



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: K-1415-50**

**File ID:** K-1415-50

**Type:** Contract

**Status:** Consent Item

**Version:** 1

**Reference:** Item No. 20

**In Control:** City Council

**Department:** Police Department

**Cost:**

**File Created:** 10/09/2014

**File Name:** Coverdale Grant

**Final Action:**

**Title:** CONSIDERATION OF ACCEPTANCE OF A COVERDALE NATIONAL FORENSIC ACT GRANT THROUGH THE DISTRICT ATTORNEY'S COUNCIL IN THE AMOUNT OF \$7,464.22 TO BE USED BY THE NORMAN POLICE DEPARTMENT FOR ACCREDITATION FEES AND FOR THE PURCHASE OF LABORATORY CAMERA EQUIPMENT, APPROVAL OF CONTRACT NO. K-1415-50, AND BUDGET APPROPRIATION.

**Notes:** ACTION NEEDED: Motion to accept or reject a Coverdale National Forensic Sciences Improvement Act Grant through the District Attorney's Council in the amount of \$7,464.22 to be used by the Police Department; and, if accepted, approve Contract No. K-1415-50; authorize the Mayor to execute the contract and any supplemental documentation related to the grant; increase Other Revenue/Police Grants (022-0000-334.13-43) by \$7,464.22 and appropriate \$2,328.35 to Project No. GP0024, Coverdale NFSIA Grant, Professional Services/Other Professional (022-6011-421.40-99) and \$5,135.87 to Laboratory Equipment (022-6011-421.51-09).

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 10/28/2014

**Agenda Number:** 20

**Attachments:** Contract for Coverdale Grant.pdf, Coverdale Budget.pdf

**Project Manager:** Jim Spearman, Professional Standards

**Entered by:** kathy.lamar@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File K-1415-50

Body

**BACKGROUND:** The Coverdale National Forensic Sciences Improvement Act (NFSIA) grant provides funding to crime laboratories through the Oklahoma District Attorneys Council based on population and crime statistics. The program provides funding for expenses related to facilities, personnel, equipment, computerization, supplies, accreditation, certification, and education and training.

**DISCUSSION:** The City of Norman has been offered funds from this grant in the amount of \$7,464.22 that does not require a match. The Norman Police Forensic Laboratory is accredited through the Forensic Quality Service, Inc. (FQS). Accreditation ensures that control of records, proficiency testing, traceability, safety and other daily laboratory operations coincide with rigorous standards and best practices. We intend to use the funds from this grant to pay FQS accreditation fees and to purchase a new digital camera and accessories to photograph crime scenes.

**RECOMMENDATION:** It is recommended the Council accept the grant funds in the amounts of \$7,464.22, and deposit the funds into Special Grant Fund, Grant Revenue (account # 022-0000-334.13-43). Funds are recommended to be appropriated into and expended from the following accounts:

Professional License/Certification Fees (account 022-6011-421.40-99; project GP0024; amount \$2,328.35

Digital camera, lenses, flash, accessories (account 022-6011-421.51-09; project GP0024, amount \$5,135.87