

City of Norman, OK

*Municipal Building Council Chambers
201 West Gray Street
Norman, OK 73069*



Meeting Agenda

Tuesday, September 24, 2013

6:30 PM

Municipal Building Council Chambers

City Council

*Mayor Cindy Rosenthal
Council Member Greg Heiple
Council Member Tom Kovach
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Lynne Miller
Council Member Jim Griffith
Council Member Stephen Holman
Council Member Chad Williams*

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1314-16](#) CONSIDERATION OF THE MINUTES AS FOLLOWS:

CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION
MINUTES OF AUGUST 26, 2013
CITY COUNCIL SPECIAL SESSION MINUTES OF SEPTEMBER 10,
2013
CITY COUNCIL MINUTES OF SEPTEMBER 10, 2013
NORMAN UTILITIES AUTHORITY MINUTES OF SEPTEMBER 10,
2013
NORMAN MUNICIPAL AUTHORITY MINUTES OF SEPTEMBER 10,
2013
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
SEPTEMBER 10, 2013

Attachments: [Text File Minutes](#)
[August 26 CPT Minutes](#)
[September 10 Special Session Minutes](#)
[September 10 CC Minutes](#)

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman
Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or
reject the minutes; and, if approved, direct the filing thereof.*

ACTION TAKEN: _____

Award

4 [GID-1314-36](#) PRESENTATION OF THE MAYOR'S CITIZENSHIP AWARDS TO
STUDENTS FROM MCKINLEY ELEMENTARY SCHOOL.

Attachments: [Text File Citizenship Awards](#)

*ACTION NEEDED: Allow the Mayor to present Citizenship Awards to students from
McKinley Elementary School.*

ACTION TAKEN: _____

Proclamation

- 5 [P-1314-5](#) PROCLAMATION NO. P-1314-5: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF OCTOBER, 2013, AS DOMESTIC VIOLENCE AWARENESS MONTH IN THE CITY OF NORMAN.
- Attachments:** [Text File Domestic Violence Awareness](#)
 [Domestic Violence Awareness Month](#)
- ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1314-5 proclaiming the month of October, 2013, as Domestic Violence Awareness Month in the City of Norman and direct the filing thereof.*
- ACTION TAKEN:* _____
- 6 [P-1314-6](#) PROCLAMATION NO. P-1314-6: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING TUESDAY, OCTOBER 1, 2013, AS "NATIONAL NIGHT OUT" IN THE CITY OF NORMAN.
- Attachments:** [Text File NNO](#)
 [National Night Out Proclamation](#)
- ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1314-6 proclaiming Tuesday, October 1, 2013, as "National Night Out" in the City of Norman and direct the filing thereof.*
- ACTION TAKEN:* _____
- 7 [P-1314-7](#) PROCLAMATION NO. P-1314-7: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SATURDAY, SEPTEMBER 28, 2013, AS ST. VINCENT DE PAUL FRIENDS OF THE POOR® WALK DAY IN THE CITY OF NORMAN.
- Attachments:** [Text File St. Vincent](#)
 [Friends of the Poor Walk](#)
- ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1314-7 proclaiming Saturday, September 28, 2013, as St. Vincent de Paul Friends of the Poor® Walk Day in the City of Norman and direct the filing thereof.*
- ACTION TAKEN:* _____
- 8 [P-1314-8](#) PROCLAMATION NO. P-1314-8: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE WEEK OF SEPTEMBER 23 THROUGH 27, 2013, AS STORMWATER AWARENESS WEEK IN THE CITY OF NORMAN.
- Attachments:** [Text File Stormwater](#)
 [Stormwater Awareness Week](#)
- ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1314-8 proclaiming the week of September 23 through 27, 2013, as Stormwater Awareness Week in the City of Norman and direct the filing thereof.*
- ACTION TAKEN:* _____

9 Consent Docket*Consent Docket*

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 10 through Item 26 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN:

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ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN:

Report/Communication

- 10** [RPT-1314-2](#) SUBMISSION OF THE FIFTH INCLUSIVE COMMUNITY REPORT
 [1](#) SUBMITTED BY THE HUMAN RIGHTS COMMISSION.

Attachments: [Text File 5th Inclusive report](#)
 [Memo from Human Rights Commission](#)
 [Inclusive Community Discussion](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

- 11** [RPT-1314-1](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE
 [9](#) DIRECTOR'S INVESTMENT REPORT AS OF AUGUST 31, 2013, AND
 DIRECTING THE FILING THEREOF.

Attachments: [Text file Finance Investment](#)
 [Finance Directors Report](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

- 12 [RPT-1314-2](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY
 [0](#) DEPARTMENTAL REPORTS FOR THE MONTH OF AUGUST, 2013,
 AND DIRECTING THE FILING THEREOF.

Attachments: [Text File Monthly Report](#)
 [Monthly Report August 2013](#)

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

Bid

- 13 [BID-1314-13](#) CONSIDERATION AND AWARDING OF BID NO. 1314-13 FOR THE
 PURCHASE OF BUILDINGS AND CONTENTS INSURANCE.

Attachments: [Text File Building Contents](#)
 [Arthur J Gallagher Proposal](#)
 [Listing of Brokers](#)
 [Bid Document](#)
 [Bid Reply Summary](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$120,893 to Affiliated FM as the lowest and best bidder meeting specifications.

ACTION TAKEN: _____

- 14 [BID-1314-16](#) CONSIDERATION AND AWARDING OF BID NO. 1314-16 FOR THE PURCHASE OF COPPER METER YOKES FOR WATER METERS, HDPE METER BOXES WITH CAST IRON LIDS, AND WATER LINE REPAIR CLAMPS FOR THE LINE MAINTENANCE DIVISION.

Attachments: [Text File Water Line Materials](#)
 [Bid Tab Copper Meter Yokes, Etc](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications for Copper Meter Yokes; and, if accepted, award the bid in the amount of to \$90.96 each to OKC Winwater Works as the lowest and best bidder meeting specifications.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications for HDPE Meter Boxes with Cast Iron Lids and Sections 5, 7, 11, 13, 26, 28, 34, and 36; and, if accepted, award the bid to HD Waterworks Supply, Inc., as the lowest and best bidder meeting specifications.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications for American Waterworks Supply, Inc., for Sections 1, 2, 25, and 27; and, if accepted, award the bid to American Waterworks Supply, Inc., as the lowest and best bidder meeting specifications.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications for Sections 3, 4, 6, 8-10, 12, 14-24, 29-33, 35, and 37-42; and, if accepted, award the bid to Powerseal Pipeline Products, Inc., as the lowest and best bidder meeting specifications.

Request for Proposal

- 15 [RFP-1314-2](#) CONSIDERATION OF REQUEST FOR PROPOSAL NO. RFP-1314-21
 1 FROM EZ GO TEXTRON IN THE AMOUNT OF \$40,920 FOR THE PURCHASE OF 22 GOLF CARS FOR THE WESTWOOD GOLF COURSE.

Attachments: [Text File Golf Cars](#)
 [RFP Tabulation Golf Cars](#)
 [Golf Car RFP](#)
 [PR EZ Go](#)

ACTION NEEDED: Acting as the Norman Municipal Authority, motion to accept or reject Request for Proposal No. RFP-1314-21 from EZ Go Textron to provide twenty-two (22) golf cars for Westwood Golf Course; and, if accepted, authorize the purchase in the amount of \$83,358 less trade-in of twenty-two (22) golf cars for a total cost of \$40,920.

ACTION TAKEN: _____

Final Plat

- 16 [FP-1112-19](#) CONSIDERATION OF A FINAL PLAT FOR INDEPENDENCE VALLEY ADDITION, SECTION 1, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED 1/4TH MILE WEST OF 12TH AVENUE S.E , ON THE SOUTH SIDE OF CEDAR LANE.)

Attachments: [Text File Independence Valley Final](#)
 [IndependenceValley Location Map](#)
 [Original Plat](#)
 [Revised Final Plat](#)
 [Independence Valley Plat Staff Report](#)
 [Independence Valley Preliminary Plat](#)
 [6-14-12 PC Minutes - Independence Valley](#)

ACTION NEEDED: Motion to approve or reject the final plat for Independence Valley Addition, Section 1; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a copy of a warranty deed for private park land and a traffic impact fee in the amount of \$1,091.85; and direct the filing of the final plat.

ACTION TAKEN: _____

Contract

- 17 [K-1314-38](#) CONSIDERATION OF CONTRACT NO. K-1314-38 WITH BLUE NILE CONTRACTORS INC., IN THE AMOUNT OF \$46,440; PERFORMANCE BOND NO. B-1314-12; STATUTORY BOND NO. B-1314-13; MAINTENANCE BOND NO. MB-1314-6; AND RESOLUTION NO. R-1314-20 FOR THE GRAND VIEW AVENUE STORM SEWER REHABILITATION PROJECT.

Attachments: [Text File Blue Nile](#)
 [Sole Source Document](#)
 [Proposal Document](#)
 [K-1314-38](#)
 [Perf B-1314-12](#)
 [Stat Bond B-1314-13](#)
 [MB-1314-6](#)
 [R-1213-20](#)
 [GrandViewStormSewerRepair Map](#)
 [PR Blue Nile](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-38 with Blue Nile Contractors, Inc., in the amount of \$46,440; Performance Bond No. B-1314-12; Statutory Bond No. B-1314-13, Maintenance Bond No. MB-1314-6; and, if approved, authorize the execution of the contract and bonds; direct the filing of the bonds; adopt Resolution No. R-1314

ACTION TAKEN: _____

- 18 [K-1314-51](#) CONTRACT NO. K-1314-51: A MAINTENANCE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) IN THE AMOUNT OF \$38,000 FOR THE CITY'S 20% SHARE FOR FEDERAL-AID PROJECT STP-214C(007), STATE JOB NO. 29256(04) FOR THE BOYD STREET SIDEWALK PROJECT BETWEEN CLASSEN BOULEVARD AND BARKLEY AVENUE, ADOPTION OF RESOLUTION NO. R-1314-32, AND BUDGET APPROPRIATION.

Attachments: [Text File K-1314-51](#)
 [K-1314-51](#)
 [R-1314-32](#)
 [Map](#)
 [PR ODOT](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-51 with ODOT; and, if approved, adopt Resolution No. R-1314-51, authorize execution of the contract and resolution, appropriate \$50,000 from the Capital Fund Balance (050-0000-253.20-00), to Project No. TR0093, Boyd Street Sidewalk Improvements, Construction (050-9712-431.61-01); and direct payment in the amount of \$38,000 to ODOT for the City's 20% share.

ACTION TAKEN: _____

- 19 [K-1314-54](#) CONTRACT NO. K-1213-54: AN AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY, AND THE CITY OF OKLAHOMA CITY FOR PROJECT NO. PJ-CL-0047, STREET RESURFACING AND RECONSTRUCTION OF S.E. 149TH STREET (STELLA ROAD) FROM CHOCTAW ROAD (120TH AVENUE N.E.) AND POST ROAD (60TH AVENUE N.E.).

Attachments: [Text File K-1314-54](#)

[K-1314-54](#)

[Map Location Stella Road](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-54 with the Board of County Commissioners of Cleveland County and the City of Oklahoma City; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 20 [K-1314-56](#) CONSIDERATION OF APPROVAL OF CONTRACT NO. K-1314-56 WITH TRANS-TEL CENTRAL, INC., IN THE AMOUNT OF \$67,015.16, PERFORMANCE BOND NO. B-1314-36, STATUTORY BOND NO. B-1314-37, MAINTENANCE BOND NO. MB-1314-34; AND RESOLUTION NO. R-1314-41 FOR THE POLICE/FIRE INVESTIGATIONS FACILITY FIBER OPTIC AND CABLING PROJECT.

Attachments: [Text File Fiber Optic Police Fire](#)

[Transtel Proposal](#)

[K-1314-56](#)

[Perf B-1314-36](#)

[Stat Bond B-1314-37](#)

[MB-1314-34](#)

[R-314-41](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-56 with Trans-Tel Central, Inc., in the amount of \$67,015.16 and the performance, statutory, and maintenance bonds; and, if approved, authorize execution the contract and bonds; direct the filing of the bonds, and adopt Resolution No. R-1314-41.

ACTION TAKEN: _____

- 21 [K-1314-57](#) CONTRACT NO. K-1314-57: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE LANDSCAPE PARTNERS FOR MEDIAN MAINTENANCE AT HIGHWAY 77 SOUTH, MAIN STREET AND HIGHWAY 77 NORTH (HOLLYWOOD CORNERS) THROUGH JUNE 30, 2014, FOR THE PARKS AND RECREATION DEPARTMENT.

Attachments: [Text File Landcaping](#)
 [Median Maint Contract](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-57 with The Landscape Partners through June 30, 2014; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 22 [K-1314-59](#) CONTRACT NO. K-314-59: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND ICE CHALLENGE ENTERPRISES, L.L.C., FOR THE INSTALLATION AND OPERATION OF AN ICE SKATING RINK IN ANDREWS PARK AND BUDGET APPROPRIATION.

Attachments: [Text File Ice Challenge](#)
 [K-1314-59](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-59 with Ice Challenge Enterprises, L.L.C.; and, if approved, authorize the execution of the contract and appropriate \$12,000 from the Room Tax Fund Balance (023-0000-253.2000) to Misc. Services/Other (10-7010-452.47-99).

ACTION TAKEN: _____

- 23 [K-1314-60](#) CONSIDERATION OF CONTRACT NO. K-1314-60 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MERRITT TRACK AND TENNIS SYSTEM IN THE AMOUNT OF \$38,880 FOR THE WESTWOOD TENNIS COURT RESURFACING PROJECT AND ADOPTION OF RESOLUTION NO. R-1314-43..

Attachments: [Text File Westwood Tennis Courts](#)
 [Bid Tabulation WW Tennis Overlay](#)
 [Merritt Contract](#)
 [R-1314-43](#)
 [Merritt Certificate of Insurance](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-60 with Merritt Track and Tennis System in the amount of \$38,880; and, if approved, authorize the execution thereof and adopt Resolution No. R-1314-43.

ACTION TAKEN: _____

Resolution

- 24 [R-1314-40](#) RESOLUTION NO. R-1314-40: A RESOLUTION OF COUNCIL OF THE CITY OF NORMAN, OKLAHOMA APPROPRIATING \$65,569 FROM THE SPECIAL GRANTS FUND BALANCE; \$5,824 FROM THE ROOM TAX FUND BALANCE; \$741,032 FROM THE RISK MANAGEMENT FUND BALANCE; \$138,757 FROM THE DEBT SERVICE FUND BALANCE; AND \$103,472 FROM THE GENERAL OBLIGATION FUND BALANCE TO CLOSE OUT YEAR END ACCOUNTING ENTRIES FOR FYE 2013.

Attachments: [Text File R-1314-40](#)
 [R-1314-40](#)

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-40.

ACTION TAKEN: _____

- 25 [R-1314-42](#) RESOLUTION NO. R-1314-42: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$635 FROM THE GENERAL FUND BALANCE FOR THE REFUND OF A PRORATED PORTION OF THE REVOCABLE LICENSE PAID BY FIRST BAPTIST CHURCH FOR USE OF CITY RIGHT-OF-WAY ALONG COMANCHE STREET.

Attachments: [Text File R-1314-42](#)
 [R-1314-42](#)

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-42.

ACTION TAKEN: _____

Resolution WCC

- 26 [R-1314-47](#) RESOLUTION NO. R-1314-47: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN OKLAHOMA, AUTHORIZING COMPROMISE SETTLEMENT OF A CLAIM FILED BY ROBERT PACK UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF ROBERT PACK V. THE CITY OF NORMAN, WORKERS' COMPENSATION CASE NO. WCC-2013-01562X; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COURT, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COURT JUDGMENTS FROM THE RISK MANAGEMENT INSURANCE FUND.

Attachments: [Text File R-1314-47](#)

[Resolution R-1314-47](#)

[PR Pack](#)

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-47; and, if adopted, direct payment of claims in the amount of \$17,058.95 which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

Non-Consent Items

- 27 [O-1314-4](#) CONSIDERATION OF ORDINANCE NO. O-1314-4 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE LOT ONE (1), BLOCK TWO (2), MEDICAL ARTS ADDITION, AND LOT ONE (1), BLOCK ONE (1), MEDICAL ARTS ADDITION SECTION 2, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE O-1, OFFICE INSTITUTIONAL DISTRICT WITH SPECIAL USE FOR A HIGH IMPACT INSTITUTIONAL USE, AND REMOVE THE SAME FROM THE CO, SUBURBAN OFFICE COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (NORTHWEST CORNER OF EAST ROBINSON STREET AND MEDICAL ARTS DRIVE)

Attachments: [Text File O-1314-4](#)

[O-1314-4](#)

[Location Map](#)

[Staff Report](#)

[Existing Site Aerial](#)

[Proposed Site Plan](#)

[Community Works Description](#)

[Pre-Development Summary](#)

[8-8-13 PC Minutes - O-1314-4](#)

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1314-4 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1314-4 upon Final Reading as a whole.

ACTION TAKEN: _____

28 **Miscellaneous Discussion**

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

29 **Adjournment**