

**NORMAN PLANNING COMMISSION
REGULAR SESSION MINUTES**

MARCH 9, 2017

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 9th day of March, 2017. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Vice Chair Neil Robinson called the meeting to order at 6:30 p.m.

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Item No. 1, being:

ROLL CALL

MEMBERS PRESENT

Sandy Bahan
Nouman Jan
Neil Robinson
Lark Zink
Dave Boeck
Tom Knotts
Andy Sherrer

MEMBERS ABSENT

Erin Williford
Chris Lewis

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &
Community Development
Jane Hudson, Principal Planner
Roné Tromble, Recording Secretary
Larry Knapp, GIS Analyst II
Leah Messner, Asst. City Attorney
Ken Danner, Subdivision Development
Manager
David Riesland, Traffic Engineer
Terry Floyd, Development Coordinator
Jud Foster, Director, Parks & Recreation

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Item No. 5, being:

O-1617-26 – HINES FAMILY REVOCABLE TRUST REQUESTS VACATION AND CLOSURE OF A PORTION OF THE UTILITY EASEMENT LOCATED ON THE WESTERN PORTION OF THE SOUTH SIDE OF LOT 14, BLOCK 2, LAS COLINAS ADDITION SECTION 2.

ITEMS SUBMITTED FOR THE RECORD:

1. Location Map
2. Staff Report
3. Memo
4. Petition to Close Easement
5. Attachment A

PRESENTATION BY STAFF:

1. Ken Danner reviewed the staff report, a copy of which is filed with the minutes. Staff does not see an issue with this and recommends approval.

PRESENTATION BY THE APPLICANT:

1. Bob Dill, representing the applicant – I don't actually have a presentation for you. I think your staff report covers it all. It's a very simple request to close a 7.5' wide strip in a 15' wide utility easement. I would add that the OEC electric line has already been moved by OEC, so there's no impediment to going forward with it. Planning Commission and the City previously granted a Consent to Encroach, so this is a step up from the Consent to Encroach so that the permanent improvements can be made without risk of them ever having to remove them. That's why we're here. If you have any questions, we'll be happy to answer them.

AUDIENCE PARTICIPATION:

None

DISCUSSION AND ACTION BY THE PLANNING COMMISSION:

Andy Sherrer moved to recommend adoption of Ordinance No. O-1617-26 to the City Council. Nouman Jan seconded the motion.

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Sandy Bahan, Nouman Jan, Neil Robinson, Lark Zink, Dave Boeck, Tom Knotts, Andy Sherrer
NAYES	None
MEMBERS ABSENT	Erin Williford, Chris Lewis

Ms. Tromble announced that the motion, to recommend adoption of Ordinance No. O-1617-26 to the City Council, passed by a vote of 7-0.

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