

## CITY COUNCIL BUDGET RETREAT MINUTES

November 19, 2013

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in a Budget Retreat at 5:30 p.m. in the Municipal Building Conference Room on the 19th day of November, 2013, and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray, and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Castleberry, Griffith, Heiple, Holman, Jungman, Kovach, Miller, Williams, Mayor Rosenthal

ABSENT:

Item 1, being:

### DISCUSSION REGARDING THE FYE 2015 CAPITAL IMPROVEMENT PROJECTS BUDGET STATUS AND FIVE YEAR CAPITAL IMPROVEMENTS PLAN.

Ms. Linda Price, Revitalization Manager, said this meeting is to update Council on the FYE 2014 Capital Improvements Projects Budget (CIP). She said another meeting will be held in February 2014 to discuss new proposed projects by Staff for FYE 2015 with a review of proposed final budget in May.

Ms. Price highlighted projects completed in 2013 as follows:

- |                                                                                                  |             |
|--------------------------------------------------------------------------------------------------|-------------|
| • Robinson/12th Avenue N.E. Intersection Signalization Project                                   | \$2,085,000 |
| • Rock Creek Road Widening Project from Porter Avenue to Tecumseh Road                           | \$1,975,000 |
| • I-35/Indian Hills Road Bridge Repairs                                                          | \$ 611,000  |
| • Citywide Flashing Yellow Arrow Traffic Signals Project                                         | \$ 370,000  |
| • Major Roadway Resurfacing Projects                                                             | \$1,400,000 |
| • Citywide School Zone Flasher Project                                                           | \$ 401,000  |
| • New Traffic Signals at Jenkins/Brooks, Jenkins/Stinson, and Reagan Elementary/24th Avenue S.E. | \$ 675,000  |
| • Citywide Pavement Markings Project                                                             | \$ 300,000  |

Councilmember Kovach asked if any of the projects included federal funding and Mr. Shawn O'Leary, Director of Public Works, said most of the projects were federally funded by 80% or more.

Ms. Price said impact projects currently underway include roofs, heat and air systems, and lighting in municipal buildings; Legacy Park construction; Legacy Trail South construction; Police and Fire Investigations Center; audio/visual system replacement in Council Chambers; State Highway 9 widening between 24th Avenue S.E. and 36th Avenue S.E.; Lindsey Street Bond Project, Phase I; I35/Main Street Interchange; I-35/Canadian River Bridge Project; I-35/South Highway 9 Interchange; Cedar Lane Widening Project between 12th Avenue east and 24th Avenue east; Tecumseh Road and 48th Avenue N.W. Traffic Signalization Project; and Boyd Street and University Boulevard Signal Replacement and Interconnect Design.

Councilmember Holman asked if the Boyd Street and University Boulevard Signal Replacement Project includes turn lanes and Mr. Angelo Lombardo, Transportation Traffic Engineer, said it will only be a replacement of the current signal because there is not enough room to widen the roadway for turn lanes.

Ms. Price said upcoming impact projects include Lindsey Street Bond Project, Phase 2; State Highway 9 widening between 36th Avenue S.E. and 84th Avenue S.E.; State Highway 9 bike path construction between 24th Avenue S.E. and 72nd Avenue S.E.; I-35/Robinson Interchange Design; I-35 Frontage Road at University North Park (UNP); UNP/Norman Economic Development Coalition (NEDC) Industrial Road Project; Franklin Road Bridge over Little River; Main Street Bridge over Brookhaven Creek; and Boyd Street Sidewalks Project along Classen Boulevard and Barkley Street.

Councilmember Castleberry asked if the Highway 9 bike path had been approved by the Oklahoma Department of Transportation (ODOT) and Mr. O'Leary said the City is still negotiating with ODOT to incorporate the bike path into the highway project. Councilmember Miller asked when the widening of Highway 9 is scheduled to begin and Mr. Scott Sturtz, City Engineer, said March or April 2014.

Ms. Price updated Council on the 2010 General Obligation (G.O.) Bond Projects that included Urban Asphalt Pavement, Urban Concrete Pavement, Rural Road Rehabilitation, Urban Road Rehabilitation, and Outdoor Emergency Warning System. She said bids were so good that the City was able to do significantly more asphalt roadway resurfacing than anticipated. Mayor Rosenthal asked how much money would be freed up when the 2010 G.O. Bonds are paid and Mr. Anthony Francisco, Director of Finance, said \$6,250,000, which will be paid off September 1, 2015.

Ms. Price highlighted the 2012 Transportation/Storm Water Bond Program as follows:

- Cedar Lane Road: 12th Avenue to 1/2 mile east of 24th Avenue S.E.
- Lindsey Street: 24th Avenue S.W. to Berry Road
- Main Street Bridge; 1/2 mile west of 36th Avenue S.W.
- Franklin Road Bridge: 1/2 mile west of 12th Avenue N.W.
- Alameda Street: 1/2 mile east of 24th Avenue S.E. to 48th Avenue S.E.
- 12th Avenue S.E.: Highway 9 to Cedar Lane Road
- 24th Avenue East: Lindsey Street to Robinson Street
- 36th Avenue N.W.: Tecumseh Road to Indian Hills Road

Ms. Price said notable Association of Central Oklahoma Governments (ACOG) for Transportation Improvement Program (TIP) Project funding includes traffic signal network/traffic detection upgrade - \$505,000; State Highway 9 network/traffic signal interconnect - \$250,000; citywide pavement markings - \$300,000; and Boyd Street traffic signal interconnect - \$430,000 for total federal funding in the amount of \$1,485,000 and the City's share is \$19,200.

Ms. Price highlighted new infrastructure projects included in the FYE 2014 Capital Budget as follows:

- |                                                          |           |
|----------------------------------------------------------|-----------|
| • Westwood Pool Tank and Pump Replacement for Slide Pool | \$150,000 |
| • Westwood Tennis Center Plexipave Overlay               | \$ 60,000 |
| • Recreation Center Basketball Goal Replacements         | \$ 21,000 |
| • Andrews Park Pavilion                                  | \$ 20,000 |
| • Andrews Park Reforestation                             | \$ 20,000 |
| • 12th Avenue Sports Court Gym Floor Replacement         | \$ 96,000 |
| • Kids Space Playground Maintenance                      | \$ 30,000 |
| • Griffin Soccer Field Lighting                          | \$170,000 |
| • Building A HVAC                                        | \$725,000 |
| • Municipal Complex Signage                              | \$ 50,000 |

New infrastructure projects included in the FYE 2014 Capital Budget continued:

• Municipal Complex Painting	\$ 50,000
• Library Plumbing Upgrade	\$ 5,000
• Animal Welfare Generator	\$ 45,000
• Range Safety Lights	\$ 24,000
• City Phone System Replacement	\$265,000
• Municipal Building Audio/Visual Replacement Project	\$750,000
• Fleet Facility Window Replacement	\$ 45,000
• 36th Avenue N.E./Havenbrook Signal Utility Relocation	\$ 50,000
• 12th Avenue N.E./High Meadows Signal Utility Relocation	\$ 10,000
• 12th Avenue N.E./Indian Hills Road signal City Share of Design	\$ 5,000
• Boyd Street/University Blvd. Signal Replacement and Interconnect Design	\$ 50,000
• 24th Avenue N.E./Tee Drive Signal Design	\$150,000
• Pavement Overlays (City Share)	\$401,115
Lindsey Street: Berry Road to Jenkins Avenue	
Constitution Avenue: Jenkins Avenue to Classen Boulevard	
Imhoff Road: Classen Boulevard to 24th Avenue S.E.	
Alameda Avenue: 48th Avenue east to 60th Avenue east	
• Rock Creek Road at 12th Avenue N.W. and Trailwoods Signal Design	\$ 95,000
• Cambridge Drainage Improvements	\$ 65,000
• 10 Mile Flat Creek Letter of Map Revision (LOMR)	\$ 75,000
• Brookhaven Creek-Rock Creek Road LOMR	\$ 25,000
• Sidewalks/Trails	\$140,000
• Replace Whittier and Irving Recreation Center Gym Floors	\$170,000*
*Room Tax Fund Project	

Ms. Price said some of the above projects have been completed while some projects will be bid in the early Spring of 2014. She said the Letters of Map Revision (LOMR) have the potential to receive funding from the Federal Emergency Management Agency (FEMA) to offset costs.

Councilmember Williams asked if the \$170,000 for the Griffin Soccer Field Lighting Project is the City's share and Mr. Jud Foster, Director of Parks and Recreation, said yes, Norman Youth Soccer Association (NYSA) is contributing \$80,000 of the \$250,000 total costs.

Councilmember Miller said \$150,000 for the Westwood Pool Project did not seem like much because there are a lot of problems with the pool and asked if that project would make the pool operational for another year. Mr. Foster said the slide pool filtration system is separate from the main pool filtration system so this project will only replace the slide pool filter.

Councilmember Holman asked if Council will have a chance to discuss the municipal building signage and Ms. Brenda Hall, City Clerk, said that can be arranged if Council wishes. She said current signage around City Hall is faded and difficult to read and the Norman Public Library signage will need to be changed due to the administrative offices moving to the Norman West branch. She said if enough money is left over, Staff anticipates placing signage at the Facility Maintenance building, which currently has no signage. Councilmember Holman said if the signs are expected to be in place for the next fifteen or twenty years, it is something Council may want to review.

Mayor Rosenthal asked if the Animal Welfare Project funds will be expended in FYE 2014 given the timing of the current new construction project and Mr. Keith Humphrey, Police Chief, said no. Councilmember Castleberry asked if the funds are encumbered and Ms. Price said they are not encumbered, but they are in the budget and will automatically roll to the next budget year whether they have been encumbered or not.

Councilmember Jungman asked about the reforestation of the parks and asked what size trees the City would get for \$20,000 and Mr. James Briggs, Parks Planner, said there will mixed sizes of trees. He said 2 ½-inches in diameter would be the smallest size planted.

Ms. Price said upcoming projects include Stormwater Utility Fee System; coordination with ODOT on I-35 South; coordination of multiple City projects; Robinson Underpass ODOT Project reconciliation; and Investigation Center completion. Ms. Price said the Robinson Underpass Project reconciliation is going to be an issue for Council discussion and Councilmember Kovach asked why. Mr. O'Leary said the underpass was a \$26 million project and half of that is the local share. He said ODOT continues to have routine evaluation of the final costs of the project and there have been a series of claims submitted from the contractors. He said there are eight sources of funding making this one of the most complex projects he has ever worked on. He said the City's focus is how much the City's final share will actually be and how that will impact the Capital Fund Balance. He said all federal funds have been expended so everything being negotiated now could be 100% City cost. He expects the project to be resolved this calendar year. Councilmember Kovach asked about the price range and Mr. O'Leary said 10% would not be out of range for a final reconciliation and there is approximately \$1 million left in the account. Councilmember Kovach suggested this would be a good time to discuss selling unneeded parcels purchased for the project to help with the potential deficit. Mr. O'Leary said Staff has begun the process of offering to sell the property back to the original owners and if they are not interested, the land will be placed on the open market. Mr. Lewis said part of the delay was the City had not received ODOT's approval to sell the parcels.

Ms. Price highlighted major, future capital public safety needs that include radio system replacement - \$12,000,000; Emergency Operation/Dispatch Center - \$6,500,000; Fire Station No. 5 relocation - \$5,600,000; fire apparatus replacement - \$6,800,000; and fire station land acquisition - \$1,000,000. Mr. Steve Lewis, City Manager, said all of these projects have been presented to the Public Safety Sales Tax Oversight Committee. Ms. Price said although these figures are current, they do not always stay the same due to unforeseen circumstances. Councilmember Williams asked if any of the projects are a priority and Chief Humphrey said the radio system and dispatch center are priority because in 2018 the radio system will go down.

Councilmember Kovach asked the status of the sound wall on Highway 9 and Mr. O'Leary said the sound wall is included in Phase II of the project, which will begin in approximately one year. He said Phase I should be starting as early as next week.

Councilmember Holman asked if the Emergency Operation/Dispatch Center would be separate from the Police Department and Chief Humphrey said yes. Councilmember Holman asked where it will be located and Chief Humphrey said that is still being discussed, but the main focus is to move the center away from the railroad tracks. Councilmember Holman said he did not see anything in tonight's presentation about plans to move Municipal Court away from the Police Station.

Mayor Rosenthal said earlier this year Council discussed placing Railroad Quiet Zones into the capital budget in phases and would like to look at programming that into the budget going forward.

Councilmember Kovach would like the parks portion of the additional Room Tax Fund collections be dedicated to the deferred maintenance in parks.

Councilmember Miller said in September, the Library Board made a formal request that the City update the plans for expansion of Library services. She said so many things have changed with the opening of a west side branch and an automated Library on the east side. She said the possibility of a bond issue is moot if the plans are not up-to-date and ready to go so she would like to see the update included in the FYE 2015 Budget.

Mayor Rosenthal would like to know if there are any projects where savings have occurred that could be reprogrammed for other projects. Ms. Hall felt there will be significant savings in the audio/video project since bids came in lower than expected. Councilmember Kovach said he would like to look at what projects would generate savings in other areas of the budget once improvements are made and get those projects moving forward.

Councilmember Holman said he understands this is not the City's responsibility, but he receives calls regarding the poor condition of Imhoff Road between Chautauqua Avenue and Jenkins Avenue. Mr. O'Leary said the University of Oklahoma (OU) is planning to totally reconstruct Imhoff Road next year, which may include the possible realignment of the Imhoff/Constitution intersection.

Ms. Joy Hampton, *The Norman Transcript*, asked if plans for an eastside Library branch are in the budget and Mayor Rosenthal said property has been platted near Fire Station No. 9 for a number of public facilities including a proposed eastside Library branch.

Items submitted for the record

1. PowerPoint presentation entitled, "FYE 2014 Capital Improvement Projects Budget Status and FYE 2015-2018 Capital Improvements Plan"

The meeting adjourned at 6:20 p.m.

ATTEST:

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City Clerk

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Mayor