

# City of Norman, OK

*Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069*



## Meeting Agenda

**Tuesday, July 11, 2017**

**6:30 PM**

**City Council, Norman Utilities Authority, Norman Municipal  
Authority, and Norman Tax Increment Finance Authority**

### **City Council**

*Mayor Lynne Miller  
Councilmember Kate Bierman  
Councilmember Aleisha Karjala  
Councilmember Robert Castleberry  
Councilmember Bill Hickman  
Councilmember Sereta Wilson  
Councilmember Breea Clark  
Councilmember Stephen Holman  
Councilmember Kyle Allison*

*Public wifi - connect to CityOfNormanPublic - Password: April1889*

1 Roll Call

2 Pledge of Allegiance

### Minutes

3 [GID-1718-3](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL SPECIAL SESSION MINUTES OF JUNE 13, 2017  
CITY COUNCIL SPECIAL SESSION MINUTES OF JUNE 20, 2017  
CITY COUNCIL MINUTES OF JUNE 27, 2017  
NORMAN UTILITIES AUTHORITY MINUTES OF JUNE 27, 2017  
NORMAN MUNICIPAL AUTHORITY MINUTES OF JUNE 27, 2017  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF  
JUNE 27, 2017

**Attachments:** [Text File Minutes](#)

[June 13 Special Session Minutes](#)

[June 20 Special Session minutes](#)

[June 27 CC Minutes](#)

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

### Proclamation

4 [P-1718-1](#) PROCLAMATION P-1718-1: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF JULY, 2017, AS WATER'S WORTH IT™ MONTH IN THE CITY OF NORMAN.

**Attachments:** [Text File Water](#)

[Waters Worth It](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-1 proclaiming the month of July, 2017, as Water's Worth It™ Month in the City of Norman and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

- 5      [P-1718-2](#)      PROCLAMATION P-1718-2: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING FRIDAY, JULY 14, 2017, AS THE DEPOT DAY IN THE CITY OF NORMAN.

**Attachments:** [Text File Depot](#)

[The Depot Day](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-2 proclaiming Friday, July 14, 2017, as The Depot Day in the City of Norman and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

6      **Consent Docket**

*Consent Docket*

*This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 7 through Item 22 be placed on the consent docket.*

*ACTION NEEDED: Motion to place Item \_\_\_\_\_ through Item \_\_\_\_\_ on the Consent Docket by unanimous vote.*

ACTION TAKEN: \_\_\_\_\_

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.*

ACTION TAKEN: \_\_\_\_\_

**Zoning Ordinance**

- 7      [O-1617-40](#)      CONSIDERATION OF ORDINANCE O-1617-40 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A BAR, LOUNGE OR TAVERN IN THE C-3, INTENSIVE COMMERCIAL DISTRICT WITH SPECIAL USE FOR A MIXED BUILDING FOR LOTS 13 AND 14, BLOCK 13, ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (226-228 EAST MAIN STREET)

**Attachments:** [Text File Ordinance](#)

[O-1617-40](#)

[Location Map](#)

[Staff Report](#)

[Pre-Development Summary](#)

[6-8-17 PC Minutes](#)

*ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1617-40 upon First Reading by title.*

*ACTION TAKEN:* \_\_\_\_\_

- 8      [K-1718-2](#)      CONSIDERATION OF AWARDING OF BID 1718-1; CONTRACT K-1718-2 WITH SAC SERVICES, INC., IN THE AMOUNT OF \$1,497,860; PERFORMANCE BOND B-1718-3, STATUTORY BOND B-1718-4, AND MAINTENANCE BOND MB-1718-2 FOR THE URBAN CONCRETE PAVEMENT REPAIR 2016 BOND PROGRAM, FYE 2018 LOCATIONS, AND PROJECT AGENT RESOLUTION R-1718-7.

**Attachments:** [Text File Street Projects](#)

[Location List](#)

[Location Maps](#)

[Bid 1718-1 Bid Tabulation](#)

[Bid Proposal SAC Services](#)

[K-1718-2](#)

[Perf B-1718-3](#)

[Stat B-1718-4](#)

[MB-1718-2](#)

[R-1718-7](#)

[Requisition](#)

*ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$1497,860 to SAC Services, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1718-2 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds, and adopt Resolution R-1718-7.*

ACTION TAKEN: \_\_\_\_\_

### **Report/Communication**

- 9      [RPT-1718-1](#)      SUBMISSION OF THE NORMAN REGIONAL HEALTH SYSTEM 2018 BUDGET.

**Attachments:** [Text File NRHA](#)

[NRHS Budget Presentation](#)

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

### **Request for Payment**

- 10      [GID-1718-2](#)      CONSIDERATION OF PAYMENT OF FYE 2018 DUES ASSESSMENT IN THE AMOUNT OF \$65,000 TO THE OKLAHOMA MUNICIPAL LEAGUE FOR THE PERIOD OF JULY 1, 2017, THROUGH JUNE 30, 2018.

**Attachments:** [Text File OML](#)

[OML Invoice](#)

*ACTION NEEDED: Motion to approve or reject payment of FYE 2018 dues assessment in the amount of \$65,000 to the Oklahoma Municipal League through June 30, 2018.*

*ACTION TAKEN:* \_\_\_\_\_

### **Declare Surplus/Obsolete**

- 11      [GID-1718-1](#)      DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE SALE THEREOF.

**Attachments:** [Text File Surplus](#)

[Inventory of Goods](#)

*ACTION NEEDED: Motion to declare the equipment to be surplus and/or obsolete; and, if so declared, authorize the sale thereof.*

*ACTION TAKEN:* \_\_\_\_\_

### **Contract**

- 12      [K-1213-165](#)  
[AMD#1](#)      AMENDMENT NO. ONE TO CONTRACT K-1213-165: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA AND CABBINESS ENGINEERING L.L.C., INCREASING THE CONTRACT AMOUNT BY \$160,000 FOR A REVISED CONTRACT AMOUNT OF \$225,300 FOR ADDITIONAL ENGINEERING SERVICES FOR THE PORTER AVENUE AND ACRES STREET INTERSECTION

**Attachments:** [Text File Cabbiness](#)

[Location Map](#)

[Amendment K-1213-165](#)

[Design Option and Projected Cost](#)

[Requisition](#)

*ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract K-1213-165 with Cabbiness Engineering, L.L.C. increasing the contract amount by \$160,000 for a revised contract amount of \$225,300; and, if approved, authorize the execution thereof*

*ACTION TAKEN:* \_\_\_\_\_

- 13      [K-1516-83](#)  
[AMD#2](#)
- AMENDMENT NO. TWO TO CONTRACT K-1516-83: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MEYER, SCHERER & ROCKCASTLE, LTD. INCREASING THE CONTRACT AMOUNT BY \$28,000 FOR A REVISED CONTRACT AMOUNT OF \$3,778,710 TO PROVIDE ADDITIONAL PROFESSIONAL DESIGN SERVICES TO ADD LOW IMPACT DESIGN FEATURES FOR THE INTERSECTION OF JAMES GARNER AVENUE AND ACRES STREET RELATED TO THE DESIGN OF THE NORMAN CENTRAL LIBRARY AND BUDGET APPROPRIATION FROM THE NORMAN FORWARD FUND BALANCE.

**Attachments:** [Text File MSR](#)

[Contract Amendment 2 - K-1516-83](#)

[PR MSR](#)

*ACTION NEEDED: Motion to approve or reject Amendment No. Two to Contract K-1516-83 with Meyer, Scherer, and RockCastle, LTD, increasing the contract amount by \$28,000 for a revised contract amount of \$3,778,710; and, if approved, authorize the execution thereof and appropriate \$28,000 from the Norman Forward Fund Balance (051-0000-253.20-00) to Project NFB008, James Garner/Acres Intersection Project, Design (051-9403-431.62-01).*

ACTION TAKEN: \_\_\_\_\_

- 14      [K-1617-78](#)  
[FINAL](#)
- FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1617-78 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PERFORMANCE SURFACES, L.L.C., FOR THE PURCHASE AND INSTALLATION OF 535 NEW THEATRE SEATS FOR SOONER THEATRE.

**Attachments:** [Text File Sooner](#)

[Theater Seats Photo 1](#)

[Theater Seats Photo 2](#)

[Theater Seats Photo 3](#)

[Performance Surfaces PO](#)

*ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$5,062.70 to Phoenix Construction Disaster Services, Inc.*

ACTION TAKEN: \_\_\_\_\_

- 15      [K-1617-46](#)  
[FINAL](#)      FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1617-46 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PHOENIX CONSTRUCTION DISASTER SERVICES, INC FOR THE NORMAN DEPOT RECONSTRUCTION PROJECT.

**Attachments:** [Text File Final Depot 1](#)

[KFC Recommendation](#)

[Depot Photo 1](#)

[Depot Photo 2](#)

[Depot Photo 3](#)

[Phoenix P.O.](#)

*ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct payment in the amount of \$100,320.27 to Phoenix Construction Disaster Services, Inc..*

*ACTION TAKEN:* \_\_\_\_\_

- 16      [K-1617-86](#)  
[FINAL](#)      FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1617-86 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PHOENIX CONSTRUCTION DISASTER SERVICES, INC., FOR THE FOR THE SANTA FE SUPPLEMENTAL RECONSTRUCTION SERVICES PROJECT.

**Attachments:** [text File Depot 2](#)

[KFC Recommendation](#)

[Depot Photo 1](#)

[Depot Photo 2](#)

[Depot Photo 3](#)

[Phoenix P.O. 1](#)

*ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$5,199.34 to Phoenix Construction Disaster Services, Inc.*

*ACTION TAKEN:* \_\_\_\_\_

- 17      [K-1718-8](#)      CONTRACT K-1718-8: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CLEVELAND AREA RAPID TRANSIT (CART) IN THE AMOUNT OF \$585,500 FOR TRANSPORTATION SERVICES THROUGH JUNE 30, 2018.

**Attachments:** [Text File CART](#)

[K-1718-8](#)

[CART Bus Stop List](#)

[Exhibit B CART Administrative Guide](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1718-8 with CART in the amount of \$585,500 thorough June 30, 2018; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_



- 18      [K-1718-12](#)      CONTRACT K-1718-12: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, AND CEC CORPORATION IN THE AMOUNT OF \$56,489.50 TO PROVIDE CONSTRUCTION TESTING AND SPECIAL INSPECTION SERVICES FOR THE NORMAN CENTRAL LIBRARY.

**Attachments:** [Text File CEC](#)  
[CEC Contract](#)  
[PR CEC.pdf](#)

*ACTION NEEDED: Acting as the City Council and Norman Municipal Authority, motion to approve or reject Contract K-1718-12 with CEC Corporation in the amount of \$56,489.50 and, if approved, authorize the execution thereof.*

ACTION TAKEN: \_\_\_\_\_

- 19      [K-1718-13](#)      CONTRACT K-1718-13: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SOUTHWESTERN BELL TELEPHONE COMPANY, D/B/A AT&T OKLAHOMA FOR THE PROVISION OF INTERNET PROTOCOL ENABLED VIDEO SERVICES AND THE PAYMENT OF A PROVIDER FEE TO THE CITY FOR A PERIOD OF FIVE YEARS.

**Attachments:** [Text File ATT.pdf](#)  
[K-1718-13](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1718-13 with Southwestern Bell Telephone d/b/a AT&T Oklahoma for a period of five years; and, if approved, authorize the execution thereof.*

ACTION TAKEN: \_\_\_\_\_

### **Encroachment**

- 20      [EN-1718-1](#)      CONSENT TO ENCROACHMENT EN-1718-1: FOR LOT 9, BLOCK 5, BROOKHAVEN ADDITION, SECTION 33, CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA A/K/A 501 MANOR HILL COURT.

**Attachments:** [Text File Encroachment](#)  
[Consent to Encroach](#)  
[Memo from City Clerk](#)  
[Request for Encroachment](#)  
[Site Plan](#)  
[Memo from Utilities](#)  
[Memo from Public Works](#)  
[Memo from Planning](#)

*ACTION NEEDED: Motion to approve or reject Consent to Encroachment EN-1718-1; and, if approved, direct the filing thereof with the Cleveland County Clerk.*

ACTION TAKEN: \_\_\_\_\_

**Resolution**

- 21     [R-1718-4](#)     RESOLUTION R-1718-4: A RESOLUTION TO THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, VACATING THE FINAL PLAT FOR FOUNDERS PARK ADDITION, LOCATED AT 3601 KATIE DRIVE, CITY OF NORMAN, OKLAHOMA.

**Attachments:** [Text File Vacation](#)

[R-1718-4](#)

[Location Map](#)

[Final Plat](#)

[Final Site Development Plan](#)

[Preliminary Plat](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1718-4.*

*ACTION TAKEN:* \_\_\_\_\_

- 22     [R-1718-8](#)     RESOLUTION R-1718-8: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING THE NINE-ONE-ONE EMERGENCY TELEPHONE FEE RATE FOR CALENDAR YEAR 2018.

**Attachments:** [Text File 911](#)

[Memo from ACOG 911](#)

[911 Resolution](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1718-8.*

*ACTION TAKEN:* \_\_\_\_\_

23     **Miscellaneous Discussion**

**This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.**

24     **Adjournment**