

DATE: September 5, 2014

TO: Ken Komiske, Director of Utilities
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk

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SUBJECT: Claim from Matt Cargill

I am in receipt of a claim from Matt Cargill in the amount of \$4,695.00 for damages to his roof due to his claim that on August 29, 2014, a water main break at 421 East Hughbert blew rocks and debris onto his roof.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum

