City of Norman, OK

Municipal Building Council Chambers 201 West Gray Norman, OK 73069



Meeting Agenda

Tuesday, January 23, 2018

6:30 PM

City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority <u>City Council</u>

Mayor Lynne Miller
Councilmember Kate Bierman
Councilmember Aleisha Karjala
Councilmember Robert Castleberry
Councilmember Bill Hickman
Councilmember Sereta Wilson
Councilmember Breea Clark
Councilmember Stephen Holman
Councilmember Kyle Allison

Public wifi - connect to CityOfNormanPublic - Password: April1889

- 1 Roll Call
- 2 Pledge of Allegiance

Minutes

3 GID-1718-39 APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MINUTES OF DECEMBER 20, 2017 CITY COUNCIL MINUTES OF JANUARY 9, 2018 NORMAN UTILITIES AUTHORITY MINUTES OF JANUARY 9, 2018 NORMAN MUNICIPAL AUTHORITY MINUTES OF JANUARY 9, 2018 NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JANUARY 9, 2018

Attachments: Text File Minutes

December 20 CPT Minutes.pdf

January 9 CC Minutes

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

Award

GID-1718-31 PRESENTATION OF AWARDS FROM THE OKLAHOMA MUNICIPAL LEAGUE TO THE FOLLOWING CITY OF NORMAN EMPLOYEES WHO HAVE COMPLETED 25 YEARS OF CONTINUOUS SERVICE:

> CLAY BOLIN, POLICE LIEUTENANT RONALD COLLETT, JR., POLICE SERGEANT SCOTT FENNELL, POLICE LIEUTENANT FREDDIE FITZGERALD, UTILITIES SUPERVISOR, WATER LINE MAINTENANCE DIVISION GARY GLASGOW, MAINTENANCE WORKER II, STORMWATER DIVISION

ALLEN GOBER, SANITATION WORKER I JANITA HATLEY, CODE COMPLIANCE INSPECTOR ANGELO LOMBARDO, TRANSPORTATION ENGINEER JAMES LOWERY, GOLF COURSE MAINTENANCE SUPERVISOR JOHN MCCARRELL, UTILITIES SUPERVISOR, SEWER LINE **MAINTENANCE**

STEVE YOHN, RECREATION CENTER SUPERVISOR JERRY YOUNTS, HEAVY EQUIPMENT OPERATOR, STREET MAINTENANCE DIVISION

<u>Attachments:</u> Text File OML Awards

ACTION NEEDED: Allow the Mayor to present awards to City of Norman employees who have completed 25 years of continuous service.

ACTION TAKEN:	

5

GID-1718-32 PRESENTATION OF AN "OKLAHOMA CLEAN COMMUNITY" AWARD TO THE CITY OF NORMAN BY THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY AND KEEP OKLAHOMA BEAUTIFUL WITH A RATING AS A LEVEL ONE - SCISSORTAIL FLYCATCHER.

Attachments: Text File Clean Community

ACTION NEEDED: Presentation of an award as a "Oklahoma Clean Community" to Mayor Miller on behalf of the City of Norman.

ACTION TAKEN:	

Proclamation

6 P-1718-19

PROCLAMATION P-1718-19: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2018, AS BLACK HISTORY MONTH IN THE CITY OF NORMAN.

Attachments: Text File P-1718-19

P-1718-19

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-19 proclaiming the month of February, 2018, as Black History Month in the City of Norman and direct the filing thereof.

7 Consent Docket

Consent Docket

ACTION TAKEN:

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 8 through Item 20 be placed on the consent docket.

ACTION NEEDED: Docket by unanimous	Motion to place Item through Item on the Consent vote.
ACTION TAKEN:	
Municipal Authority, ar	Acting as the City Council, Norman Utilities Authority, Norman and Norman Tax Increment Finance Authority, motion to approve or on the Consent Docket subject to any conditions included in the ed by item.

Report/Communication

8 <u>RPT-1718-3</u> 9

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF DECEMBER 31, 2017, AND DIRECTING THE FILING THEREOF.

Attachments: Text File Finance Report

Finance Director's Investment Report 12/31/17

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN:

9	<u>RPT-1718-4</u> <u>0</u>	SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF DECEMBER, 2017, AND DIRECTING THE FILING THEREOF. Attachments: Monthly Report December 2017 Text File Monthly Report
		ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.
		ACTION TAKEN:
10	<u>RPT-1718-4</u> <u>2</u>	SUBMISSION OF THE 2017 ANNUAL REPORT FROM THE BOARD OF PARKS COMMISSIONERS.
		Attachments: Text File Parks Report
		Annual Report 2017
		ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.
		ACTION TAKEN:
Appoin	<u>itment</u>	
11	<u>AP-1718-15</u>	CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:
		BICYCLE ADVISORY COMMITEE
		TERM: 02-13-18 TO 02-13-21: SUNNI BAILEY-KOSZAREK, WARD 4
		TERM: 02-13-18 TO 02-13-21: THOMAS WOODFIN, WARD 6
		TERM: 02-13-18 TO 02-13-21: CHRISTOPHER SOUTHERN, WARD 4
		PUBLIC SAFETY OVERSIGHT COMMITTEE
		TERM: 01-23-18 TO 02-10-20: JIM COSTELLO, WARD FIVE
		TERM: 02-10-18 TO 02-10-21: WILLIAM SCANLON, WARD SIX
		TERM: 02-10-18 TO 02-10-21: LEA GREENLEAF, AT-LARGE
		Attachments: Text File Appointments

Authorization for Purchase

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

12

GID-1718-45 AUTHORIZATION FOR THE PURCHASE OF SIXTY (60) BODY CAMERAS, FOUR (4) TRANSFER STATIONS, TWENTY-FIVE (25) BODY MOUNTS, AND ONE (1) SOFTWARE LICENSE FOR REDACTIVE/EDITING CAPABILITY FROM WATCH GUARD VIDEO IN THE AMOUNT OF \$113,155 FOR THE NORMAN POLICE DEPARTMENT.

Attachments: Text File PD Equipment

WatchGuard Quote issued 1-10-2018 WatchGuard Video Purchase Order

ACTION NEEDED: Motion to approve or reject authorization for the purchase of sixty (60) body cameras, four (4) transfer stations, twenty-five (25) body mounts, and one software license for redactive editing capability from Watch Guard Video in the amount of \$113,155 for the Police Department.

Declare Surplus/Obsolete

GID-1718-29 DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND 13 MATERIALS AND AUTHORIZING THE SALE THEREOF.

Attachments: Text File Surplus

Inventory of Goods

ACTION NEEDED: Motion to declare the equipment to be surplus and/or obsolete; and, if so declared, authorize the sale thereof.

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ACTION TAKEN:		

Encroachment

14 EN-1718-4 CONSENT TO ENCROACHMENT EN-1718-4: FOR LOT 2, BLOCK 1, UNIVERSITY NORTH PARK PROFESSIONAL CENTER ADDITION, CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA A/K/A 3501 24TH AVENUE N.W.

Attachments: Text File Encroachment

City Clerk Memo

Request for Encroachment

Consent 1718-4

Memo from Planning

Memo from Utilities Department

Memo from Public Works Department

Responses from Utility Companies

ACTION NEEDED: Motion to accept or reject Consent to Encroachment EN-1718-4; and, if accepted, direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN:	

Contract

15 <u>K-1314-103</u> EXP #1 AUTHORIZATION FOR EXPENDITURE NO. ONE UNDER CONTRACT K-1314-103 WITH PINNACLE CONSULTING MANAGEMENT GROUP IN AN AMOUNT NOT-TO-EXCEED \$74,200 FOR ON-CALL ENGINEERING SERVICES TO PROVIDE RIGHT-OF-WAY ACQUISITION SERVICES FOR THE 24TH AVENUE EAST WIDENING PROJECT (FROM LINDSEY STREET TO ROBINSON STREET).

Attachments: Text File Pinnacle

Location Map

Fee Summary

Requisition

ACTION NEEDED: Motion to approve or reject the authorization of Expenditure No. One under Contract K-1314-103 with Pinnacle Consulting Management Group in an amount not-to-exceed \$74,200; and, if accepted authorize the execution thereof.

16 <u>K-1617-127</u> <u>CO#1</u> CHANGE ORDER NO. ONE TO CONTRACT K-1617-127: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RDNJ, L.L.C. D/B/A A-TECH PAVING INCREASING THE CONTRACT AMOUNT BY \$299,402.78 FOR A REVISED CONTRACT AMOUNT OF \$750,647.78 AND ADDING 100 CALENDAR DAYS TO THE CONTRACT FOR THE IMHOFF CREEK CHANNEL IMPROVEMENTS PROJECT.

Attachments: Text File CO

Change Order No. 1

Location Map

May Rainfall Graph

Damages Map

Cost Summary Table

Requisition

ACTION NEEDED: Motion to approve or reject Change Order No. One to Contract K-1617-127 with RDNJ, L.L.C., increasing the contract amount by \$299,402.78 for a revised contract price of \$750,647.78 and adding 100 calendar days to the contract; authorize the execution thereof, and record \$300,000 OEM advance of funds in Federal Reimbursements (050-0000-331.12-52) and appropriate \$299,402.78 to Project SR0103, Imhoff Creek Channel Repair, Construction (050-9387-419.61-01).

ACTION TAKEN		
4U, HUJNI LANEN		

17 K-1718-63

CONTRACT K-1718-63: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND OKLAHOMA NATURAL GAS (ONG) FOR THE RELOCATION OF THEIR FACILITIES IN CONNECTION WITH THE 24TH AVENUE EAST BOND PROJECT.

Attachments: Text File K-1718-63

ONG Utility Agreement

ONG Utility Relocation Cost Estimate

Location Map

ONG Utility Relocation Plans

Requisition

ACTION NEEDED: Motion to approve or reject Contract K-1718-63 with Oklahoma Natural Gas Company, a Division of OneGas, Inc.; and, if approved, authorize the execution thereof.

18 <u>K-1718-65</u> AMD #1 AMENDMENT NO. ONE TO CONTRACT K-1718-65: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA HIGHWAY SAFETY OFFICE INCREASING THE GRANT FUNDING BY \$10,000 FOR A REVISED GRANT AMOUNT OF \$79,200 TO BE USED BY THE NORMAN POLICE DEPARTMENT FOR ENFORCEMENT EFFORTS TO REDUCE UNDERAGE DRINKING AND/OR ADULT BINGE DRINKING AND BUDGET APPROPRIATION FROM THE SPECIAL GRANTS FUND BALANCE.

<u>Attachments:</u> Text File Amendment to Grant

Letter of Collaboration

ContractChangeSummary

ContractChangeFull

ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract K-1718-65 with the Oklahoma Highway Safety Office increasing the grant funding by \$10,000 for a revised contract amount of \$79,200; and, if approved, authorize the execution of the contract and appropriate \$10,000 from the Special Grant Fund Balance (022-0000-253.20-00) to Project GP0119, HWY SFTY PT-18-03-16-10, Too Much To Lose, Salary/Overtime-Regular (022-6019-421.21-10, and, upon reimbursement, deposit the funds intof the Special Grants Fund, Other Revenue/Traffic & Alcohol Enforcement (022-0000-331.13-40).

ACTION TAKEN:	

19 K-1718-98

CONSIDERATION OF THE ACCEPTANCE OF A PUBLIC FLEET CONVERSION GRANT IN THE AMOUNT OF \$114,104 FROM THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) TO THE FLEET DIVISION TO BE USED TO PROVIDE TWO (2) NEW HEAVY DUTY COMPRESSED NATURAL GAS (CNG) RESIDENTIAL REAR LOADING REFUSE TRUCKS TO BE USED BY THE SANITATION DIVISION; APPROVAL OF CONTRACT K-1718-98, AND RATIFICATION OF RESOLUTION R-1718-83 SUBMITTED WITH THE GRANT APPLICATION PACKET.

Attachments: 2018 ROUND 1 ACOG CLEAN AIR Application

ACOG Applicant Ranking FYE2018

ACOG estimated cost and savings two Refuse Trucks

AFV Replacement Plan

Alternative Fuel Program Grants to date

Signed Contract

ACTION NEEDED: Acting as the City Council and Norman Municipal Authority, motion to accept or reject a Public Fleet Conversion Grant in the amount of \$114,104 from ACOG for the Fleet Maintenance Division; and, if accepted, approve Contract K-1718-98; authorize the execution thereof, and ratify Resolution R-1718-83 submitted with the grant application; and, upon receipt of funds, increase Miscellaneous Grant Reimbursements (033-0000-331.13-46) by \$114,104.

CTION TAKEN:	

Resolution

20 R-1718-56

RESOLUTION R-1718-56: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$899,906.37 FROM THE CAPITAL FUND BALANCE AND TRANSFERRING \$23,723.45 FROM A PROJECT ACCOUNT TO INCREASE THE BALANCE OF THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) AUDIT ADJUSTMENT PROJECT ACCOUNT FOR AUDITED PROJECTS, AUTHORIZING FINAL PAYMENT IN THE AMOUNT OF \$605,246.31 TO ODOT FOR THE CITY'S 20% SHARE FOR MULTIPLE PROJECTS, AND REIMBURSEMENT IN THE AMOUNT OF \$518,512.38 TO THE UNIVERSITY NORTH PARK TAX INCREMENT FINANCE (UNP TIF) FUND BALANCE FOR THE ROCK CREEK BRIDGE PROJECT.

Attachments: R-1718-56

ODOT Audit Summary

ODOT Audit Acount Adjustments

<u>Invoice</u>

Requisition

ACTION NEEDED: Acting as the City Council and the Norman Tax Increment Finance Authority, motion to adopt or reject Resolution R-1718-56; and, if adopted, authorize final payment in the amount of \$605,246.31 to ODOT.

ACTION TAKEN:	

Non-Consent Items

21 PP-1718-4

CONSIDERATION OF A PRELIMINARY PLAT FOR NORMAN INDUSTRIAL TRACT, PHASE 2, A REPLAT OF PART OF LOT 1, BLOCK 3, NORMAN INDUSTRIAL TRACT, PHASE 2. (GENERALLY LOCATED AT 1000 WEST ROCK CREEK ROAD)

Attachments: Text File

Traffic Table

Location Map

Staff Report

Preliminary Site Plan

Preliminary Plat

Transportation Impacts

Pre-Development Summary

12-14-17 PC Minutes

ACTION NEEDED: Motion to approve or reject the preliminary plat for Norman Industrial Tract, Phase 2, a replat of Lot 1, Block 3, Norman Industrial Tract, Phase 2.

ACTION TAKEN:		
ACTION TAKEN.		

CONSIDERATION OF ORDINANCE O-1718-20 UPON SECOND AND FNAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A MUNICIPAL USE IN THE A-2, RURAL AGRICULTURAL DISTRICT, FOR PART OF THE NORTHEAST QUARTER OF SECTION FIFTEEN (15), TOWNSHIP NINE (9) NORTH, RANGE ONE (1) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3128 108TH AVENUE N.E.)

Attachments: Text File O-1718-20

O-1718-20

Location Map

Staff Report

Site Plans

Tower Elevation

Fence Detail

Pre-Development Summary

12-14-17 PC Minutes - Items 9-10

ACTION NEEDED: Motion to adopt or reject Ordinance O-1718-20 upon Second Reading section by section.

ACTION TAKEN:	
ACTION NEEDED: Motion to adopt or reject Ordi as a whole.	inance O-1718-20 upon Final Reading
ACTION TAKEN:	

CONSIDERATION OF ORDINANCE O-1718-21 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A MUNICIPAL USE IN THE A-2, RURAL AGRICULTURAL DISTRICT, FOR PART OF SECTION SEVEN (7), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3428 JENKINS AVENUE)

Attachments: Text File O-1718-21

O-1718-21

Location Map

Staff Report

Site Plans

Tower Elevation

Fence Detail

Pre-Development Summary

12-14-17 PC Minutes - Items 9-10

ACTION NEEDED: Motion to adopt or reject Ordinance O-1718-21 upon Second Reading section by section.

ACTION TAKEN:		
ACTION NEEDED: s a whole.	Motion to adopt or reject Ordinance O-17	18-21 upon Final Reading
ACTION TAKEN:		

CONSIDERATION OF ORDINANCE O-1718-22 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOT FOURTEEN (14), IN BLOCK FIVE (5), SOONER HOMES ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (428 WEST JOHNSON STREET)

Attachments: Text File O-1718-22

O-1718-22
Location Map
Staff Report
SPUD Narrative

Protest Map

Protest Letter 12-11

12-14-17 PC Mintes - Item 11

ACTION NEEDED: Motion to adopt or reject Ordinance O-1718-22 upon Second Reading section by section.

ACTION TAKEN:		
ACTION NEEDED: as a whole.	Motion to adopt or reject Ordinance O-17	18-22 upon Final Reading
ACTION TAKEN:		

CONSIDERATION OF ORDINANCE O-1718-24 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING THREE UTILITY EASEMENTS FOR PROPERTY LOCATED IN LOTS 1, 2 AND 3, BLOCK 1, SOUTH LAKE ADDITION, SECTION 11. (GENERALLY LOCATED ON THE EAST SIDE OF CLASSEN BOULEVARD BETWEEN ANN BRANDEN BOULEVARD AND RENAISSANCE DRIVE)

Attachments: Text File O-1718-24

O-1718-24

Location Map

Memo to Clerk

Request to Close Easements

Site Plan Exhibits

Staff Report

Non-Objections from Utilities

12-14-17 PC Minutes - Item 7

ACTION NEEDED: Motion to adopt or reject Ordinance O-1718-24 upon Second Reading section by section.

ACTION TAKEN:		
ACTION NEEDED: as a whole.	Motion to adopt or reject Ordinance O-17	18-24 upon Final Reading
ACTION TAKEN:		

CONSIDERATION OF ORDINANCE O-1718-25 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER OF SECTION NINE (9), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND PLACE THE SAME IN THE C-2, GENERAL COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (NORTHWEST CORNER OF CLASSEN BOULEVARD AND STATE HIGHWAY 9)

Attachments: Text File O-1718-25

O-1718-25

Location Map

Staff Report

Preliminary Site Plan

12-14-17 PC Minutes - Item 8

ACTION NEEDED: Motion to adopt or reject Ordinance O-1718-25 upon Second Reading section by section.

ACTION TAKEN:	•	

ACTION NEEDED: Motion to adopt or reject Ordinance O-1718-25 upon Final Reading as a whole.

ACTION TAKEN:	

27 PP-1718-5

CONSIDERATION OF A PRELIMINARY PLAT FOR CEDARWOOD ADDITION. (GENERALLY LOCATED AT THE NORTHWEST CORNER OF CLASSEN BOULEVARD/U.S. HIGHWAY 77 AND HIGHWAY 9)

Attachments: Text File Cedarwood

Location Map

Preliminary Plat

Transportation Impacts

Staff Report

Preliminary Site Plan

Pre-Development Summary

12-14-17 PC Minutes - Item 8

ACTION NEEDED: Motion to approve or reject the preliminary plat for Cedarwood Addition.

A O TION TAKEN		
ACTION TAKEN:		

- 28 Miscellaneous Discussion
 - This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.
- 29 Adjournment