013	ELECTRICAL	Flag pole light repair	60	1
6/21/2013	ELECTRICAL	Repair A/C unit on roof	300	5
			Larry E. Long	1110 18.5
			Facility Subtotal	2940 49
2030.0 GORDON BUILDING				
6/5/2013	HVAC	A/C units charged	240	4
			Jerry Wilson	240 4
			Facility Subtotal	240 4
AcctCode Total			3180	53
Grand Total				531

CITY MANAGER 2

CIP Financial Status 2A

As previously reported in the April, 2013 Monthly Departmental Report, will be updated in the July, 2013 Report.

CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

4/17/2013

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
UTILITIES				
TR0238	Robinson/NE 12th Intersection Improvements*		\$ 110,000.00	Water Fund 031
WW0055	Sewer Maintenance Plan FYE 10	\$0	\$ 800,000.00	Sewer Maintenance 321
WW0303	Lift Station D Improvements	\$0	\$ 550,000.00	New Development Excise Tax 322
WB0185	FYE2010, Water Well Supply Line: 12-inch	\$0	\$ 164,819.00	Water Bond Fund 031
WB0186	FYE2010, Water Well Supply Line: 16-inch	\$0	\$ 172,972.00	Water Bond Fund 031
WA0188	WTP: SE Oklahoma Preliminary Report		\$ 118,625.00	Water Fund 031
WA0149	Hall Park Waterline Replacements	\$30,000		Water Fund 031
WA0220	Waterline Relocations: East Main		\$ 26,895.00	Water Fund 031
WA0292	Segment F Waterline Improvements		\$ 26,612.00	Water Fund 031
PUBLIC WORKS				
TR0239	Classen/Imhoff Intersection Improvements*	\$ 25,000.00	\$0	Capital 50
TR0238	Robinson/NE 12th Intersection Improvements*	\$ 50,000.00	\$0	Capital 50
UT0007	I-35/Robinson Interchange*	\$ 25,000.00	\$0	UNP 027
TR0054/BP0054	60th NW: Tecumseh - Indian Hills Rd.*	\$0	\$0	Capital 50
TR0203/BP0203	Robinson RR Grade Separation*	\$ 50,000.00	\$0	Capital 50
AR0243/TR0243	Porter Ave Gap Paving: Rock Creek - Tecumseh*	\$0	\$0	Capital 50
UT0006	24th NW/Legacy Park	\$0	\$0	UNP 027
SC0521	Tecumseh: 48 NW - N. Interstate Dr. West***	\$ 75,000.00	\$0	Capital 50
SC0522	Lindsey: Shadowridge Dr. - Ed Noble Parkway***	\$ 35,000.00	\$0	Capital 50
SC0523	24th NW: Boardwalk - Tee Drive***	\$ 40,000.00	\$0	Capital 50
	HWY 9 Signal Improvements	NA	NA	100 % Federal Funding
	Main Street Lighting	NA	NA	100% Federal Funding
PARKS				
PR0444	Legacy Trail South Extension	\$0	\$0	Special Revenue 22 & Capital 50
CITY CLERK				
EF10004	Library Lighting Replacement	\$ 216.00	\$0	Capital 50
FIRE				
FT0003	Fire Station #9 Eastside	\$0	\$0	Capital 50

Notes

* Project at least partially funded through ODOT. Final accounting occurs with ODOT audits that generally take 2-4 years after project completion.

** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

***ODOT/City Resurfacing Projects scheduled to be let in February '13 with construction March/April '13

Other

At the City's urging, ODOT is pursuing an emergency repair project for the I-35/Indian Hills Road Bridge. This project will involve repairs to the bridge substructure and deck. The project will be on the City Council agenda on 2-12-2013. A bid letting is anticipated in February 2013 with construction in March/April 2013. The City is responsible for the deck at an estimated cost of \$211,221.

COMMUNITY RELATIONS 2B

Community Relation's Office
June 2013

Number of press releases	10
Contacts with the media	5
<i>Norman News</i> Membership	1090
Web Site Visits	74,894
Facebook Followers	1,386
Twitter City of Norman Followers	624

DEVELOPMENT COORDINATOR 2C

**City of Norman
Development Coordinator
Monthly Report – June 2013**

Below are activities and projects that the Development Coordinator has been involved with during the month of June.

General Inquiries, Contacts and Meetings

- Business and Community Affairs Committee
- Planning Commission
- Development Review Team
- Pre-Development Meetings (with public and applicants)
- City Council
- Council Oversight Committee
- Chamber of Commerce Legislative Luncheon
- High Density Public Meeting
- Community Planning and Transportation Committee
- Joint Planning Commission/City Council Meeting
- Plat Review Team
- TIF Workshop
- Livability Workshop to discuss place making for Lindsey St.

Building Permit and Plat Application Meetings

- Assisted in gathering platting/zoning information for potential memory care facility prospect
- Met with staff and property representatives regarding a potential new office development
- Met with staff and prospective property owners regarding rezoning and platting requirements for a multi-family development.
- Assisted homeowner in permit requirements and regulations regarding pool fencing.
- Met with staff and design professionals regarding building renovation plans for a duplex project.
- Met with staff and project representatives to discuss a restaurant kitchen expansion
- Assisted local car dealership with requirements for a parking lot expansion
- Met with staff and local property manager to discuss a parking lot expansion for an industrial property
- Continued working with property owners affected by recent wildfires to discuss building permit options for rebuilding efforts

Development Process Improvements

- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) will be taking place in July. The reaction has been positive to the program.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear. Diagrams and language that could be included

as part of the clarification item, should assist in making code clarifications and other information provided to contractors and developers more clear. As codes change and additional topics of clarification are identified, this page and subsequent material can be updated. Work continues to research processes and obtain examples from other cities. During this month research continues to look at examples from other communities and determine some common themes of code clarification topics.

- ***Development Handbook*** – work continues to create a handbook outlining the development process in Norman. The handbook would be a resource to assist and provide information to potential development prospects regarding requirements, documents, schedules and committees that are involved in the City of Norman property and Commercial development process. When complete, the handbook could be utilized as a resource for developers, landowners, architects and engineers who may be unfamiliar with the City's development processes. The handbook could also serve as a resource for follow-up reference if individuals have questions following pre-application meetings. This project could be beneficial in providing a resource to allow for more initial information and less problems with development applications. The first draft of the handbook has been written and is being reviewed by staff. Revisions to complete and launch the handbook will continue throughout the next month.
- ***Construction Information for Developers and Businesses*** – work continues on outlining process for informing local developers and businesses of potential impacts from public construction projects. This project is designed to continue establishing a good working relationship with the business community and allow identification of potential problems or issues that may arise for businesses/development during the public construction. With early identification and dialogue, perhaps the impact to businesses can be lessened and/or solutions to problems can be implemented early in the construction process. As part of this project, an email list to communicate with businesses impacted by construction will be utilized; information on the Development Coordinator's webpage; phone calls; on-site meetings; and possibly through a specific, individual social media site (i.e. Twitter)

Additional Projects:

- ***24-Hour Library Service Point*** – Construction of the concrete pad and electricity has been completed. The machine has been delivered, and staff is working with the Pioneer Library System to finalize the set-up of the 24-hour library service point and plan the ribbon-cutting event and delivery options. The canopy for the machine is now being re-designed to create a canopy that can be utilized as a template for future canopies for additional units that will be sold in the U.S. Staff anticipates the completion of this project by late summer or early fall of this year.
- ***High Density Public Discussion Series*** – continued assisting with research for the draft resolution and providing website/email updates to the public during the month of July. With the postponement of this project, updates to the webpage/email will now occur as needed.

CITY OF NORMAN

Department of Finance Monthly Report – June 2013

Statistics on outputs from the various Divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in June are discussed below:

Treasury Division:

In the month of June, the Treasury Division processed 27,662 total payments. The traffic counter at the Drive-up Facility counted 4,805 customers. The Treasury Division processed 1,002 credit card utility payments, a decrease of -10.3% from last month, and the IVR (Interactive Voice Response) system processed 1,169 credit card utility payments, a decrease of -9.9% from last month. Utility customers also have the option of paying on the City of Norman website. There were 2,411 credit card payments made on the internet in June, a decrease of -2.7% from last month. The Municipal Court processed 445 credit card payments for court fines, a decrease of -17.3% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$12,970 in convenience fees in the month of June with a fiscal year-to-date total of \$165,968.

Utility Services Division:

The Meter Reading Division read 41,728 meters. Out of 75 meter reading routes, 30 (40%) were read within the targeted 30-day reading cycle. All routes were read by the 35th day.

Information Technology Division:

IT had 200,047 e-mails enter and leave the City's network for the month of June. 57,247 were considered Spam or hazardous e-mails and were quarantined. This means 29% of the e-mail was quarantined while 71% were valid e-mails and were delivered without problems.

The City of Norman's website had 74,894 visits during the month of June. Staff is currently working on several projects.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are below target for the month of June at -4.3%. Revenues from the City's largest single source of revenue, sales tax, are also below target at -4.8% for the year to date and are above last fiscal

year by 1.5%. Below is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 13 Budget To Date	FYE 13 Actual To Date	FYE 12 Actual To Date	FYE 11 Actual To Date
Sales Tax Revenue*	\$38,017,161	\$36,205,757	\$35,655,952	\$34,221,140
General Fund Revenue*	\$68,787,324	\$65,663,584	\$65,061,604	\$64,670,434
General Fund Expenses*	\$75,755,466	\$68,590,560	\$66,737,326	\$65,326,613

* Excludes Public Safety Sales Tax

Administration Division

	FYE 13		FYE 12	
	JUNE	YTD	JUNE	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,840.00	320.00	4,160.00
Total Comp Time Available	0.00	21.13	0.00	23.88
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	3,861.13	320.00	4,183.88
Benefit Hours Taken	44.75	543.00	31.00	493.25
TOTAL ACCOUNTABLE STAFF HOURS	275.25	3,318.13	289.00	3,690.63
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 13		FYE 12	
	JUNE	YTD	JUNE	YTD
Total Regular Hours Available	960.00	14,240.00	1,120.00	14,560.00
Total Comp Time Available	0.00	61.50	0.00	96.25
Total Overtime Hours	0.00	0.50	0.00	7.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 960.00	 14,302.00	 1,120.00	 14,663.75
Benefit Hours Taken	144.25	2,253.50	173.75	2,629.00
 TOTAL ACCOUNTABLE STAFF HOURS	 815.75	 12,048.50	 946.25	 12,034.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS 3B

City Revenue Report

	FYE 13 JUNE	FYE 12 JUNE	
Total Revenue Received (\$)	\$9,975,070	\$10,172,902	(\$197,832)
Utility Payments - Office (#)	3,465	2,888	\$577
Utility Payments - Office (\$)	\$346,792	\$332,746	\$14,046
Lockbox (#)	19,615	19,528	87
Lockbox (\$)	\$1,508,379	\$1,672,322	(\$163,943)
IVR Credit Card (#)	1,169	1,156	\$13
IVR Credit Card (\$)	\$95,918	\$88,639	\$7,279
Click to Gov (#)	2,411	2,235	176
Click to Gov (\$)	\$158,118	\$145,224	\$12,894
UT Credit Card Payments (#)	1,002	469	533
UT Credit Card Payments (\$)	\$93,686	\$94,679	(\$993)
Art Donations (#)	76	67	9
Art Donations (\$)	\$106	\$94	\$12
Bank Draft Payments (#)	6,093	5,273	820
Bank Draft Payments (\$)	\$434,656	\$403,548	\$31,108
Utility Deposits (#)	23	31	(8)
Utility Deposits (\$)	\$690	\$930	(\$240)
Fix Payments (#)	1	3	(2)
Fix Payments (\$)	\$77	\$150	(\$73)
Processed Return Checks (#)	28	48	(20)
Processed Return Checks (\$)	(\$3,511)	(\$54,812)	\$51,301
Other Revenue Transactions (#)	387	346	41
Other Revenue Received (\$)	\$6,785,546	\$6,513,532	\$272,014
Accounts Receivable Payments (\$)	\$206,404	\$427,490	(\$221,086)
Accounts Receivable - Credit Card #	1	1	0
Accounts Receivable - Credit Card \$	\$53	\$4,000	(\$3,947)
Municipal Court - Fines/Bonds (\$)	\$114,752	\$161,590	(\$46,838)
Municipal Court - Credit Card (#)	445	594	(149)
Municipal Court - Credit Card (\$)	\$60,663	\$84,097	(\$23,434)
Municipal Court - C2G (#)	80	0	80
Municipal Court - C2G (\$)	\$8,824	\$0	\$8,824
Building Permits Cash Report (\$)	111,448	\$241,966	(\$130,518)
Building Permits Credit Card (#)	180	127	53
Building Permits Credit Card (\$)	\$30,590	\$34,817	(\$4,227)
Building Permits C2G (#)	24	0	24
Building Permits C2G (\$)	\$1,255	\$0	\$1,255
Occupational License - Bldg Insp. (\$)	\$3,359	\$4,710	(\$1,351)
Occupational License - Bldg Insp. CC (#)	13	12	1
Occupational License - Bldg Insp. CC (\$)	\$1,071	\$1,450	(\$379)
Business License - City Clerk (\$)	\$3,225	\$3,340	(\$115)
Convenience Fees - All Payments (#)	4,323	4,076	247
Convenience Fees - All Payments (\$)	12,970	12,390	\$580
Bank Drafts Billed (#)	6,613	6,323	290
Bank Drafts Billed (\$)	488,219	514,317	(\$26,098)
Interdepartmental Billing (#)	140	142	(2)
Interdepartmental Billing (\$)	\$14,174	\$19,761	(\$5,587)
Accounts Receivable Billed (\$)	137,228	147,444	(\$10,216)

Budget Services Division

	FYE 13		FYE 12	
	JUNE	YTD	JUNE	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	2,080.00	160.00	2,080.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	2,080.00	160.00	2,080.00
Benefit Hours Taken	32.00	328.00	32.00	288.00
TOTAL ACCOUNTABLE STAFF HOURS	128.00	1,752.00	128.00	1,792.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 13		FYE 12	
	JUNE	YTD	JUNE	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	10,400.00	800.00	10,400.00
Total Comp Time Available	24.00	358.25	45.50	342.25
Total Overtime Hours	12.25	220.50	0.00	184.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 836.25	 10,978.75	 845.50	 10,927.00
Benefit Hours Taken	134.50	2,233.00	200.25	2,366.75
 TOTAL ACCOUNTABLE STAFF HOURS	 701.75	 8,745.75	 645.25	 8,560.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

DATA PROCESSING 3C

Data Processing Division

	FYE 13		FYE 12	
	JUNE	YTD	JUNE	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,280.00	17,120.00	1,440.00	18,720.00
Total Comp Time Available	0.00	12.75	0.00	32.00
Total Overtime Hours	11.00	251.00	12.00	264.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,291.00	17,383.75	1,452.00	19,016.00
Benefit Hours Taken	167.25	2,565.25	190.00	2,566.50
TOTAL ACCOUNTABLE STAFF HOURS	1,123.75	14,818.50	1,262.00	16,449.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	9.00	9.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY

3D

Utility Division

	FYE 13		FYE 12	
	JUNE	YTD	JUNE	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,600.00	23,888.00	1,920.00	24,960.00
Total Comp Time Available	19.50	152.50	15.50	128.50
Total Overtime Hours	105.50	538.75	13.00	215.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,725.00	24,579.25	1,948.50	25,303.50
Benefit Hours Taken	190.00	4,165.00	387.00	3,870.25
TOTAL ACCOUNTABLE STAFF HOURS	1,535.00	20,414.25	1,561.50	21,433.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 13		FYE 12	
	JUNE	YTD	JUNE	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	2,800.00	320.00	4,160.00
Total Comp Time Available	0.00	0.00	0.00	10.25
Total Overtime Hours	9.00	125.25	1.00	67.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	329.00	2,925.25	321.00	4,237.75
Benefit Hours Taken	90.50	211.25	72.75	924.50
TOTAL ACCOUNTABLE STAFF HOURS	238.50	2,714.00	248.25	3,313.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 13 JUNE	FYE 12 JUNE
Mail Payments - Lockbox	19,615	19,528
Mail Payments - Office	402	214
Mail Payments - Subtotal	20,017	19,742
Night Deposit	391	356
Click-to-Gov Payments	2,411	2,235
IVR Payments	1,169	1,156
Without assistance payments - Subtotal	3,971	3,747
Drive-up window & inside counter	2,672	2,318
Credit Card machine payments (swipe)	564	537
Credit Card machine payments (phone)	438	469
With assistance payments - Subtotal	3,674	3,324
Total Payments Processed - Subtotal	27,662	26,813
Bank Draft (ACH) Payments	6,093	5,273
Total Payments (Utility)	33,755	32,086
Total Convenience Fees - all Payments	4,323	4,086
Grand Total Payments	\$ 38,078	\$ 36,172

Traffic Counter at Drive-up Facility

Night Drop *	518	566
8-5 Drive-up Window Customers *	4,287	4,309
Total Traffic Counter	4,805	4,875

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

	FYE 13		FYE 12	
	JUNE	YTD	JUNE	YTD
Number of Meters Read	41,728	439,226	35,052	439,939
New Service	1,902	16,563	1,050	14,532
Request for Termination	1,760	15,908	952	14,206
Delinquent On(s)	37	790	171	1,921
Delinquent Offs	81	1,459	192	3,118
Collect Deposit Tags Hung	94	870	61	932
Collect Deposit Cut Offs	32	757	110	821
Blue Tags	2	100	17	154
Number of Meters Re-read	1,401	13,014	1,040	13,158
Meters Cleaned	23	760	91	804
Customer Assists	27	679	77	780
Meters Pulled	0	4	0	1
Meters Re-set	0	1	0	2
TOTAL	47,087	490,131	38,813	490,368

Utility Division Activity Report

	FYE 13		FYE 12	
	JUNE	YTD	JUNE	YTD
STATUS REPORT				
Regular Utility Accounts Billed	39,470	472,792	38,517	464,088
New Ons	1,092	9,889	862	8,422
Final Accounts Billed	1,250	9,296	1,140	8,389
TOTAL METERS READ	41,812	491,977	40,519	480,899

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
June, 2013**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections	184/ 227.25 staff hours
Re-Inspections	127/ 102.25 staff hours
Residential Inspections	0
Smoke Detector Batteries	15/ 11.50 staff hours
Plan/Platt Review	53/ 48.5 staff hours
Company Inspections	0
Re-Inspections	0
Total Inspections	181/ 183.50 staff hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)	
Code Violation Complaints	12/ 17 staff hours
Training (hours)	10/ 50 staff hours
Fire Education Classes	16/ 72 staff hours
Investigations	5
Investigative Activities	26/ 44.25 staff hours
Miscellaneous/Special	0 Fatalities

4 man Safety Town
1 man OKCFTC
1 man ACOG meeting
4 men Fusion Center Training
1 man OUBCC
1 man Firearms Qualifications

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
June 2013**

FIRE SUPPRESSION DIVISION ACTIVITIES

Incident Response Type Summary

Type	Count	% of Incidents	
Fire	21	2.02%	
Overpressure Rupture, Explosion, Overheat - no fire	0	0	
Rescue & Emergency Medical Service Incidents	686	66.02%	
Hazardous Conditions (No Fire)	37	3.56%	
Service Call	91	8.75%	
Good Intent Call	119	11.45%	
False Alarm & False Call	71	6.83%	
Severe Weather & Natural Disaster	0	0	
Special Incident Type			
Incomplete Reports & Reports That Have Not Imported			
Total Incident Count	1,039		
Total Fire Loss			\$52,401

Average Response Times

	Number of Calls	Average Time
Station #1	250	4.32
Station #2	123	4.90
Station #3	261	5.51
Station #4	128	4.45
Station #5	51	7.88
Station #6	67	6.27
Station #7	106	6.04
Station #8	53	4.54

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: June 2013
Mitigation:	
Siren Testing	100% responding
Safe Room Application	Application has been updated
Mitigation Plan	The plan has been reviewed corrections made and resubmitted to FEMA for review
Shelter Registration Revision Meeting	4 June
Preparedness:	
Amateur Radio Meeting	8 June
Future Emergency Operations Planning	20 June
Central EM Meeting	20 June
Amateur Radio Field Day 24 hour Exercise	22-23 June
Discussion to Research Education for Undergraduates at National Weather Center	24 June
Medical Reserve CORPS Conf Call	26 June
Response:	
Donations Warehouse Operations	2-28 June
Recovery:	
Long Term Recovery Meeting –Tornado	6 June
FEMA Reimbursement Kick Off Meeting	6 June
Initial Project Worksheet information submitted	19 June
FEMA discussion on damage and mitigation measures	12 June
Long Term Recovery Full Committee meeting - Wildfire	13 June

HUMAN RESOURCES

5

HUMAN RESOURCES
Monthly Report
June 2013

ADMINISTRATION/LABOR RELATIONS

A. Administrative

- On-site visits with two (2) third party administrators regarding health insurance services
- Held a pre-disciplinary meeting – Animal Control
- Updated Personnel Manual Policy
- Participated in National Public Employers Labor Relations Association (NPFLRA) conference call

B. Grievances (active)

- AFSCME Grievance FY13 – 18 – Jones (Water Line Maintenance) - Suspension
- AFSCME Grievance FY13 – 17 – Mays (Fleet) – Disputing non-payment of overtime ***RESOLVED***
- AFSCME Grievance FYE13 – 14 – Lowman (Fleet) – Shift assignment/seniority (*Union has requested Arbitration*)
- IAFF Grievance FYE13 – IAFF/Hart – Wellness Program

C. Collective Bargaining

- Held one (1) negotiation session with FOP
- Held one (1) negotiation session with IAFF
- Held one (1) negotiation session with AFSCME

D. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed June 2013 City Newsletter
- Reconciled expense accounts and processed invoices
- Finalized changes to update the Personnel Manual
- Summarized/Transcribed one (1) Employee Insurance Committee Meeting minutes
- Attended/Summarized three (3) negotiation sessions: (1) AFSCME; (1) FOP; (1) IAFF
- Coordinated United Way Kick-Off events by Dept/Div to be held July 15th-19th.

BENEFITS

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- Weekly conference calls with Gallagher Benefit Services and UMR reps
- Monthly conference call with UMR Care Management
- New employee orientation for Maintenance Worker I (Traffic Control), Sanitation Worker I and Sanitation Worker II
- Open enrollment for Supplemental Vision Plan
- One (1) make-up Wellness Screening day
- Responded to 133 benefit inquiries

COMPENSATION

A. Personnel actions processed:

- Sixteen (16) employees hired:
 - 1 – Public Works/Traffic – Maintenance Worker I
 - 1 – Police/Emergency Communications – Call Taker
 - 1 – Utilities/Water Reclamation – Laborer
 - 2 – Utilities/Sanitation – (1) Sanitation Worker I; (1) Sanitation Worker II
 - 11 - Parks and Recreation temporary employees – (2) Special Instructor I; (6) Instructor/Lifeguards; (1) Bus Driver; (1) Golf Course Attendant; (1) Tennis Shop Attendant
- Ten (10) employees terminated employment:
 - 1 – City Clerk – Administrative Technician III
 - 1 – Municipal Court – Marshal/Hearing Officer
 - 5 – Police – (2) Police Officers; (2) Police Sergeants; (1) Kennel Attendant (PPT)
 - 1 – Public Works/Streets – Maintenance Worker I
 - 1 – Utilities/Sanitation – Sanitation Worker I
 - 1 – Fire/Administration – Administrative Technician III
- Four (4) employees promoted:
 - 1 – Finance/Utilities – Meter Service Representative
 - 2 – Utilities/Sanitation – Sanitation Worker II
 - 1 – Public Works/Streets – Maintenance Worker II

B. Compensation/Benefit Surveys:

- Requested Executive Compensation Survey information from local and comparable cities

RECRUITMENT

Accepted applications for the following positions:

- Call Taker (PPT), Police/Emergency Communications Bureau
- Community Service Project Supervisor, Municipal Court
- Temporary Laborer, Parks & Recreation/WW Golf Course
- Bus Driver, Parks & Recreation/Recreation
- Instructor/Lifeguard, Parks & Recreation/WW Pool
- Lifeguard-Water Slide, Parks & Recreation/WW Pool
- Golf Course Attendant, Parks & Recreation/WW Golf Course
- Recreation Leader I, Parks & Recreation/Recreation
- Special Instructor: Summer Camp, Parks & Recreation/Recreation
- Tennis Shop Attendant, Parks & Recreation, Westwood Tennis Center
- Temporary Laborer, Utilities/Water Reclamation Facility
- Animal Welfare Officer, Police/Animal Welfare
- Meter Service Representative, Finance
- Administrative Technician III, City Clerk
- Maintenance Worker I, Parks & Recreation/Park Maintenance
- Maintenance Worker II, Public Works/Traffic

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	400	Written Exams	6
Phone	505	Practical Testing/Assessment Center	7
Mail	285	Panel Board Interviews	5
Email	200	Promotion Board	3
Total Subscribers on E-mail Vacancy List	1,745	Oral Interviews	17
Total Visits to City of Norman HR website	3,867	Hiring Board	2

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	12	Advertisements Placed	4
Pre-Employment Drug Screens	10	Applications Received	122
Pre-Employment Physicals	9	Job Announcements Emailed	21
Pre-Employment OSBI	6	Job Announcements to CON Depts.	49

TRAINING & DEVELOPMENT

The Computer Training Lab was the site for PHP: Hypertext Preprocessor website programming language, SRM VM Ware Installation, and EMC Networker training by Finance, IT Division; Call Taker training for the Police Department, Emergency Management; Intoxilyzer training for the Police Academy Cadets; City Works conducted by GIS for the Utilities Department; and Mobile Field Inspection Device training for Building Inspectors in Planning and Community Development/Development Services.

SAFETY

Safety activities during June 2013:

- Held eight (8) safety meetings
- Held two (2) Return to Work meetings
- Conducted OSHA Outreach training for five (5) employees

Recordable Injuries – 7

Employee	Nature of the injury	Activity	Prognosis
Fire/Suppression	Strain/Sprain to back	Lifting a person in a cot	Medical care, returned to work
Police/Patrol	Contusion to knee	Fell on a pile of bricks left by storm damage	Medical care, returned to work
Police/Patrol	Contusion to hand	Suspect tried to assault Officer with vehicle; Officer avoided being struck	Medical care, returned to work
Police/Patrol	Strain Sprain to back and shoulder; respiratory	Tornado recovery work	Medical care, returned to work
Police/Patrol	Strain/Sprain left knee	Bike Patrol Training	Medical care, returned to work
Public Works/ Streets	Re-aggravation of elbow strain	Repetitive motion	Ongoing medical care, returned to work
Utilities/ Sewer Line Maintenance	Back strain/sprain	Jumping over a fence	Medical care, returned to work

Vehicle Collisions– 2

Division	Description of Collision	Discipline Status
Public Works/ Traffic Control	Drove past a sign on which they were going to work. Decided to back up and collided with a Citizen's vehicle that was behind the truck	Chargeable
Utilities/Sanitation Commercial	Neglected to properly disengage PTO hydraulic pump. Forks raised from the stow position and hit a residential power line and branch.	Chargeable

Cumulative number of Vehicle Collisions of the indicated year to date, 2013 is YTD total.					
2013	2012	2011	2010	2009	2008
11	15	18	34	42	42

MONTHLY REPORT - LEGAL DEPARTMENT
June Report
(Submitted July 12, 2013)

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Hodge v. Keene, et al., No. 13-6047(10th Cir. 2013); CIV-2010-1283-D (K, B)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

UNITED STATES DISTRICT COURT

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K)

Reinhardt v. Hopps, et al., CIV-2011-979-D (K, B)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Burton v. City of Norman, WCC 2011-11026 R; Supreme Court Case No. 111127

Chavez v. City of Norman, CJ-2010-2021; No. DF - 111249 R (K)

A settlement in this case was reached on Jun 5, 2013. This case has been dismissed and will no longer appear on the Monthly Report.

City v. IAFF, CV-2011-48 L; DF - 109447 (P, K)

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

COURT OF CRIMINAL APPEALS – None pending

OTHER COURTS

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. *See Ashton Grove, et al. v. City of Norman*, CIV-12-234 W (K) *supra*.

City v. Haddock, CV-2010-357 TS (S, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV 2012-748 (W)

City v. Shoun, CV-2013-485 (K)

Decker Center, LLC v. City of Norman, Case No. No. CJ-2013-424 (K, B)

Easley, Kevin v. City of Norman, CV-2012-346 L (KB)

FOP Lodge 122 v. City of Norman & Gambill, CJ-2005-112 L (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV 2011-876L (K)

Rogers v. City of Norman, CJ-2013-838 L (M)

This lawsuit was filed on June 14, 2013 as an injunction and declaratory relief action. Regarding permit for a curb cut at 2701 South Berry Road. The City filed its answer on June 27, 2013. The City will file a Motion for Summary Judgment.

Woods v. City of Norman, CJ 2011-1994 TS

Council approved settlement of this case at its July 9, 2013 Council Agenda Meeting. This case will no longer appear on the Monthly Report.

Young v. City of Norman, CJ 2006-819 BH (K)

B. Condemnation Proceedings

Dunn v. City of Norman, CJ 2012-1097 (K)

CON v. Christopher Armstrong, CJ-2013-777W (W)

CON v. James & Dorothy Madole-Armstrong, CJ 2013-778W (W)

CON v. III Moore Properties, LTD, CJ 2013-776L (W)

CON v. Wiley & Barbara Madole, CJ 2013-775L (W)

CON v. Tietzort Revocable Trust & Trustees, CJ 2013-777L (W)

C. Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate

Application to Vacate & Foreclose, CV 2012-1359

Arvest v. Jessica Baker, et al., CJ 2012-696

Bank of Oklahoma v. AGLC, et al., CJ-2011-14 (K)

In the Matter of Carrington Place to close and relocate a part of a utility easement, CV 2013-613 W (M)

This action concerns vacating and relocating a part of a utility easement within Lots 1 and 2, Block 5 of Carrington Place, Section 11.

Everbank v. Derek Anderson, CJ 2012-1465 L

Nationstar v. Borrego, CJ 2012-419TS (M)

D. Municipal Court Appeals

E. Small Claims Court

F. Board of Adjustment Appeals

LABOR / ADMINISTRATIVE PROCEEDINGS

None.

A. Grievance & Arbitration Proceedings (B, K)

This office has assisted with the following grievances:

AFSCME Grievance FYE10-06 – (AFSCME - Contract Labor) Moved to arbitration

AFSCME Grievance FYE11-04 – (Woods, J. - Separation) Held in Abeyance

AFSCME Grievance FYE13-14 – (Lowman Seniority) Arbitration is scheduled for July

18, 2013.

AFSCME Grievance FYE13-18 – (Jones Discipline)

FOP Grievance FYE13 – (McKenna - Suspension without pay). This grievance has been moved to arbitration and is scheduled for August, 2013.

FOP Grievance FYE13 - (Amason – Termination). Arbitration has been set for September 18, 2013.

IAFF Grievance FYE11 – (IAFF - Merit Increases) Held in Abeyance. *See also City v. IAFF*, CV-2011-48 L; DF - 109447 (P, K)

IAFF Grievance FYE13 – (IAFF – Wellness Program).

B. *Public Employees Relations Board (PERB)*

PERB Charge #00425 (FOP/IAFF v. City of Norman) - FYE05 ULP health insurance payroll deduction authorization. (Pu, K)

C. *Equal Employment Opportunity Commission (EEOC)*

D. *Oklahoma Corporation Commission*

MEDIATION PROGRAM

For the month of June, 2013, the Early Settlement Norman Mediation Program accepted 44 new cases, closed 55 cases and conducted 7 mediations.

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through June 30, 2013. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

<u>Month</u>	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 11	FYE 12	FYE 13	FYE 11	FYE 12	FYE 13	FYE 11	FYE 12	FYE 13
JULY	605	371	409	13	48	54	16	14	17
AUG	626	501	907	5	36	83	15	15	19
SEPT	578	548	467	30	97	111	15	15	15
OCT	559	567	614	35	57	75	9	12	13
NOV	433	493	404	6	27	26	10	12	14
DEC	551	495	352	28	83	47	11	9	11
JAN	668	582	555	35	36	77	14	15	14
FEB	509	555	533	20	58	44	11	15	11
MAR	671	585	673	21	85	68	14	12	14
APR	480	627	587	1	62	73	10	16	16
MAY	561	672	561	23	84	64	15	17	12
JUNE	582	620	477	32	48	39	9	10	11

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
TOTALS / YTD	6623	6616	6539	249	721	761	149	162	167

WORKERS' COMPENSATION COURT

The total number of pending cases is 36. There were no new cases filed in June, 2013. There is one case appealed to the Oklahoma Supreme Court. The remaining cases are proceeding in active litigation in the Workers' Compensation Court. The current breakdown of pending Workers' Compensation cases by work area has been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE13 CASES	FYE12 CASES	FYE11 CASES	FYE10 CASES
City Clerk	Building Maintenance				1	
Finance	IT	1	1			
Fire	Administration				3	
Fire	Suppression	14	11	10	6	10
Parks/Rec.	Recreation					
Parks/Rec.	Park Maintenance			1	2	
Police	Animal Control					1
Police	Patrol	3	3		2	1
Police	Records					
Police	Administration			2		5
Public Works	Street Maintenance	4	3		5	1
Public Works	Traffic Control	1		2	1	
Public Works	Vehicle Maintenance					1
Public Words	Stormwater	2	2			
Utilities	Line Maintenance	7		1	6	1
Utilities	Sanitation	1	1	1	4	4
Utilities	Water/WW Treatment	2			3	3
Utilities	HCO	1				
TOTALS		36	21	15	33	27

List of Pending Cases (S)

Amason, Amber v. City of Norman, WCC 2012-12306 K
 (Police Patrol, Intestinal)
Andrews, Jimmy v. City of Norman, WCC 2012-00538 L
 (PW MWI, Stormwater, right foot burn)
Andrews, Carla v. City of Norman, WCC 2013-03568 X
 (Death Claim – Jimmy Andrews)
Barton, Marvin L., v. City of Norman, WCC 2012-12945 A
 (Utilities, MWI Sewer Line Main., Cardiovascular)
Bernhardt, Jeff L. v. City of Norman, WCC 2013-02846K
 (Fire, Left Knee)
Bolenbaugh, Joel v. City of Norman, WCC 2012-13808 Y
 (Utilities, Sanitation, Right Knee)
Bridgeford, Earl, v. City of Norman, WCC 2010-14361 A
 (Utilities Water Treatment, Both Hands)

Burton, Rodney v. City of Norman, WCC 2010-11090 J
(Utilities, Line Maintenance, Back, Body, Depression)
Burton, Rodney v. City of Norman, WCC 2011-06594 Y
(Utilities, Line Maintenance, Head)
Burton, Rodney v. City of Norman, WCC 2011-11026 R
(Utilities, Line Maintenance, Left Shoulder, Body, Depression)
Canary, James M. v. City of Norman, WCC 2011-12030 K
(PW Traffic Control, Left Knee & Ankle)
Cecil, Gary v. City of Norman, WCC 2007-04745 A
(Firefighter, Re-injured Right Knee, Depression)
Crawford, Hugh L. v. City of Norman, WCC 2011-11738 L
(Firefighter, Suppression, Lungs)
Crawford, Hugh L. v. City of Norman, WCC 2011-11741 Q
(Firefighter, Suppression, Spine, Neck, Left Arm)
Crawley, Frank v. City of Norman, WCC 2013-04986 L
(Fire Captain, Left Shoulder)
Curtis, John v. City of Norman, WCC 2013-00527 X
(PW MWI Streets, Right leg/knee)
Deason, Grant W. v. City of Norman, WCC 2012-10668 H
(Firefighter, Spine)
Glover, Harold v. City of Norman, WCC 2010-09518 H
(Fire Captain, Back, Body, Depression)
Hamman, Kenneth v. City of Norman, WCC 2011-05712 Q
(Utilities MWI, Water Line Maintenance, Head)
Hamman, Kenneth v. City of Norman, WCC 2011-06613 L
(Utilities MWI, Water Line Maintenance, R. Shoulder)
Harris, Gregory W. v. City of Norman, WCC 2013-03951 A
(PW, SW, MWI, Right Knee)
Hartless, Richard v. City of Norman, WCC 2012-12849 A
(Firefighter, Right shoulder, body)
This Court Award in this case was approved by Council on June 25, 2013 and will no longer appear on the Monthly Report.
Hartless, Richard v. City of Norman, WCC 2012-12948 Q
(Firefighter, Left foot, left big toe, body)
Hays, Garrett K. v. City of Norman, WCC 2013-04390 K
(PD, Lumbar Back)
Helm, Mark v. City of Norman, WCC 2007-07137 A
(Firefighter-Suppression, Repetitive Body Trauma, Depression)
Kent, Scott v. City of Norman, WCC 2007-07275 Y
(PW Sewer line maintenance, Hand, Depression)
Lauderdale, Glenn v. City of Norman, WCC 2013-05128 J
(Finance, Tech Support, Left Shoulder/Arm)
Loveless, Ryan v. City of Norman, WCC 2012-11700 X
(Firefigther, Spine)

This Court Award in this case was approved by Council on June 25, 2013 and will no longer appear on the Monthly Report.

Pack, Robert v. City of Norman, WCC 2013-01562 X

(HEO/Streets/PW, Right Hand)

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13565 J

(Firefighter, Hearing)

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13572 F

(Firefighter, Left shoulder rotator)

Raney, Jeremy v. City of Norman, WCC 2013-00356 H

(PW Streets, HEO, Right Shoulder)

This Court Award in this case was approved by Council on July 9, 2013 and will no longer appear on the Monthly Report.

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police Patrol, Respiratory/Circulatory)

Shelton, Allen W. v. City of Norman, WCC 2010-09832 A

(PW Street Maintenance, Reinjury of Left Knee)

Simpson, Jason v. City of Norman, WCC 2013-05574 J

(Police, MPO Officer, Back/Neck/Head)

Smith, Joseph B. v. City of Norman, WCC 2010-03196 F

(Firefighter, Back)

Starkey, W. Brian v. City of Norman, WCC 2012-09890 L

(Firefighter, Left Shoulder)

Stephens, Willard v. City of Norman, WWC 2012-07198 A

(Utilities, HEO, Left Shoulder/Arm)

SPECIAL CLAIMS

There were 3 new claims forwarded to the City Attorney's Office in June, 2013. The following is a breakdown of the Special Claims activity through June 30, 2013.

<u>DEPARTMENT</u>	<u>FYE 13</u> <u>Month</u>	<u>FYE 13</u> <u>To Date</u>	<u>FYE 12</u>	<u>FYE 11</u>	<u>FYE10</u>
Animal Control			2		
City Clerk					
Code Enforcement					
PW-Engineering		2		1	
Finance (meter covers)				1	
Fire		1	2	2	2
Fleet					
Human Resources					
Legal			1		
Utilities-Sewer & Line Maintenance	1	11	4	21	16
Parks	1	2	3	1	2
Planning					
Police	1	9	7	4	12
Public Works-Traffic	1	4	11		
Road & Channel					
Utilities-Sanitation	2	7		1	11

Streets		7	4	7	18
Utilities		3	24	3	
Utilities-Waste Water (runoff water)					
Other				7	13
TOTAL CLAIMS	6	46	58	48	74

<u>CURRENT CLAIM STATUS</u>	<u>FYE 13 To Date</u>	<u>FYE 12</u>	<u>FYE 11</u>	<u>FYE 10</u>
Claims Filed	46	58	48	74
Claims Open and Under Consideration	15	2	1	0
Claims Not Accepted Under Statute/Other	0	0	8	16
Claims Paid Administratively	10	22	14	13
Claims Paid Through Council Approval	6	12	5	8
Claims Resulting in a Lawsuit for FY13	0	1	1	0
Claims Barred by Statute (No Further Action Allowed)	4	20	18	37
Claims in Denied Status (Still Subject to Lawsuit)	11	1	1	0

UNIVERSITY NORTH PARK TIF

Council approved a contract with CGC for Legacy Park construction in January. Construction on the Park has begun and is anticipated to take 12-14 months to complete. Staff continues to work closely with NEDC to finalize the purchase of an additional 30 acres in University North Park for economic development.

MUNICIPAL COURT 7

**MUNICIPAL COURT
MONTHLY REPORT
JUNE - FY '13**

CASES FILED

	<u>JUNE</u>	<u>FY13</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY12</u>	<u>Y-T-D</u>
Traffic	921		16,295	1,392		17,531
Non-Traffic	345		4,423	374		4,996
SUB TOTAL	1,266		20,718	1,766		22,527
Parking	927		10,053	221		5,883
GRAND TOTAL	2,193		30,771	1,987		28,410

CASES DISPOSED

	<u>JUNE</u>	<u>FY13</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY12</u>	<u>Y-T-D</u>
Traffic	1,058		15,857	1,570		16,944
Non-Traffic	324		4,246	369		4,390
SUB TOTAL	1,382		20,103	1,939		21,334
Parking	712		7,826	185		5,140
GRAND TOTAL	2,094		27,929	2,124		26,474

REVENUE

	<u>JUNE</u>	<u>FY13</u>	<u>Y-T-D</u>	<u>JUNE</u>	<u>FY12</u>	<u>Y-T-D</u>
Traffic	110,169		1,575,023	145,195		1,624,775
Non-Traffic	51,455		609,222	60,028		729,110
SUB TOTAL	161,624		2,184,245	205,223		2,353,885
Parking	16,093		205,109	6,890		163,726
GRAND TOTAL	177,717		2,389,354	212,113		2,517,611

PARKS AND RECREATION

8

**JUNE 2013
PARK PLANNING DIVISION
MONTHLY REPORT**

Park Planning Activities for the month included:

Saxon Park:

Staff opened bids on the 16th for the Saxon Park entry road, parking and running trail project. An agenda item will be prepared once all paperwork and negotiations are done. Funding is being provided at 80% of the project cost through an Oklahoma Tourism and Recreation Department Recreational Trails Grant.

Legacy Trail South Extension:

Staff has been monitoring the project in consultation with the construction inspector hired for the project. Work commenced in June, starting at the corner of Jenkins and Boyd, to replace the sidewalks, curb & gutter and trees and also to re-align the pedestrian routes across the commercial properties along Jenkins Avenue. The work is planned to occur during the summer months, and all traffic and pedestrian controls as required in the project traffic control plan will be placed and used to help safeguard the public while the work continues north on Jenkins to Duffy and then west on Duffy to Asp, and then south on Asp to Campus Corner.

Little Axe Park:

Staff oversaw the completion of several projects at Little Axe Park. The projects included painting the exterior seams/joints of the building, improving the down spout drainage off of the building and removing and replacing portions of the curb in the parking lot which had been damaged. Staff is also receiving quotes for a shelter which will be installed at Little Axe disc golf course. The installation of the shelter has not yet been scheduled.

Rotary Park:

Staff is working with the contractor hired to install the new picnic pavilion at Rotary Park. The work area around the project has been fenced off by the contractor. The area for the perimeter footing and slab were excavated and inspected and those have been installed. From there, the stone work and construction of the project will proceed through the summer—to be completed in mid-August.

Frances Cate Park:

Staff oversaw the completion of the installation of the new picnic shelter at Frances Cate Park. New picnic tables will be placed at the site and the facility will be ready for use by the public.

Park Planning:

Staff attended a webinar regarding bicycle facility planning hosted by the planning division on Wednesday. The Bicycle Advisory Committee has representation on the Transportation Master Plan Committee; and will use the information to help guide their input at those meetings.

McGeorge Park:

Staff has been monitoring the contractor installing the new playground at McGeorge Park. Work will be completed during July, including the removal of the old equipment by the Parks and Recreation Department. Once this is done, the new trash cans, picnic tables and benches will be installed in the park, as well.

Reaves Park:

Staff has been monitoring the contractor constructing the new concession and restroom building at the Reaves Park Softball Middle Complex. After losing several work days in spring to bad weather, the project is now proceeding each day. The building shell and the roof have been constructed and the rest of the project will proceed as planned—to be completed at the end of July.

Hall Park Trails:

Staff has been monitoring the contractor chosen to construct the sidewalk/trail connection along the east side of 24th Avenue NE between Creighton Drive and Wildwood Church which will fill in the gap between the Doubletree greenbelt and the Hall Park greenbelt. After numerous weather delays, the project was completed in late June. A separate contractor will be used to install sod, as needed along the new walk.

**JUNE 2013
RECREATION DIVISION
MONTHLY REPORT**

Senior Citizens Center: There were three rentals at the facility this month with 448 people participating. There were 752 participants in daily programs at the center and there were 465 seniors who participated in the Congregate Meals program provided by Aging Services. Bridge and the exercises classes were the most popular activity. The Zumba class will not meet in July, but will resume in August. Forty seniors attended the monthly birthday party this month.

Little Axe Community Center: There were 289 transactions at the library kiosk this month and the food donations from Country Boy Markets and the food closet provided assistance to 303 individuals. There were 294 lunch meals provided to children ages 18 and younger through the Summer Feeding Program, sponsored by the Oklahoma Regional Food Bank. Meals are served Monday through Thursday from 11:30 am - 12:30 pm. The Head Start program is accepting applications for the upcoming school year. Zumba continues on Tuesday and Thursday at the center.

12th Avenue Recreation Center: There were four rentals at the center this month with 421 in attendance. The Adventure summer day camp program continued this month with an average of 35 campers in attendance. Campers have visited the Westwood Waterpark, the Hollywood Theater, Sooner Bowling Alley and Star Skate this month. Magical Michael the Magician visited with campers at the center. Jazzercise, Aikido, Zumba, Kung Fu and Karate began their summer sessions this month.

Irving Recreation Center: There were 6 rentals at the facility this month with 85 in attendance. Tippi Toes Dance began their summer session this month. Planet Reaves Day camp continues daily with an average of 36 campers per day. Campers have enjoyed all types of craft projects, swimming at the OU Pool and field trips to Hey Day, Sam Noble Museum and Star Skate. Open Gym was held at the recreation center on Monday, Wednesday and Fridays this month with approximately 10-15 participants during the sessions.

Whittier Recreation Center: Six different sports camps were held at the center this month. There were 27 children enrolled in the Baseball Camp, 19 children in the Softball Camp, 68 children in the Football Camp, 71 children in the Basketball Camp, 53 children in the Basketball Shooting Camp and 65 children in the Volleyball Camp. Sports Camps will continue in July with Speed and Agility Camp I, Junior Jammer Basketball Camp, Strength and Power Camp, Cheer and Tumbling Camp and Speed and Agility Camp II.

FACILITY ATTENDANCE:

	MONTH	YEAR TO DATE
Senior Citizens Center (includes congregate meals)	1,280	23,219
Little Axe Community Center	1,289	15,557
12th Avenue Recreation Center	2,061	36,325
Irving Recreation Center	955	21,734
Whittier Recreation Center	2,237	41,274
Reaves Center	300	3,600
Tennis Center	4,253	34,704

JUNE 2013 PARK MAINTENANCE DIVISION

Daily preparations of the baseball and softball fields at Griffin Park were done by the ball field crew for the Youth Baseball/Softball games which ended July 2nd. Park Maintenance crews performed routine maintenance including trash removal, mowing, trimming, flower bed and median maintenance. Crews prepared Reaves Park for the annual Norman Day 4th of July event.

SAFETY REPORT	FYE-13MTD	FYE-13YTD		FYE-12MTD	FYE-12YTD
On-The-Job Injuries	1	15		2	11
Vehicle Accidents	0	2		0	4
Employee responsible	0	1		0	1
ROUTINE ACTIVITIES	Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE		Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE
Mowing	359.00	1469.75		315.50	2059.50
Trim Mowing	1528.00	7321.00		1549.00	7668.50
Chemical Spraying	89.00	842.00		117.00	835.00
Fertilization	0.00	8.00		5.00	33.00
Tree Planting	0.00	77.50		0.00	6.00
Tree & Stump Removal	139.00	1596.00		132.00	657.00
Tree Trimming/Limb Pick-Up	260.00	1003.75		254.50	1029.00
Restroom/Trash Maintenance	424.00	3911.25		450.00	4077.00
Play Equipment Maintenance	90.50	1899.00		83.00	1340.00
Sprinkler Maintenance	19.25	2270.00		243.75	2067.75
Watering	0.00	516.50		56.25	1012.25
Grounds/Building Maintenance	43.00	412.50		94.00	344.00
Painting	7.00	39.50		0.00	16.00
Planning Design	0.00	37.00		0.00	8.00
Park Development	0.00	374.50		32.00	220.25
Special Projects	48.00	4368.25		249.50	4742.25
Nursery Maintenance	0.00	10.00		0.00	22.00
Flower/Shrub Bed Maintenance	5.00	736.00		32.00	1111.50
Seeding/Sodding	0.00	0.00		0.00	0.00
Ballfield Maintenance/Marking	261.00	484.00		12.00	274.00
Fence Repairs	8.00	1151.00		0.00	644.00
Equipment Repairs/Maintenance	198.50	1946.25		340.75	2347.00
Material Pick-Up	25.00	207.75		37.75	216.50
Miscellaneous	39.50	2441.25		141.00	2151.00
Shop Time	42.00	483.50		14.50	303.50
Snow/Ice Removal	1.00	107.00		0.00	50.00
Christmas Lights	0.00	1787.00		0.00	731.00
Close to Home Fishing	0.00	0.00		0.00	12.00
Forestry	0.00	10.00		82.00	144.00
Graffiti Clean-Up	0.00	52.00		0.00	83.00

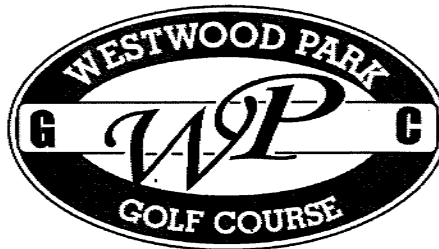
JUNE 2013
COMMUNITY SERVICE PROGRAM
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered
community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control	1	16	20.00	522.75	3	45	173.50	1338.25	4	61	193.50	1861.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value			\$7.25				\$7.25				\$7.25	
Value of hours Month			\$145.00				\$1,257.88				\$1,402.88	
Value of hours Y-T-D			\$3,789.94				\$9,702.31				\$13,492.25	

*clients and hours are counted in month in which total service hours are completed

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 8A



JUNE 2013

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	JUNE FY'13	JUNE FY'12
Regular Green Fees	1278	1407
Senior Green Fees	230	335
Junior Fees	245	197
School Fees (high school golf team players)	359	292
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	375	328
Employee Comp Rounds	269	198
Golf Passport Rounds	3	0
9-Hole Green Fee	185	191
2:00 Fees	193	272
4:00 Fees	579	631
6:00 Fees	150	166
PGA Comp Rounds	5	3
*Rainchecks	45	40
Misc Promo Fees <small>(birthday fees, players cards, OU student fees, Military, player pass)</small>	1013	802
Green Fee Adjustments <small>(fee difference on rainchecks)</small>	10	11
Total Rounds <small>(*not included in total round count)</small>	4894	4833
% change from FY '12	1.26%	
Range Tokens	5244	5137
% change from FY '12	2.08%	
18 - Hole Carts	316	288
9 - Hole Carts	120	121
½ / 18 - Hole Carts	1779	1950
½ / 9 - Hole Carts	616	519
Total Carts	2831	2878
% change from FY '12	-1.63%	
18 - Hole Trail Fees	4	6
9 - Hole Trail Fees	1	2
18 - Hole Senior Trail Fees	3	1
9 - Hole Senior Trail Fees	2	6
Total Trail Fees	10	15
% change from FY '12	-33.33%	
TOTAL REVENUE	\$142,234.29	\$139,615.70
% change from FY '12	1.88%	

JUNE 2013
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2013	FY 2013	FY 2012	FY 2012
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FY 2013	FY 2013	FY 2012	FY 2012
	MTD	YTD	MTD	YTD
Green Fees	\$78,081.42	\$550,117.75	\$78,732.95	\$568,531.23
Driving Range	\$17,616.28	\$113,188.96	\$18,684.21	\$109,621.09
Cart Rental	\$45,083.61	\$300,199.44	\$40,797.75	\$301,509.68
Restaurant	\$1,402.50	\$9,532.80	\$891.79	\$10,707.90
Insufficient Check Charge	\$0.00	\$100.00		\$100.00
Interest Earnings	\$50.48	\$5,012.28	\$509.00	\$6,476.46
Golf Cart Advertisement	\$0.00	\$0.00	\$0.00	\$400.00
TOTAL INCOME	\$142,234.29	\$978,151.23	\$139,615.70	\$997,346.36
Expenditures	\$91,605.12	\$1,038,431.61	\$82,822.08	\$1,078,126.52
Income vs Expenditures	\$50,629.17	(\$60,280.38)	\$56,793.62	(\$80,774.16)
Rounds of Golf	4894	34096	4833	37156

Routine June maintenance practices include:

Daily greensmowing, cup changing (putting green hole relocation), handwatering of putting green dry spots, trash pick up, restroom maintenance, irrigation monitoring and testing; repair as required, and operating manual valve irrigation of 10 acres. Additionally we rake sand bunkers daily.

Weekly we mow tees, fairways and aprons 3-times. Roughs are mowed daily. Buffer zones around water features are mowed once a week. Peripheral areas are mowed once a week.

We applied a second application of pre-emerge herbicide to greens, collars and fescue plots. Post-emergent herbicides are applied as needed, with play areas being the highest priority. Greens were sprayed with fungicide and insecticide, as well as a wetting agent and a micronutrient package. An application of granular fertilizer was applied to all greens. Fairway fertilizer was applied to select areas of the golf course. An application of BT insecticide was applied to a few trees to eradicate bagworms.

In advance of our 4th of July tournament we initiate a chemical trimming application. This is approximately 3 men 3 days and roughly 75 gallons of glyphosate (Round-up) solution. Sickle mowing around all waterways is completed. Low hanging limbs and suckers around the base of trees are pruned. The bridge at #16 fairway was restrained. All bed areas around clubhouse were trimmed and cleaned.

On the first day of the month we received 3.5 inches of rain. Two days of clean up and sand trap recovery were required. Two large logs were removed from the creek along 14 fairway. The air circulation fans were installed at #14 green. Irrigation repair was done as needed, a little more than is typical. A retaining wall was installed in front of #6 tee. This was installed to prevent balls from bouncing back at the players from the existing structure. Additional cart directional fences were installed on #3 and #16 fairways. A new crepe myrtle planting was installed near the course bathrooms.

JUNE 2013
WESTWOOD POOL
MONTHLY REPORT

Westwood Pool opened for the season May 25th.

FINANCIAL INFORMATION

	FY2013 MTD	FY2013 YTD	FY2012 MTD	FY2012 YTD
Admission Fees	\$45,719.00	\$104,701.25	\$40,424.50	\$108,953.50
Waterslide Fees	\$7,984.00	\$20,726.00	\$7,592.00	\$21,798.00
Swim Lesson Fees	\$12,171.50	\$25,434.50	\$11,655.00	\$28,870.50
Pool/Slide Rental	\$1,750.00	\$12,550.00	\$3,450.00	\$12,025.00
Locker Fees	\$27.50	\$50.50	\$20.00	\$50.00
Concessions	\$2,580.00	\$5,160.00	\$2,580.00	\$5,160.00
TOTAL INCOME	\$70,232.00	\$168,622.25	\$65,721.50	\$176,857.00
Expenditures	\$33,320.01	\$175,468.61	\$37,795.38	\$173,208.64
Income verses Expenditures	\$36,911.99	(\$6,846.36)	\$27,926.12	\$3,648.36

ATTENDANCE INFORMATION

	FY 2013 Month to Date	FY 2013 Season to Date (May-Aug 13)	FY 2012 Month to Date	FY 2012 Season to Date (May-Aug 12)
a. swim tags	1944	2099	1953	2156
b. pool admission	6242	6819	5489	6710
c. slide admission- (not inc. in total)	3232	3501	3174	3693
d. group admission	780	780	756	786
e. noon admission	30	30	46	47
f. evening admission	952	1022	1050	1084
g. evening tags	468	485	604	629
TOTAL ATTENDANCE	10416	11235	9898	11412

PLANNING AND COMMUNITY DEVELOPMENT 9

PLANNING DEPARTMENT ACTIVITY June 2013

ADMINISTRATIVE DIVISION

On June 6, 2013 the City Council and the Planning Commission held a joint study session on the topic of the proposed High Density Zoning District. Members of both bodies discussed the draft ordinance that staff has been developing at the direction of the Council Planning and Transportation Committee since October, 2012.

At the June 23rd meeting of the Community Planning and Transportation Committee it was announced that the NEDC Board voted not to sell the NEDC property located at 710 Asp Avenue and issued a position statement which was distributed to the Community Planning and Transportation Committee (CPTC). The position statement indicated after careful thought and deliberation, NEDC decided a well-defined vision and comprehensive plan needs to be developed for the Campus Corner and downtown areas. The statement also indicates NEDC believes a true vision for the overall development of Norman's core areas of Campus Corner, downtown Norman, and the connecting corridor is necessary before proceeding further. The position statement also noted that President Boren has pledged the University's resources and support to develop this vision through the Institute for Quality Communities. Based on this information the Committee decided to table the discussion of the High Density Zoning District until further study of the topic occurred.

Greenbelt Commission

There were four Greenbelt Enhancement Statements submitted for the June 17, 2013 meeting. They were GBC 13-17, Gene Lavastida (1420 George Avenue, Land Use Plan Amendment); GBC 13-18, 1217 South Berry, LLC (LinBerry Corner Expansion Addition, Preliminary Plat); GBC 13-19, Landmark Land, LLC (Montoro Ridge, Preliminary Plat); Ashton Grove, LC (Ashton Grove, Final Plat). The next meeting is scheduled on July 15, 2013.

Miscellaneous

	2012 June	July	Aug	Sept	Oct	Nov	Dec	2013 Jan	Feb	Mar	Apr	May	June
Walk-Ins	60	52	41	71	75	72	70	72	97	96	99	63	65
Email Contacts		277	282	307	325	287	260	264	238	291	290	324	360
Lot Line Adjustments	2	2	1	4	2	3	4	4	4	3	0	1	2
Landscape Maint. & Replacement Bonds	2	0	3	1	2	1	4	6	4	3	2	1	0
Board of Adjustment Variance Appl.	1	2	0	1	2	2	0	3	4	1	1	0	0
Legal Notices Sent	47	37	0	11	50	19	0	96	107	13	16	0	0
Planning Commission Applications Rec'd	2	2	7	2	4	5	2	2	2	3	3	9	3
Legal Notices Sent	69	166	212	36	36	36	20	20	45	59	18	229	56
Pre-Development Meeting Appl. Rec'd	3	3	1	1	5	2	2	2	2	2	6	2	4
Notices Sent	135	111	36	86	203	31	281	27	43	44	276	142	296

CURRENT PLANNING DIVISION

Planning Commission – number of applications received

	2012 July	Aug	Sept	Oct	Nov	Dec	2013 Jan	Feb	Mar	Apr	May	June
Ordinance Amendments	1			1	1		2	3				
NORMAN 2025 Land Use Plan Amendments	2	2		1	1		1		2		4	2
Rezoning Requests	2	4	1	2	2		1	2	3	1	5	2
Utility Easement/Road Closures		2		1	2	2	2			2	2	1
Preliminary Plats	2	3		4	2		1	1	4		3	
Final Plats	2	2	5	6	3	3	1	3	7	4	--	
Rural Certificates of Survey			2	1	1	1			1		2	
Short Form Plats					1					1		
Site Plan Amendments												
Certificate of Plat Correction												

During June, two applications for concurrent Pre-Development and Planning Commission review were received.

During June, submittals for the July 11, 2013 Planning Commission meeting included one Norman Rural Certificate of Survey; one short form plat; one revised preliminary plat; one utility easement closure; a project including a Norman 2025 Land Use Plan amendment and rezoning; one application which included a Norman 2025 Land Use Plan amendment, rezoning, and preliminary plat. In addition, one right-of-way closure application was postponed from the May and June Planning Commission agendas; and one project which includes a Norman 2025 Land Use Plan amendment, rezoning, and preliminary plat was postponed from the June Planning Commission agenda and will appear on the July agenda.

The Planning Commission met in Regular Session on June 13 and approved two Norman Rural Certificates of Survey; one revised preliminary plat; one rezoning; one right-of-way and utility easement closure; two projects which included a Norman 2025 Land Use Plan amendment and rezoning; one Special Use for off-street parking; one partial right-of-way closure; and one project which included a Norman 2025 Land Use Plan amendment, rezoning, and preliminary plat. One right-of-way closure and one project including a Norman 2025 Land Use Plan amendment, rezoning, and preliminary plat were postponed until the July 11 meeting at the request of the applicants. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of June, twenty-three commercial building applications were submitted for review. Of those applications submitted, Current Planning Staff reviewed and approved twelve.

Board of Adjustment

The Board of Adjustment did not meet during June because no applications were received. The next meeting is scheduled for July 24, 2013.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

In June, the Cityworks upgrade in line maintenance was completed. This is a major step in the move to server based GIS. Line Maintenance Staff are now using internet browsers accessing an internal database server to access GIS Data and input service requests and work orders. This takes less processing power on the end user's computer and will make future software upgrades much less time consuming.

Development of internal web services to allow users to access GIS data continued in May. Internal users are starting to test some of the web applications for zoning and the land use plan. Work has begun on the external website. The first external web maps will be deployed in July or early August.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 43 requests for service that resulted in the production of 78 mapping products. The GIS division did work for 9 of the City's Departments during the month of June, as well as providing information for and staffing of City Council and Planning Commission Meetings.

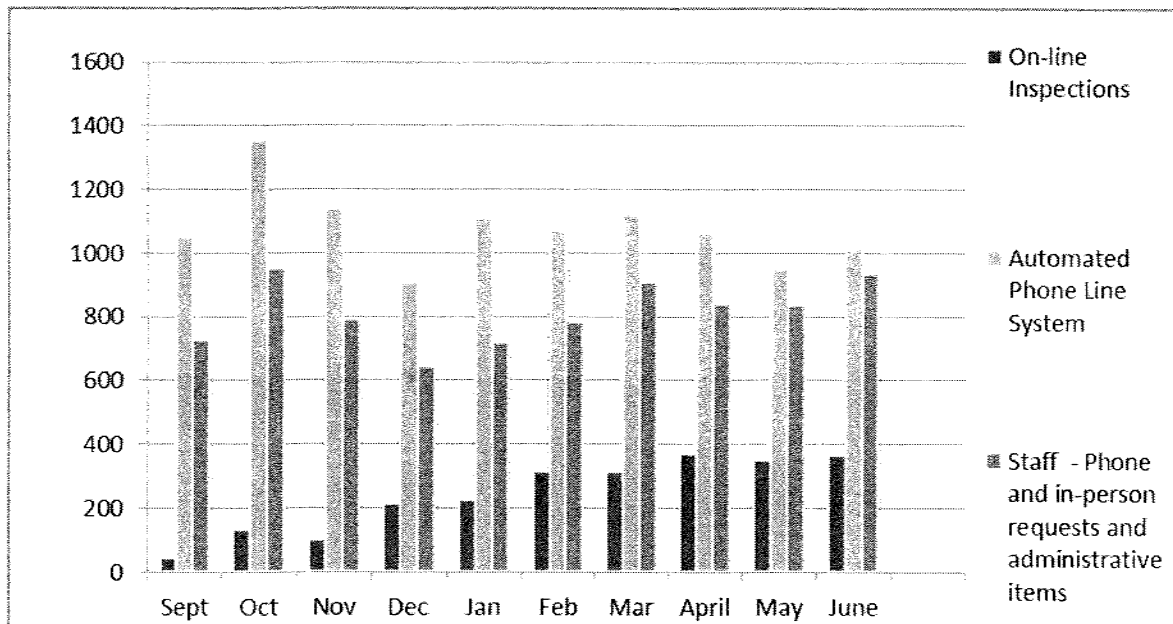
DEVELOPMENT SERVICES 9B

DEVELOPMENT SERVICES DIVISION

On-line Inspection Services

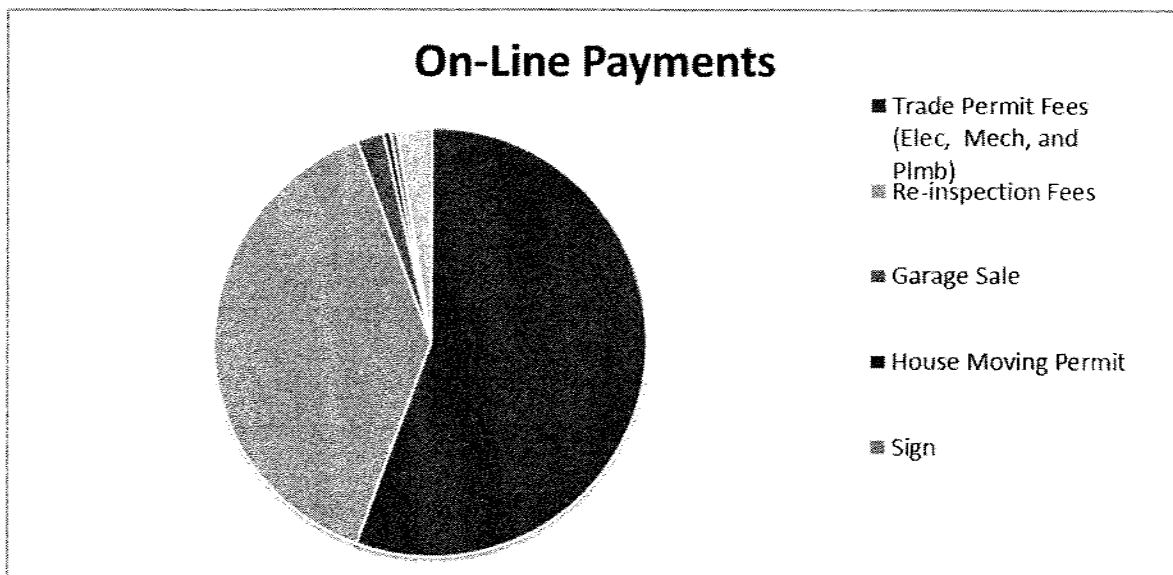
Inspection Requests

Since its implementation on September 5, 2012, 2,440 inspection requests have been made on-line; this includes 367 inspection requests in June. The graph below indicates the inspection requests received on-line, through the automated phone line system and the permit staff. The staff also schedules inspections for administrative items that are included in the report.



On-line Payments

To date 195 payments have been made on-line totaling \$10,177.00. This includes 23 payments in June totaling \$1,130.00



Mobile Field Inspection

The Building Inspectors received training on the Mobile Field Inspection (MFI) System from Selectron Technologies Inc. trainer Ryan Reams from Portland Oregon on March 28, 2013. In-house training using the "live" inspection data has been ongoing during May. On June 1 the Mobil Field Inspection Module went live for all inspections.

The Mobile Field Inspection System works in conjunction with SunGard Public Sector, Building Permits (BP) database allowing near "real time" inspection result entry by the Building Inspectors therefore allowing the Building Contractor's, Trade Contractor's and others with an active permit the opportunity to obtain inspection results almost immediately. The inspection results may be viewed on-line or through the Automated Phone Line System.

The Building Inspectors have been equipped with laptops and printers for use in the field. Additionally, laptop mounts have been installed in the Inspector's vehicles assisting them with data entry and ensuring safety by keeping the laptops secure. The printers allow the Inspectors to print the "Inspection Record" on-site upon completion of the inspection.

1,644 inspection results were entered using the Mobile Field Inspection (MFI) System in June. These inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed; 30 photos of specific inspection conditions were taken and attached to the permanent inspection record using the MFI technology in the field.

	June 3-7	June 10-14	June 17-21	June 24-28
MFI Inspection Results	333	411	417	483
Photo Attachments	0	7	2	21

Storm Shelter Permits

213 storm shelter permits were issued in June; this is up from 112 storm shelter permits issued last month. 65 storm shelter permits were issued in June of 2012. In an effort to provide the best customer service to homeowners, staff is scheduling and coordinating the storm shelter inspections, particularly the storm shelters inside the garage that require the homeowner to be on-site for the inspection.

June 3-7	June 10-14	June 17-21	June 24-25
53	59	48	53

Construction Activity

The value of all construction activity permitted in JUNE of 2013 totaled \$7,056,322, down from \$20,631,384 for the same month last year. A total of 285 permits were issued in JUNE of 2013 compared to 165 in JUNE of 2012. The number of permits is higher because of storm shelters permitted in JUNE 2013. The lower value is primarily due to the higher commercial construction and multi-family construction activity in JUNE 2012.

Total new residential permitting activity in JUNE 2013 was 23 permits valued at \$4,680,880 compared to 72 permits valued at \$7,975,500 in JUNE 2012. New single-family detached residential construction in JUNE 2013 represented 22 new homes with an average value of \$209,495, compared with 36 new homes in JUNE 2012 with an average value of \$136,153. There were no attached single family permits. There was 1 new mobile homes permit in JUNE 2013 valued at \$72,000 compared to none in JUNE 2012. There were no new duplex permits in JUNE 2013 compared to 2 permits JUNE 2012 valued at \$150,000. There were no new multi-family permits in JUNE 2013 compared to 1 permit (34 dwelling units) in JUNE 2012 valued at \$2,924,000.

Residential addition/alterations, storm shelters, swimming pools, storage buildings and other miscellaneous residential permits in JUNE 2013 numbered 248 and were valued at \$1,369,432 compared to 106 permits valued at \$1,348,283 for JUNE 2012. The average value in JUNE 2013 was \$5,522 compared to \$12,720 in JUNE 2012. The total number of permits was higher in JUNE 2013 because of a significantly higher number of storm shelters. There were 213 storm shelters permitted in JUNE 2013 and only 68 permitted in JUNE 2012. The value is less in JUNE 2013 because individual storm shelters are typically less expensive than other addition/alteration projects.

New commercial construction permits in JUNE of 2013 totaled 4 with a value of \$1,006,010 compared to 10 permits valued at \$11,307,601 for JUNE 2012. The lower number and value of permits in JUNE 2013 is primarily due to following permits issued in JUNE 2012 - the South Plains Treatment Center valued at \$1,150,000, the Tecumseh Road Business Park \$4,000,000 and Fire Station #3 valued at \$3,600,000.

Commercial Addition/Alteration permits in JUNE of 2013 totaled 10 with a value of \$710,745 compared to 10 permits valued at \$1,232,601 for JUNE 2012. The number of permits is the same. The lower value is primarily due to the Ferguson Buick/GMC Service Building and Wash Bay projects valued at \$550,000 permitted in JUNE 2012.

Construction Activity Summary for June 2013

Permit Type		No. of Permits	No. of Units	Const. Value	Average Value
New Residential (sing fam, mob homes, dupl)		23	23	\$ 4,680,880	\$ 203,517
New Multi-Family		0	0	\$ -	\$ -
New Non-Residential		4	N/A	\$ 295,265	\$ 73,816
Add/Alter Residential (All)		248	N/A	\$ 1,369,432	\$ 5,522
Add/Alter Non-Residential		10	N/A	\$ 710,745	\$ 71,075
Total Construction Permits/Value		285	23	\$ 7,056,322	
Detailed Permit Activity	Calendar Year 2013		Calendar Year 2012		2012
Residential Activity	June	YTD	June	YTD	Total Year
Single Family Permits	22	205	36	200	414
Total Construction Value	\$ 4,608,880	\$ 41,118,893	\$ 4,901,500	\$ 31,388,351	\$ 74,416,561
Avg Construction Value	\$ 209,495	\$ 200,580	\$ 136,153	\$ 156,942	\$ 179,750
Single Family Attached Permits	0	0	0	0	0
Total Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -
Avg Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -
New Mobile Home Permits	1	2	0	4	10
Total Construction Value	\$ 72,000	\$ 104,900	\$ -	\$ 232,500	\$ 394,639
Duplex Permits	0	6	2	8	10
Number of Units	0	6	2	8	10
Total Construction Value	\$ -	\$ 781,555	\$ 150,000	\$ 770,000	\$ 910,000
Avg Construction Value per Unit	\$ -	\$ 130,259	\$ 75,000	\$ 96,250	\$ 91,000
Multi-Family Permits	0	1	1	45	59
Number of Units	0	4	34	700	930
Total Construction Value	\$ -	\$ 200,000	\$ 2,924,000	\$ 25,475,736	\$ 35,469,387
Avg Construction Value per Unit	\$ -	\$ 50,000	\$ 86,000	\$ 36,394	\$ 38,139
New Residential Units	23	217	72	912	1364
New Residential Value	\$ 4,680,880	\$ 42,205,348	\$ 7,975,500	\$ 57,866,587	\$ 111,190,587
Residential Demo Permits	8	29	2	21	36
Residential Demo Units	-4	-21	-2	-13	-25
Net Residential Units	19	196	70	899	1339
Addition/Alteration Permits**	12	95	22	109	214
Other Permits***	236	778	84	84	835
Total Construction Value****	\$ 1,369,432	\$ 9,415,348	\$ 1,348,283	\$ 8,781,588	\$ 16,276,181
Avg Construction Value	\$ 5,522	\$ 10,785	\$ 12,720	\$ 45,500	\$ 15,516
Residential Permits	271	1087	145	450	1542
Residential Value	\$ 6,050,312	\$ 51,620,696	\$ 9,323,783	\$ 66,648,175	\$ 127,466,768
Commercial Activity					
Commercial Permits	4	38	10	51	99
Total Construction Value	\$ 295,265	\$ 33,693,641	\$ 10,075,000	\$ 38,236,566	\$ 61,707,892
Avg Construction Value	\$ 73,816	\$ 886,675	\$ 1,007,500	\$ 749,736.59	\$ 623,312
Addition/Alteration Permits	10	66	10	70	135
Total Construction Value	\$ 710,745	\$ 16,198,502	\$ 1,232,601	\$ 13,583,641	\$ 23,805,491
Avg Construction Value	\$ 71,075	\$ 245,432	\$ 123,260	\$ 194,052	\$ 176,337
Non-Residential Value	1,006,010	49,892,143	11,307,601	51,820,207	85,513,383
Non-Residential Permits	14	104	20	121	234
Total Construction Value	\$ 7,056,322	\$ 101,512,839	\$ 20,631,384	\$ 118,468,382	\$ 212,980,151
Total Construction Permits	285	1191	165	571	1776
Other Permits					
Electrical Permits	117	679	133	699	1327
Heat/Air/Refrigeration Permits	163	806	175	818	1587
Plumbing & Gas Permits	119	835	131	833	1658
Foundation Permits	0	28	1	6	11
Temp Tents/Construction Trailers	1	17	5	21	34
Demo Permits (Residential)	8	29	2	20	35
Demo Permits (Commercial)	1	7	0	9	23
House Moving Permits	8	18	2	12	41
Sign Permits	23	171	19	109	254
Water Well Permits	3	22	3	15	33
Garage Sale Permits	365	1054	356	1247	2136
Swimming Pool Permits	2	35	4	33	60
Storage Building Permits	10	64	6	59	121
Carports	2	6	0	3	12
Storm Shelter Permits	213	635	68	337	532
Residential Paving	9	38	6	51	110
Additional Division Activity					
Miscellaneous/PODS/ROLOFS	4	60	7	75	150
Lot Line Adjustments	1	11	2	5	18
Certificates of Occupancy	143	665	139	633	1221
All Field Inspections	2390	13367	2448	12397	25440

**Count includes: Add/Alt, Fire Rpr, Reprint

Mobile Homes & Multi-family Add/Alt.

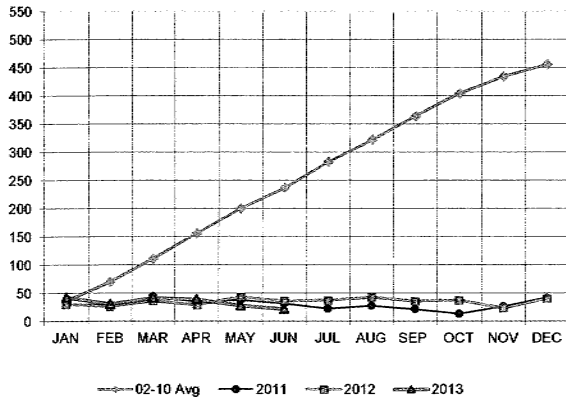
***Count includes: Pools, Storage Bldgs, Carports, Residential Paving, Storm Shelters.

****Total Construction Value includes these permits listed above.

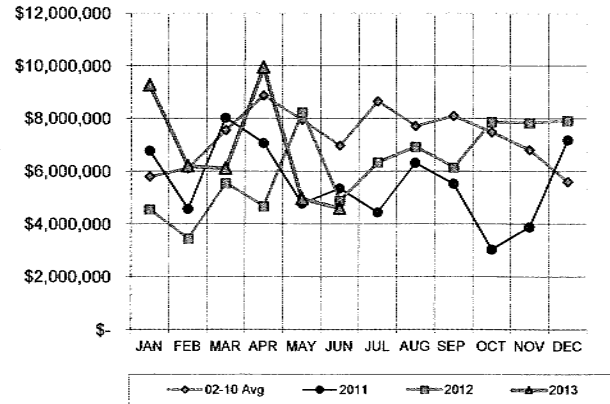
****Total Construction Value includes permit types listed to the left.

JUNE 2013 CONSTRUCTION REPORT

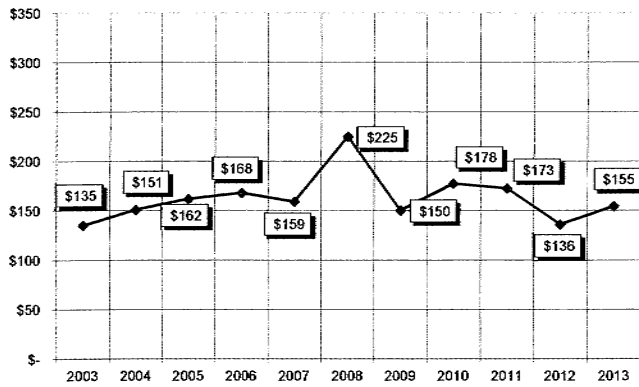
1 Single Family: Monthly Comparison of 2011, 2012 and 2013 Total Number of Permits Issued through June compared to a 2002-2010 Monthly Average of Number of Permits Issued



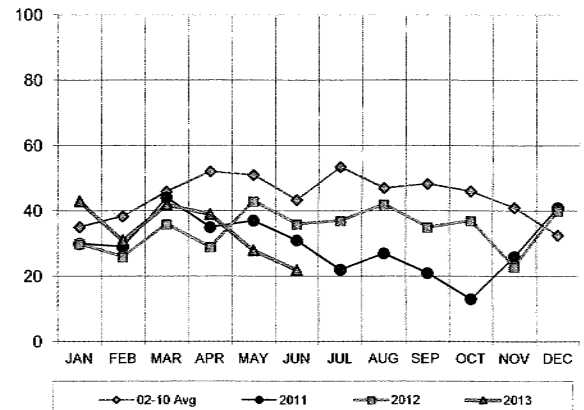
2 Single Family: Monthly Comparison of 2011, 2012 and 2013 Dollar Value in June compared to a 2002-2010 Average Dollar Value



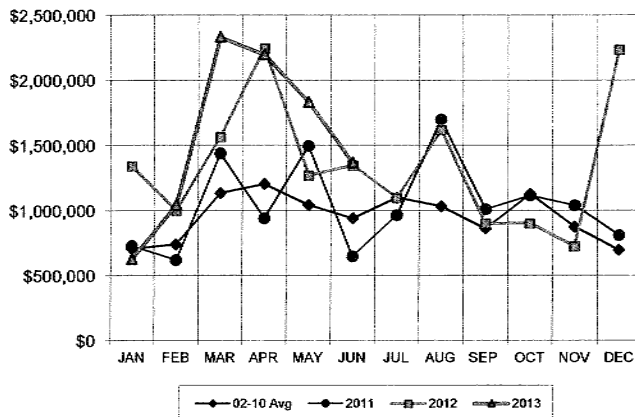
3 Average Dollar Value of New Single Family Homes in June from 2003 through 2013



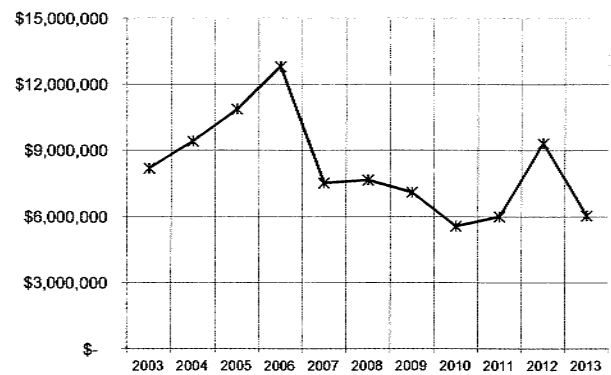
4 Number of New Single Family Permits Issued in June for 2011, 2012 and 2013 compared to a 2002-2010 Average Number Issued in June



5 Residential Addition/Alteration: 2011, 2012, 2013 Monthly Dollar Value Compared to a 2002-2010 Monthly Average Dollar Value

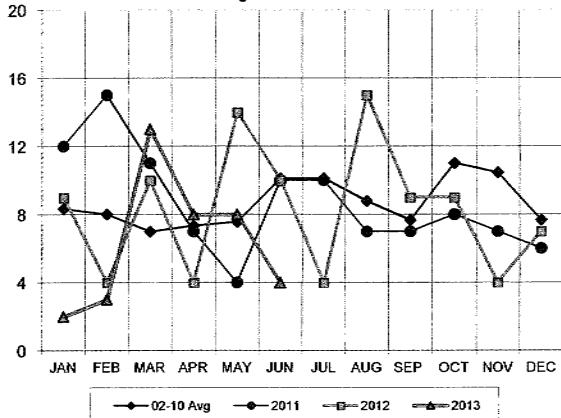


6 Dollar Value for All Residential Permits Issued in June from 2003 through 2013

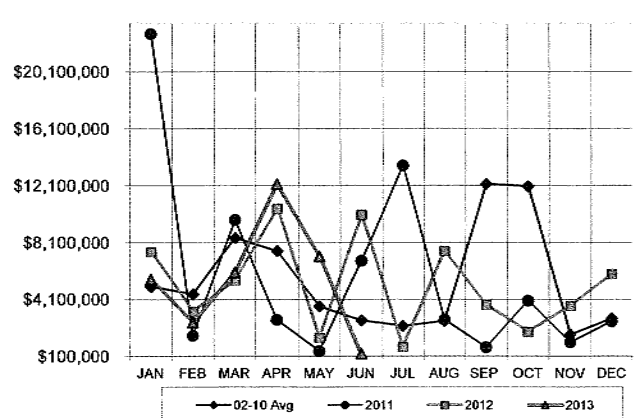


JUNE 2013 CONSTRUCTION REPORT

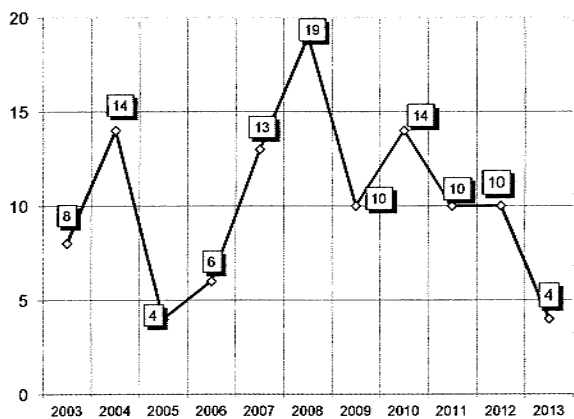
7 New Commercial, Industrial, Institutional and Office:
2011, 2012 and 2013 Number of Permits in May Compared to
a 2002-2010 Average Number Issued in June



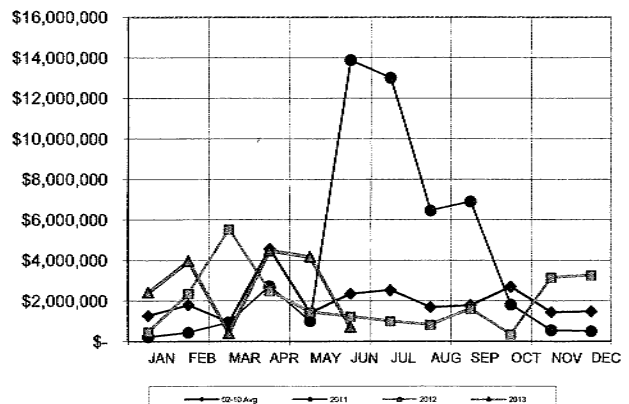
8 New Commercial, Industrial, Institutional and Office: Monthly
Comparison of Dollar Value for 2011, 2012 and 2013 in June compared
to a 2002-2010 Average Valuation in June



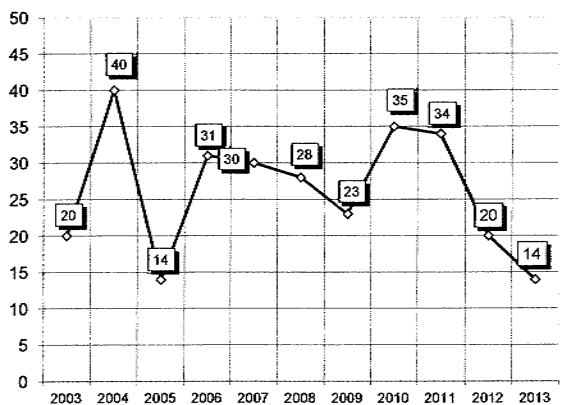
9 New Commercial, Industrial, Institutional and Office: Number of Permits
Issued in June from 2003 through 2013



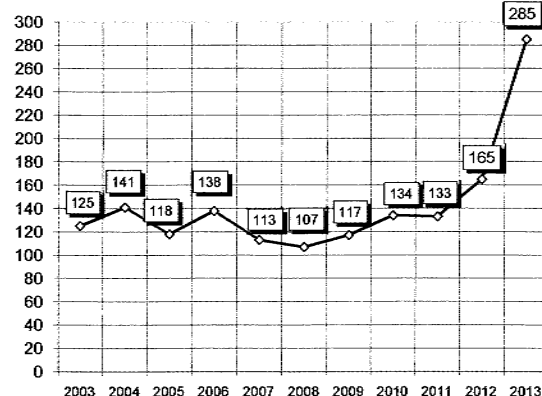
10 Commercial, Industrial, Institutional and Office Addition/Alterations:
Monthly Comparison of 2011, 2012 and 2013 Dollar Value in June
compared to a 2002-2010 Average Dollar Value



11 New and Addition/Alteration Commercial, Industrial, Institutional and
Office Permits Issued in June from 2003 through 2013



12 New and Addition/Alteration Residential; New and Addition/Alteration
Commercial, Industrial, Institutional and Office: Number of Permits
Issued in June from 2003 through 2013



City of Norman
BUILDING PERMITS AND INSPECTIONS

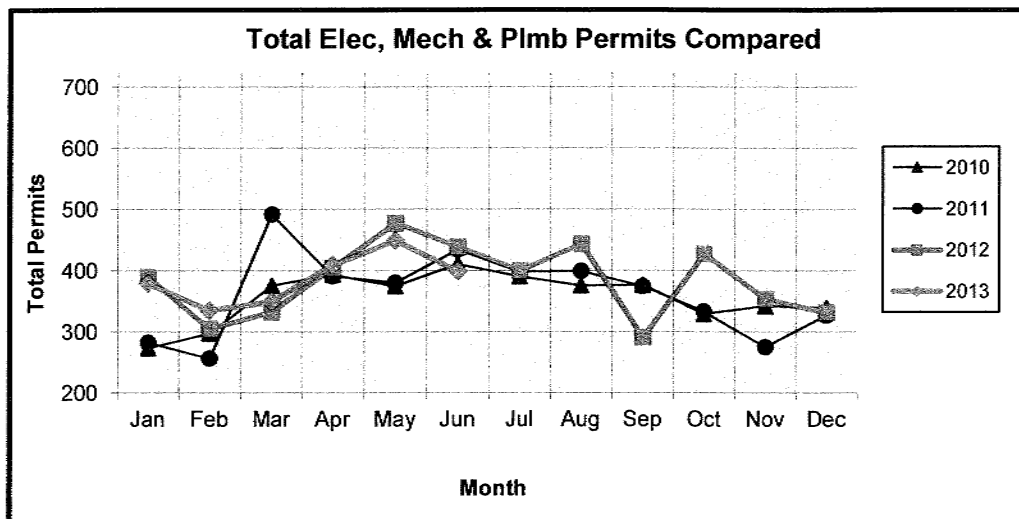
TRADE PERMITS & GARAGE SALES
Sorted by Permit Type

2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	89	100	127	123	93	131	97	114	124	106	92	102	1298
HVAC (MECH)	83	73	81	146	149	147	156	142	114	102	112	106	1411
PLUMBING (PLBG)	101	124	167	124	132	132	137	119	138	121	138	131	1564
GARAGE SALE (GARA)	10	6	103	404	317	430	306	175	214	335	129	21	2450
HOUSE MOVING (MOVE)	0	0	4	2	5	9	4	5	7	5	3	4	48
DEMOLITION (BDEM)	7	3	6	2	9	6	6	4	2	3	0	8	56
SIGN (SIGN)	13	21	17	13	17	17	20	25	21	32	21	22	239
ELEC + MECH + PLBG	273	297	375	393	374	410	390	375	376	329	342	339	4273
Total	303	327	505	814	722	872	726	584	620	704	495	394	7066

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	90	82	187	124	127	132	96	117	101	94	64	90	1304
HVAC (MECH)	82	60	114	125	122	170	183	156	149	117	99	105	1482
PLUMBING (PLBG)	110	114	191	142	131	132	119	126	124	122	112	132	1555
GARAGE SALE (GARA)	17	27	116	281	306	433	258	135	291	290	131	9	2294
HOUSE MOVING (MOVE)	0	3	3	0	5	6	6	0	9	1	3	5	41
DEMOLITION (BDEM)	4	8	6	4	3	0	1	6	2	3	10	3	50
SIGN (SIGN)	14	20	31	34	20	23	11	24	29	18	11	19	254
ELEC + MECH + PLBG	282	256	492	391	380	434	398	399	374	333	275	327	4341
Total	317	314	648	710	714	896	674	564	705	645	430	363	6980

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	100	92	113	128	133	133	115	142	81	113	81	96	1327
HVAC (MECH)	137	109	100	129	168	175	158	161	95	116	137	122	1607
PLUMBING (PLBG)	153	104	120	148	177	131	127	141	115	199	136	87	1638
GARAGE SALE (GARA)	32	36	25	236	437	356	146	155	203	208	150	27	2011
HOUSE MOVING (MOVE)	3	1	2	3	2	6	6	9	5	3	4	2	46
DEMOLITION (BDEM)	6	5	3	10	4	2	2	5	5	9	1	4	56
SIGN (SIGN)	22	16	25	12	19	19	36	36	15	19	18	21	258
ELEC + MECH + PLBG	390	305	333	405	478	439	400	444	291	428	354	332	4599
Total	453	363	388	666	940	822	590	649	519	667	527	359	6943

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	128	100	114	117	103	117							679
HVAC (MECH)	102	99	119	138	185	163							806
PLUMBING (PLBG)	149	136	116	154	161	119							835
GARAGE SALE (GARA)	22	18	86	273	290	365							1054
HOUSE MOVING (MOVE)	2	0	3	0	5	8							18
DEMOLITION (BDEM)	6	2	10	4	5	9							36
SIGN (SIGN)	23	26	48	34	17	23							171
ELEC + MECH + PLBG	379	335	349	409	449	399	0	0	0	0	0	0	2320
Total	432	381	496	720	766	804	0	0	0	0	0	0	3599



City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued June 2013- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	G&M TANKS	2663	06/12/13	3309		NESS	CIR	10	1	HIGHLAND VILLAGE ADD SEC 5	R1	\$ 2,300	57
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2718	06/03/13	404		MISTY RIDGE	DR	16	6	SUMMIT LAKES ADD #4	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	2724	06/03/13	4012		SAM GORDON	DR	16	2	BROOKHAVEN #42	R1	\$ 4,895	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2725	06/03/13	1721		OKAWOOD	DR	23	2	LYDICKS #2	R1	\$ 3,600	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2727	06/03/13	212		SUMMIT BEND	DR	9	1	SUMMIT LAKES ADD #9	R1	\$ 3,600	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2728	06/03/13	4532		STEEPLECHASE	DR	17	5	ROCK CREEK POLO CLUB (REPLAT)	RM6	\$ 3,900	24
1 & 2 FAMILY STORM SHELTER-3	WEATHER TECH, LLC.	2730	06/03/13	3905		HARROGATE	DR	8	3	BROOKHAVEN #31	R1	\$ 3,300	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	2735	06/03/13	464		WATERFRONT	DR	3	2	ROYAL OAKS ADD #2	R1	\$ 3,945	32
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	2736	06/03/13	117		TECUMSEH MEADOW	DR	2	1	TECUMSEH MEADOWS ADD #1	R1	\$ 3,045	24
1 & 2 FAMILY STORM SHELTER-3	FAMILYSAFE STORM SHELTERS	2749	06/04/13	505		AVON	DR	3	5	CAMBRIDGE ADD #2	R1	\$ 4,300	20
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2750	06/04/13	1000		OLDE OAK	CT	4	2	HIGHLAND HILLS #3	RE	\$ 2,500	51
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS	2755	06/04/13	513		SUMMIT VIEW	CT	12	2	SUMMIT LAKES ADD #5	R1	\$ 3,700	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2759	06/04/13	3700		BARWICK	CT	7	1	BROOKHAVEN #20	R1	\$ 3,550	24
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	2762	06/04/13	1125		PINEHURST	DR	46	2	CANADIAN TRAILS ADD #2	RM2	\$ 2,699	21
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	2763	06/04/13	601		STURTZ	CIR	1	1	ARBOR LAKE ADD #3	R1	\$ 2,699	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2767	06/04/13	751		SKY	CT	3	3	HIGHLAND HILLS #2	RE	\$ 3,600	40
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	2771	06/04/13	312		STARSHINE	DR	9	3	SUMMIT LAKES ADD #10	R1	\$ 3,395	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2772	06/04/13	2720		CHEYENNE	WAY	21	10	WILDWOOD GREEN ADD #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2778	06/05/13	2820		MISTY RIDGE	DR	3	3	SUMMIT LAKES ADD #2	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	HOME CREATIONS, INC.	2780	06/05/13	4228		HARROGATE	DR	1	4	BROOKHAVEN #21B	R1	\$ 2,600	25
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	2790	06/05/13	3305		GRANT	RD	13	10	PARK HILL ADDITION	PUD	\$ 3,200	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2792	06/05/13	2617		LAURISTON	DR	6	1	WARWICK ADD #7	R1	\$ 2,600	28
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2793	06/05/13	408		SUNBURST	ST	5	1	CRYSTAL HEIGHTS #3	R1	\$ 3,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2794	06/05/13	605		TRISHA	LN	0010	001	ARBOR LAKE ADD #3	R1	\$ 3,000	32
1 & 2 FAMILY STORM SHELTER-3	AREA SEPTIC SERVICES, INC.	2796	06/05/13	6010	NE	108TH AVE	AVE	34	1W	CLUNKENBEARD ACRES	A2	\$ 2,850	48
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS	2804	06/05/13	511		NEBRASKA	ST	25	8	NORMAN HEIGHTS ADDITION	R1	\$ 3,295	18
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS	2809	06/05/13	3913		PIMLICO	DR	13	1	CARRINGTON PLACE ADD #5	R1	\$ 3,100	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2811	06/06/13	1417		VALLEY RIDGE	RD	6	2	BROOKHAVEN #03	R1	\$ 3,600	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2816	06/06/13	3317		WINDJAMMER	ST	13	3	WILLOWBEND ADDITION	PUD	\$ 3,600	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2823	06/06/13	412		SUNBURST	ST	6	1	CRYSTAL HEIGHTS #3	R1	\$ 2,900	23
1 & 2 FAMILY STORM SHELTER-3	AARON'S STORM SHELTERS, LLC.	2829	06/06/13	109		MOUNTAIN OAKS	DR	8	3	ROYAL OAKS ADD #6	R1	\$ 5,950	88
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2830	06/06/13	1421		SEBASTIANI	CIR	26	2	SONOMA PARK #4	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	2832	06/06/13	2126		JAZZMAN	DR	3	3	CRESTLAND ESTATES 2ND	R1	\$ 4,345	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2835	06/06/13	4921		WELLMAN	DR	18	2	ARBOR LAKE ADD #5	R1	\$ 3,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2836	06/06/13	4313		WARRINGTON	WAY	3	4	CARRINGTON PLACE ADD	R1	\$ 3,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2838	06/06/13	600		SHADOW CREEK	CT	3	3	SHADOWRIDGE ADD	R1	\$ 3,500	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2839	06/06/13	3201		SUMMIT CROSSING PKY	PKY	13	3	SUMMIT LAKES ADD #6	R1	\$ 4,150	23
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	2840	06/06/13	1020		REGINALD	DR	1	3	ARBOR LAKE ADD	R1	\$ 3,945	32
1 & 2 FAMILY STORM SHELTER-3	ALLEN, JOHN O	2848	06/06/13	1508		ANN ARBOR	DR	5	5	EDGEWATER 4TH ADD	R1	\$ -	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2855	06/06/13	3328		BROOKFORD	DR	15	2	CROSSROADS WEST #2	PUD	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2862	06/06/13	1236		CROSSROADS	CT	7	1	SUNOMA PARK #2	R1	\$ 3,500	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2863	06/07/13	1121		KENWOOD	CT	3	1	SUMMIT LAKES ADD #5	R1	\$ 2,800	28
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2872	06/07/13	608		PARK HOLLOW	CT	8	6	NOT SUBDIVIDED	A2	\$ 2,600	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2874	06/07/13	1630	SE	60TH AVE	AVE	1	2W	REYNOLDS LAKE ADD (SURVEY)	A2	\$ 2,620	48
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	2875	06/07/13	17651	E	ROCK CREEK	RD	15	1E	ROSS ADDITION	R1	\$ 3,600	28
1 & 2 FAMILY STORM SHELTER-3	GROUND SAFE SHELTERS, INC.	2877	06/07/13	429	S	LAHOMA	AVE	17	1	RIVER OAKS #6	R1	\$ 3,100	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/HIT STEEL	2878	06/07/13	3120		BENT OAKS	CIR	26	12	BROOKHAVEN #12	RM6	\$ 2,800	18
1 & 2 FAMILY STORM SHELTER-3	WEATHER TECH, LLC.	2880	06/07/13	3824		IVES	WAY	96	1	WILLOWBEND ADDITION	R1	\$ 3,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2882	06/07/13	605		HEATHERHILL	DR	7	1	SHADOWLAKE ADD #5	PUD	\$ 3,100	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2883	06/07/13	428		BANNISTER	CT	28	3	PARK HILL ADDITION	PUD	\$ 3,045	24
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2884	06/11/13	613		SHADOWLAKE	RD	5	2	CASCADE ESTATES PUD #5	PUD	\$ 3,000	35
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	2885	06/07/13	3428		GRANT	RD	6	10	CRESTLAND ESTATES #1	R1	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/HIT STEEL	2888	06/07/13	3816		IRVINE	RD	5	2	CRESTLAND ESTATES #1	R1	\$ 2,600	21
1 & 2 FAMILY STORM SHELTER-3	METHENY CONCRETE PRODUCTS	2890	06/07/13	218		CREST	PL	17	2	NORMANDY ACRES FIRST	R1	\$ 3,100	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2892	06/07/13	218		WESTSIDE	DR	D	1	OAKHURST ADD #05	R1	\$ 3,800	32
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/HIT STEEL	2898	06/10/13	2605		TOWRY	DR	12	2	NOT SUBDIVIDED	A2	\$ 3,700	77
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2901	06/17/13	1609	NW	ROLLING STONE	AVE	24	16	OAKHURST ADD	R1	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER-3	VETS SEPTIC SERVICE	2902	06/17/13	4310		48TH AVE	AVE	9	3W	PARK HILL ADDITION	PUD	\$ 2,745	18
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/HIT STEEL	2906	06/10/13	1812		ELMHURST	DR	17	1	ARBOR LAKE ADD #4	R1	\$ 3,600	35
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	2913	06/10/13	2930		QUEENSTON	AVE	20	2	BROAD ACRES SEC 1	R1	\$ 3,200	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	2915	06/10/13	5009		KATHY LYNN	DR	18	1	BROOKHAVEN #35	R1	\$ 4,000	26
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2916	06/10/13	2726	S	PICKARD	AVE	4	7	CARRINGTON PLACE ADD #10	PUD	\$ 3,750	32
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2918	06/10/13	4613		FOXBOROUGH	CT	1	4				
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2920	06/10/13	4318		CARRINGTON	CT	2	2				
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2926	06/10/13	3105		YOSEMITE	DR	2	5				

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2927	06/10/13	4205		BROOKFIELD	DR	2	1	THE TROPHY CLUB	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2932	06/11/13	3713		IVES	WAY	122	1	BROOKHAVEN, VILLAGE AT #2	RM6	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	VETS SEPTIC SERVICE	2933	06/11/13	602		VILLA	DR	1	3	HANLY ADD	R1	\$ 3,850	70
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2934	06/11/13	2900		BLACK LOCUST	CT	8	1	CEDAR LAKE ESTATES	PUD	\$ 4,025	26
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2935	06/11/13	2609		HOLLYWOOD	AVE	8	5	FOREST HILLS ADD	R1	\$ 2,900	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2940	06/11/13	704		LANDSDOWNE	CT	6	5	BROOKHAVEN #11	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	2941	06/11/13	214	W	HADDOCK	ST	8	5	TULL'S ADD #1	R1	\$ 2,770	35
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	2942	06/11/13	3101		HIGHLAND RIDGE	DR	11	2	HIGHLAND VILLAGE ADD SEC 1	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	2943	06/11/13	1300		BROOKSIDE	DR	7	2	SUTTON WOOD	R1	\$ 3,800	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2944	06/11/13	4100		TETON OVAL		4	4	CASCADE ESTATES PUD #6	PUD	\$ 2,850	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2945	06/11/13	101		BOULEVARD DU LAC		1	1	SUMMIT LAKE VILLAS #1	PUD	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2948	06/11/13	2219		LINDENWOOD	LN	51	2	HALL PARK #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2949	06/11/13	3320		VALLEY HOLLOW		25	1	SUMMIT VALLEY	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2952	06/11/13	3300		TETON	LN	1	3	CASCADE ESTATES PUD #3	PUD	\$ 2,875	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2958	06/11/13	716		CAROLYN RIDGE	RD	1	3	RED CANYON RANCH SEC 1	PUD	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2960	06/11/13	2323		PARKLAND	WAY	28	4	WESTWOOD ESTATES NORTH ADD	R1	\$ 3,500	28
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	2964	06/11/13	3402		PEASANT RUN	RD	16	3	CROSSROADS WEST #1	R1	\$ 3,995	32
1 & 2 FAMILY STORM SHELTER-3	RED PLAINS PLUMBING	2971	06/12/13	2505		NORTHERN HILLS	RD	8	2	DEERFIELD ADD SEC 3	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	2972	06/12/13	1432		HAVERHILL	CIR	2	3	QUEENSTON HEIGHTS	R1	\$ 3,600	52
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	2984	06/12/13	2601		HOLLOW TREE	TER	32	1	SHADOWLAKE ADD #3	R1	\$ 2,745	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2885	06/12/13	5		MOCKINGBIRD	CT	24	4	EAST RIDGE ADD #14	R1A	\$ 2,490	48
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2986	06/12/13	4613		KINGSLAND	RD	5	1	BEL-AIRE ADD SEC 1	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	2987	06/12/13	3329		BROOKFORD	DR	5	1	CARRINGTON PLACE ADD #8	RM6	\$ 2,875	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2988	06/12/13	209		MARBEL	DR	11	3	HIGHLAND VILLAGE ADD SEC 4	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	2988	06/13/13	116		SUMMIT BEND		13	1	SUMMIT LAKES ADD #9	R1	\$ 4,000	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	2999	06/13/13	5009		DEERHURST	DR	16	1	TRAILWOODS SEC 5	PUD	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3002	06/13/13	2736		RED FISH	RD	10	15	SPRING BROOK	R1	\$ 2,300	57
1 & 2 FAMILY STORM SHELTER-3	G&M TANKS	3004	06/13/13	3213		CADDO	LN	14	3	HIGHLAND HILLS #3	RE	\$ 5,450	64
1 & 2 FAMILY STORM SHELTER-3	ARON'S STORM SHELTERS, LLC,	3008	06/13/13	4500		HIGHLAND LAKE	DR	10	2	BROOKHAVEN #37	R1	\$ 3,595	36
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	3013	06/13/13	4505		TUSCANY	DR	16	3	BEL-AIRE ADD SEC 2	R1	\$ 2,445	18
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3020	06/13/13	1115		MOCKINGBIRD	LN	3	7	CHERRY CREEK #3	R1	\$ 2,745	18
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3021	06/13/13	3911		DURANGO	CIR	5	9	WILLOWBEND ADDITION	PUD	\$ 4,400	15
1 & 2 FAMILY STORM SHELTER-3	FAMILYSAFE STORM SHELTERS	3031	06/13/13	3320		WINDHAMMER	ST	17	2	FUZZELLS ADD #2	R1	\$ 3,400	70
1 & 2 FAMILY STORM SHELTER-3	VORTECH STORM SHELTERS	3032	06/26/13	1317		SUNSET	DR	9	2	GREENLEAF TRAILS ADD 3	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3043	06/14/13	1006		CLINGMANS DOME	DR	5	3	FOUNTAIN VIEW SEC. #1	R1	\$ 5,000	36
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3044	06/14/13	4512		FOUNTAIN VIEW	DR	7	2	FOUNTAIN GATE	R1	\$ 3,625	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3048	06/14/13	4704		FOUNTAIN GATE	DR	4	1	HILLTOP ADD	R1	\$ 2,600	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3049	06/14/13	1802		BEVERLY HILLS	ST	1	3	BROOKHAVEN #3	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3051	06/14/13	4230	E	VALLEY VISTA		7	6	OAK LAWN ACRES	A2	\$ 2,895	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3052	06/14/13	7501		ROCK CREEK	RD	17	1W	CROSSROADS WEST #1	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3054	06/14/13	3413		PEASANT RUN	RD	13	5	BERKELEY ADD #5	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3055	06/14/13	2924		GLASGOW	DR	16	1	CINNAMON RUN	RE	\$ 4,050	26
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3058	06/14/13	1712		PEMBROKE	DR	4	3	NOT SUBDIVIDED	A2	\$ 3,600	28
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3059	06/14/13	3300	NE	ALLSPICE RUN		12	2	BROOKHAVEN #37	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3060	06/14/13	4350		84TH	AVE	8	1W	WELLINGTON LAKE ADD A PUD	PUD	\$ 3,000	26
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3063	06/14/13	4513		GREYSTONE	LN	4	2	TECUMSEH RIDGE SEC 2	R1	\$ 3,000	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3064	06/14/13	2321		BUCKHORN	DR	12	6	CARRINGTON PLACE ADD #2	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3068	06/14/13	4320		SHORELINE	DR	17	1	ARBOR LAKE ADD #4	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3079	06/17/13	4514		BRIARCREST	CIR	5	3	BROOKHAVEN SQUARE #4	PUD	\$ 3,045	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3086	06/17/13	145		DOLLINA	CT	10	4	EAGLE CLIFF SOUTH ADD #2	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3087	06/17/13	3804		STANSBURY	DR	4	3	SEQUOYAH TRAILS ADD	R1	\$ 3,350	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3094	06/17/13	713		WATERWOOD	DR	9	2	ALAMEDA PARK ADD #3	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	3095	06/17/13	3128		MILLBROOK SQUARE		43	1	SUMMIT LAKES ADD #6	R1	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3097	06/17/13	913		BARN OWL	ST	7	5	WOMACK ADD	R1	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3098	06/17/13	820		SEQUOYAH	TRL	1	1	BROOKHAVEN #05	R1	\$ 2,550	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3114	06/18/13	509		COOPER	CT	30	1	SUMMIT LAKES ADD #10	R1	\$ 4,500	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3116	06/18/13	616		SUMMIT BEND		17	6	TRAILS ADD #3	R1	\$ 3,500	36
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3117	06/18/13	704		TERRY	DR	10	1	PRAIRIE CREEK	A2	\$ 4,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3118	06/18/13	912		THISTLEWOOD	DR	12	2				
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	3121	06/18/13	2922		MCREE	DR	16	1				
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3123	06/18/13	2010		TRAILPINE	CT	6	4				
1 & 2 FAMILY STORM SHELTER-3	HANSON, STEVEN	3124	06/18/13	3416		JUSTICE	CT	14	2				
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3125	06/18/13	2651	NE	36TH	AVE	14	2W				

City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued June 2013- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	3126	06/18/13	4044		NICOLE	PL	12	1	CASLEROCK ADD #3	R1	\$ 3,895	21
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	3131	06/18/13	3409		GRANT	RD	1	9	PARK HILL ADDITION	PUD	\$ 2,620	55
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3135	06/18/13	4102		OXFORD	WAY	2	14	BROOKHAVEN #02	R1	\$ 4,325	28
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3141	06/20/13	3909		RIFFLE	AVE	3	6	CASCADE ADDITION	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	VETS SEPTIC SERVICE	3142	06/20/13	2738		LEKIM	LN	17	1	TRAILWOODS SEC 6	PUD	\$ 2,475	48
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3152	06/19/13	1430		SPONWOOD	RD	23	1	PARK PLACE ADD #7	R1	\$ 3,045	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3153	06/19/13	1003		CLINGMANS DOME	RD	3	2	GREENLEAF TRAILS ADD #3	PUD	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3157	06/19/13	5209		DEERHURST	DR	3	1	SUMMIT LAKES ADD #10	R1	\$ 3,500	18
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3164	06/19/13	412		STARSHINE	DR	3	3	H & L #1 (SURVEY)	R1	\$ 3,850	77
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	3165	06/19/13	9730	E	FRANKLIN	RD	10	1W	CEDAR LAKE SEC #1	A2	\$ 3,850	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3169	06/19/13	1405		LUKE	LN	17	3	HOLLYWOOD ADD	R1	\$ 2,900	77
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3174	06/19/13	1413		HOLLYWOOD	AVE	21	1	HAWTHORNE PLACE #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3184	06/20/13	2508		HARRINGTON	CT	7	1	CASTLEROCK ADD #6	R1	\$ 4,250	26
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3185	06/20/13	3609		BUCKINGHAM	DR	29	3	CASTLEROCK ADD #6	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	G&M TANKS	3190	06/20/13	417	S	PICKARD	AVE	12	1	DOLL'S PARK ADDITION	R1	\$ 2,500	57
1 & 2 FAMILY STORM SHELTER-3	TORNADO TOUGH TORNADO SHELTERS	3198	06/20/13	1812		CANDLEWOOD	DR	20	1	AMERICAN ESTATES ADD #1	RM6	\$ 3,500	56
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3199	06/20/13	204		CHARDONNAY	LN	8	1	CHARDONNAY AT THE VINEYARD PH1	PUD	\$ 3,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3215	06/20/13	1133		BARBARY	DR	9	4	EAGLE CLIFF ADD #12	RM2	\$ 3,400	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3227	06/20/13	2008		EAST VIEW	DR	22	1	EAST RIDGE ADD #11	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3229	06/21/13	405		TECUMSEH MEADOW CT	CT	2	1	TECUMSEH MEADOWS ADD #3	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3232	06/21/13	14208		CHAPARRAL	RD	2	21	THUNDERBIRD HILLS	RE	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	TORNADO TOUGH TORNADO SHELTERS	3240	06/21/13	17017		TECUMSEH	RD	10	1E	NOT SUBDIVIDED	A2	\$ 3,295	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3241	06/21/13	1207	E	CADELL	LN	4	4	ETHERINGTON HEIGHTS #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3242	06/21/13	4513		OSPREY	DR	5	7	EAGLE CLIFF SOUTH ADD #2	R1	\$ 3,600	26
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3243	06/21/13	5901		FLOYD COX	DR	13	4	PRIDE #130	RE	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3244	06/21/13	608	S	REDWOOD	CIR	6	3	WOODCREST EST #7	R1	\$ 1,800	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3251	06/21/13	1503		PECAN	AVE	1	2	SOUTHERN HILLS ADD	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	3252	06/21/13	1422		DENISON	DR	17	6	WOODSLAWN ADD #3	R1	\$ 2,500	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3253	06/21/13	3232		BISMARCK	LN	23	5	PRAIRIE CREEK #3	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3260	06/21/13	3301		QUIDNET	RD	1	10	VINEYARD PHASE III	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3261	06/21/13	400		LONE OAK	DR	5	3	ROYAL OAKS ADD #9	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3264	06/24/13	1616		WOODCREEK	CT	4	3	WOODCREEK ADD #3	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	3277	06/24/13	1507		MAGNOLIA	ST	6	6	SUMMIT LAKES ADD #6	R1	\$ 4,250	26
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3279	06/24/13	605		SUMMIT PARK	CT	5	6	CANADIAN TRAILS ADD #2	RM2	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3284	06/24/13	1100		RIVIERA	DR	21A	2	WHISPERING HILLS	R1	\$ 3,950	76
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	3285	06/24/13	10830	S	TIMBERLINE	DR	57	15	CASCADE ESTATES PUD #6	PUD	\$ 2,795	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3286	06/24/13	4008		TETON	LN	18	3	LAKEVIEW TERRACE	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3292	06/24/13	213		MOUNT VERNON	DR	2	8	CASCADE ESTATES PUD #4	PUD	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3293	06/24/13	3607		GULLANE	DR	7	3	MEADOW PARK ADD	R1	\$ 3,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3294	06/24/13	1524		CAMDEN	WAY	1	3	BROOKHAVEN #32	R1	\$ 4,450	28
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3298	06/24/13	4409		BENTBROOK	PL	4	2	CASTLEROCK ADD #4	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3305	06/24/13	1001		BRUNSWICK	LN	13	2	TECUMSEH RIDGE SEC 1	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3307	06/24/13	3913		SHONA WY	CIR	5	1	CANADIAN TRAILS ADD #3	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3315	06/24/13	3405		MAGGIE	DR	29	2	CAMBRIDGE ADD #3	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3322	06/25/13	3605		LAWS	DR	15	1	SPRING BROOK #2	R1	\$ 2,900	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3324	06/25/13	812		BASS	CT	3	1	ROYAL OAKS ADD	R1	\$ 3,600	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3330	06/25/13	329		RIDGE BLUFF	DR	13	5	EAST RIDGE ADD #03	PUD	\$ 2,995	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3331	06/25/13	3823		TAYPORT	ST	10	1	ROCK CREEK POLO CLUB	R1	\$ 4,000	70
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3332	06/25/13	2813		CREEKVIEW	TER	51	1	NOT SUBDIVIDED	A2	\$ 2,900	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3338	06/25/13	4512		STABLE	DR	35	2	OAK BROOK ESTATES	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	3341	06/25/13	4771	E	ROCK CREEK	RD	14	2W	FOREST MERIDIAN EST	RE	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3345	06/25/13	2409		HUNTING HORSE	TR	8	1	FOREST HILLS ADD	R1	\$ 5,000	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3347	06/25/13	1022		WALNUT	RD	2	3	QUAILBROOK ADD #4	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	3358	06/26/13	13311		AUDREY	CIR	6	2	CAMBRIDGE ADD	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	3359	06/26/13	2618		SMOKING OAK	RD	11	6	EAST RIDGE ADD #03	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3365	06/26/13	2304		BURNING TREE	LN	5	1	SHADOWLAKE ADD	R1	\$ 2,985	26
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS	3366	06/26/13	4305		LYREWOOD	ST	6	2	CRYSTAL SPRING	RE	\$ 4,995	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3367	06/26/13	5116		LADBROOK	ST	11	6	BROOKHAVEN #19	R1	\$ 2,700	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3369	06/26/13	2808		DALEWOOD	TER	3	3	SUTTON PLACE ADD #3	R1	\$ 2,900	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3371	06/26/13	3033		PINECREST	ST	15	3	EAGLE CLIFF SOUTH ADD #3	R1	\$ 2,700	26
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	3373	06/26/13	5230		CRYSTAL SPRING	CT	2	1				
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3382	06/26/13	3701		WINDOVER	DR	5	1				
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3383	06/26/13	120		WILDERNESS	DR	12	2				
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3386	06/26/13	1004		CARACARA	DR	2	2				

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3394	06/26/13	2920		MISTY RIDGE	DR	6	4	SUMMIT LAKES ADD #2	R1	\$ 4,525	28
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	3398	06/26/13	1802		ALADDIN	ST	1	5	HILLTOP ADD	R1	\$ 3,900	21
1 & 2 FAMILY STORM SHELTER-3	ARROW FENCE CO.	3411	06/27/13	1531		VINE	ST	14	8	WESTLAND ADD	R1	\$ 2,600	41
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3412	06/27/13	1609		OLD FARM	RD	4	1	SMOKING OAKS SOUTH #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3424	06/27/13	3307		ORCHARD	LN	6	10	CHERRY CREEK #3	R1	\$ 3,045	24
1 & 2 FAMILY STORM SHELTER-3	GROUND SAFE SHELTERS, INC.	3426	06/27/13	2117		IOWA	ST	25	14	WESTWOOD ESTATES	R1	\$ 3,600	26
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	3430	06/27/13	1500		MOHAWK	RD	16	1	INDIAN HILLS ESTATES #2	RE	\$ 2,920	48
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3431	06/27/13	3125		ST CLAIR	DR	14	1	BROOKHAVEN SQUARE #4	PUD	\$ 4,250	20
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	3439	06/27/13	3012		SHADYWOOD	PL	21	11	WHISPERING HILLS	R1	\$ 2,600	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3441	06/27/13	2930		CITY VIEW	CT	8	3	SHADOWLAKE ADD #5	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3455	06/28/13	500		CALLA LILY	LN	5	3	POPPY GROVE SEC 2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3456	06/28/13	3701		BARWICK	CT	6	2	BROOKHAVEN #20	R1	\$ 4,275	28
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	3475	06/28/13	405		HORIZON VIEW	CT	50	1	SUMMIT LAKES ADD #9	R1	\$ 2,699	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3477	06/28/13	309		MILLBROOK	PL	26	1	BROOKHAVEN SQUARE #4	PUD	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3480	06/28/13	3205		SCOTT'S BLUFF	CT	11	2	WILLOWBEND SEC 3	R1	\$ 3,800	25
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	3486	06/28/13	3300		HOLLISTER	TR	40	1	MONTECITO RANCH	PUD	\$ 3,020	48
1 & 2 FAMILY STORM SHELTER-3	HIGHWAY 76 SALES	3489	06/28/13	2804		ASTOR	DR	2	4	BERKELEY ADD #3	R1	\$ 3,000	58
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3488	06/28/13	2701		NORTHERN HILLS	RD	5	3	DEERFIELD ADD SEC 2	R1	\$ 3,400	21
1 & 2 FAMILY, ADD OR ALTER-2	VICKREY, MIKE	2970	06/05/13	226		KINGSBURY	DR	3	6	CHERRY CREEK #2	R1	\$ 7,468	336
1 & 2 FAMILY, ADD OR ALTER-2	METRO CONTRACTORS	2946	06/19/13	610	N	CRAWFORD	AVE	5	7	J.A. JONES ADDITION	R3	\$ 125,000	1,667
1 & 2 FAMILY, ADD OR ALTER-2	BARKER, KELLY	2991	06/13/13	1008		QUANAH PARKER	TR	5	7	WILDWOOD GREEN #1	R1	\$ 6,000	200
1 & 2 FAMILY, ADD OR ALTER-2	CROSBY, MATT	3061	06/14/13	600		BROAD	LN	1	3	PICKARD ACRES	R1	\$ 23,900	96
1 & 2 FAMILY, ADD OR ALTER-2	DABNEY, BRANDON & CHRISTIAN,	3072	06/14/13	2816		CEARACREST	ST	16	2	SHADOWLAKE ADD	R1	\$ 1,200	20
1 & 2 FAMILY, ADD OR ALTER-2	MCCLURE BUILDERS, LLC.	3077	06/17/13	1201		HUNTINGTON	WAY	32	2	EDGEWATER ADDITION #1	R1	\$ 47,000	117
1 & 2 FAMILY, ADD OR ALTER-2	FOUR SEASONS SUNROOMS	3399	06/26/13	1616		CARIBOU	CT	5	6	DEERFIELD ADD SEC 6	R1	\$ 3,815	144
1 & 2 FAMILY, ADD OR ALTER-2	ROBINETTE'S REMODELING	3450	06/28/13	2408		CYPRESS	AVE	2	10	COLLEGE MANOR	R1	\$ 10,000	162
1 & 2 FAMILY, ADD OR ALTER-2	HANSON, KEVIN	3495	06/28/13	3825		APEX	CT	2	3	SUMMIT ADD	R1	\$ 7,300	140
1 & 2 FAMILY, CARPORT-2	BARGAIN BARN & BUILDINGS, LLC.	2797	06/05/13	6010	NE	108TH	AVE	34	1W	CLINKENBEARD ACRES	A2	\$ 795	378
1 & 2 FAMILY, CARPORT-2	BARGAIN BARN & BUILDINGS, LLC.	2799	06/05/13	6010	NE	108TH	AVE	34	1W	CLINKENBEARD ACRES	A2	\$ 795	378
1 & 2 FAMILY, FIRE REPAIR	OWNER	2917	06/10/13	2922		WILLOW CREEK	DR	8	11	WOODCREST EST #3	R1	\$ 10,000	100
1 & 2 FAMILY, PAVING-2	RIDER, RANDY	2754	06/04/13	1300		WINDING RIDGE	RD	13	1	BROOKHAVEN #14	R1	\$ 2,350	476
1 & 2 FAMILY, PAVING-2	TEEL, STEPHEN	2810	06/11/13	490		ELM	AVE	15B	1	LINCOLN ADD	R3	\$ 25,000	175
1 & 2 FAMILY, PAVING-2	KINSEY, JAMES	3083	06/18/13	434		MERKLE	DR	14	11	WESTWOOD ESTATES	R1	\$ 2,500	1,213
1 & 2 FAMILY, PAVING-2	MCCOWN, TAMMY	3102	06/20/13	724		JENKINS	AVE	11	3	LARSH'S UNIVERSITY ADD	R3	\$ 800	126
1 & 2 FAMILY, PAVING-2	CUNNINGHAM, DAVID	3186	06/20/13	2221		LAFAYETTE	DR	18	9	COLONIAL EST # 9	R1	\$ 2,000	510
1 & 2 FAMILY, PAVING-2	MORREN HOME IMPROVEMENT	3206	06/20/13	2328		PARKLAND	WAY	1	2	WESTWOOD ESTATES NORTH ADD	R1	\$ 6,500	710
1 & 2 FAMILY, PAVING-2	PINSON, TODD	3237	06/21/13	1303		TENKILLER	LN	35	5	LAKECREST ESTATES	R1	\$ 1,600	170
1 & 2 FAMILY, PAVING-2	FRANK'S LANDSCAPE	3363	06/28/13	832	S	LAHOMA	AVE	40	6	PARSONS ADDITION	R1	\$ 1,200	333
1 & 2 FAMILY, PAVING-2	MACY, DAVID	3393	06/28/13	507	W	COMANCHE	ST	2A	17	WAGGONER'S TR. FIRST ADD	R3	\$ 2,500	390
1 & 2 FAMILY, STORAGE BLDG-2	VICE, SHANE	2742	06/03/13	4916		WELLMAN	WAY	29	2	ARBOR LAKE ADD #5	R1	\$ 6,000	320
1 & 2 FAMILY, STORAGE BLDG-2	BARGAIN BARN & BUILDINGS, LLC.	2919	06/10/13	2106		VANESSA	DR	1	1	CRESTLAND ESTATES #1	R1	\$ 3,500	468
1 & 2 FAMILY, STORAGE BLDG-2	LAWN MASTER OUTDOOR LIVING	2925	06/10/13	3901	SE	60TH	AVE	18	1W	NOT SUBDIVIDED	A2	\$ 8,652	420
1 & 2 FAMILY, STORAGE BLDG-2	KIDD, BILL	2931	06/11/13	11111	E	FRANKLIN	RD	2	1W	NOT SUBDIVIDED	A2	\$ 20,800	1,440
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	3069	06/21/13	1126	W	SYMMES	ST	11	3	WEST PARK ADD	R1	\$ 20,000	630
1 & 2 FAMILY, STORAGE BLDG-2	BETTER BARN	3151	06/19/13	2600		OSBORNE	DR	8	6	NORMANDY ACRES FIRST	R1	\$ 5,200	240
1 & 2 FAMILY, STORAGE BLDG-2	RICHARDS METAL BUILDINGS	3170	06/19/13	4400	SE	132ND	AVE	13	1W	NOT SUBDIVIDED	A2	\$ 19,095	1,500
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	3491	06/28/13	12850	E	STATE HWY 9	AVE	1	1W	NOT SUBDIVIDED	A2	\$ 12,600	1,800
1 & 2 FAMILY, STORAGE BLDG-2	DT CONSTRUCTION	3499	06/28/13	11802		LAGO VISTA	RD	12	1	LAGO VISTA	A2	\$ 10,450	2,250
1 & 2 FAMILY, STORAGE BLDG-2	HARLESS, BILLY	3513	06/28/13	5401		ALAMEDA	ST	25	2W	NOT SUBDIVIDED	A2	\$ 21,000	1,600
1 & 2 FAMILY, SWIMMING POOL-3	EFX CREATIONS	2553	06/12/13	416		FLINT RIDGE	CT	1	3	BROOKHAVEN #35	R1	\$ 100,000	550
1 & 2 FAMILY, SWIMMING POOL-3	CARDINAL AQUATECH POOLS, INC.	2613	06/07/13	1611		QUAIL CREEK	CIR	16	4	QUAIL CREEK ACRES #1	RE	\$ 50,000	594
1 FAMILY, MANUF HOME REPLACE-2	TINSLEY, DORA M.	2731	06/07/13	5651		7 A	ST	4	1E	NOT SUBDIVIDED	A2	\$ 47,000	1,280
1 FAMILY, MANUF HOME REPLACE-2	OWNER	2974	06/18/13	2825		ISIM	RD	13	1W	NOT SUBDIVIDED	A2	\$ 60,900	2,128
1 FAMILY, MANUFACTURED HOME-2	SCOTT, DANNY	2716	06/06/13	4819	NE	72ND	AVE	9	6	FRANKLIN	A2	\$ 72,000	1,493
TEMPORARY ROLL-OFF RESIDENTIAL CITY OF NORMAN-SANITATION		3050	06/17/13	6620		GLENN	CIR	4	1	CONNELLY PARK	RE		
TEMPORARY ROLL-OFF RESIDENTIAL WASTE CONNECTIONS, INC.		3197	06/20/13	1009	S	PICKARD	AVE	9	10	PARNELLS ADDITION	R1		
TEMPORARY ROLL-OFF RESIDENTIAL CITY OF NORMAN		3372	06/26/13	10008		DARWIN	ST	7	3		RE		
TEMPORARY ROLL-OFF RESIDENTIAL GAROUTTE, KATHY		2695	06/02/13	7111	NE	72ND	AVE	32	1W	NOT SUBDIVIDED	A2		

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued June 2013- Sorted by Permit Type

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City of Norman
BUILDING PERMITS AND INSPECTIONS

COMMERCIAL BUILDING PERMITS
Issued June 2013 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	WEEKES CONSTRUCTION INC	725	06/07/13	3345	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 330,000	17,005
COMMERCIAL, ADD/ALT-2	ZERNICO, INC.	878	06/20/13	500		ED NOBLE	PKY	3	1		C2	\$ 25,745	350
COMMERCIAL, ADD/ALT-2	SHALL WE DANCE	2329	06/18/13	2260	W	MAIN	ST	2	1	JENNINGS ESTATES #1	C2	\$ 30,000	6,500
COMMERCIAL, ADD/ALT-2	METRO CONTRACTORS	2423	06/06/13	3101	W	TECUMSEH	RD	4	1	COVENANT DEVELOPMENT ADD SE	PUD	\$ 15,000	210
COMMERCIAL, ADD/ALT-2	GOODMAN NETWORKS	2623	06/20/13	1398	W	LINDSEY	ST	1	1	BERRY EST #4	C2	\$ 8,000	10
COMMERCIAL, ADD/ALT-2	GOODMAN NETWORKS	2624	06/20/13	996	W	ED NOBLE	PKY	2	1		C2	\$ 8,000	10
COMMERCIAL, ADD/ALT-2	DUPREZ, LAURA & MITCH	2751	06/24/13	283	SW	34TH	AVE	1	1	STRAWBERRY LAKE #5	C2	\$ 40,000	1,400
COMMERCIAL, ADD/ALT-2	BARBOUR & SHORT, INC	2975	06/25/13	1200	W	ROCK CREEK	RD	1	2	NORMAN INDUSTRIAL TRACT	I2	\$ 50,000	2,000
COMMERCIAL, ADD/ALT-2	SABRE INDUSTRIES	3030	06/24/13	3001	NW	36TH	AVE	1	1	MASTERCRAFT PROPERTIES	I1	\$ 50,000	312
COMMERCIAL, INTERIOR FINISH-2	COAST TO COAST BUILDERS, INC.	1786	06/17/13	3451	NW	36TH	AVE	6	3	MEDICAL PARK WEST SEC 3	PUD	\$ 165,000	1,227
COMMERCIAL, INTERIOR FINISH-2	AVILA, CAROLYN	2950	06/18/13	1200	SE	12TH	AVE	1	1		PUD	\$ 22,000	1,250
COMMERCIAL, NEW CONSTRUCTION-2	HITACHI COMPUTER PRODUCTS	2865	06/19/13	621	W	SUNRISE	ST	36	7	COLONIAL EST # 4	R1	\$ 5,265	286
COMMERCIAL, NEW CONSTRUCTION-2	FREDGREN, TOM	2956	06/29/13	1501	W	BOYD	ST	1	3W	ROTARY PARK	R1	\$ 103,000	1,323
COMMERCIAL, PARKING LOT-2	FOWLER HOLDING CO.	3143	06/24/13	1000	NW	26TH	AVE	1	10	WESTPORT PROFESSIONAL PARK	C2	\$ 150,000	62,290
TEMPORARY BLDG/CONST TRAILER-2	COX, ROGER	3214	06/20/13	2307	E	LINDSEY	ST	2	1	SOUTHLAND PLAZA ADD	C1		
Total Permits 14												Average Valuation \$ 71,858	6,727
												Total Valuation \$ 1,006,010	94,175
												Average Project Area	
												Total Project Area	

NEW CONSTRUCTION INFORMATION				USE /CLASSIFICATION
CONTRACTOR	BUILDING SIZE (Square Feet)	LOT SIZE (SF)	N	
HITACHI COMPUTER PRODUCTS	288			PORTABLE CLASS ROOM
FREDGREN, TOM	1323			PAVILLION

ADDITIONS AND ALTERATIONS		TOTAL NEW COMMERCIAL	
COMMERCIAL, ADD/ALT-2	COMMERCIAL FIRE REPAIR	COMMERCIAL, INTERIOR FINISH-2	COMMERCIAL, NEW SHELL BLDG-2
\$ 560,745	\$ -	\$ 187,000	\$ -
9	2	2	2
SUBTOTAL ADDITIONS AND ALTERATIONS		SUBTOTAL NEW CONSTRUCTION	
COMMERCIAL, PARKING LOT-2	710,745	295,265	\$ 1,006,010
\$ 150,000	\$ 1	\$ 295,265	\$ 1,006,010
1	10	4	34

OTHER PERMITS	
COMMERCIAL FOUNDATION PERMIT-2	\$ -
TOTAL ADD/ALT AND NEW CONSTRUCTION	\$ 1,006,010

TOTAL NO.	14
TOTAL VALUE	\$ 1,006,010

City of Norman
BUILDING PERMITS AND INSPECTIONS

NEW SINGLE FAMILY DWELLING PERMITS
Issued June 2013 - Sorted by Contractor

Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	Living Area
COAST CUSTOMS, LLC	2452	6/4/2013	4804		WELLMAN	DR	6	2	ARBOR LAKE ADD #5	R1	\$ 232,110	3,412	2,579
FIRST OKLAHOMA CONST. INC.	2495	6/5/2013	508		SUMMIT CREST	LN	2	1	SUMMIT LAKES ADD #10	R1	\$ 199,080	3,057	2,212
IDEAL HOMES OF NORMAN	2642	6/7/2013	724		PAINTED FOREST	RD	13	2	RED CANYON RANCH SEC 2	PUD	\$ 184,410	3,086	2,049
IDEAL HOMES OF NORMAN	2643	6/7/2013	3410		BERGEN PEAK	DR	7	1	GREENLEAF TRAILS ADD 5	PUD	\$ 163,170	2,475	1,813
IDEAL HOMES OF NORMAN	2644	6/7/2013	2740		LERKIM	LN	18	1	TRAILWOODS SEC 6	PUD	\$ 101,430	1,701	1,127
IDEAL HOMES OF NORMAN	2645	6/7/2013	4316		LORINGS	CIR	18	4	CARRINGTON PLACE ADD #11	R1	\$ 292,590	4,243	3,251
HOOSHVAR, YOSEF	2738	6/13/2013	2720		SUMMIT TERRACE	DR	2	5	SUMMIT LAKES ADD #8	R1	\$ 166,950	2,650	1,855
SKYRIDGE HOMES, INC.	2739	6/13/2013	2621		SUMMIT TERRACE	DR	5	4	SUMMIT LAKES ADD #8	R1	\$ 147,870	2,300	1,643
IDEAL HOMES OF NORMAN	2781	6/14/2013	928		RINGWOOD	ST	6	3	GREENLEAF TRAILS ADD 4	PUD	\$ 166,770	2,465	1,853
STONEWALL HOMES, LLC	2802	6/5/2013	428		LAKE GROVE	CT	3	4	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 325,000	3,899	2,844
HOME CREATIONS, INC.	2867	6/7/2013	2305		BRUCKNER	DR	3	5	PARK PLACE ADD #6	R1	\$ 146,790	2,116	1,630
IDEAL HOMES OF NORMAN	2904	6/14/2013	3905		SIERRA VISTA	WAY	4	3	RED CANYON RANCH SEC 3	PUD	\$ 214,740	3,084	2,386
IDEAL HOMES OF NORMAN	2905	6/14/2013	2721		LERKIM	LN	15	2	TRAILWOODS SEC 6	PUD	\$ 110,250	1,866	1,225
SKYRIDGE HOMES, INC.	2985	6/13/2013	705		SUMMIT HOLLOW	DR	2	2	SUMMIT LAKES ADD #8	R1	\$ 166,950	2,650	1,895
IDEAL HOMES OF NORMAN	3056	6/26/2013	2729		LERKIM	LN	17	2	TRAILWOODS SEC 6	PUD	\$ 118,710	1,866	1,319
IDEAL HOMES OF NORMAN	3057	6/26/2013	704		HAVASU	DR	6	2	RED CANYON RANCH SEC 3	PUD	\$ 181,170	2,695	2,013
HOME CREATIONS-DIAMOND HOMES	3078	6/17/2013	216		SUMMIT CREST	LN	16	1	SUMMIT LAKES ADD #10	R1	\$ 182,700	2,947	2,030
DA VINCI HOMES	3111	6/18/2013	3913		PRESIDIO	DR	3	2	MONTEREY ADD #1	R1	\$ 250,000	3,010	2,101
C.A. MCCARTY CONSTRUCTION LLC.	3147	6/19/2013	4609		KINGSLAND	RD	4	1	CARRINGTON PLACE ADD #8	R1	\$ 480,000	5,328	3,673
FLORIDA CONSTRUCTION	3195	6/20/2013	4005		SAM GORDON	DR	3	1	BROOKHAVEN #42	R1	\$ 207,000	3,456	2,300
REX, GREG	3262	6/21/2013	4322		CARRINGTON	CT	3	2	CARRINGTON PLACE ADD #10	R1	\$ 385,000	4,085	3,184
WESTPOINT HOMES	3361	6/26/2013	3104		LOCHINVER	DR	5A	2	HIGHLAND VILLAGE ADD SEC 2	R1	\$ 206,190	3,146	2,291
Total Permits 22											Average Valuation \$ 209,495	Average Project Area 2,980	
											Total Valuation \$ 4,608,880	Average Living Area 2,149	
												Total Living Area 47,273	

REVITALIZATION DIVISION

Community Development Block Grant (CDBG)

Citizen Participation

Funding for FYE 2013 is **\$738,883 for CDBG and \$368,420 for HOME.**

Funding for FYE 2014 is expected to be **\$761,709 for CDBG and \$319,118 for HOME.**

Citizen participation for FYE 2015 will begin with neighborhood meetings this summer.

The meetings were held in the multi-purpose room at 201 West Gray at 7:00 p.m.

Housing Programs

July 2012- June 2013:

HOME

- 9 rehabilitation projects have been qualified with 4 completed, 1 canceled by owner, 3 under contract, and specifications being prepared on 1.
- Down payment assistance for new Homebuyers – 11. All homebuyer funds have been expended and the program eliminated.

CDBG

- 8 rehabilitation projects have been qualified with 4 completed, 2 canceled by owner, 1 under contract, and bids received on 1.
- 11 emergency repairs have been qualified with 10 completed, and 1 under contract.
- 3 accessibility modifications have been qualified with 2 completed, and 1 canceled by owner.

Code Compliance

Code Compliance investigated 866 complaints in June which included weeds, health, inoperative vehicles, off-street parking, kennels, dilapidated structures, right-of-way encroachments, signs, and zoning violations. 930 cases were closed in June with 511 remaining open. City-wide proactive enforcement began on March 15, 2012.

PROACTIVE INFORMATION

[# of violations/# of properties on which violations were found]

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
06	72/46	137/84	0/0	39/23	9/7	8/8	4/4	37/35	13/13	5/5	3/3	5/5
07	19/16	3/3	10/9	21/20	4/4	5/5	13/13	20/19	5/5	7/7	147/130	80/68
08	342/290	117/98	112/106	72/64	150/97	193/151	179/160	282/231	245/198	231/171	19/19	87/74
09	126/129	154/141	493/383	272/268	124/109	188/173	177/153	137/130	262/239	299/254	201/175	99/87
10	131/112	157/131	203/196	316/274	189/167	220/185	170/152	141/135	139/121	54/49	93/91	29/27
11	107/99	60/55	109/99	150/131	266/204	99/83	100/8/0	144/123	100/91	54/50	43/37	26/24
12	92/81	93/69	392/327	698/616	579/502	462/417	284/257	350/294	403/340	392/283	293/171	122/111
13	316/281	304/241	441/271	428/373	468/367	307/272						

Work Orders, Owner Abatement after Work Order Issued, and Liens Filed
FYE 2013

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Work Orders	51	28	35	34	23	13	16	19	12	19	81	58	389
Owner Abated	10	3	5	7	3	0	2	0	3	0	8	9	50
Liens Filed	37	21	26	13	12	0	26	10	5	11	8	23	192

Code compliance inspectors continue enforcement of the sign ordinance. All signs found in the rights-of-way and in sight triangles are being removed. 1,710 signs were pulled in FYE 10. 4,653 were pulled in FYE 11. The table below shows signed pulled to date this fiscal year.

Signs Pulled From Rights-of Ways FYE 2013

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Pulled	21	91	74	146	664	48	36	223	215	467	42	22	2,049

Oil & Gas

Oil & gas inspections continued with 162 operating oil wells. One new drilling permit was issued. There were no pipeline location issues in June.

Historic District Commission

The Commission did not meet in June.

Homeless Activities

The **Continuum of Care** Steering Committee on homelessness has changed to quarterly meetings with a smaller group meeting monthly.

Five applications for 2012 funding were submitted and Central Oklahoma Community Action Agency (COCAA) also submitted an application for \$100,000. Food and Shelter was awarded \$50,000; Women's Resource Center, East Main Place, Thunderbird Clubhouse, and the Salvation Army each were awarded \$100,000. All are under contract.

There were eight 2013 renewal applications approved through the Continuum of Care for five agencies. East Main Place for \$43,895; COCAA for \$32,769; Progressive Independence for \$41,593; HOPE Community Services for \$90,220; and Food and Shelter for four grants for \$51,337, \$31,680, and two for \$11,892. One new application for Food and Shelter for \$23,313 is pending, as well as a planning grant for \$10,000.

2013 Emergency Solutions Grants were submitted directly to ODOC by three agencies. These applications were coordinated to equal the estimated funding available for Norman of \$179,848. The applications were as follows: Food and Shelter for \$100,000; Salvation Army for \$50,000; and Thunderbird Clubhouse for \$29,848. However, the Salvation Army has decided to not participate in the program, so the \$50,000 will be added to the Thunderbird Clubhouse award to equal \$79,848 for Thunderbird Clubhouse. Regulation changes were significant for this program, and made Bridges, East Main Place, Progressive Independence; and Women's Resource Center either ineligible or the agency felt the regulations were too burdensome for the amount of available funding.

Smalley Army Reserve Center

The deed was received and filed on September 25, 2012. Keys were transferred on September 27th. A contract for architectural services for plans and specifications for the required rehabilitation was approved with Architects in Partnership by the City Council in August 2010. Contract and bonds for the construction project will be reviewed by City Council on July 9, 2013.

**COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRESS REPORT
July 1, 2013**

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
YEARS ONE THRU THIRTY-ONE (FY 1975/06)	\$ 32,212,751	100%
YEAR THIRTY-TWO (FY 2006/07)	\$ 1,480,629	97.00%
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects (Original budget \$0 + \$79,969 from Streets)	\$ 79,969	65.75%
YEAR THIRTY-THREE (FY 2007/08)	\$ 1,448,917	96.32%
All projects completed prior to 7/2012 except those itemized below:		
1. Street Improvement	\$ 48,181	0.00%
2. Park Projects (Original budget \$0 + \$17,998 from Streets)	\$ 17,998	70.01%
YEAR THIRTY-FOUR (FY 2008/09)	\$ 1,396,192	94.64%
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects (Original Budget \$0 + \$89,698 from Street Projects)	\$ 100,092	24.98%
YEAR THIRTY-FIVE (FY 2009/10)	\$ 1,503,773	94.48%
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects	\$ 124,262	39.23%
2. HOME 09	\$ 632,844	96.25%
YEAR THIRTY-SIX (FY 2010/11)	\$ 1,516,000	96.25%
(Original Budget \$1,510,773+ \$5,227 Program Income)		
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects	\$ 131,150	42.24%
2. Housing Rehabilitation (Original Budget \$418,525 + \$4,813 PI)	\$ 423,338	100.00%
3. HOME 10 (Original Budget \$599,304 + \$15,000 PI)	\$ 614,304	91.66%
YEAR THIRTY-SEVEN (FY 2011/12)	\$ 1,306,077	91.68%
(Original Budget \$1,305,376 + \$12,701 Program Income)		
All projects completed prior to 7/2012 except those itemized below:		
1. Neighborhood Projects	\$ 25,000	25.67%
2. Housing Rehabilitation (Original Budget \$413,230 +701 PI)	\$ 413,931	83.43%
3. Admin & Planning	\$ 156,256	81.22%
4. HOME 11 (Original Budget \$527,597+\$12,000 PI)	\$ 539,597	67.75%
YEAR THIRTY-EIGHT (FY 2012/13)	\$ 1,125,147	46.02%
(Original Budget \$1,107,303 + \$17,844 PI)		
1. Neighborhood Projects	\$ 40,000	37.00%
2. CART	\$ 25,000	75.52%
3. Health for Friends	\$ 14,500	100.00%
4. Bridges	\$ 1,850	100.00%
5. Aging Services of Cleveland County	\$ 4,800	100.00%
6. Meals on Wheels	\$ 12,500	100.00%
7. Bethesda Alternative	\$ 1,900	100.00%
8. Middle Earth Child Development Center	\$ 1,300	100.00%
9. Community After School Program	\$ 8,000	100.00%
10. Community Sevices Building, Inc.	\$ 24,000	100.00%
11. Thunderbird Clubhouse	\$ 1,675	100.00%
12. Progressive Independence	\$ 4,100	100.00%
13. United Way Helpline	\$ 5,000	100.00%
14. Among Friends	\$ 2,600	100.00%
15. Food & Shelter for Friends	\$ 10,000	100.00%
16. Full Circle Adult Day Care	\$ 1,850	80.27%
17. Center for Children and Families	\$ 3,850	100.00%
18. Central Oklahoma Community Action Agency (Transitional Housing)	\$ 20,000	78.96%
19. Central Oklahoma Community Action Agency (Food Pantry)	\$ 10,620	100.00%
20. Central Oklahoma Community Action Agency (RSVP)	\$ 400	97.82%
21. Big Brothers/Big Sisters	\$ 3,375	100.00%

TARGET AREA PROJECTS NOT COMPLETED

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
YEAR THIRTY-EIGHT (FY 2012/13) cont	\$ 1,125,147	46.02%
22. East Main Place	\$ 12,000	100.00%
23. Housing Rehabilitation (Original Budget \$381,787 + \$4,844 PI)	\$ 386,631	57.17%
24. Admin & Planning	\$ 147,776	71.11%
25. HOME 12 (Original Budget \$368,420 + \$13,000 PI))	\$ 381,420	2.91%

1. CDBG AND HOME Housing Projects	CDBG	\$ 423,338	Year 36	100.00%
		\$ 413,931	Year 37	83.43%
		\$ 386,631	Year 38	57.17%

CDBG Housing Programs include the administration for the following:
Deferred Payment Loans, Emergency Repairs, and Accessibility Modifications

- 4 Deferred Payment Loans Completed
- 1 Rehabilitation Deferred Payment Loans under contract
- 10 Emergency Repair Loans Completed
- 1 Emergency Repair Loans Under Contract
- 2 Accessibility Modifications Completed

HOME	\$ 614,304	2010	91.66%
	\$ 527,597	2011	67.75%
	\$ 381,420	2012	2.91%

HOME Housing Programs include the administration for the following:
Reconstruction Program, Deferred Payment loans, Acquisition of Rental Units, Fair Housing, and CHDO Activities

- 3 Rehabilitation Deferred Payment Loans Under Contract
- 4 Rehabilitation Deferred Payment Loans Completed
- 13 Homebuyer Projects Completed

4. Neighborhood Improvements	\$ 79,969	Year 32	65.75%
All funding will be utilized for park improvements in the five	\$ 66,179	Year 33	70.01%
neighborhood parks; McGeorge; Cate; Centennial; Updegraff; and in	\$ 89,698	Year 34	24.98%
two additional locations in the Larsh/Miller neighborhood	\$ 124,262	Year 35	39.23%
Placemaking projects in all five neighborhoods. Street improvements	\$ 131,150	Year 36	42.24%
on Porter: Frank - Hughbert. Solar powered speed indicators for Jones	\$ 25,000	Year 37	39.67%
at Wilson School.	\$ 25,000	Year 38	37.00%

5. Bethesda Alternative	\$ 1,900	Year 38	100.00%
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Funds are for purchase of equipment.

Clientele served by Bethesda Alternative are of a presumed benefit according to CDBG regulations.

Income data is not recorded.

31 Clients have received services since July 2012. 1,800 clients total received services in program year.

6. CART	\$ 25,000	Year 38	100.00%
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Funds are for bus passes and other transportation services for low to moderate income persons.

4,816 Passes issued since July 2012.

7. Health for Friends	\$ 14,500	Year 38	100.00%
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Funds are for the support of the Dental Clinic

Clientele served by Health for Friends are of a presumed benefit according to CDBG regulations. Income data is not recorded.

12,278 Clients have received medical and dental services since July 2012.

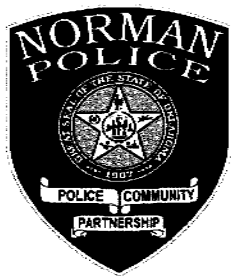
TARGET AREA PROJECTS NOT COMPLETED

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
8. Food & Shelter for Friends	\$ 10,000 Year 38	100.00%
Funds are for assistance with utility cost associated with the operation of the facility. Clientele served by Food and Shelter for Friends are of a presumed benefit according to CDBG regulations. 78,252 Clients have received free meals since July 2012. 86 Unduplicated Clients have received housing since July 2012.		
9. HELPLINE	\$ 5,000 Year 38	100.00%
School supplies furnished through the ABC 123 Program. 136 Persons Served since July 2012.		
10. Community Services Building	\$ 24,000 Year 38	100.00%
Funds are for partial replacement of the mechanical system at the Community Services Building. 51,020 Clients have received services from agencies located in the CSBI building.		
11. Progressive Independence	\$ 4,100 Year 38	100.00%
Funds are for the purchase of medical equipment and the Open Doors Program. 1532 Households Assisted since July 2012.		
12. Full Circle Senior Adult Day Care	\$ 1,850 Year 38	80.27%
Funds are for the purchase of equipment. 353 Clients Served since July 2012.		
13. Central Oklahoma Community Action Agency (TH)	\$ 20,000 Year 38	78.96%
Funds are for the partial rehabilitation costs for the Transitional Housing Units 73 Number of unduplicated clients served since July 2012.		
14. Central Oklahoma Community Action Agency (Food Pantry)	\$ 10,620 Year 38	100.00%
Funds are for the purchase of supplies for the Food Pantry 3,122 Number of clients served since July 2012.		
15. Central Oklahoma Community Action Agency (RSVP)	\$ 400 Year 38	97.82%
Funds are for reimbursement of volunteer mileage expenses. 16 Number of clients served since July 2012.		
16. Meals on Wheels	\$ 12,500 Year 38	100.00%
Funds will provide meals for very low income clients. 1,667 Scholarship meals provided to clients since July 2012.		
17. Middle Earth Child Development Center	\$ 1,300 Year 38	100.00%
Funding will provide for equipment purchase 64 Number of clients served since July 2012.		
18. Community After School Program	\$ 8,000 Year 38	100.00%
Funds are for scholarships for low income participants and purchase of supplies 18 Number of clients served since July, 2012.		
19. Thunderbird Clubhouse	\$ 1,675 Year 38	100.00%
Funds are for the purchase of supplies for a breakfast program. Clientele served by Thunderbird clubhouse are of a presumed benefit according to CDBG regulations. 1311 Number of clients served since July, 2012.		

TARGET AREA PROJECTS NOT COMPLETED

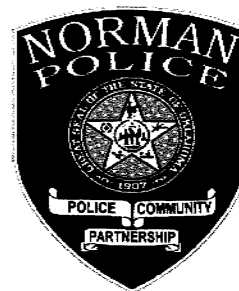
<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
20. Bridges Funds are for support of the student computer lab and the Life Skills Program Clientele served by Bridges are of a presumed benefit according to CDBG regulations. 31 Number of clients served since July 2012. Income data not recorded.	\$ 1,850 Year 38	100.00%
21. Center for Children & Families Funds are for the purchase of supplies for the Kennedy Neighborhood Center. 280 Number of clients served since July 2012.	\$ 3,850 Year 38	100.00%
22. Among Friends Activity Center Funds are for the purchase of meals Clientele served by Among Friends are of a presumed benefit according to CDBG regulations. Income data is not recorded. 490 Number of clients served meals since July 2012.	\$ 2,600 Year 38	100.00%
23. East Main Place Funds are to assist with the utilities and maintenance of facility. Clientele served by East Main Place are of a presumed benefit according to CDBG regulations. Income data is not recorded. 187 clients served since July 2012.	\$ 12,000 Year 38	100.00%
24. Aging Services of Cleveland County Funds are to provide monthly scholarships for elderly residents residing at Rose Rock Villa to offset costs for congregate meal program. 546 clients served since July 2012.	\$ 4,800 Year 38	100.00%
25. Big Brothers and Big Sisters Funds are provided to offset the costs of matching Big Brothers and Big Sisters to low income children 4 clients served since July 2012.	\$ 3,375 Year 38	100.00%

POLICE 10



Administrative Summary

June



Operations

	<u>Current</u>		<u>Year-To-Date</u>	
	13	12	13	12
Part I Crimes	405	351	2,087	2,161
Murder	0	1	2	0
Rape	9	3	41	36
Robbery	6	5	32	34
Agg. Ass.	14	3	51	26
Burglary	86	56	427	349
Larceny	259	260	1,402	1,596
Auto Theft	31	22	130	116
Arson	0	1	2	4

Part II Crimes

DUI/APC	49	77	272	400
Drunkenness	68	82	378	471
Drug Violations	115	144	766	821
Littering	3	2	12	16
Forgery	19	18	106	101
Vandalism	84	72	422	537
Others	722	782	4,567	4,590
Total Crime	1465	1528	8610	9097

Collisions

Fatality	1	0	3	1
Injury	57	56	339	340
Non-Injury	145	183	1107	1195

Miscellaneous

CAD Activity (Total)	8561	8869	52638	54652
Calls for Service (Police)	5511	5228	31553	31263
Citations	923	1385	7452	8972
Warnings	653	943	4886	6457
Community Activity (Hours)	436	217	2260	1506

Avg Emergency Response Time (Min)	5.20
Avg Non-Emerg Response Time (Min)	6.82
Avg Call Time (Hours)	0.77

Crime Free Multi-Housing June 2013

There was no new activity regarding Crime Free Multi-Housing in June, 2013. Vicksburg Village has completed the first two steps and will be scheduling the third and final step to receive certification. There were no new requests for safety inspections during the month.

ANIMAL CONTROL

10A

**ANIMAL CENTER DIVISION
PRELIMINARY REPORT FORM
June 2013**

	FY2013		FY2011	
OPERATIONAL INFORMATION	This Month	Year to Date	This Month	Year to Date
DOGS:				
Number on hand from last month	71		67	
Number impounded this month	113	1559	128	1,647
Owner relinquish		16		15
In field pickup				2
Adoption returns		3		N/A
Disposal	3	44	3	29
Picked up dead	3	57	3	74
Number redeemed	26	322	22	357
Number adopted to public	45	522	31	510
Number turned to rescues	14	272	8	163
Number euthanized - Adoptable	7	60	12	120
Number euthanized - Non adoptable	30	264	33	332
Number died for unknown reason		18	1	8
Number fostered	3	21	7	102
Escaped		1		
Total now on hand	53		43	
CATS:				
Number on hand from last month	34		49	
Number impounded this month	102	972	130	1126
Owner relinquish		18		8
In field pickup				0
Adoption returns		2		N/A
Disposal	5	119	17	67
Picked up dead	5	125	10	139
Number redeemed	1	14	0	20
Number adopted to public	24	174	15	158
Number turned to rescues	29	341	11	321
Number euthanized - Adoptable	4	48	23	107
Number euthanized - Non adoptable	33	272	57	378
Number died for unknown reason	4	8	3	16
Number fostered	5	8	1	25
Escaped		0		
Total now on hand	26		33	
MISCELLANEOUS:				
Domesticated Animals	0	12	5	23
Wildlife	145	1313	0	1409
TOTAL	145	1325	0	1427
NOTES:				

	FY2013		FY2011	
SAFETY REPORT	This Month	Year to Date	This Month	Year to Date
Injuries on the Job	0	5	1	3
City Vehicle Damaged	0	2	0	0
Vehicle Accidents Reviewed	0	1	0	0
a. Employee Responsible	0	1	0	0
b. Employee Not Responsible	0	0	0	0

PET LICENSES ENFORCEMENT ACTION	This Month	Year to Date	This Month	Year to Date
Total Licenses Sold (Annual)	280	10036	315	6067
Citations Issued (AWO)	17	152	15	178
Citations Issued (Private Citizen)	1	2	0	10
Warnings Issued	3	99	7	113

FINANCIAL INFORMATION	This Month	Year to Date	This Month	Year to Date
10-1531 Amount - dog redemption	\$1,040.00	\$10,177.00	\$685.00	\$12,975.00
10-1532 Amount-dog adoption	\$2,700.00	\$30,080.00	\$1,800.00	\$29,530.00
10-1531 Amount-cat redemption	\$55.00	\$310.00	\$0.00	\$565.00
10-1532 Amount-cat adoption	\$1,440.00	\$9,090.00	\$900.00	\$9,150.00
10-1531 Amount-misc. redemption	\$0.00	\$0.00	\$280.00	\$280.00
10-1532 Amount-Misc. adoption	\$0.00	\$215.00	\$30.00	\$375.00
10-1533 Miscellaneous	\$640.00	\$7,745.00	\$495.00	\$8,520.00
TOTAL	\$5,875.00	\$57,617.00	\$4,190.00	\$61,395.00
Donation 010-0000-227.24-31	\$170.00	\$16,168.20	\$50.00	\$3,130.28
Donation account balance		\$31,980.50		15812.3
2003 Adoption expansion	Month	to Date	Month	to Date
Payback Balance	\$23,587.50		\$43,865.50	
22-L432 Liability - pet licenses	\$1,104.50	\$20,167.00	\$1,215.50	\$19,694.50
TOTAL (New Balance)	\$22,483.00		\$42,650.00	

NOTES:

Replacement CPL \$1.50

	FY2013		FY2011	
SPAY / NEUTER PROCEDURES	This Month	Year to Date	This Month	Year to Date
Dogs	27	438	36	455
Cats	24	181	16	186
TOTAL	51	619	52	641

	FY2013		FY2011	
ANIMAL BITES July to June	This Month	Year to Date	This Month	Year to Date
Dogs	12	72	9	60
Cats	4	10	2	18
Other	0	1	0	0

SUMMARY

Dogs returned to the owner prior to coming to the shelter

5	City pet license
	Rabies tag
	Microchips
	Personal ID tag
	Knew animal do to prior contact
	Neighbor told officer
1	Lost & Found slip at shelter
6	Total

Incident No.	Offense	Court
2013-06754	Animal Exposure	
2013-06883	Animal Exposure	
2013-06883	City Pet license	Municipal court
2013-06883	Rabies Vacc/Shots	Municipal court
2013-06883	Interference	Municipal court
2013-07540	Rabies Vacc/Shots	Municipal court
2013-07432	Rabies Vacc/Shots	Municipal court
2013-07433	Rabies Vacc/Shots	Municipal court
2013-08157	Rabies Vacc/Shots	Municipal court
2013-08598	Rabies Vacc/Shots	Municipal court
2013-07094	Animal Exposure	
2013-07535	City Pet license	Municipal court
2013-07703	Cruelty to animals	Municipal court
2013-07703	Cruelty to animals	Municipal court
2013-08185	Cruelty to animals	Municipal court
2013-08454	Dog at Large	Municipal court
2013-08454	Rabies Vacc/Shots	Municipal court
2013-07049	Animal Exposure	
2013-07437	City Pet license	Municipal court
2013-07442	City Pet license	Municipal court
2013-07547	Animal Exposure	
2013-07733	Rabies Vacc/Shots	Municipal court
2013-08031	Animal Exposure	

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
June, 2013**

ENGINEERING DIVISION

Development:

The Development Coordinator processed for 3 Preliminary Plats, 1 Certificate of Survey, 1 Short Form Plat, and 4 Final Plats for Planning Commission review and 1 Closure, 1 Preliminary Plat, and 1 Final Plat for City Council review. The Development Engineer reviewed 36 sets of construction plans and 4 punch lists. There were 276 permits reviewed and/or issued. Fees were collected in the amount of \$17,746.99.

Capital Projects:

Robinson Street and 12th Avenue NE:

The Robinson Street and 12th Avenue Intersection Project is a \$2.2 million street improvement project designed to reduce traffic congestion and improve traffic safety. When this project is complete, the intersection will be widened to provide dual left turn lanes for northbound and southbound traffic, an exclusive right turn lane for eastbound traffic, and a reconstructed east leg of the intersection. A new sidewalk will be constructed along the north side of Robinson Street between 12th Avenue NE and Northcliff Avenue.

The contractor is substantially complete on this project. The final inspection was completed Tuesday, June 18, 2013.

Porter Avenue Gap Project:

The Porter Avenue Paving Project from Woodcrest Drive is a \$2 million street improvement project designed to reduce traffic congestion and improve traffic safety. When this project is complete, the roadway will be widened to four lanes from Woodcrest Drive to north of Tecumseh Road with sidewalks on both sides of the street.

The contractor completed the roadway work but they continued to construct retaining walls and install the sod on Porter Avenue Rock Creek Road and Tecumseh Road between Rock Creek Road and Tecumseh Avenue. They are also still working on the earthwork, curb and gutter, and paving on the north side of Tecumseh Road.

I-35/Main Street Interchange:

Construction on the I-35/Main Street Interchange reconstruction project will begin Monday, January 7, 2013. This is a \$30 million construction project awarded to a joint venture between Allen Contracting and Manhattan Road and Bridge of Oklahoma City. The project has an estimated completion date of March 2014. The construction contract allows the contractor to

earn early completion incentive pay at \$15,000 a day with a maximum of 100 days, for an early completion date of December 2013. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- Replace the existing Main Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Main Street Bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic lights mounted at the center of the bridge. This is the second SPUI interchange in the State of Oklahoma; the first SPUI is located at I-40 and Morgan Road.
- Widen I-35, one half mile north and south of Main Street, from four to six lanes
- Widen Main Street over I-35 from four lanes to six lanes

The contractor's activities this month are as follows:

- Continue the earthwork for the SPUI ramps on the north and south sides of the bridge
- Continue to construct the deck on the new bridge
- Complete the retaining wall for the east bridge embankment
- Continue placing asphalt on the west side of I-35
- Begin to place asphalt for the Main Street Detour

I-35 Bridge over the Canadian River:

Construction on the I-35 Bridge over the Canadian River began on Monday, January 21, 2013. This is a \$16 million construction project awarded to Sherwood Construction of Wichita, Kansas. This project will add one lane in each direction to the bridge, which will ease traffic congestion for people traveling southbound on Interstate 35. This project is expected to be complete by September 2013. The construction contract allows the contractor to earn early completion incentive pay at \$3,000 a day with a maximum of 100 days, for an early completion date in June 2013. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The contractor's activities this month are as follows:

- Continue to install the new beams and deck on east side of the bridge
- Complete the construction of the deck on the west side of the bridge
- Install retaining wall on the south side of the bridge

Sidewalk Programs:

The FYE 2014 Concrete project has been awarded to OPES, Inc., which was the same contractor for FYE 2013. The Concrete projects include "FYE 2014 Citywide Sidewalk Reconstruction Project", "FYE 2014 Sidewalk Accessibility Project", "FYE 2014 Sidewalk Program for Schools and Arterials Project" and "FYE 2014 Downtown Area Sidewalks and Curbs".

Construction began June 27th on the 24th Ave. NW Sidewalk Project with an approximate completion date of July 18th. This new sidewalk will be constructed on the west side of 24th Avenue NW from Robinson Street to the south Target parking lot.

May 19, 2013 Tornado Debris Removal

On Sunday, May 19, 2013, rural portions of the Lake Thunderbird area of the City of Norman were damaged by a tornado.

The City immediately began implementing procedures set forth in the City's July 2009 Disaster Debris Management Plan. On May 24, 2013, City Manager Steve Lewis executed Task Order & Notice-to-Proceed No. TFR-2013-1 in the amount of \$377,694.00 for the removal of 35,000 cubic yards of vegetative debris and 5,000 cubic yards of construction and demolition debris.

The City's on-call debris removal contractor, TFR Enterprises, Inc. of Leander, Texas, generally worked 12-hour days, 7 days a week from May 28 through June 19, 2013 to maximize and complete debris removal. A total of 36,020 cubic yards of vegetative debris (or 102.9% of the total anticipated) was collected and delivered to the Debris Management Site located in the City's Falls-Lakeview Park at 3280 108th Avenue N.E. just south of Falls-Lakeview School. A total of 2,447 cubic yards of construction and demolition debris (or 48.9% of the total anticipated) was collected and delivered to Republic Services' Southeastern Landfill in Oklahoma City for final disposal.

TFR Enterprises mobilized a tub grinder to the City's debris management site that will be used to reduce the volume of the vegetative debris prior to haul-out and final disposal.

Storm Water Management Program - Construction Site Compliance Inspection:

The Storm Water Construction Site Compliance Inspection Overview (attached) shows a summary of the annual activity for calendar years 2011 and 2012, respectively, as well as monthly activity for the months of January through June, 2013. The overview report also indicates the number of drainage/storm water-related citizen calls received by the storm water compliance staff.

Storm Water Management Program - Manufactured Fertilizer Ordinance (Ordinance No. O-1213-34):

Retail display boards with brochure holders and informational brochures in English and Spanish have been provided to the following retailers that handle manufactured fertilizer: Wal Mart East, Wal Mart West, Lowes, Home Depot, Atwoods, and Ellisons. Volunteer members of the Environmental Control Advisory Board are assisting the retailers by making occasional visits to ensure the retail display boards are displayed and that the retailers have an ample supply of informational brochures.

Staff sent a letter dated June 13, 2013 to commercial fertilizer applicators in Norman, Noble, and Cleveland County to notify of them of the applicable provisions of the manufactured fertilizer ordinance. The 42 recipients of the referenced letter were included in a list obtained from the Oklahoma Department of Agriculture containing registered pesticide and fertilizer applicators by county. Only one (1) registration application has been received in response to this initial mailing. A second notice will be sent and telephone contacts made to encourage voluntary registration and implementation of the Ordinance. If necessary, more assertive methods such as the issuance of Notice of Violation and citations may be used effect compliance with the

Monthly Progress Report
Public Works (June, 2013)

Ordinance. The goal is to have a substantial portion of fertilizer applicators that conduct business in Norman to be registered by September 1 in time for the typical fall lawn treatments.

Links to the adopted and signed Manufactured Fertilizer Ordinance, Commercial Fertilizer Applicator Registration form, and the informational brochure have been included on the Public Works-Engineering web page at <http://www.ci.norman.ok.us/city/public-works-engineering>.

Sutton Wilderness Lake Dam & Spillway Repair Project:

In a November 24, 2010 letter, the City of Norman was notified by the Oklahoma Water Resources Board (OWRB) that, based on the findings in OWRB's hazard-potential reclassification report, Sutton Wilderness Lake Dam, located about 1500 feet south of Rock Creek Road and 2200 feet west of 12th Avenue N.E. in the City of Norman's George M. Sutton Urban Wilderness Park, had been reclassified as a high hazard-potential structure, the failure of which will likely cause loss of human life. OWRB pointed out that the dam must meet certain minimum standards appropriate for the dam's classification and size.

On June 18 and 19, the selection committee interviewed 3 of the 7 firms from which proposals were received. Staff has begun scoping and contract negotiations with Wilson & Company of Norman, OK.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

STREET DIVISION

ASPHALT OPERATIONS

Cedar Lane Rd B/36th Avenue S.E. and 48th Avenue S.E. Overlay

2,811.17 tons of asphalt

Haddock B/Peters and Grade Paver Patch

11.22 tons of asphalt

DEEP PATCH OPERATIONS

2100 Creighton

73.25 tons of asphalt

2000 Blk Haverford Ct.

12.52 tons of asphalt

CONCRETE OPERATIONS

2000 Blk Haverford Ct. Panel Replacement

8.5 cubic yards of concrete

W.1200 Brooks Panel Replacement

21.0 cubic yards of concrete

DRAINAGE OPERATIONS

Creighton Drive at Wellesley Curb and Gutter

12.0 cubic yards of concrete

1324 Brookside Drive Drain Pipe Repair

2.0 cubic yards of concrete

Highland Parkway at Flood Avenue Drain Pipe Repair

40.5 cubic yards of concrete and 1.67 tons of asphalt

OTHER

Routine Pothole Patching Operations

This month approximately 26.81 tons of asphalt was utilized in routine pothole patching operations

Interlocal Agreement Cleveland Co. Dist. 1

149th B/Sooner And Douglas Overlay

3,411.78 tons asphalt.

STORM WATER

Lahoma Avenue/Imhoff Creek WPA Wall Repair

Repairing storm water drainage structure. Placed 5 cubic yards of concrete and placed 8 tons select material.

Frank Street

Placed 2.76 tons of asphalt to driveway approach at Carter Avenue and Frank Street.

Urban Pothole Patching

Patched potholes on Denison Street between Utah Street and Berry Road and Regent Street between Berry Road and Denison Street. Placed 2 tons asphalt.

05-19-13 and 05-31-13 Tornado/N.E. Norman Area

Crews monitored storm debris contractor (TFR) and removed storm damage debris too large for Sanitation Division to pick up at various locations in the urban/rural areas. Hauled 23 tons of debris/wood chips.

Roadside Maintenance

Trimming trees on roadside right-of-ways in the rural area and hauled 2 tons of debris.

North Porter Avenue

Pushing/leveling construction debris at dumpsite.

Storm Water Management

Cleared 717 inlets and removed 32 tons of debris from drainage right-of-ways in the urban/rural area.

Urban Street Sweeping Operations

Urban street sweeping operations, a total of 46 miles were swept resulting in the removal of approximately 44 tons of debris from various curblane streets.

Mowing Of Drainage/Roadside Right-Of-Ways

Mowed and trim mowed 1,497,824 feet of drainage right-of-ways in the urban area.

Mowing 26.25 miles of urban roadside right-of-ways (smooth cut).

Mowing 77.25 miles of urban/rural roadside right-of-ways (rough mowing).

June 2013

DEVELOPMENT COORDINATION, ENGINEERING, AND

PERMIT REVIEW

FY 12-13 Associated Fees

Subdivision Development:

Planning Commission Review:

*Norman Rural Cert of Survey...1
 *Final Plats.....4
 *Preliminary Plats.....3
 *Short Form Plat.....1

City Council Review:

Certificate of Survey.....0
 Preliminary Plat.....1
 Final Plats.....1
 Consent to Encroach.....0
 Easement.....0
 Closure.....1
 Limits of No Access.....0

This Month Last Month Total

↓	↓	↓
\$15,310.00	\$8,870.00	\$124,890.20

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....26
 ***Commercial.....16
 Multi-Family.....0
 Addition/Alteration.....5
 House Moving.....14
 Paving Only.....11
 Storage Building.....5
 Swimming Pool.....1
 Storm Shelters.....189
 Public Improvements.....3
 Temporary Encroachments.....1
 Fire Line Pits/Misc.....5
 Flood Plain (@\$100.00 each).....0

Total Permits.....

Grand Total.....

\$0.00	\$100.00	\$800.00
\$2,436.99	\$13,369.17	\$98,650.96
\$17,746.99	\$22,339.17	\$224,341.16

36	35	369
4	5	75

****Construction Plan Review occurrences

*****Punch Lists prepared.....

* All Final Plat review completed within ten days.....PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days.....PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

JUNE 2013

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	4	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	26	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	16	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	36	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	9	100%

FLEET MANAGEMENT ACTIVITY REPORT

June 2013

FYE 2013

FUEL REPORT

IN GALLONS

	UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps	21,169.00	27,595.00	16,064.00
Outside - sublet	336.40	590.50	0.00
TOTAL	21,505.40	28,185.50	16,064.00

TOTAL Consumption	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
	22,120.61	29,321.03	3,852.13	12,211.87

FYE 2013 TO DATE CONSUMPTION

TOTAL Consumption	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
	212,248.66	273,501.54	47,213.05	109,230.61

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$3.02	Low	\$2.70	UNLEADED	High	\$3.31	Low	\$3.10
DIESEL	High	\$3.09	Low	\$2.96	DIESEL	High	\$3.50	Low	\$3.50
CNG	High	n/a	Low	\$0.53	CNG	High	n/a	Low	\$1.03

MAINTENANCE REPORT

REPAIR PARTS SOLD	\$53,986.14
TIRES SOLD	\$31,838.25
TOTAL PARTS SOLD	\$85,824.39

PUBLIC CNG SALES

June 2013	\$12,927.54
FYE 2013 TO DATE	\$121,550.03

SUBLET REPAIRS \$39,551.36

	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	Fiscal YEAR TO DATE
ROAD CALLS	43	30	44	451
PM SERVICES	94	85	136	1,129
DISASTER REPAIRS	1	4	0	39
WORK ORDERS	453	462	549	5,165

MONTHLY FUEL REPORT

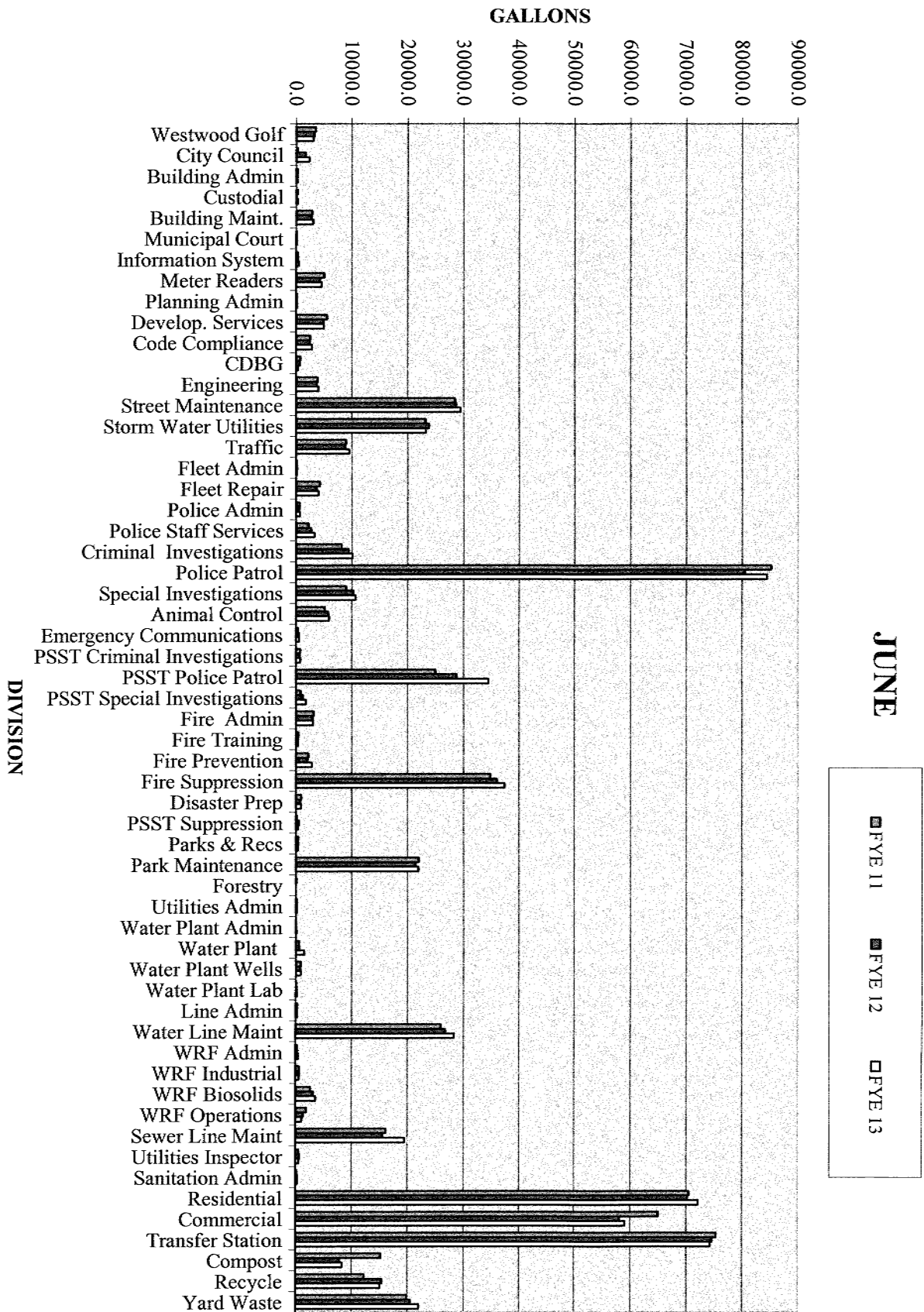
FYE 13

Any Division over 10% usage in gallons highlighted in red

DEPARTMENT Division	ACCT #	June				Fiscal Year Ending YTD Totals				2013	
		SHOULD NOT EXCEED 100% SPENT				CONSUMPTION				2013	
		FYE 13 BUDGET \$	MONTH COST	PERCENT SPENT	MONTH GALLONS	YTD 11 GALS.	YTD 12 GALS.	YTD 13 GALS.	3 Year average	(+ or -) gallons	(+ or -) %
Westwood Golf	297031	\$ 11,375.00	\$ 1,826.82	85.01%	572.8	3516.3	3283.4	3101.3	3300.3	-199.0	-6.45%
CITY CLERK											
City Council	101001	\$ 4,669.00	\$ 527.76	147.29%	183.7	228.9	1716.8	2365.2	1437.0	928.2	64.6%
Building Admin	102030	\$ 830.00	\$ 70.06	56.44%	24.0	237.2	195.1	160.1	197.5	-37.4	-23.96%
Custodial	102031	\$ 500.00	\$ 37.92	150.72%	13.0	285.6	62.3	258.7	202.2	56.5	28.0%
Building Maint.	102032	\$ 200.00	\$ 749.11	3839.68%	301.0	2842.4	2766.8	3047.6	2885.6	162.0	5.28%
Municipal Court	102120	\$ 1,200.00	\$ -	5.87%	0.0	34.7	40.7	23.2	32.9	-9.7	-45.98%
FINANCE											
Information System	103021	\$ 901.00	\$ 92.52	147.77%	31.3	266.4	350.55	434.2	350.4	83.8	23.9%
Utility Services	103022	\$ 11,398.00	\$ 825.48	86.72%	382.6	5063.08	4297.38	4557.4	4639.3	-81.9	-1.82%
PLANNING											
Planning Admin	104040	\$ 439.00	\$ 78.69	133.68%	27.6	158.3	88.7	197.9	148.3	49.6	33.5%
Develop. Services	104051	\$ 16,248.00	\$ 1,379.43	89.43%	479.0	5535.1	4900.2	5009.7	5148.3	-138.6	-2.79%
Code Compliance	104052	\$ 7,683.00	\$ 772.05	105.71%	306.6	2563.7	2464.4	2841.8	2623.3	218.5	7.65%
CDBG	214078	\$ 1,598.00	\$ 68.87	66.48%	23.6	742	674	351.3	589.1	-237.8	-67.98%
PUBLIC WORKS											
Engineering	105010	\$ 8,000.00	\$ 660.72	101.97%	322.4	3904.41	3723.48	4005.5	3877.8	127.7	3.16%
Street Maintenance	105021	\$ 121,930.00	\$ 7,579.14	70.84%	2750.9	28432.65	28628.72	29396.5	28819.3	577.2	1.96%
Storm Water Utilities	105022	\$ 96,000.00	\$ 4,820.28	39.66%	1687.7	23162.8	23804	23201.9	23389.6	-187.7	-0.81%
Traffic	105023	\$ 28,424.00	\$ 2,385.19	76.13%	998.0	8946.65	8756.24	9534.2	9079.0	455.2	4.76%
Fleet Admin	105070	\$ 399.00	\$ 81.71	106.32%	28.7	136.19	177.7	145.7	153.2	-7.5	-5.83%
Fleet Repair	105071	\$ 11,164.00	\$ 971.10	81.70%	345.2	4285.11	3692.48	4003.6	3993.7	9.8	0.22%
POLICE											
Admin	106010	\$ 2,000.00	\$ 231.00	90.94%	80.4	568.8	540.8	623.3	577.6	45.7	7.17%
Staff Services	106015	\$ 7,741.00	\$ 1,203.35	123.23%	413.9	2212.67	2722.69	3311.9	2749.1	562.8	20.5%
Criminal Investigations	106021	\$ 29,110.00	\$ 2,490.64	100.90%	861.5	8120.59	9422.13	10113.3	9218.7	894.6	8.84%
Police Patrol	106022	\$ 300,000.00	\$ 21,207.88	81.95%	7335.4	85244.89	80523.22	84509.2	83425.8	1083.4	1.28%
Special Investigations	106030	\$ 25,050.00	\$ 2,886.28	125.06%	992.5	8973.17	10302.17	10710.7	9995.4	715.4	6.67%
Animal Control	106070	\$ 30,000.00	\$ 1,101.89	57.56%	381.8	5178.2	5786.5	5956.7	5640.5	316.2	5.60%
Emergency Communications	106039	\$ 1,342.00	\$ 308.81	119.39%	106.9	361.2	513.1	556.2	476.8	79.4	5.29%
PSST Criminal Investigations	156121	\$ 1,000.00	\$ 242.35	232.21%	84.5	797.8	682.08	809.4	763.1	46.3	5.60%
PSST Police Patrol	156122	\$ 37,000.00	\$ 6,793.61	270.26%	2353.7	24943.05	28737.24	34463.6	29381.3	5082.3	17.3%
PSST Special Investigations	156130	\$ 1,250.00	\$ 328.66	374.54%	174.6	851.38	1303.05	1786.3	1313.6	472.7	36.4%

MONTHLY FUEL REPORT

CONSUMPTION												
Fiscal Year Ending YTD Totals												
DEPARTMENT	ACCT #	START AMOUNT	MONTH COST	PERCENT SPENT	MONTH GALLONS	YTD 11 GALS.	YTD 12 GALS.	YTD 13 GALS.	3 Year average	(+ or -) gallons	2013	2013 (+ or -) %
Division												
FIRE												
Admin	106440	\$ 8,058.00	\$ 523.58	111.63%	182.1	3232.4	3023.3	3098.6	3118.1	-19.5	-0.66%	
Training	106441	\$ 969.00	\$ 129.79	124.75%	44.9	445	388.8	419.7	417.8333	1.9	0.21%	
Prevention	106442	\$ 6,006.00	\$ 673.89	141.80%	235.1	2244.1	2060.1	2916.6	2406.933	509.7		
Suppression	106443	\$ 101,141.00	\$ 6,085.06	109.35%	2365.0	34804.87	36005.8	37410.9	36073.85	1337.0	3.57%	
Disaster Prep	106444	\$ 2,802.00	\$ 269.55	97.35%	93.2	966.6	807.86	930.6	901.6867	28.9	3.00%	
PSST Suppression	156543	\$ 10,800.00	\$ 121.73	11.19%	121.7	230.7	565.7	419.6	405.3333	14.3	3.16%	
PARKS & RECS												
Parks & Recs	107021	\$ 1,604.00	\$ -	62.80%	0.0	448.6	432	355.5	412.0333	-56.5	-16.18%	
Park Maintenance	107010	\$ 84,616.48	\$ 7,210.49	73.15%	2556.3	22009.54	21408.09	21914.4	21777.34	137.0	0.62%	
Forestry	107071	\$ 143.21	\$ -	0.00%	0.0	131.1	0	0.0	43.7	-43.7	#DIV/0!	
UTILITIES												
Utilities Admin	315530	\$ 351.00	\$ 177.61	145.07%	64.4	163.9	208.5	177.1	183.1667	-6.1	-3.99%	
Water Plant Admin	315531	\$ 369.00	\$ 19.11	25.09%	28.5	25.6	77.64	138.2	80.49333	57.7		
Water Plant	315534	\$ 1,777.00	\$ 331.28	159.06%	172.4	569.8	639.396	1512.7	907.302	605.4		
Water Plant Wells	315535	\$ 2,418.00	\$ 69.91	71.26%	47.3	921.9	799.8	888.3	870	18.3	1.95%	
Water Plant Lab	315536	\$ 512.00	\$ -	119.09%	0.0	143.4	196.4	214.8	184.8667	29.9		
Line Admin	315550	\$ 749.00	\$ 61.88	101.78%	21.2	295.6	251.1	259.8	268.8333	-9.0	-3.86%	
Water Line Maint	315551	\$ 77,000.00	\$ 5,321.69	88.64%	2054.4	25918.8	26742.12	28272.8	26977.91	1294.9	4.58%	
WRF Admin	325541	\$ 1,201.00	\$ 133.38	102.13%	45.7	276	376.1	423.0	358.3667	64.6		
Environmental Services	325543	\$ 1,918.00	\$ 168.55	79.21%	59.0	641	624.7	524.2	596.6467	-72.4	-14.00%	
WRF Biosolids	325545	\$ 11,702.00	\$ 666.70	97.47%	222.7	2650.7	3168.4	3572.6	3130.567	442.0		
WRF Operations	325546	\$ 7,106.00	\$ 231.66	45.38%	79.4	1921.1	1288.2	1079.6	1429.633	-350.0	-32.52%	
Sewer Line Maint	3215552	\$ 57,000.00	\$ 6,818.04	94.55%	2306.6	16143.5	15535.1	19452.0	17043.53	2408.5		
Utilities Inspector	3215553	\$ 1,765.00	\$ 133.77	89.82%	46.9	545.6	673.7	534.3	584.5333	-50.2	-9.59%	
SANITATION												
Admin	335560	\$ 1,140.00	\$ 60.77	80.87%	21.3	204.7	307.8	320.7	277.7333	43.0		
Residential	335561	\$ 235,000.00	\$ 15,811.82	86.77%	5452.3	70476.93	70237.22	72160.0	70958.04	1201.9	1.66%	
Commercial	335562	\$ 200,000.00	\$ 14,571.11	92.17%	4842.6	64906.4	58016.06	59035.6	60652.69	-1617.1	-2.74%	
Transfer Station	335563	\$ 246,550.00	\$ 18,768.55	94.72%	6238.4	75374.6	74669.63	74293.8	74779.33	-485.6	-0.66%	
Compost	335565	\$ 29,821.00	\$ 5,936.06	87.30%	1987.5	15231.2	7807.7	8290.4	10443.08	-2152.7	-25.98%	
Recycle	335566	\$ 30,220.00	\$ 1,939.46	92.83%	1100.4	12245.1	15420.95	15084.8	14250.27	834.5	5.53%	
Yard Waste	335568	\$ 80,187.00	\$ 7,083.48	86.01%	2349.8	19916	20475.3	21999.3	20796.87	1202.4	5.48%	
TOTAL		\$1,960,376.69	\$ 153,040.24	86.57%	54002.31	600678	592363.4	621176	604739.1	16436.8	2.65%	



FLEET MANAGEMENT
PREVENTATIVE MAINTENANCE RESCHEDULES

FYE 13 VS FYE 14
AS OF 7/12/2013

	COMPLETED FYE 13	PENDING FYE 13	TO DATE FYE 14	PENDING FYE 14
CITY COUNCIL	0	0		
FIRE ADMINISTRATION	2	0		
FIRE TRAINING	0	0		
FIRE PREVENTION	5	0		
FIRE SUPPRESION	6	0	2	2
FIRE DISASTER PREPAREDNESS	0	0		
ENGINEERING	1	0		
UTILITIES (METER READERS)	0	0		
INFORMATION SYSTEMS	0	0		
FLEET MANAGEMENT	0	0		
STREET MAINTENANCE	14	0		
STORM WATER	0	0		
TRAFFIC	3	0		
SANITATION ADMINISTRATION	0	0		
SANITATION RESIDENTIAL	4	0		
SANITATION COMMERCIAL	13	0		
SANITATION TRANSFER	4	0		
SANITATION COMPOST	2	0		
SANITATION RECYCLE	1	0		
SANITATION YARD WASTE	0	0		
LINE MAINTENANCE ADMIN.	0	0		
WATER LINE MAINTENANCE	8	0		
SEWER LINE MAINTENANCE	0	0		
PARK MAINTENANCE	5	0	1	1
PARKS & RECREATION	0	0		
FORESTRY	0	0		
PLANNING	0	0		
PLANNING CDBG	0	0		
WATER PLANT	0	0		
WATER RECLAMATION	5	0	1	1
UTILITIES - ENVIRONMENTAL	0	0		
BUILDING MAINTENANCE	2	1	1	1
CUSTODIAL	0	0		
DEVELOPMENT SERVICES	0	0		
CODE COMPLIANCE	0	0		
ANIMAL CONTROL	7	0		
POLICE ADMINISTRATION	0	0		
POLICE STAFF SERVICES	4	0		
POLICE CRIMINAL INVESTIGATIONS	5	0		
POLICE PATROL	27	0	1	1
POLICE SPECIAL INVESTIGATIONS	1	0		
POLICE COMMUNICATIONS	0	0		
TOTALS	119	1	6	6

FLEET MANAGEMENTMechanic Productivity
Report

FYE 2013

June 2013

MECHANIC	DIRECT LABOR HOURS	INDIVIDUAL PRODUCTIVITY		
# 001	110.99	81.5%	136.26	Martin
# 002	87.56	84.1%	104.1	Schumacher
# 003	90.22	76.9%	117.31	Sanitphan
# 004	104.52	82.9%	126.01	Vaughn
# 005	58.12	83.1%	69.9	Boensch
# 006	10.65	100.0%	10.65	Line Maint.
# 007	117.39	79.0%	148.58	Boyd
# 008	58.81	76.5%	76.89	Deaver
# 010	98.77	69.5%	142.05	Alinger
# 011	113.69	77.8%	146.22	Curtin
# 012	58.11	78.5%	73.99	Roberts
# 013	121.42	81.1%	149.72	Johnson
# 015	134.64	81.2%	165.9	Miller
# 019	123.94	83.7%	148.12	Carpenter
# 021	102.68	82.8%	124.02	Lowman

DIRECT LABOR HOURS	1391.51
TOTAL AVAILABLE HOURS	1739.72
PRODUCTIVITY GOAL	70.0%
ACTUAL PRODUCTIVITY	80.0%

Equipment Late for PM by Equipment Number

*292-9708 to make PM Reschedule arrangements

Unit #	Division	Description	Latest Meter	Due at Meter	Meter Past	ORIGINAL DUE DATE	ORIGINAL TIME DUE	Type of SERVICE
0012	Fire	Suppression	1	1	0	1-Jul	10:00	PMB
0018	Fire	Suppression	38,713	38,233	480	2-Jul	7:00	PMA
0477	P&R	Park Maintenance	1,944	1,887	57	8-Jul	8:00	PMA
1200	Police	Patrol	38,414	37,004	1,410	8-Jul	10:00	PMB
0297	Utilities	Sanitation Transfer	176,162	173,794	2,368	9-Jul	7:00	PMA
					0			
					0			
					0			
					0			
					0			
					0			
rescheduled:					0			
0294	Sanitation	Transfer Station	48,021	45,967	2,054	7-Jun	10:00	PMB
0602	City Clerk	Building Maint.	35,560	32,787	2,773	10-Jun	10:00	PMB
					0			
					0			
					0			
					0			
					0			

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2013

STREET DIVISION					
	FYE 2013 June, 2013	FYE 2013 June, 2013	Year to Date	Year to Date	FYE 2013
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	26.81	100%	101.49	100%	95%
Overlay/pave 10 miles per year.	4.00	40%	19.45	195%	100%
Replace 1,160 square yards of concrete pavement panels	102.00	9%	1,009.00	87%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	120.00	29%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 21 miles)	42.00	25%	504.00	300%	70%

STORM WATER DIVISION					
	FYE 2013 June, 2013	FYE 2013 June, 2013	Year to Date	Year to Date	FYE 2013
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	46.00	9%	3,726.00	62%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	717.00	5%	4,365.00	29%	70%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	26.25	1%	185.00	5%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	77.25	26%	758.00	256%	50%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	1,497,824.00	11%	12,093,172.00	89%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	37.00	12%	65%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

JUNE 2013	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	51	51	100%	717	717	100%
Provide information requested by citizens within 7 days	95%	51	51	100%	717	717	100%
Complete traffic engineering studies within 45 days.	99%	1	1	100%	2	2	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	30	30	100%	504	504	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		2	8.75	4.38	1199	631.25	0.53
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0	0	100%	97.1	109.89	100%
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		12	12	100%	167	167	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		47	47	100%	514	514	100%
Response to reports of sign damage:	Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour	99%	4	4	100%	103	103	100%
<i>Lower Priority</i> all other signs within one day	90%	98	98	100%	741	741	100%
<i>Street Name Signs</i> within two weeks	90%	10	10	100%	175	175	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		2880	0	0.00	34544	548.75	0.02

Monthly Report

June 2013

Line Maintenance:

Division Capital Project FYE 13

- Sandpiper Ln. – WA 0313 – 100% complete
- High Meadows – WA0208 – 85% complete

Division Accomplishments

Water Maintenance crews responded to 31 water main emergencies, maintenance on 5 fire hydrants, surveyed 183 fire hydrants for master record, 180 water valves, 362 water main locates, completed 15 yard restoration sites, responded to 18 after hour water service requests, and set 28 new water meter services. Estimated water loss from water main breaks, and system quality assurance for the month of May – 3,187,000 gallons.

Sewer Maintenance crews hydro-cleaned 109,135 feet of sewer mains, 1,470 feet of root removal, 25,512 feet of CCTV inspection, 6 tap inspections, 2 cap inspections, 4 tap locations by CCTV, 383 sewer main locates and responded to 16 possible sewer obstructions requests, 2 on City side, 14 on private side, (one SSO's). Removed, cleaned and replaced pump - # 1 – Sutton Place Lift station, Finished fencing and poured concrete drive approach at Vo-Tech Lift Station.

D Lift Station:

Average daily flow: 1.35 MGD.

Average total flow: 26.9 MG.

Wastewater Projects:

Tecumseh Interceptor (WW0262): Project design by Garver Engineers. All easements have been obtained and final design is complete. Plans have been approved by ODEQ. Bids opened May 16, 2013.

Canadian River TMDL Study (Project WW0044): NUA partnered through ACOG with other communities which discharge to the Canadian River to study river water quality. We selected a consultant who completed a sampling and testing plan, the Quality Assurance Project Plan (QAPP). QAPP approved by EPA, Region 6 (EPA 6) in Dallas 3/25/10; sampling for testing began 7/1/10 from selected sites along the river; Interim Modeling Report submitted through ODEQ to EPA 6 in December 2011; comments received from EPA 4/11/12; Draft final report received 9/20; ODEQ comments; final report received 2/6/13; consortium meeting scheduled 3/15; modified additional ODEQ comments; final revised memorandum received 6/6/13; currently under review for comments; payments totaling \$256,818 of \$268,000 or 96% have been approved.

Royal Oaks Force Main Rehab (WW0062): Two 12-inch PVC force mains from Hall Park and Royal Oaks lift stations join into 2,260 linear feet of 16-inch ductile iron force main installed in 1984; force main runs south along 24th Avenue N.E., from near Alex Plaza Drive across Alameda to its termination at an existing manhole to be replaced. Design layout nearing completion; Lemke proposal due shortly.

SE Bishop Interceptor, Phase 2B (Project WW0267): Construction of Phase 2B, Section 1 complete March 2007; Section 3: easements under negotiation; acquired 2 of 3 remaining easements; should bid shortly; Section 2: Received six (6) bids 11/1/12, Krapff-Reynolds Construction Company low: \$1,054,480 with five (5) other bidders. NUA award and contract approved 12/18; pre-work meeting 1/15/13; Notice to Proceed effective 1/28; construction is on schedule and within budget; payments totaling \$895,787 of \$1,054,480 or 85% processed.

Sewer Maintenance Project FYE11 (WW0064): Annual rehabilitative project, bounded by Alameda to the north, Bishop Creek to the west, partially Boyd and partially Brooks to the south, and Shiloh to the east; project will replace about 38,000 feet of sewer line and about 220 manholes; bids advertised 4/27 & 5/

2/13; pre-bid meeting held 5/15; received four (4) bids 5/27; Urban Contractors low: \$2,774,200; floodplain permit approved 6/3; NUA award and contract approved 6/11; pre-work conference held 6/19; Notice to Proceed effective 7/1/13; construction is on schedule and within budget; payments totaling \$0 of \$2,774,200 or 0% processed.

Sewer Maintenance Project FYE12 (WW0070): Annual rehabilitative project, bounded by Boyd to the north, Imhoff Creek to the west, Lakewood to the south and Elm to the east, with one (1) supplementary area south of Boyd, west of BNSF; project will replace almost 33,000 feet of sewer line and over 95 manholes; staff in-house design in progress; on-call contract with Lemke for surveying and drafting assistance approved by NUA 1/22/13; video inspection complete; preliminary plans due in May.

Sewer Maintenance Project FYE13 (WW0200): Annual rehabilitative project, bounded by Lindsey Street to the North, Bishop Creek to the West, Imhoff Road to the South, and 24th Ave SE to the East; staff in-house preliminary design in progress; Lemke contract for on-call surveying and drafting work scheduled for NUA approval 7/23/13; video inspection in progress.

Wastewater Supervisory Control and Data Acquisition (SCADA) (WW0052): SCADA electronically reports plant and lift station activity to a central location. Project combined with WW0043 & WW0047 for construction efficiency. see WW0043 for update; payments totaling \$942,981 of \$949,500 or 99% approved.

WWTP - Aeration Basin Blower VFD (WW0043): Replacement of obsolete motors and controls will enhance efficiency and save energy and money by reducing electrical demand and use. Project partnered with WW0047 for Department of Energy (DOE) stimulus grant, and combined with WW0047 & WW0052 for design and construction efficiency; received bids 10/16/10; Oil Capital Electric (OCE) began work 1/18/2011, with 180 days contract completion time; substantial completion & punch list effective 4/24/13; remaining items include as-builts and final O&M manuals; settlement negotiations continue; DOE grant closed 6/26/13; payments totaling \$1,044,184 of \$1,060,326 or 98% have been approved.

WWTP - North Digester Boiler(s) (WW0047): Replacement of obsolete sludge heaters (vintage 1960's) will save energy and money. Project partnered with WW0043 for Department of Energy (DOE) stimulus grant, & combined with WW0043 & WW0052 for design and construction efficiency; see WW0043 for update; DOE grant closed 6/26/13; payments totaling \$379,085 of \$395,174 or 96% have been approved.

Woodcrest Interceptor (WW0120): Project design by RJN Group complete; permits in hand; final of easement acquisition continues; project should bid soon.

Lift Station D Rehabilitation (WW0303): Design contract with HDR for rehabilitating Lift Station D and expanding the flow equalization basin was approved 02/26/08; amendment for construction services approved 04/28/09. Contract with Walters-Morgan Construction approved 08/25/09 and work was substantially complete 08/24/11. CO#1 increasing contract by \$65,185 approved 02/22/11. Final CO#2 increasing contract by \$22,326 approved by City Manager 05/25/12. Payments totaling \$5,917,511 of \$5,927,511 or 100% processed. Project accepted by NUA 05/28/13; awaiting final reimbursement from OWRB.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating the new Wallingford Infoworks wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data; Flow Monitoring Report received 12/21/10. Sewer sub-basin maps reviewed to determine proper loading information under 2025 Plan and corresponding population equivalents. Loading data transmitted to HDR in 04/25/12 so modeling can begin. Model development workshop held 03/14/13; capacity analysis report received 05/07/13; expect collection system improvements report to be received in early June. Payments totaling \$498,092 of \$576,699 processed.

Phase 2 South WRF Improvements: Preliminary design contract with Garver approved 03/08/11. Draft Engineering Report received 08/03/11 with findings presented to Finance Committee 09/21/11 and NUA 11/08/11. Staff directed to proceed with design of \$52 M project expanding average daily design capacity from 12 to 17 MGD and adding ultra violet disinfection, effluent aeration and odor control

technologies. Additional scope includes demolition of the remaining RBC's and biotowers, primary clarification rehab, additional activated sludge and final clarification basins, as well as sludge and miscellaneous improvements. Engineering Report finalized and submitted to DEQ 11/18/11; DEQ comments received 03/26/12. Request for variance submitted to DEQ 05/21/12. Garver Amendment No.1 for final design and bidding was approved 06/12/12 and final design kickoff meeting was held 06/25/12. FYE13 budget increased overall funding and shifted the Sewer Sales Tax (Fund 323) share to the Water Reclamation Fund 032. Sent response to DEQ regarding revised OPDES compliance schedule on 06/19/12; we requested a 20-month extension and have not heard anything. Geotechnical work completed by Terracon on 11/12/12; site clearing south of Bratcher Minor Road completed 10/09/12; draft report received 11/29/12. Submitted population and per capital flow data to DEQ on 10/23/12 requesting design flow of 17 MGD in 208 Plan; DEQ did not approve request. 30% design plans for Phase 2B improvements submitted 11/14/12 and 75% design plans for Phase 2A submitted 01/23/13; staff is reviewing at this time. Design Meeting #8 held 02/20/13 with next meeting scheduled for 04/17/13. Garver and staff met with DEQ on 12/05/12 to discuss variance requests for UV disinfection as well as increased sizing of aeration basins to compensate for not providing additional primary clarifier capacity. DEQ approved 4 variances from ER in their letter of 01/15/13 and requested schedule from NUA. On 02/18/13, NUA forwarded response to DEQ comments and proposed construction schedule assuming one project beginning construction in March 2014. DEQ approved variance request for primary clarifier weir loading rate on 03/20/13. As a result, final version of Engineering Report was submitted to DEQ on March 29, 2013. Design Meeting #9 held 06/19/13 90% design plans for Phase 2A and 2B (combined) submitted at that time; staff is reviewing. DEQ forwarded proposed Consent Order (CO) #13-077 to NUA 04/15/13; staff does not recommend approval as submitted and forwarded suggested modifications to DEQ on 05/17/13. No response to date on revised CO. 90% project estimate of \$63 M presented to Finance Committee 06/19/13 and NUA 07/10/13. Several user rate alternatives in support of required \$38M bond were discussed 07/10/13 in anticipation of public vote in November 2013.

North WRF Engineering Report: This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 will document the technologies selected and the reasoning for their selection prior to more detailed alternative development.

Effluent Reuse at Compost Facility: A non-potable water system allowing reuse of treated effluent at the WWTP site is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the new Compost Facility south of the WWTP. Wastewater reuse in this manner can significantly reduce water demand and delay the need for expensive water supply projects. Reuse will also reduce the amount of pollutants discharged to the Canadian River. This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12; composting and effluent reuse data submitted to APAI during October. Meeting with DEQ held 12/21/12; APAI and staff presented reasoning for allowing irrigation with treated effluent as Category 3 reuse. DEQ met with APAI and staff at Compost facility on 01/16/13 and DEQ concerns were received 02/08/13. APAI submitted draft Engineering Report for Compost Facility Reuse to staff on 04/23/13; it is currently under review.

WWTP Effluent Truck Wash: Construction of a non-potable water system to allow reuse of treated effluent for wash down of equipment is complete at the WWTP site. Under this project, a non-potable water

line will be extended to the old composting facility where a truck wash will be constructed. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12. Meeting with DEQ held 12/21/12; APAI and staff presented discussed automated truck wash facility utilizing treated effluent; DEQ indicated need to meet as Category 2 reuse.

Water Projects:

Segment D Waterline, Phase 2: Crafton, Tull & Associates, Inc. has completed final design for the Phase 2 project and plans to utilize Highway 9 right-of-way has been delayed by ODOT.

Applecreek Waterline Replacement: (WA0041): The old ductile iron line is being replaced and relocated to a new position. Easements have been attained. Central Contracting was lowest and best bidder. Construction is underway.

Highway 9 Water Line Relocations (WA0191): The waterline located along Highway 9 east of 24th Ave SE must be relocated as part of an ODOT widening project. Cardinal Engineers has been selected to development relocation plans. Cardinal is consulting with ODOT to verify new alignment. Project should be bid shortly.

Master Meter Installations: The new meters have been purchased. Locations of the new meters are being finalized with field inspections.

Hot Soils Waterlines - Pendleton Drive Area (WA0187): Project will replace deteriorating ductile iron waterlines in the Prairie Creek Addition subdivision; design contract with Cardinal was approved 2/14/12; supplementary services approved 11/2/12; floodplain permit approved 4/16; received six (6) bids 1/31/13, Central Contracting Services low: \$934,225; NUA award and contract approved 2/26; pre-work conference waived; NUA requested contractor delay start in favor of Apple Creek; work to start early to mid-June; payments totaling \$0 of \$934,225 or 0% processed.

Raw Waterline, Phase I (WA0051) – Design was prepared by Garver Engineers. Red Cliff, Inc. began September 27, 2010 and was scheduled to complete by June 24, 2011. They installed all pipe except for connection vaults at both ends. Staff delayed the project due to high water demand during the summer and Change Order #1 was executed and signed by all parties. After excavating the WTP vault site, it was realized that the existing 1960's concrete pipe was a special fabricated curved pipe which was not anticipated by staff or the consultant in design. Therefore, our contractor was asked to reconsider utilizing ductile iron fittings as opposed to the original recommendation of fiber glass fittings. Increased pricing received was higher than original by \$86,575. Contractor and staff met and were unable to resolve a resolution to move the project forward. Legal became involved and since then, the City of Norman has permanently suspended Red Cliff, Inc. for completion of the raw waterline. To date, Red Cliff has been paid 81% of the total project cost of \$3.17 million. To complete project, the consultant prepared a bid for the remaining work associated with installing the two vaults. BRB Contractors, Inc. was the low bidder at \$788,505 and is currently 80% complete. Staff expects project to be complete by August 1, 2013.

Water Treatment Plant Expansion – Phase II is underway. This phase will include the installation of ozone treatment, an upgrade of the old high service pumps that supply pressure to the pressure plane, on-site chlorine generation, new ammonia feed system, new backwash lagoon, additional SCADA improvements, and abandon lateral line sewer and connect to City sewer. Total costs are estimated near \$21,000,000. A design contract was approved by NUA May 22, 2012. An ozone pilot project was established October 2012 and was operated until March 2013. Results are final and the consultant is completing the final report which will be delivered by August 9, 2013.

Segment F Waterline Improvements: This project will complete a loop by installing 12-inch waterline along 36th Avenue NE from Tecumseh Road south to 1,800 feet to existing water well #3. Construction of this line awarded to Central Contracting 05/24/11. Construction began in November and will be completed soon.

Waterline Segment A and Water Modeling (WB0134): Project modified to update the water model to include new wells and waterlines and determine the most suitable location for a new water storage tank

under project WA0293. Professional Engineering Consultants (PEC) updated water model and NUA approved PEC design Amendment No. 2. PEC has completed evaluation of Berry Road WL improvements and need for water storage tower in pressure zone. Surveying for new waterlines complete and revised waterline alignment plans received from PEC. Easement along Robinson obtained and we were working to obtain final easement along 36th NE to reduce possibility of relocation at a future date. However, we were unable to negotiate a fair price and will install in existing ROW. Final plans received in mid-January; advertised project 01/31/13 and opened bids 02/21/13. Bid awarded to Matthews Trenching on 03/12/13 in the amount of \$1,256,225 with construction starting 03/25/13. Matthews began installing steel casing for 24-inch waterline along Robinson in April and is continuing. All 16-inch WL along 36th Avenue NE has been installed, pressure tested and is currently being disinfected. Approximately 1000 LF of 16-inch along Robinson installed. Modification to the WTP connection vault is being discussed. Wet weather in April and May slowed construction somewhat.

2060 Strategic Water Supply Plan: RFP distributed to consultants 11/21/11 and proposals were received 12/20/11. Review committee selected the team of Carollo/Tetrattech as most qualified and design contract approved 03/13/12. Kick-off meeting was held 04/06/12 with water plan to be finalized by January 2012. Ad hoc committee of 15 citizens appointed 05/08/12 to provide citizen input to staff/consultant during development of the plan. First Ad Hoc meeting held 5/30/12. First Public Meeting held 06/25/12: public meeting minutes issued. Basis of Planning Workshop with Ad-Hoc committee held 08/06/12; committee and council completed alternative comparison weighting matrix in August. Staff met with OKC on 10/04/12 to discuss water rates and potential rate increases in the future as the SE Oklahoma raw water pipeline is constructed. Initial screening of new water supply alternatives presented to Council and Ad-Hoc Committee on 10/09/12 and to public on 10/24/12. Carollo has developed costs for upgrading, expanding existing sources (Thunderbird, wells, OKC water and conservation and for potential new water supply sources. Existing sources viable water supply options grouped into portfolios in preparation for AdHoc committee meeting on 01/10/13. Portfolio review meeting with AdHoc committee held 03/04/13; with 3rd Public Meeting held 03/13/13. Second portfolio review meeting with Adhoc committee held 05/23/13. Third portfolio review meeting with Adhoc committee and 4th (final) public meeting scheduled for 07/16/13.

Water Line Replacement, Flood Avenue (WA0306): This project will install 8,400 feet of 12-inch waterline along Flood between Robinson and Boyd. Project delayed due to lack of funding. Design now expected in FYE16.

USGS Aquifer Study: USGS to complete pilot project to evaluate pumping of non-potable groundwater to the Little River to augment the Lake Thunderbird water supply. Contract K-1112-57 with USGS approved on 09/27/11 with 50/50 cost sharing by NUA and USGS. Pumping from 6 wells began in late April continued into May; pre and post-pumping testing water and soils testing is complete. Processed second payment for total of \$99,570 or about 66% of the \$150,000 total contract amount.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Staff is considering using Fusible PVC pipe for this installation. Final design for Phase 1 is underway.

Water Line Replacement, Berry Road (WA0305): This project will install 13,500 feet of 16-inch waterline along Berry between Robinson and Lindsey then east on Lindsey to Chautauqua. Design contract with Poe & Associates approved 05/14/11. Poe submitted draft design report on 09/23/11 and revised design report received 12/16/11; estimated construction costs are almost double staff estimates. Staff has advised Poe to proceed with final design; \$1,500,000 in additional construction funding approved in FYE13 budget. 50% design plans received 06/05/12 and are under review. The project will be split into two phases which will allow directional drilling for portions of Lindsey Street. Plans are currently being revised.

RECOUPMENT PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 6 commercial entities this month. This resulted in assessments made upon 3 entities whose project did not increase wastewater flows. A total of \$7,879.23 was assessed on the remaining 3 entities.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North Interceptor system projects were filed of record.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north 1,530 feet. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for NUA construction of 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Payback fee of \$12,925 for Commerce Parkway Section 3 received 12/27/12; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for NUA construction of 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Last payback fee of \$32,286 for UNP Section VI received 11/07/12; total of \$54,513 collected to date.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development as well as other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11. Cedar Lane development is considering revision to preliminary plat and purchase of excess sewer capacity from Links.

DEVELOPMENT PLAN REVIEW:

As shown on the attached spreadsheet, staff reviewed 14 sets of water and sewer development plans this month. During this fiscal year, staff has reviewed a total of 150 sets of plans with an average review time of 10.5 days. Staff's goal is to review 90% of these plans in less than 10 days and, to date, staff has achieved this 79% of the time.

DEVELOPMENT PLAN REVIEW

May 2013

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Action	Days to Return	Greater than 10 Days?
5/14/2013	Rhodes	COS	Oklahoma Survey	5/20/2013	Returned	6	0
5/14/2013	Wells Estates	COS	AB Surveying	5/20/2013	Returned	6	0
5/14/2013	Summit Valley Addition	Revised Preliminary Plat	Clour	5/20/2013	Returned	6	0
5/14/2013	Bellatona Addition	Preliminary Plat	Clour	5/20/2013	Returned	6	0
5/14/2013	Cobblestone Creek Addition Section 4	Final Plat	SMC	5/20/2013	Returned	6	0
5/14/2013	Christian Brothers Automotive	Final Plat	SMC	5/20/2013	Returned	6	0
5/14/2013	Park 7	Preliminary Plat	SMC	5/20/2013	Returned	6	0
5/14/2013	Cobblestone Creek Addition Section 4	Water	SMC	5/23/2013	Returned	9	0
5/14/2013	Christian Brothers Automotive	Water	SMC	5/23/2013	Returned	9	0
5/22/2013	Rieger 2006 Addition	Fireline	Allen	5/23/2013	Returned	1	0
5/27/2013	Raising Canes	Water	SMC	6/3/2013	Returned	7	0
5/27/2013	Raising Canes	Sewer	SMC	6/3/2013	Returned	7	0
5/27/2013	Raising Canes	Site Development	SMC	6/3/2013	Returned	7	0
5/30/2013	Ashley Furniture Mathis Brothers	Water	SMC	6/3/2013	Returned	4	0

FYE13 Data

Average Days to Return =	10.5
Number of Plans Reviewed	150
Plan Review > 10 days	32
Percentage Reviewed < 10 Days	79%
Goal for Review < 10 Days	90%

Utilities Administration
Monthly Capital Projects Report

Project Information							Design Information					Construction Information									
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp.	Contract Number	Contract Amount	Contract End	Adjusted Amount	Amount Paid	Percent Change	Scheduled % Complete	Actual % Complete	Completion Date						
WA0039	Boyd Tower Resurfacing	EST, INC.	0910-176	111,800	\$37,000	33%															
WA0051	Raw Waterline, Phase 1	Garver Engineers	0607-96	309,800	\$309,800	100%															
WA0051	Raw Waterline, Phase 1 (Vaults)	Garver Engineers	0607-96	-	\$0																
WA0175	USGS Trace Metals Aquifer Study	USGS	1112-57	150,000	\$89,570	60%															
WA0187	Pendleton Area Waterline	Cardinal	1112-112	84,550	\$81,225	96%															
WM0043	WWTP Aeration Basin Blower VFDs	Garver	0910-53	64,500	\$63,210	98%															
WM0044	WWTP Canadian River TMDL	ACOG/Guernsey	0910-165	268,644	\$258,818	96%															
WM0047	WWTP No. Digester Boilers Replacement	Garver	0910-53	43,200	\$42,336	98%															
WM0052	WWTP SCADA Improvements	Garver	0910-53	308,000	\$299,680	98%															
WM0062	Royal Oaks Force Main Rehabilitation	Staff / Lemke	Staff / Lemke	-	-																
WM0064	Sewer Maintenance Project FYE 2011	Staff / Lemke	0910-55	89,605	\$77,765	87%															
WM0070	Sewer Maintenance Project FYE 2012	Staff / Lemke	0910-55	73,580	\$38,404	52%															
WM0120	Interceptor Improvements: Woodcrest	RJM Group	0405-159	133,849	\$113,641	85%															
WM0200	Sewer Maintenance Project FYE 2013	Staff / Lemke	TBD	65,580	-	0%															
WM0267	Interceptor Bishop Ph 2B Sect 1 & 3	CP&Y	0304-147	122,701	\$88,142	72%															
WM0267	Interceptor SE Bishop Ph 2B Sect 2A & 2B CP&Y	CP&Y	0304-147	T.B.D.	-	0%															
WM0011	WW Flow Metering Phase 2	NA	NA	-	\$0	\$0															
WM0248	SS Emergency Repairs	NA	NA	N/A	\$0	\$0															
WA0041	Apple Creek Waterline	Staff / Lemke/Cardinal	0910-55	24,850	\$24,839	100%															
WA0191	Highway 9 Waterline Relocations	Cardinal	1213-119	61,119	\$45,918	75%															
WA0305	Barry Road Waterline Replacement	Poe & Associates	0910-61	172,000	\$122,500	71%															
WB0127	Phase 2 Wells	CH2M Hill	0607-109	400,800	\$337,697	84%															
WB0140	FYE08 12-inch Waterline	Staff / Lemke	0910-55	-	\$83,709																
WB0141	FYE08 16-inch Waterline	Staff / Lemke	0910-55	-	\$11,646																
WB0184	Waterline Segment D, Phase 2	Crafton Tull	0607-55	95,625	\$81,429	85%															
WM0262	Tecumseh Interceptor	Garver Engineers	0506-53	28,178	\$23,971	85%															
WA0131	WTP High Pressure Plane Upgrade	PEC	0607-122	-	-																
WA0149	Hall Park Waterline Improvements	Lemke/Garver	0910-53 and 55	61,680	\$53,842	87%															
WA0173	Master Meter Replacement	Staff	NA	-	-																
WA0174	Strategic Water Supply Plan	Carolla	1112-114	385,947	\$314,270	81%															
WA0182	Waterline Segment A, Phase 1	PEC	0607-122	175,465	\$159,625	91%															
WA0188	SE Oklahoma Raw Water Study	OK Regional Water UT	0708-155	91,375	\$91,375	100%															
WA0293	Water Storage Tower	staff	-	-	\$0																
WM0042	Wastewater Flow Monitoring	(see construction)	-	-	-																
WM0050	WWTP Effluent Truck Wash	Alan Plummer	K-1213-54	18,700	\$14,025	75%															
WM0058	Effluent Reuse at Composting Facility	Alan Plummer	K-1213-54	8,900	\$8,675	75%															
WM0065	WWTP Phase 2 Expansion	Garver	1011-148	4,084,800	\$3,337,848	82%															
WM0204	North WRF Engineering Report	HDR/Alan Plummer	K-1213-134	249,835	\$82,448	25%															

**JUNE 2013
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS	June	Year to date
Fats, oil and grease (FOG) program	21	235
Food license renewal	2	33
Silver Program	0	2
Significant Industrial Users	0	19
Total inspections	23	289

ROUTINE ACTIVITIES	June	Year to date
Line Maintenance calls	2	6
Significant Industrial User sites sampled	0	20
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	100%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	100%
Household hazardous waste disposal calls	31	230

REVENUE	June	Year to date
FOG Program	\$200.00	\$31,850.00
Silver Program	\$0.00	\$2,000.00
Industrial Discharge Permit	\$0.00	\$0.00
Surcharge	\$5,031.97	\$67,740.41
Lab Analysis Recovery	\$0.00	\$18,696.50
Total revenue	\$5,231.97	\$120,286.91

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided routine staff support including minutes, attending meetings, and researching information.
2. Created street signs to promote protecting the Lake Thunderbird watershed pending approval by the Central Oklahoma Master Conservance District.
3. Staff is assisting board with a public education campaign regarding fertilizer use and water conservation.
4. ECAB members developed water conservation tips and practices to be distributed to the media.
5. Assisting ECAB in planning Rain Barrell Workshop and Water Wise Workshop
6. Assisting ECAB in planning Water's Worth It month Proclamation

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support, minutes, attending meetings

MISCELLANEOUS ACTIVITIES

1. Working on Region VI Pretreatment Workshop
2. Purchased recycling containers for special events.
3. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
4. As of June 2013, approx. 153,400 gallons of grease/solids did not enter the sanitary sewer in FYE 13 as a result a result of the FOG program.
5. Staff worked with different departments to increase energy efficiency-i.e turning off computers, duplex printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
6. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate paint. take-back programs similar to the recent paint take-back program in Oregon.
7. Created flyers for distribution to citizens regarding oil and grease in the sewer.
8. Staff is assisting the Water Reclamation Facility with biomonitoring and the Toxicity Identification Evaluation.
9. Assisting the Oklahoma Water Environment Association in developing their Strategic Direction Plan
10. Assisting Water Treatment and the Water Reclamation Facility with Lean and Green initiatives
11. Attended the Chamber of Commerce Greenovation Committee meeting
12. Staff representative for ACOG's Clean Air Task Force Committee
13. Working on electronic file management strategies for the Utilities Department

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 13		FYE 12	
June, 2013	MONTH	YTD	MONTH	YTD
Number of Complaints of Sewer Stoppage:				
City Responsibility	2	55	6	66
Property Owner Responsibility	18	348	21	366
TOTAL	20	403	27	432
Number of Feet of Sewer Cleaned:				
Cleaned	150,730	1,922,342	156,530	1,298,360
Rodded	300	65,181	7,450	77,332
Foamed	0	105,162	0	112,081
TOTAL	151,030	2,092,685	163,980	1,487,773
Sewer Overflows:				
Rainwater	0	0	0	1
Grease/Paper/Roots	1	8	3	17
Obstruction	0	6	0	4
Private	1	5	1	21
Other (Lift Station, Line Break, etc.)	0	0	0	3
Total Overflows	2	19	4	46
Feet of Sewer Lines Televised	23,975	220,133	13,472	316,230
Locates Completed	383	4,383	339	4,545
Manholes:				
Inspected	732	9,240	719	9,354
New	0	1	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	0	2	0	140
Hours Worked at Lift Station	209	2,297	121	2,571
Hours Worked for Other Departments	0	369	44	691
OJI Percentage	0.53	0.19	6.14	3.25
Square Feet of Concrete	1,188	2,916	0	0
Average Response Time (Hours)	0.38	0.34	0.36	0.33
Claims Paid Per 10,000 People	0	0	0.038444	0.032033

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 13		FYE 12	
June, 2013	MONTH	YTD	MONTH	YTD
New Meter Sets:	32	919	23	364
Number Short Sets	32	909	23	349
Number Long Sets	0	10	0	15
Average Meter Set Time	4.41	4.46	3.91	5.33
Number of Work Orders:				
Service Calls	351	5,161	342	4,763
Meter Resets	0	7	2	2
Meter Removals	2	23	3	15
Meter Changes	22	363	31	390
Locates Completed	362	5,245	366	4,700
Number of Water Main Breaks	31	268	13	308
Average Time Water Off	2.00	2.46	2.80	2.24
Fire Hydrants:				
New	0	3	2	6
Replaced	0	9	0	14
Maintained	27	485	49	1,006
Number of Valves Exercised	180	1,997	87	1,971
Feet of Main Construction	787	7,602	1,214	8,601
Hours of Main Construction	867	6,686	632	6,806
Meter Changeovers	27	187	15	176
OJI Percentage	8.00	7.57	9.09	8.07
Hours Flushing/Testing New Mains	36	363	65	639
Hours Worked Outside of Division	0	1,900	85	2,683

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
June 1-30, 2013

Flow Statistics

	FYE 2013		FYE 2012	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	349.6	3370.7	271.2	3267.0
Total Effluent Flow (M.G.)	332.0	3222.1	251.6	3094.8
Influent Peak Flow (MGD)	26.6	26.6	10.8	19.2
Effluent Peak Flow (MGD)	24.0	24.0	10.6	19.7
Daily Avg. Influent Flow (MGD)	11.7	9.1	9.0	10.0
Daily Avg. Effluent Flow (MGD)	11.1	8.5	8.4	8.6
Precipitation (inches)	4.1	34.4	1.6	31.9

Discharge Monitoring Report Stats

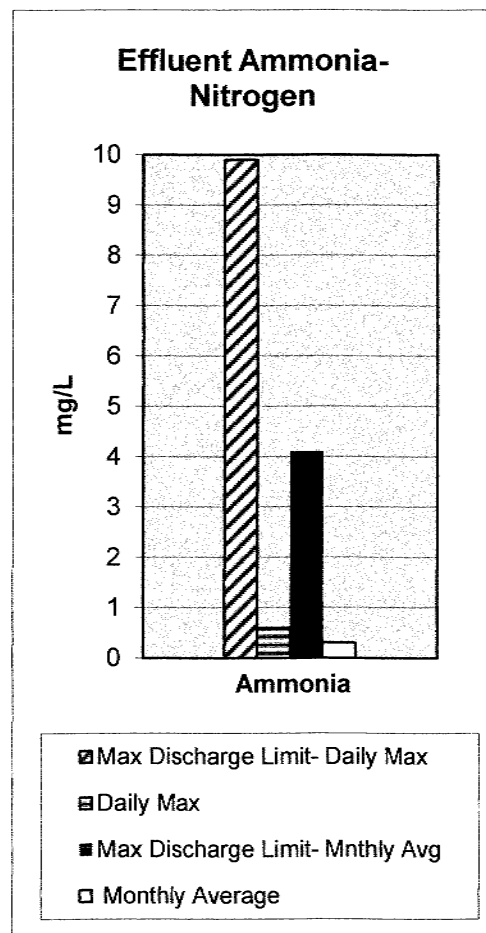
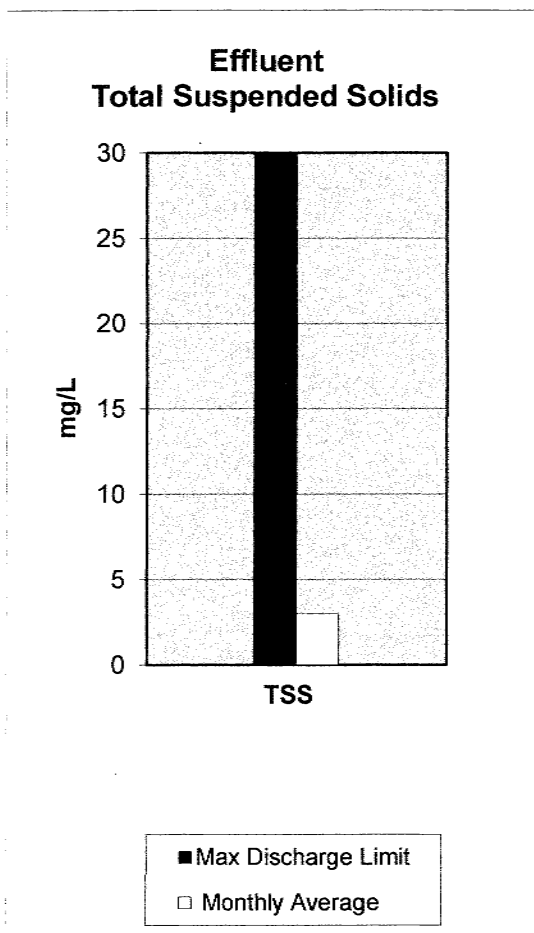
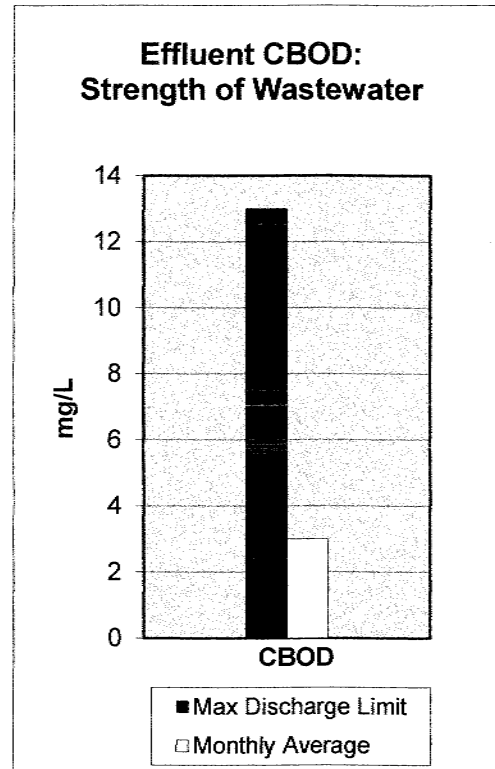
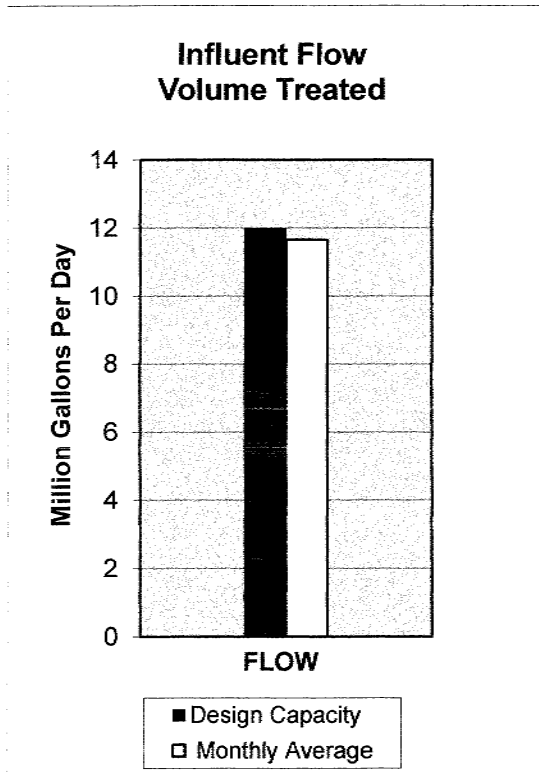
5 day BOD:		EPA minimum percentage removal 85%	
	Avg.		Avg.
Influent Total (mg/l)	152		227
Effluent Carbonaceous Total	3		4
Percent Removal	98.3		98.1
Total Suspended Solids:			
Influent (mg/L)	135		151
Effluent (mg/L)	3		6
Percent Removal	97.7		96.2
Dissolved Oxygen:			
Influent (min)	0.8		1.0
Effluent (min)	5.5		5.1
pH			
Influent (Low)	7.1		7
(High)	7.5		7.3
Effluent (Low)	6.7		6.8
(High)	7.1		7.1
Ammonia Nitrogen			
Influent (mg/L)	19.2		27.5
Effluent (mg/L)	0.28		4.2
Percent Removal	98.6		84.8

Utilities

Electrical				
Total kWh Used (Plant wide)	334,240	4,008,000	489,860	3,243,780
Aeration Blowers, WSL&Headworks	492,800	3,073,880	295,520	2,242,566
Natural Gas				
Total cubic feet/day (plant wide)	925,000	11,015,000	495,000	6,902,000
Public Education (Tours)				
	1	6	2	18
Attendees Totals		297		381
Reclaimed Water System (MG)	16.3	119.4	9.6	66.5
OU Golf Course	10.8	53.4	8.9	57.5

SP Digester boilers are beginning to show signs of aging. Natural gas useage significant when in use.

CITY OF NORMAN
WATER RECLAMATION FACILITY
 June 2013



**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: June-13

	<u>FYE 2013</u>		<u>FYE 2012</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	270.00	2,883.94	374.916	3078.87
Well Production (MG)	117.02	1568.30	98.69	1610.86
Oklahoma City Water Used (MG)	0.29	70.18	0.25	147.53
Total Water Produced (MG)	387.30	4522.42	473.86	4837.26
Average Daily Production	12.91	12.39	15.80	13.22
Peak Day Demand				
Million Gallons	18.88	24.82	22.02	23.94
Date	6/29/2013	7/23/2012	6/29/2012	8/5/2011
System Capacity (see note)	0.00	0.00	22.60	22.60
Demand Above Capacity (Peak Day)	18.88	24.82	0.00	1.34
Note: System Capacity does not include the Oklahoma City water line.				
Costs				
Plant	\$361,553.56	\$4,394,893.38	\$392,215.25	\$4,179,441.70
Wells	\$75,740.99	\$1,013,981.34	\$66,641.09	\$875,430.00
OKC (Estimated)	\$1,458.70	\$352,410.10	\$2,554.11	\$701,650.63
Total	\$438,753.25	\$5,761,284.82	\$461,410.45	\$5,756,522.33
Cost per Million Gallons				
Plant	\$1,339.11	\$1,523.92	\$1,046.14	\$1,357.46
Wells	\$647.27	\$646.55	\$675.26	\$543.46
OKC (Estimated)	\$5,030.00	\$5,021.59	\$10,095.30	\$4,755.89
Total	\$1,132.85	\$1,273.94	\$973.73	\$1,190.04
Water Quality				
Total Number of Bacterial Samples	80	1,090	100	1,268
Bacterial Samples out of Compliance	0	5	0	1
Total number of complaints	1	35	3	35
Number of complaints per 1000 service connections	0.03	0.98	0.09	1.07
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	1,464
Total Hours Lost	0	0	0	1,464
Safety Training Sessions Held	1	13	1	11
Public Education				
Number of tours conducted	0	5	0	12
Number of people on tours	0	88	0	186

Notes:

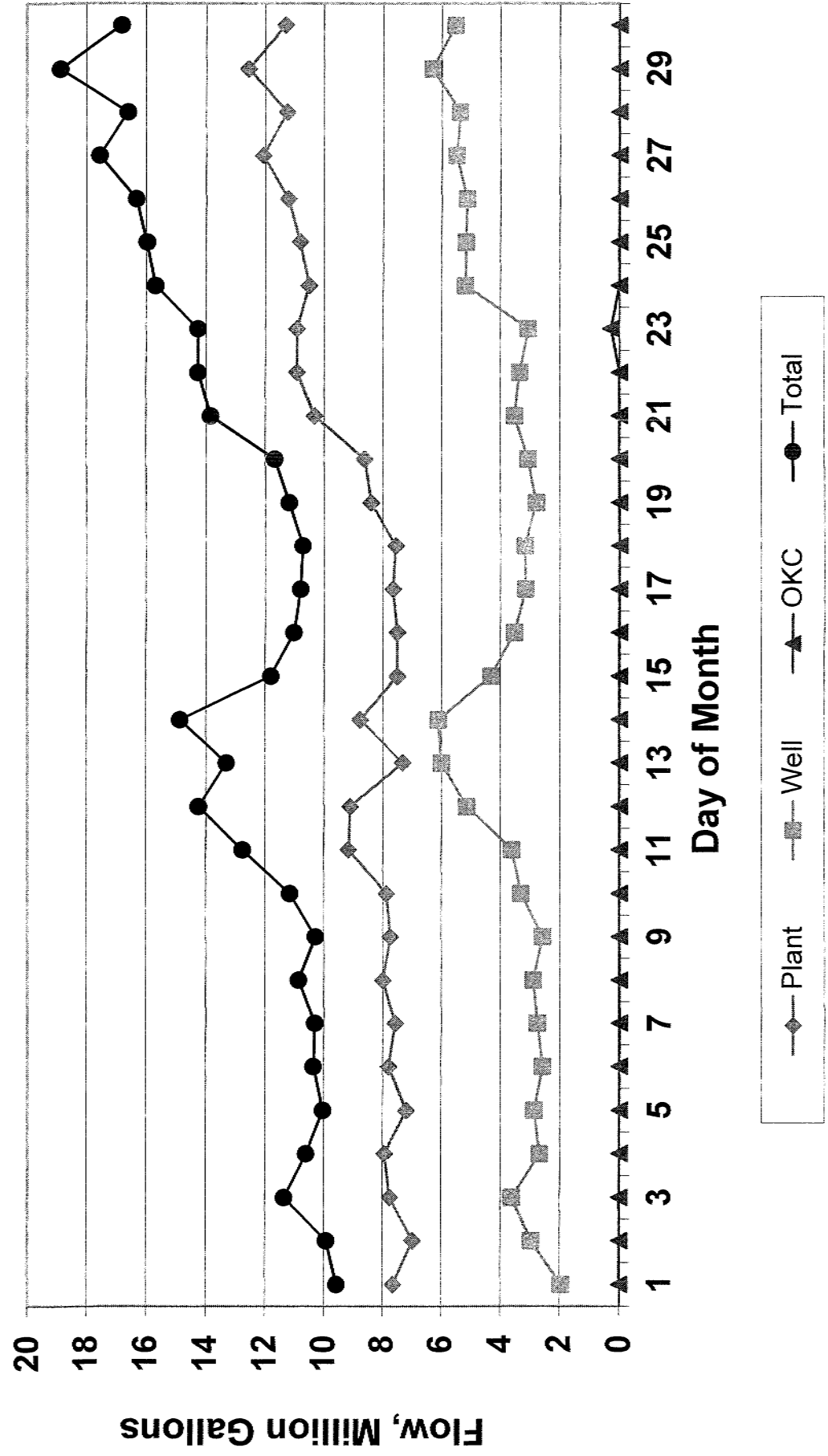
We have completed replenishing filter coal, installing safety handrails, and reworking surface wash units on six of the eight filters. Work on the final two is being impacted by increased water demand and may be delayed till fall.

We continue to troubleshoot problems with the generator switching. We have to run the generator and switch it into the system manually on power outage.

The ground fault relay in the control panel for the pressure zone pumps has been replaced.

Communications are restored with all except the Robinson water tower. We are finally getting input from the FCC and expect the new radio system to begin installation in two or three months.

Water Production for June, 2013



SANITATION DIVISION PROGRESS REPORT

JUNE 2013

	FY 12		FY 13	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	1	25	6	26
<u>On The Job Injuries</u>	1	11	0	3
<u>Bulk Pickups</u>	34	275	35	279
<u>Refuse Complaints</u>	75	760	84	801
<u>New Polycarts Requests</u>	51	655	51	662
<u>Polycarts Exchanges</u>	16	127	16	155
<u>Additional Polycart Requests</u>	72	737	82	815
<u>Replaced Stolen Polycarts</u>	36	456	60	315
<u>Replaced Damaged Polycarts</u>	218	1719	156	1440
<u>Polycarts Repaired</u>	26	171	18	214

COMPOST MONTHLY REPORT

JUNE 2013

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	883.40	4,073.07
LANDFILL TIPPING FEE'S	\$ 18.82	\$ 18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 16,625.59	\$ 76,655.18
TONS BROUGHT IN BY PUBLIC:	229.43	1,688.53
TONS BROUGHT IN BY CONTRACTORS :	341.40	2,776.47
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	6.75	73.02
LANDFILL TIPPING FEE'S	\$ 18.82	\$ 18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 10,870.06	\$ 85,405.54
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 27,495.64	\$ 162,060.71
REVENUE COLLECTED FROM COMPOST SALES:	\$ -	\$ 25,390.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
WESTWOOD GOLF COURSE	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	8	213	0	3,168
DRYING BEDS	420	4,680	0	1,256
TOTAL:	428	4,893	0	4,424

MONTHLY TRANSFER STATION REPORT

JUNE 2013

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	296.60	4,147.42	\$ 10,974.20	\$ 154,381.64
CONT. TONS:	103.20	1,727.45	\$ 4,955.16	\$ 83,288.33
CASH TONS:	1,347.01	9,570.00	\$ 58,901.12	\$ 420,993.46
BRUSH/YDS:	5.00	47.00	\$ 50.00	\$ 470.00
PULL OFFS:	27	297.00	\$ 351.00	\$ 3,529.00
TOTALS:	1,746.81	15,444.87	\$ 75,231.48	\$ 662,662.43

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	323	4,474
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	7,834.28	85,203.05
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	77	501
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	528.00	3648.47
GRAND TOTAL TONS TO LANDFILLS	8,362.28	88,851.52

DISPOSAL COST PER TON (OKC)	\$ 18.82	\$ 18.82
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 157,378.11	\$ 1,673,064.71
GRAND TOTAL TIPPING FEE'S	\$ 157,378.11	\$ 1,673,064.71

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	537	6,508
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3,168.92	36,755.13
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	350	4,614
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,699.87	28,142.05

TOTAL LOADS BROUGHT TO TRANSFER STATION:	887	11,122
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TOTAL TONS BROUGHT TO TRANSFER STATION:	5,869.51	69,104.20
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	0.72	181.21
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MONTHLY RECYCLING REPORT (DROP CENTERS)

JUNE 2013

	TONNAGES					
	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	0.42	5.52	0.57	5.92	0.42	9.24
PLASTICS:	2.89	35.50	3.24	36.77	3.17	41.04
STEEL CANS:	0.70	9.52	0.71	9.03	0.57	10.81
CLEAR GLASS:	3.76	27.41	1.72	25.94	3.89	43.65
GREEN GLASS:	2.28	17.82	0.92	15.23	1.86	26.15
BROWN GLASS:	2.73	21.15	1.15	18.43	2.74	31.48
MIXED OFFICE PAPER:	6.93	98.94	5.92	72.07	9.58	100.67
CARDBOARD CENTERS TONS:	8.90	197.01	9.67	184.84	8.61	202.64
NEWSPAPER CENTERS TONS:	2.91	54.81	3.10	49.61	2.91	44.06
TOTAL TONS:	31.52	467.68	27.00	417.84	33.75	509.74

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	45.00	771.85
CARDBOARD COMPACTORS:	51.25	614.14
OTHER NEWSPAPER CONTAINERS:	2.00	8.69
TOTAL TONS:	98.25	1394.68

	REVENUES					
	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	\$ 0.42	\$ 3,827.53	\$ 493.05	\$ 4,479.97	\$ 363.30	\$ 7,047.23
PLASTICS:	\$ 2.89	\$ 655.09	\$ 64.80	\$ 735.40	\$ 63.40	\$ 820.80
STEEL CANS:	\$ 0.70	\$ 0.70	\$ -	\$ -	\$ -	\$ -
CLEAR GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GREEN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BROWN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MIXED OFFICE PAPER:	\$ 900.90	\$ 10,237.65	\$ 769.60	\$ 7,565.70	\$ 1,245.40	\$ 10,349.35
CARDBOARD:	\$ 1,290.50	\$ 24,266.55	\$ 1,402.15	\$ 22,886.50	\$ 1,248.45	\$ 25,029.05
NEWSPAPER:	\$ 392.85	\$ 5,910.15	\$ 418.50	\$ 5,170.45	\$ 392.85	\$ 4,503.65
TOTAL REVENUE:	\$ 2,588.26	\$ 44,897.67	\$ 3,148.10	\$ 40,838.02	\$ 3,313.40	\$ 47,750.08

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	\$ 6,525.00	\$ 96,623.65
CARDBOARD COMPACTORS:	\$ 4,356.25	\$ 69,871.90
OTHER NEWSPAPER CONTAINERS:	\$ 270.00	\$ 1,068.45
TOTAL REVENUE:	\$ 11,151.25	\$ 167,564.00

	COLLECTION BY MATERIAL					
	TONS		PRO/FEE		REVENUE	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	1.41	20.68			\$ 1,219.65	\$ 15,717.61
PLASTIC:	9.30	113.31			\$ 186.00	\$ 2,266.20
STEEL:	1.98	29.36			\$ -	\$ -
CLEAR GLASS:	9.37	97.00			\$ -	\$ -
GREEN GLASS:	5.06	59.20			\$ -	\$ -
BROWN GLASS:	6.62	71.06			\$ -	\$ -
MIXED OFFICE PAPER	22.43	271.68	\$ 437.39	\$ 4,222.91	\$ 2,478.52	\$ 24,128.70
CARDBOARD:	123.43	1,970.48	\$ 2,684.60	\$ 36,965.55	\$ 15,212.75	\$ 209,471.45
NEWSPAPER:	10.92	157.17	\$ 221.13	\$ 2,320.38	\$ 1,253.07	\$ 13,148.82
REVENUE FROM OCC CONTAINERS:					\$ -	\$ 80,698.50
TOTALS:	190.52	2,789.94	\$ 3,343.12	\$ 43,508.84	\$ 20,349.98	\$ 345,431.28

	COLLECTION COST							
	CAGE ROLL OFFS		GLASS		CARDBOARD		NEWSPAPER	
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
MAN HOURS:	52.00	658.00	14.00	102.00	102.00	1,985.80	4.00	86.05
LABOR COST:	\$ 1,392.56	17,621.24	\$ 374.92	2,731.56	\$ 2,731.56	53,179.72	\$ 107.12	2,304.42
VEHICLE COST:	\$ 1,388.40	17,373.53	\$ 373.80	2,570.79	\$ 840.00	22,432.38	\$ 102.92	3,504.68
TOTALS:	\$ 2,780.96	\$ 34,994.77	\$ 748.72	\$ 5,302.35	\$ 3,571.56	\$ 75,612.10	\$ 210.04	\$ 5,809.10

	OCC COMPACTORS		MIXED OFFICE PAPER			MONTH			MONTH	
	MONTH	YTD	MONTH	YTD		MONTH	YTD		MONTH	YTD
	MONTH	YTD	MONTH	YTD		MONTH	YTD		MONTH	YTD
MAN HOURS:	10.00	244.50	16.00	162.50	MAN HOURS:	198.00	3,238.85			
LABOR COST:	\$ 267.80	6,547.71	\$ 428.48	4,351.75	LABOR COST:	\$ 5,034.64	80,724.29			
VEHICLE COST:	\$ 640.80	7,019.90	\$ 427.20	4,745.86	VEHICLE COST:	\$ 3,773.12	57,647.14			
TOTALS:	\$ 908.60	\$ 13,567.61	\$ 855.68	\$ 9,097.61	GRAND TOTAL:	\$ 8,807.76	\$ 138,371.43			

LABOR COST INCLUDES 30% FOR BENEFITS

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$ 3,585.59	\$ 52,464.51

MONTHLY RECYCLING REPORT

CURBSIDE COLLECTION

MAY 2013

	CONTAINER STREAM	MIXED PAPER	TOTAL TONS	CONTAINER STREAM	MIXED PAPER	TOTAL TONS
COLLECTION DAYS	MONTH	MONTH	MONTH	YTD	YTD	YTD
MONDAY	14.54	20.16	34.70	249.42	298.28	547.70
TUESDAY	20.53	20.27	40.80	219.73	231.34	451.07
WEDNESDAY	26.26	23.43	49.69	206.94	149.27	356.21
THURSDAY	22.00	16.68	38.68	186.84	140.73	327.57
FRIDAY	21.90	17.14	39.04	200.61	149.74	350.35
TOTAL	105.23	97.68	202.91	1,063.54	969.36	2,032.90

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	32.80%	33.95%
AVERAGE TONS PER DAY :	10.7	9.93
POUNDS PER HOME:	10.23	9.78
RESIDENTIAL MIXED PAPER:	106.09	106.53
RESIDENTIAL LOOSE CONTAINER:	115.43	105.28

COMMODITY BY TON

	MONTH	YTD
ALUMINUM BEVERAGE CAN	5.8	57.9
METAL CONTAINERS	17.3	173.7
HDPE (#2) PLASTIC CONTAINERS	25.4	254.7
PET (#1) PLASTIC CONTAINERS	23.1	231.6
GLASS CONTAINERS	42.7	428.6
OLD NEWSPAPER PRINT	87	960.9
MIXED PAPER	0	191.9
TOTAL	201.30	2,299.30

CUSTOMER COMPLAINTS

	MONTH	YTD
SERVICE CALLS (MISSES)	46	588
REMINDER NOTICES	3	47
MISC. (throwing bins, left in driveway, blowing trash)	0	19
MISSING BINS	80	795
DELIVERY REQUEST	37	265
TOTAL CALLS	166	1714

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$3,707.17	\$38,147.58

