

# City of Norman



## Monthly Departmental Report

**May 2017**

## **MONTHLY PROGRESS**

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**CITY CLERK      1**

**CITY CLERK  
MONTHLY PROGRESS REPORT  
MAY 2017**

**CITY CLERK**

| <b>ACTION CENTER</b>     |                 |            |                          |                 |              |
|--------------------------|-----------------|------------|--------------------------|-----------------|--------------|
| DEPARTMENT               | NUMBER OF CALLS | FYE YTD    | DEPARTMENT               | NUMBER OF CALLS | FYE YTD      |
| Animal Control           | 6               | 73         | Noise                    | 3               | 30           |
| Building Permits         | 10              | 142        | Norman Forward Questions | 0               | 0            |
| CDBG                     | 2               | 13         | Parks and Recreation     | 51              | 166          |
| City Clerk               | 9               | *393       | Planning                 | 4               | 62           |
| City Manager/Mayor       | 1               | 17         | Police                   | 15              | 241          |
| Code Enforcement         | 63              | 484        | Recycling                | 1               | 20           |
| Engineering/Public Works | 61              | 188        | Sanitation               | 29              | 273          |
| Finance                  | 4               | 70         | Sidewalks                | 5               | 24           |
| Fire/Civil Defense       | 7               | 37         | Storm Debris             | 38              | 38           |
| Human Resources          | 2               | 21         | Storm Water              | 14              | *206         |
| Information (General)    | 20              | 259        | Streets                  | 28              | 192          |
| Information Technology   | 1               | 13         | Street Lights            | 13              | 221          |
| Legal                    | 5               | 42         | Traffic                  | 23              | 205          |
| Line Maintenance         | 12              | 100        | Utilities                | 10              | 98           |
| Municipal Court          | 0               | 29         | WC Questions             | 0               | 0            |
|                          |                 |            | WC Violations            | 0               | 1            |
| <b>Total for May</b>     |                 | <b>437</b> | <b>Total FYE YTD</b>     |                 | <b>3,658</b> |

WC (Water Conservation)

\* Volume due to Citywide Garage Sale  
Volume due to Stormwater Utility Fee

**LICENSES**

28 new licenses were issued and 1 license were renewed during the month of May. Following is a list of each license type and the number issued for that specific type:

| LICENSE TYPE            | NUMBER ISSUED | FYE YTD | LICENSE TYPE                | NUMBER ISSUED | FYE YTD |
|-------------------------|---------------|---------|-----------------------------|---------------|---------|
| Food                    | 5             | 502     | Bee Keeper                  | 2             | 6       |
| Class I Beer            | 1             | 138     | Solicitor/Peddler (30 day)  | 1             | 4       |
| Class II Beer           | 1             | 141     | Solicitor/Peddler (60 day)  | 1             | 2       |
| Mixed Beverage          | 2             | 64      | Solicitor/Peddler (one day) | 0             | 9       |
| Mixed Beverage/Caterer  | 0             | 32      | Coin-Operated Devices       | 1             | 493     |
| Brewer or Distiller     | 0             | 4       | Game Machines               | 0             | 255     |
| Wine & Beer/Winemaker   | 0             | 10      | Taxi/Motorbus/Limousine     | 0             | 6       |
| Temporary Food (30 day) | 1             | 27      | Impoundment Yard            | 0             | 3       |
| Temp Food (180 day)     | 2             | 26      | Salvage Yard                | 0             | 1       |
| Temp Food (one day)     | 7             | 27      | Transient Amusement         | 0             | 1       |
| Kennel                  | 0             | 28      | Special Event               | 6             | 25      |
| Pawnbrokers             | 0             | 5       | Special Event Beer          | 1             | 3       |
| Retail Liquor Store     | 1             | 22      | Sidewalk Dining             | 0             | 13      |

**New Establishment/Licenses**

| NAME                   | ADDRESS                                    | LICENSE TYPE(S)   |
|------------------------|--|---|
| Diamond Nutrition      | 1300 SE 12 <sup>th</sup> Avenue, Suite 206 | Food Service  |
| Oklahoma Frozen Treats | 999 Outside of City                        | Coin Operated Vending                                     |
| Penny Hill             | 1150 West Lindsey Street                   | Food Service, Class I Beer, Class II Beer, Mixed Beverage |

**New Establishment/Licenses, continued**

| NAME           | ADDRESS                         | LICENSE TYPE(S) |
|----------------|---------------------------------|-----------------|
| Rebecca Porter | 4700 Ridgeway Place             | Beekeeper       |
| John Storm     | 2004 Riverside Drive            | Beekeeper       |
| 405 Nutrition  | 480 NW 24 <sup>th</sup> Ave 110 | Food Service    |

**Existing Establishment/New Owner**

| NAME         | ADDRESS                   | LICENSE TYPE(S) |
|--------------|---------------------------|-----------------|
| 9East Liquor | 751 Canadian Trails Drive | Liquor          |

**Existing Establishment/Additional License**

| NAME                     | ADDRESS              | LICENSE TYPE(S) |
|--------------------------|----------------------|-----------------|
| The Baked Bear           | 731 Asp Avenue, #B   | Sidewalk Dining |
| Main Street Event Center | 300 East Main Street | Mixed Beverage  |

- 1 1 Day Temporary Food Permit was issued to D Geez Smokehouse Meats for May 16, 2017
- 5 1 Day Temporary Food Permit was issued to Fabian Seafood Company #1 for May 14, June 14, July 23, August 28, and September 24, 2017
- 1 1 Day Temporary Food Permit was issued to R 'Lil Diner for May 19, 2017
- 1 30 Day Temporary Food Service License was issued to Pops Pockets for May 9, 2017 through June 7, 2017
- 1 180 Day Mobile Temporary Food Service License was issued to La Sombra for May 5, 2017 through October 29, 2017
- 1 180 Day Mobile Temporary Food License was issued to Tacos Loco for May 14, 2017 through November 8, 2017
- 1 30 Day Door-to-Door Solicitor/Peddler License was issued to Armor Pest Defense for June 1, 2017 through June 30, 2017
- 1 60 Day Door-to-Door Solicitor/Peddler License was issued to Southwestern Advantage for May 25, 2017 through June 7, 2017
- 1 Special Event License was issued to Assistance League of Norman for May 7, 2017, for May Fair at Andrews Park
- 1 Special Event License was issued to Eastside Business Association for May 5, 2017, for Cinco De Mayo at 334 12<sup>th</sup> Avenue SE
- 1 Class I Special Event Beer License was issued to Eastside Business Association for May 5, 2017, for Cinco De Mayo at 334 12<sup>th</sup> Avenue SE
- 1 Special Event License was issued to Norman Arts Council for May 12, 2017, for 2<sup>nd</sup> Friday Art Walk
- 1 Special Event License was issued to Norman Arts Council for April 14, 2017, for 2<sup>nd</sup> Friday Art Walk
- 1 Special Event License was issued to Stash for May 12, 2017, for 2<sup>nd</sup> Friday Art Walk
- 1 Special Event License was issued to Stash for April 14, 2017, for 2<sup>nd</sup> Friday Art Walk

**CLAIMS FILED**

| DATE FILED | NAME                                 | JUSTIFICATION   | AMOUNT      |
|------------|--------------------------------------|---|-------------|
| 05-04-17   | Claims Management Resources for OG&E | Damages to an OG&E cable – claimant alleges the cable was damaged by City crews excavating at 1500 Dakota Street on or about December 7, 2017.                                    | \$ 3,081.53 |
| 05-05-17   | Lynsey Stevenson                     | Damages to vehicle – claimant alleges while driving on Main Street near Findley Avenue, she drove over a broken grate causing her wheel to fall into the hole.                    | \$ 493.20   |
| 05-12-17   | Jeffrey J. Brown                     | Damages to vehicle – claimant alleges on May 11, 2017, while stopped at a red light at Jenkins Avenue and Lindsey Street, a police vehicle began backing up striking his vehicle. | \$ 1,408.83 |

| DATE FILED | NAME            | JUSTIFICATION   | AMOUNT    |
|------------|-----------------|---|-----------|
| 05-19-17   | William Hancock | Damages to vehicle – claimant alleges on May 19, 2017, the Norman Police Department, while pursuing another individual, placed stop sticks between Rock Creek Road and Robinson Street on I-35, and he ran over the stop sticks damaging two tires. | \$ 368.32 |

**BUDGET STUDY SESSION**

A City Council Budget Study Session was held on May 2, 2017, for a presentation regarding the City of Norman FYE 2018 Budget; Capital Fund and the Five Year Capital Improvements Financial Plan for FYE 2019-2022.

**CONFERENCES**

A City Council Conference was held on May 9, 2017, to discuss establishing a Central Norman Zoning Overlay District and possible amendments to the Zoning Ordinance.

A City Council Conference was held on May 23, 2017, to discuss Change Order No. Two to Contract K-1516-122 with Urban Contractors, L.L.C., increasing the contact amount by \$268,490 for a revised contract price of \$2,181,360 and adding 90 calendar days to the contact for the Sewer Maintenance Project FYE 2014, Phase 1, Change Order No. Five to Contract K-1516-80 with Central Contracting Services, Inc., increasing the contract amount by \$777,235 for a revised contract amount of \$3,361,420, and adding 84 calendar days to the contract to include installation of the Chautauqua water line between Lindsey Street and Timberdell Avenue as part of the Berry Road Waterline Replacement Project, Phase 3, and Norman Forward neighborhood park renovation plans.

**FINANCE COMMITTEE**

A City Council Finance Committee meeting was held on May 11, 2017, to discuss the FYE 2018 City of Norman Budget; Revenue/Expenditure Report; and open positions.

**OVERSIGHT COMMITTEE**

A City Council Oversight Committee meeting was held on May 30, 2017, to discuss proposed Charter amendments related to Council Candidate Election Process and Procedures, proposed amendment to Chapter 7.5, Elections, regarding the annual reports submitted by the Norman Election Commission, updates to City of Norman building, fire preventions and property maintenance codes, and clarification of certain permit fees.

**SPECIAL SESSION**

A City Council Special Session was held on May 9, 2017, adjourning into Executive Session, to discuss the potential acquisition of real property (Misty Lake Dam) in the Summit Lakes Addition.

**STUDY SESSIONS**

A City Council Study Session was held on May 16, 2017, to discuss the creation of a Center City Tax Increment Finance District infrastructure and development analysis.

**FACILITY MAINTENANCE**

**1A**



**City of Norman Facility Maintenance  
May 2017 Monthly Hourly Material Cost Report**

| Craft   | Location                        | Data          |                |                   |                   |
|---|---------------------------------|---------------|----------------|-------------------|-------------------|
|   |                                 | Labor Hrs.    | Labor cost     | Materials Cost    | Total             |
| Custodial                                     | Administration Building-201     | 103.00        | \$0.00         | \$1,259.79        | \$1,259.79        |
|   | Building A                      | 62.50         | \$0.00         | \$797.90          | \$797.90          |
|   | Building B                      | 136.00        | \$0.00         | \$1,763.80        | \$1,763.80        |
|   | Building C                      | 62.50         | \$0.00         | \$797.90          | \$797.90          |
|   | Library                         | 217.00        | \$0.00         | \$2,687.58        | \$2,687.58        |
| <b>Custodial Total</b>                        |                                 | <b>581.00</b> | <b>\$0.00</b>  | <b>\$7,306.96</b> | <b>\$7,306.96</b> |
| Doors and Hardware                            | Administration Building-201     | 1.00          | \$0.00         | \$26.57           | \$26.57           |
|   | Building B                      | 3.00          | \$0.00         | \$79.71           | \$79.71           |
|   | Facility Maintenance            | 1.00          | \$0.00         | \$28.93           | \$28.93           |
|   | Irving Rec Center               | 1.00          | \$0.00         | \$26.57           | \$26.57           |
|   | Library                         | 1.50          | \$0.00         | \$49.78           | \$49.78           |
|   | Norman Investigations Center    | 1.00          | \$0.00         | \$26.57           | \$26.57           |
|   | Westwood Clubhouse              | 4.00          | \$90.00        | \$109.05          | \$199.05          |
|   | <b>Doors and Hardware Total</b> | <b>12.50</b>  | <b>\$90.00</b> | <b>\$347.18</b>   | <b>\$437.18</b>   |
| Electrical                                    | Administration Building-201     | 16.00         | \$0.00         | \$458.39          | \$458.39          |
|   | Animal Welfare                  | 14.00         | \$8.24         | \$404.99          | \$413.23          |
|   | Building A                      | 40.00         | \$71.89        | \$1,151.29        | \$1,223.18        |
|   | Building C                      | 47.00         | \$274.14       | \$1,356.69        | \$1,630.83        |
|   | Facility Maintenance            | 10.75         | \$0.00         | \$310.25          | \$310.25          |
|   | Fire Station 1                  | 1.00          | \$0.00         | \$28.93           | \$28.93           |
|   | Fire Station 2                  | 8.00          | \$0.00         | \$231.42          | \$231.42          |
|   | Fire Station 3                  | 45.50         | \$238.88       | \$1,316.70        | \$1,555.58        |
|   | Fire Station 8                  | 3.00          | \$0.00         | \$86.78           | \$86.78           |
|   | Fire Station 9                  | 2.00          | \$0.00         | \$57.86           | \$57.86           |
|   | Firehouse Art Center            | 3.00          | \$0.00         | \$86.78           | \$86.78           |
|   | Library                         | 6.00          | \$22.49        | \$173.57          | \$196.06          |
|   | Line Maintenance                | 2.00          | \$0.00         | \$57.86           | \$57.86           |
|   | Park Maintenance-Shop           | 3.00          | \$0.00         | \$86.78           | \$86.78           |
|   | Parks-Andrews                   | 31.00         | \$24.18        | \$895.79          | \$919.97          |
|   | Parks-Community                 | 2.00          | \$0.00         | \$57.86           | \$57.86           |
|   | Parks-Griffin                   | 16.50         | \$0.00         | \$477.79          | \$477.79          |
|   | Sanitation                      | 4.00          | \$0.00         | \$115.71          | \$115.71          |
|   | Santa Fe Depot                  | 4.00          | \$0.00         | \$115.71          | \$115.71          |
|   | Senior Citizens Center          | 2.00          | \$0.00         | \$57.86           | \$57.86           |
| Water Reclamation Facility-Main Control House | 6.00                            | \$0.00        | \$173.57       | \$173.57          |                   |
| Water Reclamation Facility-Other              | 7.00                            | \$0.00        | \$202.49       | \$202.49          |                   |

**City of Norman Facility Maintenance  
May 2017 Monthly Hourly Material Cost Report**

|  |   |               |                 |                   |                   |
|--|---|---------------|-----------------|-------------------|-------------------|
| Electrical   | Water Treatment Plant                         | 1.00          | \$0.00          | \$28.93           | \$28.93           |
|  | Westwood Clubhouse                            | 11.50         | \$0.00          | \$336.06          | \$336.06          |
|  | Westwood Tennis Center                        | 7.00          | \$0.00          | \$202.49          | \$202.49          |
|  | Whittier Recreation Center                    | 4.00          | \$0.00          | \$115.71          | \$115.71          |
| <b>Electrical Total</b>                            |   | <b>297.25</b> | <b>\$639.82</b> | <b>\$8,588.24</b> | <b>\$9,228.06</b> |
| General Maintenance                                | 12th Avenue Rec Center                        | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Administration Building-201                   | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Building A                                    | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Building B                                    | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Building C                                    | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Irving Rec Center                             | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Library                                       | 2.00          | \$0.00          | \$53.14           | \$53.14           |
|  | Whittier Recreation Center                    | 1.00          | \$0.00          | \$26.57           | \$26.57           |
| <b>General Maintenance Total</b>                   |   | <b>9.00</b>   | <b>\$0.00</b>   | <b>\$239.12</b>   | <b>\$239.12</b>   |
| Heating/Ventilation /Air Conditioning              | 12th Avenue Rec Center                        | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Administration Building-201                   | 14.00         | \$0.00          | \$418.57          | \$418.57          |
|  | Animal Welfare                                | 14.00         | \$0.00          | \$418.57          | \$418.57          |
|  | Building A                                    | 3.00          | \$0.00          | \$89.69           | \$89.69           |
|  | Building B                                    | 12.00         | \$14.96         | \$358.77          | \$373.73          |
|  | Building C                                    | 10.50         | \$0.00          | \$313.92          | \$313.92          |
|  | Facility Maintenance                          | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Fire Station 2                                | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Fire Station 3                                | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Fire Station 6                                | 8.00          | \$0.00          | \$239.18          | \$239.18          |
|  | Fire Station 7                                | 8.00          | \$20.51         | \$239.18          | \$259.69          |
|  | Fire Station 8                                | 10.00         | \$0.00          | \$298.98          | \$298.98          |
|  | Fire Station 9                                | 5.50          | \$0.00          | \$164.44          | \$164.44          |
|  | Historic Museum                               | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Library                                       | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Lindsey Yard-Administration                   | 9.00          | \$0.00          | \$285.61          | \$285.61          |
|  | Norman Investigations Center                  | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Parks-Griffin                                 | 6.00          | \$0.00          | \$219.00          | \$219.00          |
|  | Senior Citizens Center                        | 2.00          | \$0.00          | \$59.80           | \$59.80           |
|  | Sooner Theatre                                | 4.00          | \$29.29         | \$119.59          | \$148.88          |
|  | Water Reclamation Facility-Main Control House | 8.00          | \$0.00          | \$239.18          | \$239.18          |
|  | Water Reclamation Facility-Other              | 10.00         | \$0.00          | \$298.98          | \$298.98          |
|  | Water Treatment Plant                         | 6.00          | \$0.00          | \$179.39          | \$179.39          |
| <b>Heating/Ventilation /Air Conditioning Total</b> |   | <b>158.00</b> | <b>\$64.76</b>  | <b>\$4,779.96</b> | <b>\$4,844.72</b> |
| Lighting   | Administration Building-201                   | 2.00          | \$0.00          | \$57.86           | \$57.86           |
|  | Building B                                    | 2.00          | \$0.00          | \$57.86           | \$57.86           |

**City of Norman Facility Maintenance  
May 2017 Monthly Hourly Material Cost Report**

|                     |   |         |          |             |             |
|---------------------|---|---------|----------|-------------|-------------|
| Lighting            | Police-Special Ops                            | 3.00    | \$20.59  | \$86.78     | \$107.37    |
| Lighting Total      |   | 7.00    | \$20.59  | \$202.49    | \$223.08    |
| Miscellaneous       | Administration Building-201                   | 3.00    | \$0.00   | \$84.42     | \$84.42     |
|                     | Building A                                    | 5.00    | \$0.00   | \$134.23    | \$134.23    |
|                     | Facility Maintenance                          | 7.00    | \$28.50  | \$194.03    | \$222.53    |
|                     | Irving Rec Center                             | 4.00    | \$0.00   | \$106.28    | \$106.28    |
|                     | Library                                       | 2.00    | \$0.00   | \$53.14     | \$53.14     |
|                     | Senior Citizens Center                        | 2.00    | \$0.00   | \$53.14     | \$53.14     |
| Miscellaneous Total |   | 23.00   | \$28.50  | \$625.24    | \$653.74    |
| Plumbing            | Administration Building-201                   | 2.00    | \$0.00   | \$53.14     | \$53.14     |
|                     | Building A                                    | 2.00    | \$0.00   | \$53.14     | \$53.14     |
|                     | Building B                                    | 0.50    | \$0.00   | \$23.21     | \$23.21     |
|                     | Fire Station 2                                | 1.00    | \$0.00   | \$26.57     | \$26.57     |
|                     | Fire Station 5                                | 5.00    | \$0.00   | \$132.84    | \$132.84    |
|                     | Fire Station 7                                | 1.00    | \$0.00   | \$26.57     | \$26.57     |
|                     | Fire Station 8                                | 3.00    | \$0.00   | \$79.71     | \$79.71     |
|                     | Fire Station 9                                | 5.00    | \$0.00   | \$152.71    | \$152.71    |
|                     | Fleet Maintenance                             | 4.00    | \$0.00   | \$106.28    | \$106.28    |
|                     | Library                                       | 3.00    | \$0.00   | \$99.57     | \$99.57     |
|                     | Little Axe Rec Center                         | 4.00    | \$0.00   | \$106.28    | \$106.28    |
|                     | Parks-Andrews                                 | 3.50    | \$0.00   | \$102.92    | \$102.92    |
|                     | Parks-Community                               | 14.00   | \$0.00   | \$381.40    | \$381.40    |
|                     | Parks-Neighborhood                            | 15.00   | \$0.00   | \$398.53    | \$398.53    |
|                     | Parks-Rotary Park House                       | 2.00    | \$1.42   | \$53.14     | \$54.56     |
|                     | Police Range-Main Bldg                        | 6.00    | \$0.00   | \$160.80    | \$160.80    |
|                     | Sanitation                                    | 4.00    | \$0.00   | \$115.71    | \$115.71    |
|                     | Senior Citizens Center                        | 2.00    | \$0.00   | \$53.14     | \$53.14     |
|                     | Sooner Theatre                                | 4.00    | \$0.00   | \$106.28    | \$106.28    |
|                     | Water Reclamation Facility-Main Control House | 3.00    | \$0.00   | \$79.71     | \$79.71     |
|                     | Water Reclamation Facility-Other              | 2.00    | \$0.00   | \$53.14     | \$53.14     |
|                     | Water Treatment Plant                         | 1.00    | \$0.00   | \$26.57     | \$26.57     |
|                     | Westwood Clubhouse                            | 4.00    | \$0.00   | \$106.28    | \$106.28    |
|                     | Westwood Pool                                 | 5.00    | \$0.00   | \$132.84    | \$132.84    |
|                     | Westwood Tennis Center                        | 1.00    | \$0.00   | \$26.57     | \$26.57     |
|                     | Whittier Recreation Center                    | 5.00    | \$19.54  | \$132.84    | \$152.38    |
| Plumbing Total      |   | 102.00  | \$20.96  | \$2,789.87  | \$2,810.83  |
| Grand Total         |   | 1189.75 | \$864.63 | \$24,879.07 | \$25,743.70 |

**City of Norman Facility Maintenance  
May 2017 Monthly Hourly Material Cost Report**

| Craft   | Location                     | Data       |            |                |            |
|---|------------------------------|------------|------------|----------------|------------|
|   |                              | Labor Hrs. | Labor cost | Materials Cost | Total      |
| Custodial                                     | Administration Building-201  | 103.00     | \$0.00     | \$1,259.79     | \$1,259.79 |
|   | Building A                   | 62.50      | \$0.00     | \$797.90       | \$797.90   |
|   | Building B                   | 136.00     | \$0.00     | \$1,763.80     | \$1,763.80 |
|   | Building C                   | 62.50      | \$0.00     | \$797.90       | \$797.90   |
|   | Library                      | 217.00     | \$0.00     | \$2,687.58     | \$2,687.58 |
| Custodial Total                               |                              | 581.00     | \$0.00     | \$7,306.96     | \$7,306.96 |
| Doors and Hardware                            | Administration Building-201  | 1.00       | \$0.00     | \$26.57        | \$26.57    |
|   | Building B                   | 3.00       | \$0.00     | \$79.71        | \$79.71    |
|   | Facility Maintenance         | 1.00       | \$0.00     | \$28.93        | \$28.93    |
|   | Irving Rec Center            | 1.00       | \$0.00     | \$26.57        | \$26.57    |
|   | Library                      | 1.50       | \$0.00     | \$49.78        | \$49.78    |
|   | Norman Investigations Center | 1.00       | \$0.00     | \$26.57        | \$26.57    |
|   | Westwood Clubhouse           | 4.00       | \$90.00    | \$109.05       | \$199.05   |
|   | Doors and Hardware Total     | 12.50      | \$90.00    | \$347.18       | \$437.18   |
| Electrical                                    | Administration Building-201  | 16.00      | \$0.00     | \$458.39       | \$458.39   |
|   | Animal Welfare               | 14.00      | \$8.24     | \$404.99       | \$413.23   |
|   | Building A                   | 40.00      | \$71.89    | \$1,151.29     | \$1,223.18 |
|   | Building C                   | 47.00      | \$274.14   | \$1,356.69     | \$1,630.83 |
|   | Facility Maintenance         | 10.75      | \$0.00     | \$310.25       | \$310.25   |
|   | Fire Station 1               | 1.00       | \$0.00     | \$28.93        | \$28.93    |
|   | Fire Station 2               | 8.00       | \$0.00     | \$231.42       | \$231.42   |
|   | Fire Station 3               | 45.50      | \$238.88   | \$1,316.70     | \$1,555.58 |
|   | Fire Station 8               | 3.00       | \$0.00     | \$86.78        | \$86.78    |
|   | Fire Station 9               | 2.00       | \$0.00     | \$57.86        | \$57.86    |
|   | Firehouse Art Center         | 3.00       | \$0.00     | \$86.78        | \$86.78    |
|   | Library                      | 6.00       | \$22.49    | \$173.57       | \$196.06   |
|   | Line Maintenance             | 2.00       | \$0.00     | \$57.86        | \$57.86    |
|   | Park Maintenance-Shop        | 3.00       | \$0.00     | \$86.78        | \$86.78    |
|   | Parks-Andrews                | 31.00      | \$24.18    | \$895.79       | \$919.97   |
|   | Parks-Community              | 2.00       | \$0.00     | \$57.86        | \$57.86    |
|   | Parks-Griffin                | 16.50      | \$0.00     | \$477.79       | \$477.79   |
|   | Sanitation                   | 4.00       | \$0.00     | \$115.71       | \$115.71   |
|   | Santa Fe Depot               | 4.00       | \$0.00     | \$115.71       | \$115.71   |
|   | Senior Citizens Center       | 2.00       | \$0.00     | \$57.86        | \$57.86    |
| Water Reclamation Facility-Main Control House | 6.00                         | \$0.00     | \$173.57   | \$173.57       |            |
| Water Reclamation Facility-Other              | 7.00                         | \$0.00     | \$202.49   | \$202.49       |            |

**City of Norman Facility Maintenance  
May 2017 Monthly Hourly Material Cost Report**

|  |   |               |                 |                   |                   |
|--|---|---------------|-----------------|-------------------|-------------------|
| Electrical   | Water Treatment Plant                         | 1.00          | \$0.00          | \$28.93           | \$28.93           |
|  | Westwood Clubhouse                            | 11.50         | \$0.00          | \$336.06          | \$336.06          |
|  | Westwood Tennis Center                        | 7.00          | \$0.00          | \$202.49          | \$202.49          |
|  | Whittier Recreation Center                    | 4.00          | \$0.00          | \$115.71          | \$115.71          |
| <b>Electrical Total</b>                            |   | <b>297.25</b> | <b>\$639.82</b> | <b>\$8,588.24</b> | <b>\$9,228.06</b> |
| General Maintenance                                | 12th Avenue Rec Center                        | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Administration Building-201                   | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Building A                                    | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Building B                                    | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Building C                                    | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Irving Rec Center                             | 1.00          | \$0.00          | \$26.57           | \$26.57           |
|  | Library                                       | 2.00          | \$0.00          | \$53.14           | \$53.14           |
|  | Whittier Recreation Center                    | 1.00          | \$0.00          | \$26.57           | \$26.57           |
| <b>General Maintenance Total</b>                   |   | <b>9.00</b>   | <b>\$0.00</b>   | <b>\$239.12</b>   | <b>\$239.12</b>   |
| Heating/Ventilation /Air Conditioning              | 12th Avenue Rec Center                        | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Administration Building-201                   | 14.00         | \$0.00          | \$418.57          | \$418.57          |
|  | Animal Welfare                                | 14.00         | \$0.00          | \$418.57          | \$418.57          |
|  | Building A                                    | 3.00          | \$0.00          | \$89.69           | \$89.69           |
|  | Building B                                    | 12.00         | \$14.96         | \$358.77          | \$373.73          |
|  | Building C                                    | 10.50         | \$0.00          | \$313.92          | \$313.92          |
|  | Facility Maintenance                          | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Fire Station 2                                | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Fire Station 3                                | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Fire Station 6                                | 8.00          | \$0.00          | \$239.18          | \$239.18          |
|  | Fire Station 7                                | 8.00          | \$0.00          | \$239.18          | \$239.18          |
|  | Fire Station 8                                | 8.00          | \$20.51         | \$298.98          | \$259.69          |
|  | Fire Station 9                                | 10.00         | \$0.00          | \$298.98          | \$298.98          |
|  | Historic Museum                               | 5.50          | \$0.00          | \$164.44          | \$164.44          |
|  | Library                                       | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Lindsey Yard-Administration                   | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Norman Investigations Center                  | 9.00          | \$0.00          | \$285.61          | \$285.61          |
|  | Parks-Griffin                                 | 4.00          | \$0.00          | \$119.59          | \$119.59          |
|  | Senior Citizens Center                        | 6.00          | \$0.00          | \$219.00          | \$219.00          |
|  | Sooner Theatre                                | 2.00          | \$0.00          | \$59.80           | \$59.80           |
|  | Water Reclamation Facility-Main Control House | 4.00          | \$29.29         | \$119.59          | \$148.88          |
|  | Water Reclamation Facility-Other              | 8.00          | \$0.00          | \$239.18          | \$239.18          |
|  | Water Treatment Plant                         | 10.00         | \$0.00          | \$298.98          | \$298.98          |
|  | Water Treatment Plant                         | 6.00          | \$0.00          | \$179.39          | \$179.39          |
| <b>Heating/Ventilation /Air Conditioning Total</b> |   | <b>158.00</b> | <b>\$64.76</b>  | <b>\$4,779.96</b> | <b>\$4,844.72</b> |
| Lighting   | Administration Building-201                   | 2.00          | \$0.00          | \$57.86           | \$57.86           |
|  | Building B                                    | 2.00          | \$0.00          | \$57.86           | \$57.86           |

**City of Norman Facility Maintenance  
May 2017 Monthly Hourly Material Cost Report**

|                     |   |         |          |             |             |
|---------------------|---|---------|----------|-------------|-------------|
| Lighting            | Police-Special Ops                            | 3.00    | \$20.59  | \$86.78     | \$107.37    |
| Lighting Total      |   | 7.00    | \$20.59  | \$202.49    | \$223.08    |
| Miscellaneous       | Administration Building-201                   | 3.00    | \$0.00   | \$84.42     | \$84.42     |
|                     | Building A                                    | 5.00    | \$0.00   | \$134.23    | \$134.23    |
|                     | Facility Maintenance                          | 7.00    | \$28.50  | \$194.03    | \$222.53    |
|                     | Irving Rec Center                             | 4.00    | \$0.00   | \$106.28    | \$106.28    |
|                     | Library                                       | 2.00    | \$0.00   | \$53.14     | \$53.14     |
|                     | Senior Citizens Center                        | 2.00    | \$0.00   | \$53.14     | \$53.14     |
| Miscellaneous Total |   | 23.00   | \$28.50  | \$625.24    | \$653.74    |
| Plumbing            | Administration Building-201                   | 2.00    | \$0.00   | \$53.14     | \$53.14     |
|                     | Building A                                    | 2.00    | \$0.00   | \$53.14     | \$53.14     |
|                     | Building B                                    | 0.50    | \$0.00   | \$23.21     | \$23.21     |
|                     | Fire Station 2                                | 1.00    | \$0.00   | \$26.57     | \$26.57     |
|                     | Fire Station 5                                | 5.00    | \$0.00   | \$132.84    | \$132.84    |
|                     | Fire Station 7                                | 1.00    | \$0.00   | \$26.57     | \$26.57     |
|                     | Fire Station 8                                | 3.00    | \$0.00   | \$79.71     | \$79.71     |
|                     | Fire Station 9                                | 5.00    | \$0.00   | \$152.71    | \$152.71    |
|                     | Fleet Maintenance                             | 4.00    | \$0.00   | \$106.28    | \$106.28    |
|                     | Library                                       | 3.00    | \$0.00   | \$99.57     | \$99.57     |
|                     | Little Axe Rec Center                         | 4.00    | \$0.00   | \$106.28    | \$106.28    |
|                     | Parks-Andrews                                 | 3.50    | \$0.00   | \$102.92    | \$102.92    |
|                     | Parks-Community                               | 14.00   | \$0.00   | \$381.40    | \$381.40    |
|                     | Parks-Neighborhood                            | 15.00   | \$0.00   | \$398.53    | \$398.53    |
|                     | Parks-Rotary Park House                       | 2.00    | \$1.42   | \$53.14     | \$54.56     |
|                     | Police Range-Main Bldg                        | 6.00    | \$0.00   | \$160.80    | \$160.80    |
|                     | Sanitation                                    | 4.00    | \$0.00   | \$115.71    | \$115.71    |
|                     | Senior Citizens Center                        | 2.00    | \$0.00   | \$53.14     | \$53.14     |
|                     | Sooner Theatre                                | 4.00    | \$0.00   | \$106.28    | \$106.28    |
|                     | Water Reclamation Facility-Main Control House | 3.00    | \$0.00   | \$79.71     | \$79.71     |
|                     | Water Reclamation Facility-Other              | 2.00    | \$0.00   | \$53.14     | \$53.14     |
|                     | Water Treatment Plant                         | 1.00    | \$0.00   | \$26.57     | \$26.57     |
|                     | Westwood Clubhouse                            | 4.00    | \$0.00   | \$106.28    | \$106.28    |
|                     | Westwood Pool                                 | 5.00    | \$0.00   | \$132.84    | \$132.84    |
|                     | Westwood Tennis Center                        | 1.00    | \$0.00   | \$26.57     | \$26.57     |
|                     | Whittier Recreation Center                    | 5.00    | \$19.54  | \$132.84    | \$152.38    |
| Plumbing Total      |   | 102.00  | \$20.96  | \$2,789.87  | \$2,810.83  |
| Grand Total         |   | 1189.75 | \$864.63 | \$24,879.07 | \$25,743.70 |

**CITY MANAGER**

**2**

**CIP FINANCIAL STATUS 2A**



**CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS**

|                               |  | 4/6/2017                    |                            |                             |
|-------------------------------|--|-----------------------------|----------------------------|-----------------------------|
| <b>Project No. **</b>         | <b>Project Title</b>   | <b>Anticipated Overruns</b> | <b>Anticipated Savings</b> | <b>Fund Title &amp; No.</b> |
| <b>FIRE</b>                   |  |                             |                            |                             |
| EF0180; BP0356                | Fire Admin Remodel   | \$0                         | \$40,000                   | Capital Fund 50             |
| <b>UTILITIES</b>              |  |                             |                            |                             |
| WA0305                        | Berry Road Phase 3/Main Street WL  | \$0                         | \$25,000                   | Water Fund 031              |
| WW0120                        | Woodcrest Interceptor  | \$0                         | \$285,000                  | Sewer Excise Tax 322        |
| <b>PUBLIC WORKS</b>           |  |                             |                            |                             |
| DR0059                        | Sutton Wildermess Lake Dam & Spillway Repair Project   | \$0                         | \$14,164                   | Capital Fund 50             |
| DR0012                        | West Main Street Drainage Project  | \$0                         | \$0                        | Capital Fund 50             |
| TR0105                        | CNG Storage Upgrade Project  | \$0                         | \$34,429                   | Capital Fund 50             |
| <b>POLICE</b>                 |  |                             |                            |                             |
| BP0188                        | Animal Welfare Expansion and Renovation  | \$22,000                    | \$0                        | Capital Fund 50             |
| <b>INFORMATION TECHNOLOGY</b> |  |                             |                            |                             |
| BG0056                        | City Datacenter Storage  | \$0                         | \$0                        | Capital Fund 50             |
| <b>PLANNING</b>               | none   |                             |                            |                             |
| <b>PARKS AND RECREATION</b>   | none   |                             |                            |                             |
| <b>CITY CLERK</b>             | none   |                             |                            |                             |
| <b>Notes</b>                  |  |                             |                            |                             |
|                               | * Source of information Quarterly CIP Reports and Project Managers.                                |                             |                            |                             |
|                               | ** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan. |                             |                            |                             |

**COMMUNITY RELATIONS**

**2B**

## Community Relation's Office May 2017

|                                      | 7/16    | 8/16    | 9/16    | 10/16   | 11/16   | 12/16   |
|--------------------------------------|---------|---------|---------|---------|---------|---------|
| Number of Press Releases             | 9       | 10      | 13      | 15      | 16      | 7       |
| Media Contacts                       | 15      | 14      | 11      | 7       | 6       | 4       |
| Normans News Members                 | 860     | 877     | 874     | 856     | 848     | 850     |
| Website Visits                       | 199,777 | 202,937 | 183,829 | 179,034 | 152,968 | 142,979 |
| Facebook Likes                       | 4,440   | 4,604   | 4,705   | 4,889   | 5008    | 5,147   |
| Twitter Followers                    | 2,199   | 2,338   | 2,393   | 2,467   | 2,543   | 2,655   |
| NORMAN FORWARD Qrtrly Report         | 1       |         |         | 1       |         |         |
| NORMAN FORWARD Communication Plan    | 1       |         |         |         |         |         |
| Annual Media Training for City Staff |         |         |         |         |         |         |

|                                      | 1/17    | 2/17    | 3/17    | 4/17        | 5/17    | 6/17 |
|--------------------------------------|---------|---------|---------|-------------|---------|------|
| Number of Press Releases             | 19      | 3       | 14      | 13          | 20      |      |
| Media Contacts                       | 5       | 6       | 5       | 6           | 5       |      |
| Normans News Members                 | 851     | 844     | 843     | 867         | 862     |      |
| Website Visits                       | 170,563 | 181,596 | 192,958 | 193,738     | 182,512 |      |
| Facebook Likes                       | 5,355   | 5579    | 5683    | 5823        | 6033    |      |
| Twitter Followers                    | 2,738   | 2,857   | 2,959   | 3009        | 3075    |      |
| NORMAN FORWARD Qrtrly Report         | 1       |         |         | 1           |         |      |
| NORMAN FORWARD Communication Plan    |         |         |         |             |         |      |
| Annual Media Training for City Staff |         |         |         | 2 (Classes) |         |      |

**DEVELOPMENT COORDINATOR      2C**

## **City of Norman - Development Coordinator Monthly Report May 2017**

Below are activities and projects that the Development Coordinator has been involved with during the month of May 2017.

### **General Inquiries, Contacts and Meetings**

- Development Review Team
- City Council Meeting
- City Council Study Session
- Planning Commission
- Pre-Development Meetings
- NEDC Retention and Expansion Council Interviews
- Visit Norman Annual Tourism Luncheon
- Procurement Seminar – OU
- East Library Construction Meeting
- Griffin Park Ad Hoc Group Meeting
- City-Wide Construction Coordination Meeting
- Presentation – YMCA

### **Building Permit and Plat Application Meetings**

- Discussed development requirements for new commercial development
- Assisted homeowners in permit requirements and regulations for land options in East Norman.
- Met with project representatives to discuss development requirements for a school construction project.
- Discussed requirements with staff and project representative for an industrial business expansion.
- Met with project representatives and staff to discuss commercial development Downtown
- Assisted homeowner with permit regulations for addition
- Assisted homeowner in working with staff regarding zoning regulations

### **Development Process Improvements**

- ***Customer Service Survey for Development Services Division*** –The latest round of surveys for the May 2017 CO'ed projects has been sent.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.

###

**NORMAN FORWARD 2D**



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## MONTHLY REPORT – MAY 2017

NORMAN FORWARD

**DATE:** June 9, 2017

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**PROJECT:** NORMAN FORWARD

**PROJECT NO:** 16-003

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**REPORT PERIOD:** May 1 through May 31, 2017

### WORK THIS MONTH

1. Monday, May 1, 2017 | 11:00 a.m. | Weekly Coordination Meeting
  - a. Weekly discussion of project schedules, budgets, and critical issues
2. Tuesday, May 2, 2017 | 8:30 a.m. | East Library Construction Meeting
  - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
3. Monday, May 8, 2017 | 11:00 a.m. | Weekly Coordination Meeting
  - a. Weekly discussion of project schedules, budgets, and critical issues
4. Monday, May 8, 2017 | 3:00 p.m. | Reaves Park Ad Hoc Advisory Group Meeting
  - a. Meeting of the Reaves Park Ad Hoc Advisory Group to review and provide feedback on preliminary master plan concepts from Halff and Associates
5. Tuesday, May 9, 2017 | 8:30 a.m. | East Library Construction Meeting
  - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
6. Tuesday, May 9, 2017 | 10:00 a.m. | Central Library Logistics Meeting
  - a. Discussion with Flintco staff to prepare for construction pre-conference and site logistics
7. Wednesday, May 10, 2017 | 8:30 a.m. | Libraries Update
  - a. Meeting with Pioneer Library System to provide updates on project timelines and budgets
8. Thursday, May 11, 2017 | 3:00 p.m. | Griffin Park Ad Hoc Advisory Group Meeting
  - a. Meeting of the Griffin Park Ad Hoc Advisory Group to review and provide feedback on refined master plan concepts from PDG
9. Monday, May 15, 2017 | 10:30 a.m. | Teleconference Central Library

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- a. Discussion to prepare for the Central Library pre-construction meeting
- 10. Monday, May 15, 2017 | 11:00 a.m. | Weekly Coordination Meeting
  - a. Weekly discussion of project schedules, budgets, and critical issues
- 11. Monday, May 15, 2017 | 3:30 p.m. | Citizens Financial Oversight Board Meeting
  - a. Regular meeting of the Citizens Financial Oversight Board
- 12. Tuesday, May 16, 2017 | 8:30 a.m. | East Library Construction Meeting
  - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
- 13. Tuesday, May 16, 2017 | 10:00 a.m. | Central Library Permitting and Utilities Meeting
  - a. Meeting to discuss building permit comments, fire marshal review, fiber line impact, and James Garner design impact on the Central Library project
- 14. Wednesday, May 17, 2017 | 3:00 p.m. | Griffin Park Ad Hoc Advisory Group Meeting
  - a. Meeting of the Griffin Park Ad Hoc Advisory Group to review and provide feedback on refined master plan concepts from PDG and define budget priorities
- 15. Monday, May 22, 2017 | 11:00 a.m. | Teleconference Central Library Groundbreaking
  - a. Conference call with Flintco to discuss logistics for the Central Library groundbreaking
- 16. Monday, May 22, 2017 | 11:00 a.m. | Weekly Coordination Meeting
  - a. Weekly discussion of project schedules, budgets, and critical issues
- 17. Tuesday, May 23, 2017 | 8:30 a.m. | East Library Construction Meeting
  - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
- 18. Wednesday, May 24, 2017 | 10:00 a.m. | Teleconference Central Library Building Code Comments
  - a. Conference call to discuss building code comments for permitting
- 19. Tuesday, May 30, 2017 | 8:30 a.m. | East Library Construction Meeting
  - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
- 20. Westwood site visits for observation: 14
- 21. East Library site visits for observation: 12





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#### **WORK ANTICIPATED THE UPCOMING MONTH**

- Westwood Family Aquatic Center ongoing construction
- East Library ongoing construction
- Central Library groundbreaking and construction start
- Griffin Park Master Plan review by Council
- Reaves Park Master Plan conceptual design revisions
- Continued development of standardized contracts for use with architectural, design, and construction consultants
- Continued discussion of project budgets
- Continued discussion of indoor multi-sport facility project development
- Continued discussion of indoor aquatic center project development
- Continued discussion of senior center location and funding options

#### **PROJECTS STATUS**

1. East Library
  - a. Schedule: Construction contract awarded February 28, 2017
  - b. Budget: Within budget
  - c. Issues: No known issues
  
2. Central Library
  - a. Schedule: Construction contract awarded April 25, 2017
  - b. Budget: Within budget
  - c. Issues: No known issues
  
3. Westwood Family Aquatic Center
  - a. Schedule: Delay days submitted by McNatt; under review
  - b. Budget: Within budget
  - c. Issues: Delay days submitted by McNatt; under review
  
4. Griffin Park Master Plan
  - a. Schedule: On schedule
  - b. Budget: Phase I within budget
  - c. Issues: No known issues
  
5. Reaves Park Master Plan
  - a. Schedule: On schedule
  - b. Budget: Cost estimate in progress
  - c. Issues: No known issues



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6. Norman Forward Program Management
    - a. Schedule: Proceeding per Implementation Plan
    - b. Budget: Proceeding per Implementation Plan
    - c. Implementation Plan: No changes since adoption on June 28, 2016
    - d. Issues:
      - Continued discussion regarding lease for indoor multi-sport facility
      - Continued discussion regarding operator for indoor multi-sport facility
      - Continued discussion regarding operator for indoor aquatic center
      - Continued discussion regarding senior center location, commercial kitchen inclusion, and potential budget impact
- 

SUBMITTED BY: ADG Team - Leslie Tabor, Kyle Lombardo, William Harrell, Mike Mize



CITY OF NORMAN

Department of Finance  
Monthly Report –May 2017

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in May are discussed below:

Treasury Division:

In the month of May, the Treasury division processed 32,416 total payments. The traffic counter at the Drive-up Facility counted 9,199 customers. The Treasury division processed 1,415 credit card utility payments, an increase of 14.8% from last month, and the IVR (Interactive Voice Response) system processed 1,707 credit card utility payments, an increase of 18.6% from last month. Utility customers also have the option of paying on the City of Norman website. There were 6,057 credit card payments made on the internet in May, an increase of 28.1% from last month. The Municipal Court processed 682 credit card payments for court fines, an increase of 3.5% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$27,822 in convenience fees in the month of May with a fiscal year-to-date total of \$268,522.

Utility Services Division:

The Meter Reading Division read 40,192 meters. Out of 77 meter reading routes, 54 (70.1%) were read within the targeted 30-day reading cycle. All routes were read by the 33<sup>rd</sup> day. No routes were estimated in May.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are below target for the month of May at -7.5%. Revenues from the City's largest single source of revenue, sales tax, are below target at -6.7% for the year to date and -5.5% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

|                       | FYE 17<br>Budget To Date | FYE 17<br>Actual To Date | FYE 16<br>Actual To Date | FYE 15<br>Actual To Date |
|-----------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Sales Tax Revenue     | \$37,372,537             | \$34,873,909             | \$36,888,758             | \$34,993,957             |
| General Fund Revenue  | \$71,513,825             | \$63,967,989             | \$66,811,542             | \$66,183,665             |
| General Fund Expenses | \$74,336,738             | \$68,301,844             | \$68,611,560             | \$63,721,686             |

## Administration Division

|                                      | FYE 17        |               | FYE 16        |                 |
|--------------------------------------|---------------|---------------|---------------|-----------------|
|                                      | May           | YTD           | May           | YTD             |
| <b>PERSONNEL HOURS - FULL TIME</b>   |               |               |               |                 |
| Total Regular Hours Available        | 320.00        | 320.00        | 320.00        | 3,840.00        |
| Total Comp Time Available            | 0.00          | 0.00          | 0.00          | 0.00            |
| Total Overtime Hours                 | 0.00          | 0.00          | 0.00          | 0.00            |
| Total Bonus Hours                    | 0.00          | 0.00          | 0.00          | 0.00            |
| Total Furlough Hours                 | 0.00          | 0.00          | 0.00          | 0.00            |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>320.00</b> | <b>320.00</b> | <b>320.00</b> | <b>3,840.00</b> |
| Benefit Hours Taken                  | 12.00         | 12.00         | 11.00         | 467.50          |
| <b>TOTAL ACCOUNTABLE STAFF HOURS</b> | <b>308.00</b> | <b>308.00</b> | <b>309.00</b> | <b>3,372.50</b> |
| <br><b>PERMANENT PART-TIME</b>       |               |               |               |                 |
| Total Regular Hours Available        | 0.00          | 0.00          | 0.00          | 0.00            |
| Total Comp Time Available            | 0.00          | 0.00          | 0.00          | 0.00            |
| Total Overtime Hours                 | 0.00          | 0.00          | 0.00          | 0.00            |
| Total Bonus Hours                    | 0.00          | 0.00          | 0.00          | 0.00            |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>     |
| Benefit Hours Taken                  | 0.00          | 0.00          | 0.00          | 0.00            |
| <b>TOTAL ACCOUNTABLE STAFF HOURS</b> | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>     |
| <b>TEMPORARY</b>                     | <b>0.00</b>   | <b>0.00</b>   |               |                 |
| Total Regular Hours Available        | 0.00          | 0.00          | 0.00          | 0.00            |
| Total Overtime Hours                 | 0.00          | 0.00          | 0.00          | 0.00            |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>     |

**ACCOUNTING 3A**

## Accounting Division

|                                      | FYE 17        |               | FYE 16        |                  |
|--------------------------------------|---------------|---------------|---------------|------------------|
|                                      | May           | YTD           | May           | YTD              |
| Total Regular Hours Available        | 960.00        | 960.00        | 960.00        | 11,520.00        |
| Total Comp Time Available            | 0.00          | 0.00          | 0.00          | 16.25            |
| Total Overtime Hours                 | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Bonus Hours                    | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Furlough Hours                 | 0.00          | 0.00          | 0.00          | 0.00             |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>960.00</b> | <b>960.00</b> | <b>960.00</b> | <b>11,536.25</b> |
| Benefit Hours Taken                  | 120.00        | 120.00        | 114.00        | 1,687.25         |
| <b>TOTAL ACCOUNTABLE STAFF HOURS</b> | <b>840.00</b> | <b>840.00</b> | <b>846.00</b> | <b>9,849.00</b>  |
| <br>                                 |               |               |               |                  |
| PERMANENT PART-TIME                  |               |               |               |                  |
| Total Regular Hours Available        | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Comp Time Available            | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Overtime Hours                 | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Bonus Hours                    | 0.00          | 0.00          | 0.00          | 0.00             |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>      |
| Benefit Hours Taken                  | 0.00          | 0.00          | 0.00          | 0.00             |
| <b>TOTAL ACCOUNTABLE STAFF HOURS</b> | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>      |
| <br>                                 |               |               |               |                  |
| TEMPORARY                            |               |               |               |                  |
| Total Regular Hours Available        | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Overtime Hours                 | 0.00          | 0.00          | 0.00          | 0.00             |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>      |

**CITY REVENUE REPORTS**

**3B**



**City Revenue Report**

|   | <b>FYE 17</b> | <b>FYE 16</b> |             |
|---|---------------|---------------|-------------|
|   | <b>May</b>    | <b>May</b>    |             |
| Total Revenue Received (\$)               | \$14,149,563  | \$13,618,245  | \$531,318   |
| Utility Payments - Office (#)             | 1,300         | 3,316         | (2,016)     |
| Utility Payments - Office (\$)            | \$489,411     | \$455,144     | \$34,267    |
| Lockbox (#)                               | 21,069        | 19,810        | 1,259       |
| Lockbox (\$)                              | \$2,001,006   | \$1,916,688   | \$84,318    |
| IVR Credit Card (#)                       | 1,707         | 1,544         | 163         |
| IVR Credit Card (\$)                      | \$193,073     | \$152,245     | \$40,828    |
| Click to Gov (#)                          | 6,057         | 4,697         | 1,360       |
| Click to Gov (\$)                         | \$305,838     | \$421,723     | (\$115,885) |
| UT Credit Card Payments (#)               | 1,415         | 1,227         | 188         |
| UT Credit Card Payments (\$)              | \$159,196     | \$127,679     | \$31,517    |
| Art Donations (#)                         | 119           | 180           | (61)        |
| Art Donations (\$)                        | \$387         | \$191         | \$196       |
| Bank Draft Payments (#)                   | 8,894         | 8,527         | 367         |
| Bank Draft Payments (\$)                  | \$823,100     | \$749,111     | 73,989      |
| Utility Deposits (#)                      | 0             | 46            | (46)        |
| Utility Deposits (\$)                     | \$0           | \$1,380       | (\$1,380)   |
| Fix Payments (#)                          | 0             | 0             | 0           |
| Fix Payments (\$)                         | \$0           | \$0           | \$0         |
| Processed Return Checks (#)               | 41            | 24            | 17          |
| Processed Return Checks (\$)              | \$6,206       | (\$3,559)     | \$9,765     |
| Other Revenue Transactions (#)            | 352           | 384           | (32)        |
| Other Revenue Received (\$)               | \$9,376,211   | \$8,734,849   | \$641,362   |
| Accounts Receivable Payments (\$)         | \$34,601      | \$307,233     | (\$272,632) |
| Accounts Receivable - Credit Card #       | 0             | 2             | (2)         |
| Accounts Receivable - Credit Card \$      | \$0           | \$1,630       | (\$1,630)   |
| Municipal Court - Fines/Bonds (\$)        | \$120,609     | \$136,804     | (\$16,195)  |
| Municipal Court - Credit Card (#)         | 682           | 665           | 17          |
| Municipal Court - Credit Card (\$)        | \$122,976     | \$123,234     | (\$258)     |
| Municipal Court - C2G (#)                 | 692           | 462           | 230         |
| Municipal Court - C2G (\$)                | \$51,154      | \$45,729      | \$5,425     |
| Building Permits Cash Report (\$)         | \$152,469     | \$354,978     | (\$202,509) |
| Building Permits Credit Card (#)          | 160           | 177           | (17)        |
| Building Permits Credit Card (\$)         | \$92,557      | \$54,207      | \$38,350    |
| Building Permits C2G (#)                  | 104           | 95            | 9           |
| Building Permits C2G (\$)                 | \$4,745       | \$6,275       | (\$1,530)   |
| Occupational License - Bldg Insp. (\$)    | (\$4,973)     | \$4,800       | (\$9,773)   |
| Occupational License - Bldg Insp. CC (#)  | 8             | 8             | 0           |
| Occupational License - Bldg Insp. CC (\$) | \$17,681      | \$1,050       | \$16,631    |
| Business License - City Clerk (\$)        | \$895         | \$1,146       | (\$251)     |
| Business License - City Clerk CR CD (#)   | 2             | 8             | (6)         |
| Business License - City Clerk CR CD (\$)  | \$1,025       | \$3,365       | (\$2,340)   |
| Convenience Fees - All Payments (#)       | 9,274         | 7,430         | 1,844       |
| Convenience Fees - All Payments (\$)      | \$27,822      | \$22,344      | \$5,478     |
| Bank Drafts Billed (#)                    | 8,894         | 7,461         | 1,433       |
| Bank Drafts Billed (\$)                   | \$805,486     | \$655,373     | \$150,113   |
| Interdepartmental Billing (#)             | 63            | 156           | (93)        |
| Interdepartmental Billing (\$)            | \$4,291       | \$14,080      | (\$9,789)   |
| Accounts Receivable Billed (\$)           | \$176,353     | \$318,453     | (\$142,100) |

## Budget Services Division

|                               | FYE 17 |        | FYE 16 |          |
|-------------------------------|--------|--------|--------|----------|
|                               | May    | YTD    | May    | YTD      |
| PERSONNEL HOURS - FULL TIME   |        |        |        |          |
| Total Regular Hours Available | 160.00 | 160.00 | 160.00 | 1,920.00 |
| Total Comp Time Available     | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Overtime Hours          | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Bonus Hours             | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Furlough Hours          | 0.00   | 0.00   | 0.00   | 0.00     |
| TOTAL HOURS AVAILABLE         | 160.00 | 160.00 | 160.00 | 1,920.00 |
| Benefit Hours Taken           | 8.00   | 8.00   | 16.00  | 264.00   |
| TOTAL ACCOUNTABLE STAFF HOURS | 152.00 | 152.00 | 144.00 | 1,656.00 |
| PERMANENT PART-TIME           |        |        |        |          |
| Total Regular Hours Available | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Comp Time Available     | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Overtime Hours          | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Bonus Hours             | 0.00   | 0.00   | 0.00   | 0.00     |
| TOTAL HOURS AVAILABLE         | 0.00   | 0.00   | 0.00   | 0.00     |
| Benefit Hours Taken           | 0.00   | 0.00   | 0.00   | 0.00     |
| TOTAL ACCOUNTABLE STAFF HOURS | 0.00   | 0.00   | 0.00   | 0.00     |
| TEMPORARY                     |        |        |        |          |
| Total Regular Hours Available | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Overtime Hours          | 0.00   | 0.00   | 0.00   | 0.00     |
| TOTAL HOURS AVAILABLE         | 0.00   | 0.00   | 0.00   | 0.00     |

## Treasury Division

|                                      | FYE 17        |               | FYE 16        |                  |
|--------------------------------------|---------------|---------------|---------------|------------------|
|                                      | May           | YTD           | May           | YTD              |
| <b>PERSONNEL HOURS - FULL TIME</b>   |               |               |               |                  |
| Total Regular Hours Available        | 640.00        | 640.00        | 800.00        | 9,600.00         |
| Total Comp Time Available            | 8.25          | 8.25          | 15.50         | 297.75           |
| Total Overtime Hours                 | 66.25         | 66.25         | 19.50         | 126.25           |
| Total Bonus Hours                    | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Furlough Hours                 | 0.00          | 0.00          | 0.00          | 0.00             |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>714.50</b> | <b>714.50</b> | <b>835.00</b> | <b>10,024.00</b> |
| Benefit Hours Taken                  | 81.75         | 81.75         | 175.00        | 2,428.50         |
| <b>TOTAL ACCOUNTABLE STAFF HOURS</b> | <b>632.75</b> | <b>632.75</b> | <b>660.00</b> | <b>7,595.50</b>  |
| <br><b>PERMANENT PART-TIME</b>       |               |               |               |                  |
| Total Regular Hours Available        | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Comp Time Available            | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Overtime Hours                 | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Bonus Hours                    | 0.00          | 0.00          | 0.00          | 0.00             |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>      |
| Benefit Hours Taken                  | 0.00          | 0.00          | 0.00          | 0.00             |
| <b>TOTAL ACCOUNTABLE STAFF HOURS</b> | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>      |
| <br><b>TEMPORARY</b>                 |               |               |               |                  |
| Total Regular Hours Available        | 0.00          | 0.00          | 0.00          | 0.00             |
| Total Overtime Hours                 | 0.00          | 0.00          | 0.00          | 0.00             |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>      |

**UTILITY      3C**

## Utility Division

|                                      | FYE 17          |                 | FYE 16          |                  |
|--------------------------------------|-----------------|-----------------|-----------------|------------------|
|                                      | May             | YTD             | May             | YTD              |
| <b>PERSONNEL HOURS - FULL TIME</b>   |                 |                 |                 |                  |
| Total Regular Hours Available        | 2,344.00        | 2,344.00        | 2,240.00        | 26,113.00        |
| Total Comp Time Available            | 0.75            | 0.75            | 0.00            | 40.50            |
| Total Overtime Hours                 | 9.25            | 9.25            | 6.25            | 400.75           |
| Total Bonus Hours                    | 0.00            | 0.00            | 0.00            | 0.00             |
| Total Furlough Hours                 | 0.00            | 0.00            | 0.00            | 0.00             |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>2,354.00</b> | <b>2,354.00</b> | <b>2,246.25</b> | <b>26,554.25</b> |
| Benefit Hours Taken                  | 133.50          | 133.50          | 224.75          | 3,081.25         |
| <b>TOTAL ACCOUNTABLE STAFF HOURS</b> | <b>2,220.50</b> | <b>2,220.50</b> | <b>2,021.50</b> | <b>23,473.00</b> |
| <br><b>PERMANENT PART-TIME</b>       |                 |                 |                 |                  |
| Total Regular Hours Available        | 0.00            | 0.00            | 0.00            | 0.00             |
| Total Comp Time Available            | 0.00            | 0.00            | 0.00            | 0.00             |
| Total Overtime Hours                 | 0.00            | 0.00            | 0.00            | 0.00             |
| Total Bonus Hours                    | 0.00            | 0.00            | 0.00            | 0.00             |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>      |
| Benefit Hours Taken                  | 0.00            | 0.00            | 0.00            | 0.00             |
| <b>TOTAL ACCOUNTABLE STAFF HOURS</b> | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>      |
| <br><b>TEMPORARY</b>                 |                 |                 |                 |                  |
| Total Regular Hours Available        | 0.00            | 0.00            | 0.00            | 0.00             |
| Total Overtime Hours                 | 0.00            | 0.00            | 0.00            | 0.00             |
| <b>TOTAL HOURS AVAILABLE</b>         | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>     | <b>0.00</b>      |

## Office Services

|                               | FYE 17 |        | FYE 16 |          |
|-------------------------------|--------|--------|--------|----------|
|                               | May    | YTD    | May    | YTD      |
| PERSONNEL HOURS - FULL TIME   |        |        |        |          |
| Total Regular Hours Available | 160.00 | 160.00 | 320.00 | 3,840.00 |
| Total Comp Time Available     | 11.25  | 11.25  | 0.00   | 0.00     |
| Total Overtime Hours          | 0.00   | 0.00   | 7.00   | 16.50    |
| Total Bonus Hours             | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Furlough Hours          | 0.00   | 0.00   | 0.00   | 0.00     |
| TOTAL HOURS AVAILABLE         | 171.25 | 171.25 | 327.00 | 3,856.50 |
| Benefit Hours Taken           | 0.00   | 0.00   | 160.00 | 797.00   |
| TOTAL ACCOUNTABLE STAFF HOURS | 171.25 | 171.25 | 167.00 | 3,059.50 |
| PERMANENT PART-TIME           |        |        |        |          |
| Total Regular Hours Available | 105.00 | 105.00 | 0.00   | 0.00     |
| Total Comp Time Available     | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Overtime Hours          | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Bonus Hours             | 0.00   | 0.00   | 0.00   | 0.00     |
| TOTAL HOURS AVAILABLE         | 105.00 | 105.00 | 0.00   | 0.00     |
| Benefit Hours Taken           | 0.00   | 0.00   | 0.00   | 0.00     |
| TOTAL ACCOUNTABLE STAFF HOURS | 105.00 | 105.00 | 0.00   | 0.00     |
| TEMPORARY                     |        |        |        |          |
| Total Regular Hours Available | 0.00   | 0.00   | 0.00   | 0.00     |
| Total Overtime Hours          | 0.00   | 0.00   | 0.00   | 0.00     |
| TOTAL HOURS AVAILABLE         | 0.00   | 0.00   | 0.00   | 0.00     |

## Drive-up Window and Mail Payments

|   | FYE 17<br>May | FYE 16<br>May |
|---|---------------|---------------|
| Mail Payments - Lockbox                       | 21,069        | 19,810        |
| Mail Payments - Office                        | 361           | 316           |
| <b>Mail Payments - Subtotal</b>               | <b>21,430</b> | <b>20,126</b> |
| Night Deposit                                 | 507           | 483           |
| Click-to-Gov Payments                         | 6,057         | 4,697         |
| IVR Payments                                  | 1,707         | 1,544         |
| <b>Without assistance payments - Subtotal</b> | <b>8,271</b>  | <b>6,724</b>  |
| Drive-up window & inside counter              | 1,300         | 3,316         |
| Credit Card machine payments (swipe)          | 938           | 834           |
| Credit Card machine payments (phone)          | 477           | 393           |
| <b>With assistance payments - Subtotal</b>    | <b>2,715</b>  | <b>4,543</b>  |
| <b>Total Payments Processed - Subtotal</b>    | <b>32,416</b> | <b>31,393</b> |
| Bank Draft (ACH) Payments                     | 8,894         | 8,527         |
| <b>Total Payments (Utility)</b>               | <b>41,310</b> | <b>39,920</b> |
| Total Convenience Fees - all Payments         | 9,274         | 7,430         |
| <b>Grand Total Payments</b>                   | <b>50,584</b> | <b>47,350</b> |

## Traffic Counter at Drive-up Facility

|                                 |              |              |
|---------------------------------|--------------|--------------|
| Night Drop *                    | 973          | 836          |
|                                 | 8,226        |              |
| 8-5 Drive-up Window Customers * |              | 4,847        |
| <b>Total Traffic Counter</b>    | <b>9,199</b> | <b>5,683</b> |

\* These figures are included in the above Total Customer Contact Payments.

## Meter Reading Division

|                           | FYE 17 |        | FYE 16 |         |
|---------------------------|--------|--------|--------|---------|
|                           | May    | YTD    | May    | YTD     |
| Number of Meters Read     | 40,192 | 40,192 | 40,452 | 430,465 |
| New Service               | 1,972  | 1,972  | 884    | 7,504   |
| Request for Termination   | 2,074  | 2,074  | 1,125  | 7,673   |
| Delinquent On(s)          | 364    | 364    | 230    | 1,783   |
| Delinquent Offs           | 410    | 410    | 346    | 3,042   |
| Collect Deposit Tags Hung | 27     | 27     | 37     | 819     |
| Collect Deposit Cut Offs  | 26     | 26     | 36     | 561     |
| Blue Tags                 | 42     | 42     | 30     | 200     |
| Number of Meters Re-read  | 1,348  | 1,348  | 1,887  | 19,318  |
| Meters Cleaned            | 27     | 27     | 38     | 396     |
| Customer Assists          | 6      | 6      | 42     | 415     |
| Meters Pulled             | 2      | 2      | 0      | 6       |
| Meters Re-set             | 1      | 1      | 2      | 5       |
| Meter Exchanges           | 48     | 48     | 49     | 112     |
| TOTAL                     | 46,539 | 46,539 | 45,158 | 472,299 |



## Utility Division Activity Report

|                                 | FYE 17 |        | FYE 16 |         |
|---------------------------------|--------|--------|--------|---------|
|                                 | May    | YTD    | May    | YTD     |
| STATUS REPORT                   |        |        |        |         |
| Regular Utility Accounts Billed | 42,378 | 42,378 | 41,540 | 452,637 |
| New Ons                         | 724    | 724    | 543    | 8,269   |
| Final Accounts Billed           | 892    | 892    | 1,000  | 7,700   |
| TOTAL ACCOUNTS BILLED           | 43,994 | 43,994 | 43,083 | 468,606 |

**FIRE DEPARTMENT**

**4**



## NFD Monthly Progress Report May 2017

### Incident Response Type Summary

| Incident Type   | Total       | % of Total     |
|---|-------------|----------------|
| 1 - Fire  | 25          | 2.00%          |
| 2 - Overpressure Rupture, explosion, Overheat - No Fire | 0           | 0.00%          |
| 3 - Rescue & emergency                                  | 848         | 68.00%         |
| 4 - Hazardous Conditions (No Fire)                      | 42          | 3.37%          |
| 5 - Service Call  | 89          | 7.14%          |
| 6 - Good Intent Call                                    | 174         | 13.95%         |
| 7 - False Alarm & False Call                            | 67          | 5.37%          |
| 8 - Severe Weather & Natural Disaster                   | 1           | 0.08%          |
| 9 - Special Incident Type                               | 1           | 0.08%          |
| Incomplete Reports                                      | 0           | 0.00%          |
| <b>Total Incident Count (Unique Calls)</b>              | <b>1247</b> | <b>100.00%</b> |
| <b>Number of Total Unit Responses</b>                   | <b>1462</b> |                |

Total Fire Loss \$147,299.00

### Average Response Times

|                   | Number of First-In Calls | Average Time/Seconds | Average Time/Minutes |
|-------------------|--------------------------|----------------------|----------------------|
| <b>Station #1</b> | 219                      | 298                  | 0:04:58              |
| <b>Station #2</b> | 170                      | 309                  | 0:05:09              |
| <b>Station #3</b> | 194                      | 332                  | 0:05:32              |
| <b>Station #4</b> | 162                      | 298                  | 0:04:58              |
| <b>Station #5</b> | 65                       | 449                  | 0:07:29              |
| <b>Station #6</b> | 53                       | 485                  | 0:08:05              |
| <b>Station #7</b> | 101                      | 326                  | 0:05:26              |
| <b>Station #8</b> | 87                       | 325                  | 0:05:25              |
| <b>Station #9</b> | 196                      | 379                  | 0:06:19              |

**NFD Monthly Progress Report  
May 2017**

**Total Calls By Unit**

|                | Total Number of Responses | District 1 | District 2 | District 3 | District 4 | District 5 | District 6 | District 7 | District 8 | District 9 |
|----------------|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Chief 301      | 14                        | 2          | 2          | 1          | 3          |            |            | 3          |            | 3          |
| Chief 302      | 20                        | 4          | 2          | 4          | 3          |            | 1          | 3          | 1          | 2          |
| Chief 303      | 11                        | 3          |            | 2          |            | 2          | 1          | 2          | 1          |            |
| Chief 304      | 1                         |            |            |            |            |            |            | 1          |            |            |
| Engine 1       | 228                       | 219        | 1          | 4          |            |            |            | 2          |            | 2          |
| Brush 1        | 2                         | 2          |            |            |            |            |            |            |            |            |
| Engine 2       | 181                       | 2          | 170        | 3          | 3          |            | 1          | 2          |            |            |
| Brush 2        | 1                         |            |            | 1          |            |            |            |            |            |            |
| Engine 3       | 202                       | 2          | 1          | 194        |            |            | 2          | 1          |            | 2          |
| Brush 3        | 3                         | 1          |            | 2          |            |            |            |            |            |            |
| Engine 4       | 171                       |            | 4          |            | 162        |            |            | 4          | 1          |            |
| Brush 4        | 1                         |            |            |            |            |            |            |            | 1          |            |
| Engine 5       | 64                        |            |            |            |            | 64         |            |            |            |            |
| Brush 5        | 25                        |            |            |            |            | 25         |            |            |            |            |
| Engine 6       | 61                        | 2          |            | 1          |            |            | 53         | 1          |            | 4          |
| Brush 6        | 6                         |            |            |            |            |            | 6          |            |            |            |
| Rescue 7       | 1                         |            |            |            |            |            |            | 1          |            |            |
| Squad 7        | 137                       | 7          | 4          | 8          | 6          |            |            | 101        | 5          | 6          |
| Engine 8       | 97                        |            |            |            | 5          |            |            | 5          | 87         |            |
| Brush 8        | 2                         |            |            |            |            |            |            |            | 2          |            |
| Tanker 8       | 3                         |            |            |            |            |            | 1          | 1          | 1          |            |
| Engine 9       | 199                       | 5          |            | 4          |            |            | 2          | 1          |            | 187        |
| Brush 9        | 2                         |            |            | 1          |            |            |            |            |            | 1          |
| Tanker 9       | 2                         |            |            |            |            |            | 1          | 1          |            |            |
| Truck 9        | 13                        |            |            | 3          |            | 1          |            | 1          |            | 8          |
| Ladder 9       | 8                         | 1          |            |            |            |            |            |            |            | 7          |
| Fire Marshal 2 | 0                         |            |            |            |            |            |            |            |            |            |
| Fire Marshal 3 | 3                         |            |            |            |            |            | 2          | 1          |            |            |
| Fire Marshal 4 | 3                         |            |            |            |            |            | 1          | 2          |            |            |
| Fire Marshal 5 | 1                         |            |            |            |            |            | 1          |            |            |            |
|                | <b>1462</b>               | <b>250</b> | <b>184</b> | <b>228</b> | <b>182</b> | <b>92</b>  | <b>72</b>  | <b>133</b> | <b>99</b>  | <b>222</b> |

**Community Outreach**

|                |   |   |
|----------------|---|---|
| Tours          | 6 | 750 Students/Parents/Citizens   |
| Special Events | 4 | May Fair, Sysco Family Picnic, Boots & Badges (Community-wide outreach) |

**Burn Permits**

|                     |     |                       |
|---------------------|-----|-----------------------|
| Burn Permits Issued | 220 | Total of 12 Burn Days |
|---------------------|-----|-----------------------|

**Training**

|                          |      |  |
|--------------------------|------|--|
| Personnel Training Hours | 2110 | Total number of training credit hours taken by NFD Personnel |
|--------------------------|------|--|

**NORMAN FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT  
May 2017**

**FIRE PREVENTION DIVISION ACTIVITIES**

| <b>Inspections/Plan Review</b> |              |               |                    |
|--------------------------------|--------------|---------------|--------------------|
| <b>Activites</b>               | <b>Notes</b> | <b>Number</b> | <b>Staff Hours</b> |
| Inspections                    |              | 263           | 230.5              |
| Re-Inspections                 |              | 67            | 44.5               |
| Residential Inspections        |              |               |                    |
| Plan/Platt Review              |              | 50            | 64.5               |
| Company Inspections            |              |               |                    |
| Re-Inspections                 |              |               |                    |
| <b>Total Inspections</b>       |              | <b>330</b>    | <b>275</b>         |

| <b>Smoke Detector Program</b> |              |              |                    |
|-------------------------------|--------------|--------------|--------------------|
| <b>Activites</b>              | <b>Notes</b> | <b>Units</b> | <b>Staff Hours</b> |
| Smoke Detector Batteries      |              |              |                    |
| Smoke Detectors Installed     |              | 26           | 13                 |

| <b>Training/Public Education Education</b> |              |               |                    |
|--|--------------|---------------|--------------------|
| <b>Activites</b>                           | <b>Notes</b> | <b>Events</b> | <b>Staff Hours</b> |
| Training (hours)                           |              | 12            | 31.5               |
| Fire Education Classes                     |              | 4             | 6                  |

| <b>Code Issues/Investigation</b>  |                    |               |                    |
|---|--------------------|---------------|--------------------|
| <b>Activites</b>  | <b>Notes</b>       | <b>Number</b> | <b>Staff Hours</b> |
| Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints) |                    |               |                    |
| Code Violation Complaints   |                    | 99            | 100.5              |
| Investigations  |                    | 7             | 17                 |
| Investigative Activities  |                    | 11            | 70                 |
| Miscellaneous/Special   | New World Training |               |                    |

## EMERGENCY MANAGEMENT DIVISION ACTIVITIES

| Emergency Management Discipline       | Comments: May 2017                             |
|---------------------------------------|--|
| <b>Mitigation:</b>                    |  |
| Safe Room program                     | 389 of 406 installed. Program ends in 02-2018. |
| <b>Preparedness:</b>                  |  |
| Medical Reserve CORPS Conference Call | May 4  |
| State Homeland Security Audit         | May 9  |
| Emergency Response Team Meeting       | May 11   |
| Amateur radio Meeting                 | May 13   |
| Severe Weather Webinar                | May 16   |
| Full Scale Exercise Planning Meeting  | May 16   |
| FD Staff Meeting                      | May 17   |
| Public Safety Committee Meeting       | May 18   |
| Medical Reserve CORPS Conf Call       | May 25   |
| <b>Response:</b>                      |  |
| Severe Weather Response               | May 18   |
| <b>Recovery:</b>                      |  |
| OK-DR-4222                            | On going                                       |

**HUMAN RESOURCES 5**

**HUMAN RESOURCES**  
**Monthly Report**  
**May, 2017**

**ADMINISTRATION/LABOR RELATIONS**

***A. Administrative***

- Held seven (7) meetings with management personnel to discuss various issues
- Met with two (2) employees to address their concerns
- Attended two (2) prep meetings for arbitration
- Participated in a Social Media Arbitration brought about by the IAFF
- Held one (1) pre-disciplinary meeting – Park Maintenance
- Held one (1) grievance meeting – Street Maintenance
- Held one (1) fitness for duty meeting – Street Maintenance
- Attended Finance Committee meeting
- Attended Respectful Workplace Training
- Attended the Norman Employee Retirement System board meeting

***B. Grievances (active AFSCME and Non-Union)***

- AFSCME Grievance FYE14-06 - Green (Sewer Line Maint.) – termination  
*District Court Judge vacated the arbitrator's decision. Pending action- settle Green's employment issues with the City or schedule another arbitration.*
- AFSCME Grievance FYE17-02 – Goldsby (Street Maint.) – demotion  
*The grievance has been forwarded to the City Manager per AFSCME contract.*

***C. Collective Bargaining***

- Participated in one (1) negotiation session with FOP

***D. Administrative Support***

- Processed Monthly Department Report
- Attended Respectful Workplace Training
- Compiled and distributed May 2017 Employee Newsletter
- Ordered, inventoried and distributed employee award gifts
- Processed invoices and reconciled expense accounts
- Attended/Summarized one (1) negotiation sessions
  - 1 – FOP

**BENEFITS**

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- Conducted four (4) employee orientations
- Distributed updated Health/Dental Benefit Books
- Wellness Screenings at LabCorp ended
- Responded to 183 benefit/wellness inquiries



## COMPENSATION AND CLASSIFICATION

### **New Hires - 18**

| <b>Dept./Div.</b>           | <b>Position</b>           | <b>Number of Employees</b> |
|-----------------------------|---------------------------|----------------------------|
| Municipal Court             | Deputy Marshal (PT)       | 1                          |
| Legal                       | Intern (PT)               | 1                          |
| Utilities/Water Line Maint. | Maintenance Worker I      | 1                          |
| Police/Animal Welfare       | Kennel Attendant          | 1                          |
| City Clerk                  | Administrative Tech III   | 1                          |
| Parks/Recreation            | Recreation Leader I (PPT) | 1                          |
| Parks/Westwood Golf         | Laborer (PT)              | 3                          |
| Parks/Park Maint.           | Laborer (PT)              | 8                          |
| Parks/Recreation            | Bus Driver (PT)           | 1                          |

### **Separations - 10**

| <b>Dept./Div.</b>    | <b>Position</b>            | <b>Number of Employees</b> |
|----------------------|----------------------------|----------------------------|
| IT                   | Systems Support Tech       | 1                          |
| Utilities/Sanitation | Sanitation Worker II       | 1                          |
| Public Works/Streets | Public Works Supt.         | 1                          |
| Fire/Suppression     | Fire Driver Engineer       | 1                          |
| Finance/Utilities    | Customer Service Rep I     | 1                          |
| Parks/Westwood Golf  | Golf Course Attendant (PT) | 2                          |
| Parks/Recreation     | Recreation Leader I (PPT)  | 1                          |
| Parks/Recreation     | Tennis Shop Attendant (PT) | 1                          |
| Parks/Westwood Golf  | Laborer (PT)               | 1                          |

### **Promotions - 5**

| <b>Dept./Div.</b>      | <b>Position</b>        | <b>Number of Employees</b> |
|------------------------|------------------------|----------------------------|
| Police/Patrol          | Police Lieutenant      | 1                          |
| Police/Patrol          | Police Captain         | 1                          |
| Finance/Treasury       | Treasury Support Supv. | 1                          |
| Parks/Park Maintenance | Maintenance Worker I   | 1                          |
| Utilities/Sanitation   | Sanitation Worker II   | 1                          |

## SURVEYS

Requested Executive Compensation Survey information from local and comparable cities.

## RECRUITMENT

**Accepted applications for the following positions:**

- Cold Case Investigator (PT), Police/Investigations
- Deputy Marshal (PT), Municipal Court
- Bus Driver (PT), Parks & Recreation/Recreation
- Juvenile Community Services Supervisor (PT)/Municipal Court
- Parks Temporary Laborer (PT), Parks & Recreation/Park Maintenance
- Temporary Laborer (PT), Parks & Recreation/Westwood Golf Course
- Temporary Laborer (PT), Utilities/ Water Treatment Plant

- Tennis Shop Attendant (PT), Parks & Recreation/Recreation
- Golf Course Attendant (PT), Parks & Recreation/Recreation
- Special Instructor I: After School (PT), Parks & Recreation/Recreation
- Special Instructor I: Summer Camp (PT), Parks & Recreation/Recreation
- Custodian (PPT), Utilities/Water Treatment Plant
- Custodian (PPT), City Clerk's Office
- Stormwater Compliance Inspector, Public Works/Engineering
- Mechanic I, Public Works/Fleet Management
- Customer Service Representative I, Finance/Utility Services
- Maintenance Worker I, Utilities/Water Line Maintenance
- Communications Officer I, Police/Emergency Comm. Bureau
- Capital Projects Engineer, Public Works/Engineering
- Maintenance Worker II, Parks & Recreation/Park Maintenance
- Plant Operator, Utilities/WTP
- Communications Systems Manager, Police/Emergency Comm. Bureau
- Sanitation Worker I, Utilities/Sanitation
- Sanitation Worker II, Utilities/Sanitation
- Benefits Specialist, Human Resources Department
- Animal Welfare Administrative Technician II, Police/Animal Welfare
- Public Works Superintendent, Public Works/Streets

**Recruitment & Hiring Statistics:**

| <b>Contacts/Inquiries</b>                 |      | <b>Selection Process Elements</b>   |    |
|---|------|-------------------------------------|----|
| In Person                                 | 450  | Written Exams                       | 1  |
| Phone                                     | 540  | Practical Testing/Assessment Center | 2  |
| Mail                                      | 310  | Panel Board Interviews              | 8  |
| Email                                     | 235  | Promotions                          | 3  |
| Total Subscribers on E-mail Vacancy List  | 5343 | Oral Interviews                     | 14 |
| Total Visits to City of Norman HR website | 2171 | Hiring/Promotion Board              | 0  |

| <b>Hiring Statistics</b>                 |    | <b>Recruitment Statistics</b>   |     |
|--|----|---------------------------------|-----|
| Pre-Employment Background Investigations | 30 | Advertisements Placed           | 15  |
| Pre-Employment Drug Screens              | 23 | Applications Received           | 289 |
| Pre-Employment Physicals                 | 22 | Job Announcements Emailed       | 90  |
| Pre-Employment OSBI                      | 15 | Job Announcements to CON Depts. | 450 |

**TRAINING AND DEVELOPMENT**

Conducted training for four (4) new employees on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Conduct, Social Media and IT Acceptable Use policies.

Provided Respectful Workplace, Workplace Harassment, and Social Media training for 292 employees from various departments.

Presented a Core Value Awards at the annual Public Works Recognition Event to six employees for Responsiveness, Professionalism, Service, Caring and Respect.

The Computer Training Lab was the site for Electronic Records Processing (ERP) System demonstrations for employees representing various departments.

**SAFETY**

- Safety meetings were held for all departments covering “Hazard Communication” training
- Walkthrough inspections were conducted at ten (10) facilities
- Sent safety material documents to facilities each week
- Conducted four (4) new employee orientations
- Held three (3) Return to Work Meetings (Fire/WRF/Sanitation)
- Conducted two Vehicle Accident Review Meetings (both from Streets)

**Recordable Injuries – 5**

| <b>Dept./Division</b>    | <b>Nature of the injury</b> | <b>Activity</b>   | <b>Prognosis</b>  |
|--------------------------|-----------------------------|---|-------------------|
| Fire/<br>Firefighter     | Lower back strain           | Injured back performing squats at the gym                               | Work restrictions |
| Police/<br>Patrol        | Left ring finger strain     | Injured finger while pulling vehicle door to close it                   | Work restrictions |
| Public Works/<br>Streets | Right elbow strain          | Employee was pulling plastic off an expansion                           | Work restrictions |
| Utilities/<br>Sanitation | Right elbow strain          | While pulling a heavy cart from fence, employee felt a pop in his elbow | Work restrictions |
| Utilities/<br>Sanitation | Right wrist strain          | Injured right wrist while trying to break his fall                      | Work restrictions |

**Recordable Injuries per calendar year. CY2017 is current year to date:**

| <b>2017</b> | <b>2016</b> | <b>2015</b> |
|-------------|-------------|-------------|
| 26          | 69          | 70          |

**Vehicle Collisions - 3**

| <b>Division</b>                       | <b>Description of Collision</b>   | <b>Status</b> |
|---------------------------------------|---|---------------|
| Parks &<br>Recreation/<br>Park Maint. | Right foot slipped off from brake pedal and City vehicle struck another vehicle at the intersection | “At Fault”    |
| Public Works/<br>Streets              | Operator backed motor grader into the front side of unit # 158.                                     | “At Fault”    |
| Utilities/<br>Sanitation              | While picking up trash receptacle, City vehicle clipped truck parked on street on left rear side    | “At Fault”    |

**Cumulative number of “at fault” Vehicle Collisions per fiscal year:**

| <b>2017</b> | <b>2016</b> | <b>2015</b> | <b>2014</b> | <b>2013</b> | <b>2012</b> |
|-------------|-------------|-------------|-------------|-------------|-------------|
| 14          | 13          | 10          | 23          | 15          | 18          |

## **INFORMATION TECHNOLOGY**

**6**

**CITY OF NORMAN**

Information Technology Department  
Monthly Report –May 2017.

Working projects for the IT Department are as follows:

| <b>Project</b>  | <b>Description/improvement anticipated</b>  | <b>Status</b>  |
|---|---|--|
| ERP Study and RFP Development                                   | Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology and business review process. | In Progress - Team is interviewing various government agencies to help with the selection process. Project team meets weekly to discuss milestones |
| PD body camera and patrol car dash camera infrastructure build. | Introduces technology to help police officers and citizens with increased security by providing video and audio evidence on a case-by-case basis.                 | In Implementation and live testing: IT techs will train on data uploads from cameras. IT Data Storage Upgrade project will assist in storing data  |
| Website Rebuild/Redesign  | Our current design is 5 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a friendlier mobile device design.          | In Planning: Meeting with PIO's, CCO - exploring vendors and purchasing options, RFP in development  |
| Datacenter Storage Upgrade                                      | \$1.4M project to add storage and improved technology to expand the amount of storage available for daily data storage, backups, and disaster recover.            | In Implementation: EMC systems hardware install complete. Old systems removal complete. Configuration of systems and connectivity 85% complete.    |

|  |  |  |
|--|--|--|
| Water Reclaim Facility network closet construction and redundant cooling for equipment | Enhance our existing network infrastructure, which is currently in a very high temperature environment, which degrades the equipment life.   | In Progress : AC upgrade complete, room build complete, Hardware and Software installation in progress   |
| Fiber Optic Installation for redundant loop  | Remove fiber from the path of central library and James Garner projects while creating two points of entry and a loop for business continuity during a break or disaster scenario.   | In Planning: Agenda item for city council going forward in May for Phase I.  |
| Fiber Optic repair along Robinson Street from 24th to Flood                            | Repair fiber that was damaged in two locations along Robinson Street. This will improve data transmission speed along this route.  | In Planning: Awaiting completion of higher priority for Fiber redundant loop construction.   |
| Document Image Scanning and Consolidated Printer/fax/copiers evaluation.               | Cost savings for printer usage, reduced service calls for PC Techs, consolidated application use for various departments document image scanning.  | Laserfiche Implementation Phase I complete - requesting additional funds for future phases.  |
| Water Treatment Facility Fiber connectivity  | This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites. There is a cost savings initiative and partnership with Cleveland County. | Holding: Right of Way approved 10/13/15. Have hit a snag on a small amount of right of way that will delay the project. Discussing ROW with land owners to negotiate a path. |
| Main Site data center upgrades   | Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.  | In Planning  |
| Active Directory/Domain Controller Upgrade   | Current Operating system is MS 2003 and needs to be upgraded to MS 2008  | 2008 R2 installed prepping for Domain Controller Upgrades on 2 DC Servers  |

|   |   |   |
|---|---|---|
| <p>TAMS/FASTER Integration for City's NAPA Parts Room.</p>  | <p>City of Norman and NAPA will integrate a program that will download data nightly from NAPA'S TAMS into the City's FASTER Fleet management Software, eliminating the need for NAPA to manually enter the data into FASTER</p> |   |
| <p>Installation of fiber optic cable along Main Street from 24th Avenue West to 36th Avenue West with switches at 26th Street/Interstate Drive, I-35 Interchange, Ed Noble Parkway, and 36th Avenue West.</p> | <p>Increase the coverage of traffic signals and the IT Fiber infrastructure</p>   | <p>Construction to begin around June 1.</p> |
| <p>Installation of fiber optic cable along Robinson Street from Peters Avenue to 12th Avenue NE with switches at Porter Avenue, Findlay Avenue, and 12th Avenue NE.</p>                                       | <p>Increase the coverage of traffic signals and the IT Fiber infrastructure</p>   | <p>Construction to begin around June 1.</p> |
| <p>Install fiber optic cable on Rock Creek Road from Porter Avenue to 12th Avenue NE with switch at a new signal at Sequoyah Trail.</p>   | <p>Increase the coverage of traffic signals and the IT Fiber infrastructure</p>   | <p>Construction to begin around June 1.</p> |
| <p>Wireless phone bills audit for cost savings.</p>   | <p>Cost savings for telecommunications, waste elimination.</p>  | <p>In Progress</p>                          |
| <p>Water tower and mono-pole contract negotiations.</p>   | <p>Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.</p>   | <p>Ongoing</p>                              |
| <p>IT main computer room return air system improvements.</p>  | <p>This will eliminate a "hot row" of air that currently taxes our main data center servers. If not addressed this "hot row" could cause server degradation and/or failure.</p>   | <p>In Planning</p>                          |

|   |   |   |
|---|---|---|
| License Plate Reader System   | Improves the ability to identify stolen vehicles and vehicles with outstanding citations.                                       | System is installed and in use - data connection with LERMS being evaluated |
| Credit Card installs at Rec Centers   | Allow citizens to pay class fees, after school fees, etc. at the rec centers.   | In Discussion   |
| Replacement of fiber optic cable along Lindsey Street from 24th Avenue SW to Berry Road includes a new traffic signal with fiber optic switch on Lindsey Street at Wylie Road.  | New fiber with connections to three signals including new signal at Wylie--will require IP addresses                            | Bids in April 2016  |
| Westwood Fuelmaster Merger  | Merge Westwood Golf from Phoenix SQL to the Fuelmaster Fuel System, making all city fuel keys congr                             |   |
| Installation of fiber optic cable along Boyd Street from Berry Road to Classen Boulevard with switches at Berry Road, Flood Avenue, Chautauqua Avenue, Elm Avenue, University Boulevard, Asp Avenue, and Classen Boulevard. | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses                             | Bids in July 2016.  |
| Installation of a new traffic signal on Robinson Street at 48th Avenue NW with a fiber switch and extension of fiber optic cable east toward Brookhaven Boulevard intersection.   | Increase the coverage of traffic signals and the IT Fiber infrastructure will require IP addresses                              | Bids in Oct 2016  |
| Video Detection Upgrade (Phase 2)   | Will add cameras to a number of existing intersections some of which will require IP addresses for viewing in Centrac           | Bids in Oct 2016  |
| Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)   | Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centrac | Bids in Oct 2016  |



|   |   |                         |
|---|---|-------------------------|
| <p>Installation of fiber optic cable along Main Street to Fire Admin picking up signals at Main/Hal Muldrow, Main/Mercedes, Flood/Gray, Flood/University, Flood/Santa Fe, Flood/Peters, and Flood/Porter.</p> | <p>Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP address for viewing in Centracs</p> | <p>Bids in Oct 2016</p> |
| <p>Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.</p>    | <p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>                            | <p>Bids in Nov 2016</p> |
| <p>Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.</p>  | <p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>                            | <p>Bids in Oct 2016</p> |
| <p>City Works Upgrade</p>   | <p>Upgrade City Works software to new version. This software tracks public works projects in a ticket format.</p>                     |                         |
| <p>North Base Gate Security Access</p>  |   |                         |
| <p>Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.</p>                          | <p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>                            | <p>Bids in Oct 2017</p> |
| <p>Installation of fiber optic cable along Rock Creek Road from Flood Avenue to Porter Avenue with switches Stubbeman Avenue, Porter Avenue, and at new signals at 12th Avenue NW and Trailwoods Drive.</p>   | <p>Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses</p>                            | <p>Bids in Oct 2018</p> |

|  |   |  |
|--|---|--|
| New traffic signal on Alameda Street at Summit Lakes Boulevard/Lochwood Drive with a switch to connect to existing fiber.  | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses |  |
| Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive            | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses |  |
| Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard. | Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses |  |

#### Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of May 2017.

#### Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 47 emails from the groups shown were sent from city servers using city resources – of those 25,930 were delivered to outside mailboxes for the month of May 2017. The city servers generated mass communications to Norman citizens of 25,930 messages from only 47 sent (see **IT Table 2**).

#### Email Security Appliance:

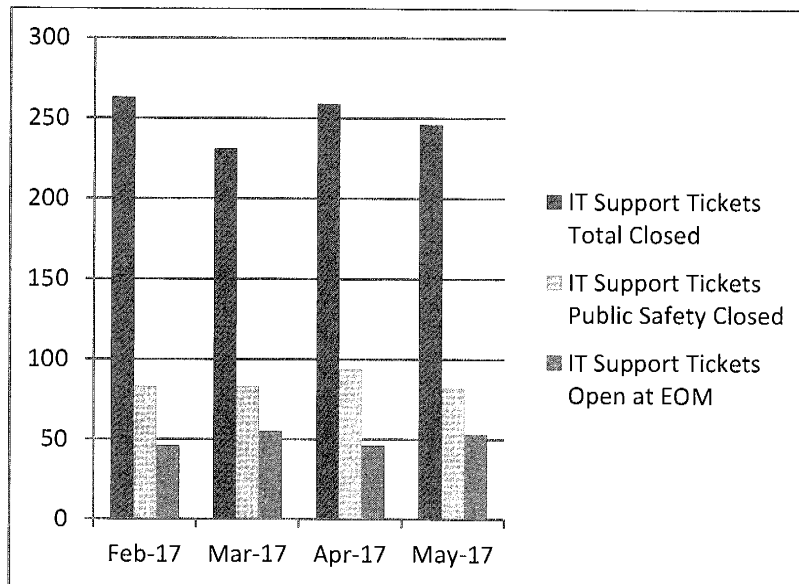
The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. IT had 663,031 attempted incoming and 62,183 outgoing messages for the month of May 2017. Incoming messages totaling 500,435 were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT Table 3**). Without the email filter, our email server would have received more mail, which increases waste and decreases valuable storage space. Additionally, the filter kept city employees from

bombardment of spam, phishing, and other types of potentially harmful emails. This is the first downward turn in malicious that we have seen in over a year and we will continue to monitor this trend. Even though the email security appliance has successfully blocked this traffic, the IT Department has deployed various counter measures to combat the potential of malicious software attacking our network - newer sophisticated attacks have been able to penetrate the system periodically.

#### Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of May 2017 the City of Norman's web site had 76,030 individual web sessions access the web site for a total of 182,512 total page views. Of those sessions, 37,922 were identified as New Users to view content on the City web site (see **IT Table 4**).

**I.T. Table 1**



**I.T. Table 2**

| <b>May 2017 LIST SERVER REPORT</b> |                       |                 |                        |
|------------------------------------|-----------------------|-----------------|------------------------|
| <b>Group</b>                       | <b>Active Members</b> | <b>Mailings</b> | <b>Total Delivered</b> |
| Affirmative Action Group           | 15                    | 6               | 90                     |
| Job Posting                        | 2164                  | 6               | 12980                  |
| Norman News                        | 862                   | 20              | 17238                  |
| Police - Animal Welfare Volunteers | 42                    | 0               | 0                      |
| Police – Citizens' Academy         | 82                    | 0               | 0                      |
| Police – Neighborhood Watch        | 105                   | 0               | 0                      |
| Public Works Consultants           | 122                   | 0               | 0                      |
| Westwood Golf                      | 678                   | 3               | 2034                   |
| Westwood Golf Members              | 36                    | 2               | 71                     |
| Westwood Men's Clinic              | 17                    | 3               | 51                     |
| Westwood Men's Golf Assoc.         | 62                    | 3               | 186                    |
| Westwood Women's Clinic            | 35                    | 3               | 104                    |
| Westwood Women's Golf Assoc.       | 4                     | 3               | 12                     |
| <b>Totals</b>                      | <b>4224</b>           | <b>49</b>       | <b>32766</b>           |



EMAIL SECURITY APPLIANCE

# Executive Summary

mail.ci.norman.ok.us

**01 May 2017 00:00 to 31 May 2017 23:59 (GMT -05:00)**
**Data in time range: 100.0 % complete**

**Incoming Mail Graph**

**Outgoing Mail Graph**

**Incoming Mail Summary**

| Category                                  | Percentage   | Count          |
|---|--------------|----------------|
| Stopped by Reputation Filtering           | 69.2%        | 458,986        |
| Stopped as Invalid Recipients             | 0.9%         | 6,218          |
| Spam Detected                             | 5.3%         | 35,158         |
| Virus Detected                            | 0.0%         | 20             |
| Detected by Advanced Malware Protection   | 0.0%         | 0              |
| Messages with Malicious URLs              | 0.0%         | 0              |
| Stopped by Content Filter                 | 0.0%         | 53             |
| Stopped by DMARC                          | 0.0%         | 0              |
| S/MIME Verification/Decryption Failed     | 0.0%         | 0              |
| <b>Total Threat Messages:</b>             | <b>75.5%</b> | <b>500,435</b> |
| Marketing Messages                        | 12.9%        | 85,520         |
| Social Networking Messages                | 1.2%         | 7,830          |
| Bulk Messages                             | 2.7%         | 17,846         |
| <b>Total Graymails:</b>                   | <b>16.8%</b> | <b>111,196</b> |
| S/MIME Verification/Decryption Successful | 0.0%         | 0              |
| Clean Messages                            | 7.8%         | 51,400         |
| <b>Total Attempted Messages:</b>          |              | <b>663,031</b> |

**Outgoing Mail Summary**

|                                  |       |               |
|----------------------------------|-------|---------------|
| Spam Detected                    | 0.0%  | 0             |
| Virus Detected                   | 0.0%  | 0             |
| Messages with Malicious URLs     | 0.0%  | 0             |
| Stopped by Content Filter        | 0.1%  | 64            |
| Clean Messages                   | 99.9% | 62,387        |
| <b>Total Messages Processed:</b> |       | <b>62,451</b> |

|                                  |       |               |
|----------------------------------|-------|---------------|
| Hard Bounces                     | 1.1%  | 662           |
| Delivered                        | 98.9% | 61,521        |
| <b>Total Messages Delivered:</b> |       | <b>62,183</b> |

mail.ci.norman.ok.us - 01 Jun 2017 01:01 (GMT -05:00)

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1

Monthly Web Site Statistics

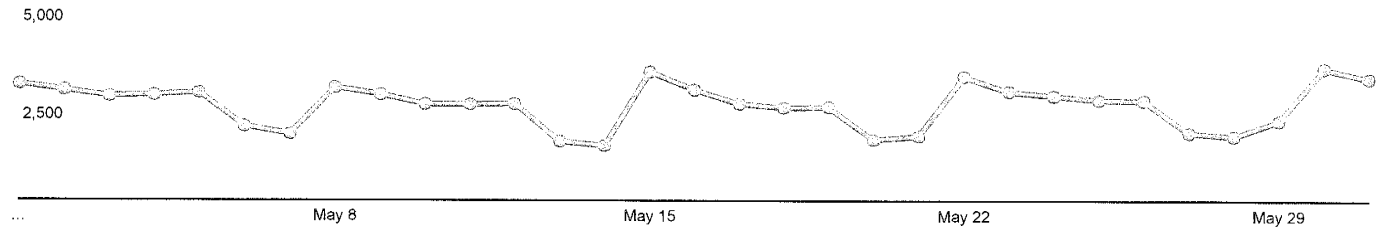
May 1, 2017 - May 31, 2017

All Users  
100.00% Sessions

Explorer

TABLE 4

Sessions



| Date         | Sessions                                     | Pages / Session                          | Pageviews                                      | Users (Deprecated)                           | Users  | New Users                                    | Bounce Rate                                  | Avg. Time on Page                                |
|--------------|--|--|--|--|--|--|--|--|
|              | 76,030<br>% of Total:<br>100.00%<br>(76,030) | 2.40<br>Avg for View:<br>2.40<br>(0.00%) | 182,512<br>% of Total:<br>100.00%<br>(182,512) | 67,005<br>% of Total:<br>132.66%<br>(50,508) | 50,508<br>% of Total:<br>100.00%<br>(50,508) | 37,922<br>% of Total:<br>100.08%<br>(37,890) | 43.68%<br>Avg for View:<br>43.68%<br>(0.00%) | 00:01:30<br>Avg for View:<br>00:01:30<br>(0.00%) |
| 1. 20170530  | 3,395<br>(4.47%)                             | 2.42                                     | 8,223<br>(4.51%)                               | 2,946<br>(4.40%)                             | 2,946<br>(4.40%)                             | 1,661<br>(4.38%)                             | 43.27%                                       | 00:01:34   |
| 2. 20170515  | 3,308<br>(4.35%)                             | 2.58                                     | 8,527<br>(4.67%)                               | 2,857<br>(4.26%)                             | 2,857<br>(4.26%)                             | 1,598<br>(4.21%)                             | 39.42%                                       | 00:01:31   |
| 3. 20170522  | 3,187<br>(4.19%)                             | 2.59                                     | 8,259<br>(4.53%)                               | 2,741<br>(4.09%)                             | 2,741<br>(4.09%)                             | 1,511<br>(3.98%)                             | 43.24%                                       | 00:01:28   |
| 4. 20170531  | 3,138<br>(4.13%)                             | 2.30                                     | 7,231<br>(3.96%)                               | 2,714<br>(4.05%)                             | 2,714<br>(4.05%)                             | 1,503<br>(3.96%)                             | 42.64%                                       | 00:01:35   |
| 5. 20170501  | 2,975<br>(3.91%)                             | 2.19                                     | 6,505<br>(3.56%)                               | 2,626<br>(3.92%)                             | 2,626<br>(3.92%)                             | 1,428<br>(3.77%)                             | 43.13%                                       | 00:01:41   |
| 6. 20170508  | 2,898<br>(3.81%)                             | 2.20                                     | 6,371<br>(3.49%)                               | 2,566<br>(3.83%)                             | 2,566<br>(3.83%)                             | 1,472<br>(3.88%)                             | 43.55%                                       | 00:01:38   |
| 7. 20170516  | 2,850<br>(3.75%)                             | 2.52                                     | 7,171<br>(3.93%)                               | 2,481<br>(3.70%)                             | 2,481<br>(3.70%)                             | 1,345<br>(3.55%)                             | 38.81%                                       | 00:01:25   |
| 8. 20170502  | 2,822<br>(3.71%)                             | 2.37                                     | 6,689<br>(3.66%)                               | 2,477<br>(3.70%)                             | 2,477<br>(3.70%)                             | 1,408<br>(3.71%)                             | 41.07%                                       | 00:01:29   |
| 9. 20170523  | 2,804<br>(3.69%)                             | 2.67                                     | 7,496<br>(4.11%)                               | 2,431<br>(3.63%)                             | 2,431<br>(3.63%)                             | 1,321<br>(3.48%)                             | 39.80%                                       | 00:01:27   |
| 10. 20170505 | 2,761<br>(3.63%)                             | 2.21                                     | 6,103<br>(3.34%)                               | 2,445<br>(3.65%)                             | 2,445<br>(3.65%)                             | 1,409<br>(3.72%)                             | 44.15%                                       | 00:01:32   |

Rows 1 - 10 of 31

**LEGAL**

**7**

**MONTHLY REPORT - LEGAL DEPARTMENT**  
**May 2017 Report**  
**(Submitted June 9, 2017)**

**MONTHLY HIGHLIGHTS:**

**LIST OF PENDING CASES:**

**UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT**

**UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK**

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

**UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA**

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K, B)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K, B)

Green v. City of Norman, CIV-17-510 – this case arises out of Mr. Green’s termination for taking excessive breaks and lunches, and falsifying records. In his Complaint, Mr. Green alleges that his termination was based on his age.

Williams v. City of Norman, CIV-16-1008 C (K, B)

**OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS**

AFSCME, Fox, and Green v. City of Norman, SD-114640; CV-2015-267 JV (K, B)

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Kevin Easley v. City of Norman, CV-2012-346 L, Case No. 115811 (K, B)

**COURT OF CRIMINAL APPEALS** – None pending

**CLEVELAND COUNTY DISTRICT COURT**

**A. *General Lawsuits***

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) supra.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFF, CV-2011-48 L; DF-109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Dustin B. and Courtney J. Graham v. Carrington Place Property Owners Association, Inc. and City of Norman, Case No. CJ-2016-705 LW (K)

Easley, Kevin v. City of Norman, CJ-2015-304 (K, B)

Easley, Kevin v. City of Norman, CV-2017-474 (K,S, B)

Fabian v. City of Norman, et al., CJ-2013-1388 W (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)



FOP v. City of Norman, CV-2011-876 L (K)  
Casey Holcomb and Darcie Woodson v. Brenda Hall, in her official capacity as Clerk of the City of Norman, City of Norman, ex rel. Office of the City Clerk, and City of Norman, Case No. CV-2015-2343  
Hinckley v. City of Norman, Case No. CM-2016-1048 SS (K)  
Holloway v. Harris et al, CJ-2013-566  
Kirk v. City of Norman, Case No. CJ-2016-1238 TS  
Oklahoma Association of Broadcasters, Inc. v. Ronda Hall, et al., Case No. CJ-2016-750 (K)  
Rodgers v. City of Norman, CJ-2016-1185 JV (K, B)  
Stephens & Johnson Operating Co. v. City of Norman, CV-2017-1041 – This is an appeal from the decision of the board of adjustment’s decision denying a variance for fence around an oil well.  
Hamoush v. City of Norman and Kody Rogers, CJ-2014-1116 (K, B)  
Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)  
Young v. City of Norman, CJ-2006-819 BH (K)

**B. *Condemnation Proceedings***

City of Norman v. Chastain Oil Company, a Corporation, et al; CV-2015-677 (M)  
City of Norman v. Historic Berry Farms, LLC, et al; CV-2015-674 (M)  
City of Norman v. Tietsort Revocable Trust, et al; CJ-2013-775 (W)  
City of Norman v. West Lindsey Center Investors, LLC, et al; CV-2015-671 (M)  
City of Norman v. Jerry Madole and Neva Madole, et al, CJ-2017-333 (S)

**C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate***

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219  
JPMorgan Chase Bank, National Association v James L. Martin, et al., CJ-2016-461  
Hines Family Revocable Trust v. The City of Norman, et al., CV-2017-1052  
Plaintiff’s request to vacate and foreclose public easement. Ordinance O-1617-26 for this matter was adopted by Council on May 9, 2017.

**D. *Municipal Court Appeals***

**E. *Small Claims Court***

Hamoush v. City of Norman, SC 2013-3366 (K)  
This case has been consolidated with Rogers v. City of Norman, Case No. CJ-2014-1116 TS and transferred to the Cleveland County District Court’s CJ docket.  
Almost Home Investment, et al. v. City of Norman, Case No. SC-2014-3027 (K)

**F. *Board of Adjustment Appeals***

None

**LABOR / ADMINISTRATIVE PROCEEDINGS**

**A. *Grievance & Arbitration Proceedings (B, K)***

This office has assisted with the following grievances:

AFSCME Grievance FYE 14-06 – (Green Termination)

AFSCME Grievance FYE 17-2 – (Goldsby – Demotion) – This case arises out of a demotion for creating a hostile work environment.

IAFF Grievance FYE 16 – (Hazmat Physicals - Nuclear Stress Test)

IAFF Grievance FYE 17 – (Terhune Suspension)

IAFF Grievance FYE 17 – (Brooks Suspension)

IAFF Grievance FYE 17 – (Smith Termination)

IAFF Grievance FYE 17 – (Social Media Policy)

FOP Grievance FY 17 – (Holiday Pay)

**B. *Public Employees Relations Board (PERB)***

None

**C. *Equal Employment Opportunity Commission (EEOC)***

McClees v. City of Norman, EEOC Charge No. 564-2016-01539

**D. *Contested Unemployment Claims (OESC)***

None

**MUNICIPAL COURT PROSECUTIONS**

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through May 2017. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

| Month | <u>ADULT CASES</u> |           |           | <u>JUVENILE CASES</u> |           |           | <u>COURT SESSIONS</u> |           |           |
|-------|--------------------|-----------|-----------|-----------------------|-----------|-----------|-----------------------|-----------|-----------|
|       | FYE<br>15          | FYE<br>16 | FYE<br>17 | FYE<br>15             | FYE<br>16 | FYE<br>17 | FYE<br>15             | FYE<br>16 | FYE<br>17 |
| JULY  | 548                | 550       | 516       | 40                    | 48        | 19        | 16                    | 15        | 13        |
| AUG   | 795                | 501       | 588       | 32                    | 46        | 29        | 15                    | 14        | 16        |
| SEPT  | 684                | 467       | 467       | 25                    | 30        | 32        | 8                     | 11        | 12        |
| OCT   | 711                | 431       | 466       | 46                    | 45        | 32        | 17                    | 14        | 10        |
| NOV   | 437                | 459       | 468       | 21                    | 29        | 23        | 10                    | 10        | 12        |
| DEC   | 491                | 437       | 414       | 46                    | 39        | 25        | 12                    | 12        | 9         |
| JAN   | 668                | 436       | 432       | 39                    | 31        | 46        | 16                    | 15        | 13        |
| FEB   | 507                | 528       | 381       | 33                    | 37        | 37        | 12                    | 16        | 13        |
| MAR   | 493                | 600       | 593       | 42                    | 30        | 58        | 10                    | 10        | 14        |
| APR   | 669                | 512       | 406       | 76                    | 31        | 49        | 19                    | 14        | 10        |

|              | <u>ADULT CASES</u> |       |       | <u>JUVENILE CASES</u> |     |     | <u>COURT SESSIONS</u> |     |     |
|--------------|--------------------|-------|-------|-----------------------|-----|-----|-----------------------|-----|-----|
| MAY          | 436                | 521   | 543   | 20                    | 32  | 38  | 9                     | 11  | 10  |
| JUNE         | 515                | 572   |       | 54                    | 47  |     | 11                    | 15  |     |
| TOTALS / YTD | 6,954              | 6,014 | 5,274 | 474                   | 445 | 388 | 155                   | 157 | 132 |

**WORKERS' COMPENSATION COURT**

The total number cases pending as of May 31, 2017 are 27. During the month of May 2017, there were no new workers compensation cases filed. There was one Court Order received denying a change in condition on May 4, 2017; however, an appeal was filed on May 12, 2017. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Court of Existing Claims & Oklahoma Workers' Compensation Commission. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

| DEPARTMENT    | DIVISION             | PENDING CASES | FYE17 CASES | FYE16 CASES | FYE15 CASES |
|---------------|----------------------|---------------|-------------|-------------|-------------|
| Fire          | Suppression          | 9             | 4           | 4           |             |
| Parks/Rec.    | Park Maintenance     | 4             | 3           | 2           | 1           |
| Planning      | Development Services | 1             |             |             | 1           |
| Police        | Patrol               | 5             | 2           | 1           | 3           |
| Police        | Administration       | 1             |             |             | 2           |
| Public Works  | Street Maintenance   | 2             | 1           | 1           |             |
| Public Works  | Vehicle Maintenance  |               |             |             | 1           |
| Public Works  | Storm Water          |               |             |             | 2           |
| Utilities     | Line Maintenance     | 1             |             | 1           | 1           |
| Utilities     | Sanitation           | 4             | 1           | 1           | 4           |
| <b>TOTALS</b> |                      | <b>27</b>     | <b>11</b>   | <b>10</b>   | <b>15</b>   |

***List of Pending Cases (S)***

- Amason, Amber v. City of Norman, WCC 2012-12306 K  
 (Police, Patrol, MPO, Intestinal/Parasite/Infection)  
Ashley, Grant v. City of Norman, CM 2016-07496 A  
 (Parks/Rec, Custodian, Neck, Upper Back, & Both Hands)  
Atteberry, William v. City of Norman, CM 2015-06559 Q  
 (Fire, Suppression, Fire Captain, Neck)  
Atteberry, William v. City of Norman, CM 2016-05332 L  
 (Fire, Suppression, Fire Captain, L. Shoulder)  
Blalock, Rick v. City of Norman, WCC 2009-08466 H  
 (Utilities, Sanitation, SWI, Back, Neck, Depression, Hips)  
Bolenbaugh, v. City of Norman, WCC 2012-13808 Y  
 (Utilities, Sanitation, SWII, R. Knee-Re-Open Change in Condition)

***Court Order Appealed***

- Bozeman, Chris v. City of Norman, CM 2015-08111 R  
 (Utilities, Sewer Line Maintenance, MWII, Back)  
Burright, Justin v. City of Norman, CM-2017-00238 K  
 (Fire, Suppression, Firefighter, Left Shoulder)

Grippen, Barry v. City of Norman, CM 2016-07136 R

(Police, Patrol, Police Sergeant, R. Knee)

Hale, Michael G. v City of Norman, CM 2015-00702 H

(Planning, Dev. Svcs., Bldg. Insp., L. Shoulder, Arm)

Hiett, Darin L. v. City of Norman, CM-2017-00909 Q

(Public Works, Streets, MWII, L. Shoulder, Spine/Neck, L. Arm, L. Wrist)

Helm, Mark v. City of Norman, WCC 2007-07137 A

(Fire, Suppression, Firefighter, Multiple)

Houser, Jason v. City of Norman, CM 2015-02888 Y

(Police, Patrol, MPO, R. Wrist)

Ingraham, Brandon Chad v. City of Norman, CM 2016-02864 H

(Parks/Rec., Park Maint., MWI, L. Shoulder, Arm)

Johnson III, Tommie v. City of Norman, CM 2016-06766 R

(Police, Patrol, Police Officer, L. Shoulder)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee, Body (Reopen–Change of Condition)

Koscinski, Chris v. City of Norman, CM 2015-06363 K

(Fire, Suppression, Firefighter, Heart/Cardiovascular)

Koscinski, Chris v. City of Norman, CM 2015-06809 A

(Fire, Suppression, Firefighter, Back)

Koscinski, Chris v. City of Norman, CM 2016-00738 H

(Fire, Suppression, Firefighter, Left Shoulder)

Koscinski, Chris v. City of Norman, CM-2017-00239 Q

(Fire, Suppression, Firefighter, Back)

Lake, Stephanie M. v. City of Norman, WCC 2014-11262 J

(Police, Emerg. Commun., Commun. Officer, Hands, Arms, Shoulders, Neck, Low Back)

Mulder, Lenny Brian v. City of Norman, WCC 2016-04403 Y

(Fire, Suppression, Fire Captain, Ears)

Paczosa, Donald v. City of Norman, CM 2016-08419 F

(Parks/Rec, Park Maint., MWII, R. Shoulder, R. Arm)

Raney, Jeremy v. City of Norman, WCC 2015-05518 L

(PW, St. Maintenance, HEO, Lumbar Spine)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Rohr, Robert “Shane”, CM 2017-01333 R

(Utilities/Sanitation, MWII, Neck)

Tillman, Daniel A. v. City of Norman, CM 2015-01499 A

(Utilities, Sanitation, SWI, Back)

**SPECIAL CLAIMS**

The following is a breakdown of the Special Claims activity through May, 2017.

| <b><u>DEPARTMENT</u></b>             | <b><u>FYE 17<br/>Month</u></b> | <b><u>FYE 17<br/>YTD</u></b> | <b><u>FYE 16</u></b> | <b><u>FYE 15</u></b> | <b><u>FYE 14</u></b> |
|--------------------------------------|--------------------------------|------------------------------|----------------------|----------------------|----------------------|
| Animal Control                       |                                | 1                            |                      |                      |                      |
| Code Enforcement                     |                                |                              |                      | 1                    |                      |
| Finance (meter covers)               |                                | 1                            |                      |                      |                      |
| Fire                                 |                                | 1                            | 2                    | 1                    |                      |
| Fleet                                |                                |                              | 1                    | 1                    |                      |
| Human Resources                      |                                |                              |                      |                      | 1                    |
| Other                                |                                | 4                            | 6                    | 6                    | 6                    |
| Parks                                |                                | 2                            | 2                    | 5                    |                      |
| Planning                             |                                | 1                            |                      |                      |                      |
| Police                               | 2                              | 12                           | 13                   | 10                   | 11                   |
| Public Works – Stormwater            | 1                              | 1                            |                      |                      |                      |
| Public Works - Traffic               |                                | 2                            |                      | 5                    | 4                    |
| Public Works - Engineering           |                                |                              | 5                    | 1                    | 2                    |
| Road & Channel                       |                                | 1                            | 2                    |                      | 2                    |
| Streets                              |                                | 7                            | 6                    | 4                    | 5                    |
| Utilities                            | 1                              | 11                           | 6                    | 2                    | 13                   |
| Utilities - Sanitation               |                                | 8                            | 14                   | 15                   | 19                   |
| Utilities - Sewer & Line Maintenance |                                | 4                            | 9                    | 9                    | 6                    |
| <b>TOTAL CLAIMS</b>                  | <b>4</b>                       | <b>57</b>                    | <b>66</b>            | <b>60</b>            | <b>63</b>            |

| <b><u>CURRENT CLAIM STATUS</u></b>                      | <b><u>FYE 17<br/>TO DATE</u></b> | <b><u>FYE 16</u></b> | <b><u>FYE 15</u></b> | <b><u>FYE 14</u></b> |
|---|----------------------------------|----------------------|----------------------|----------------------|
| Claims Filed  | 57                               | 66                   | 60                   | 63                   |
| Claims Open and Under Consideration                     | 15                               | 6                    | 1                    | 5                    |
| Claims Not Accepted Under Statute/Other                 | 4                                | 7                    | 7                    | 2                    |
| Claims Paid Administratively                            | 8                                | 22                   | 18                   | 16                   |
| Claims Paid Through Council Approval                    | 7                                | 12                   | 9                    | 15                   |
| Claims Resulting in a Lawsuit for FY17                  | 4 <sup>1</sup>                   | 0                    | 0                    | 2                    |
| Claims Barred by Statute<br>(No Further Action Allowed) | 5                                | 16                   | 25                   | 23                   |
| Claims in Denied Status<br>(Still Subject to Lawsuit)   | 16                               | 3                    | 0                    | 0                    |

<sup>1</sup> Lawsuits are 2 for FYE 16, and 2 for FYE 17 torts.

**EXPUNGEMENTS**

The following represents a breakdown of the Expungement Requests considered by the City Attorney’s Office through May 2017.

| MONTH             | REQUESTS   |            |            | COMPLETED  |           |           |
|-------------------|------------|------------|------------|------------|-----------|-----------|
|                   | FYE17      | FYE16      | FYE15      | FYE17      | FYE16     | FYE15     |
| JULY              | 10         | 9          | 5          | 12         | 9         | 5         |
| AUG               | 7          | 12         | 2          | 11         | 6         | 1         |
| SEPT              | 16         | 7          | 10         | 5          | 6         | 2         |
| OCT               | 19         | 10         | 8          | 12         | 4         | 5         |
| NOV               | 22         | 11         | 6          | 18         | 4         | 5         |
| DEC               | 21         | 13         | 9          | 20         | 10        | 3         |
| JAN               | 21         | 15         | 12         | 11         | 3         | 9         |
| FEB               | 27         | 13         | 8          | 14         | 6         | 7         |
| MAR               | 16         | 12         | 13         | 27         | 11        | 8         |
| APR               | 19         | 15         | 4          | 15         | 5         | 7         |
| MAY               | 25         | 22         | 13         | 12         | 9         | 3         |
| JUNE              |            | 12         | 11         |            | 16        | 5         |
| <b>TOTALS/YTD</b> | <b>203</b> | <b>151</b> | <b>101</b> | <b>157</b> | <b>89</b> | <b>60</b> |

**MUNICIPAL COURT**

**8**

**MUNICIPAL COURT  
MONTHLY REPORT  
MAY - FY '17**

**CASES FILED**

|                    | <u>MAY</u>   | <u>FY17</u> | <u>Y-T-D</u>  | <u>MAY</u>   | <u>FY16</u> | <u>Y-T-D</u>  |
|--------------------|--------------|-------------|---------------|--------------|-------------|---------------|
| Traffic            | 1,719        |             | 15,543        | 1,685        |             | 15,124        |
| Non-Traffic        | 352          |             | 4,347         | 377          |             | 3,722         |
| SUB TOTAL          | 2,071        |             | 19,890        | 2,062        |             | 18,846        |
| Parking            | 1,956        |             | 16,199        | 904          |             | 12,370        |
| <b>GRAND TOTAL</b> | <b>4,027</b> |             | <b>36,089</b> | <b>2,966</b> |             | <b>31,216</b> |

**CASES DISPOSED**

|                    | <u>MAY</u>   | <u>FY17</u> | <u>Y-T-D</u>  | <u>MAY</u>   | <u>FY16</u> | <u>Y-T-D</u>  |
|--------------------|--------------|-------------|---------------|--------------|-------------|---------------|
| Traffic            | 1,222        |             | 12,148        | 1,227        |             | 11,879        |
| Non-Traffic        | 253          |             | 3,229         | 235          |             | 3,191         |
| SUB TOTAL          | 1,475        |             | 15,377        | 1,462        |             | 15,070        |
| Parking            | 1,565        |             | 13,004        | 855          |             | 9,452         |
| <b>GRAND TOTAL</b> | <b>3,040</b> |             | <b>28,381</b> | <b>2,317</b> |             | <b>24,522</b> |

**REVENUE**

|                    | <u>MAY</u>           | <u>FY17</u> | <u>Y-T-D</u>          | <u>MAY</u>           | <u>FY16</u> | <u>Y-T-D</u>          |
|--------------------|----------------------|-------------|-----------------------|----------------------|-------------|-----------------------|
| Traffic            | \$ 136,076.00        |             | \$1,389,178.80        | \$ 163,668.80        |             | \$1,559,497.78        |
| Non-Traffic        | \$ 41,310.00         |             | \$ 432,328.26         | \$ 54,088.00         |             | \$ 513,376.20         |
| SUB TOTAL          | \$ 177,386.00        |             | \$1,821,507.06        | \$ 217,756.80        |             | \$2,072,873.98        |
| Parking            | \$ 32,479.00         |             | \$ 297,798.65         | \$ 20,423.60         |             | \$ 239,066.58         |
| <b>GRAND TOTAL</b> | <b>\$ 209,865.00</b> |             | <b>\$2,119,305.71</b> | <b>\$ 238,180.40</b> |             | <b>\$2,311,940.56</b> |



MUNICIPAL COURT - MONTHLY REPORT  
May 2017

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in the program, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

For the month of May, 2017, the Early Settlement Norman Mediation Program accepted 28 new cases and closed 24 cases. There were two mediations conducted in May.

**PARKS AND RECREATION**

**9**

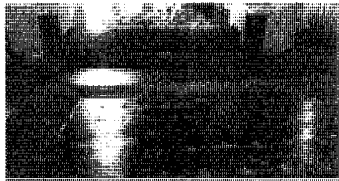
## Park Planning Activities May, 2017

### SUTTON URBAN WILDERNESS

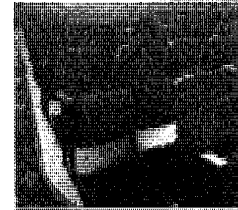
Downey Construction began removing privet and other underbrush along the walking trail in Sutton Wilderness as part of the trail surfacing and parking lot expansion at that park. The project will include re-grading and topping the main trail with crushed granite, like was done at Saxon Park. Also, this very popular wilderness park will benefit from a doubling of the parking area immediately west of the current parking lot. All work has been coordinated with the Sutton Urban Wilderness Advisory Committee and is being funded in large part through a Recreational Trails Grant received from the Oklahoma Department of Tourism and Recreation. Work will be completed this summer.



### SOONER THEATRE



The contractor from Performance Surfaces worked in May to remove the old theatre seats and install the new ones during a "dark" period between the Sooner's spring and summer seasons. The main floor seats were salvaged from a local movie theatre that was being torn down in the 1990's. The balcony seats are much older, and have outlived their intended use. A large number of the 535 total seats were in constant need of repair and re-attachment, had worn-out folding mechanisms, broken and re-attached arm pieces, and/or torn fabric on the seats and backs. Theatre staff and park planning staff worked to select the new seat style and details. The first full production in the renovated space will be this summer when The Studio of the Sooner Theatre students present "Oklahoma!" and "Willy Wonka." Additional work will be done in the coming years to make improvements to the lighting, woodwork, stage rigging and basement finishes utilizing Room Tax funds.

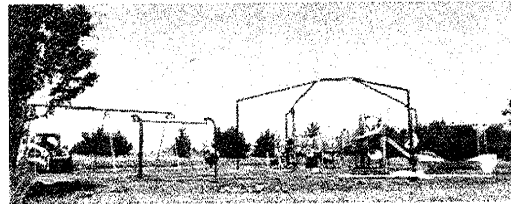


### SPLASH PADS

The splash pads at Andrews and Colonial Estates Parks opened on Memorial Day weekend. They will be open seven days a week, 10 a.m. to 8 p.m. The splash pads are free and will be open through September 3<sup>rd</sup>.

### HIGHLAND VILLAGE PARK

Contractors began work in May to install the play equipment in our newest neighborhood park. City staff met with the adjacent developers of Trailwoods and Highland Village neighborhoods to allow contractors to access different areas of the park from their undeveloped home sites in order to install the playground, walking trail, park furniture, trees and a basketball court this spring and summer. This will be the first of several new neighborhood parks to be built in the coming three years utilizing NORMAN FORWARD and Neighborhood Park Development funds. Other new parks will be located in the Links, Summit Valley, Southlake and Redlands neighborhoods.



### BIKE TO WORK DAY



The City of Norman celebrated National Bike To Work Day on the 19<sup>th</sup>—the date designated by the League of American Bicyclists. The city hosts a rally in Andrews Park every year to recognize this day, as we are recognized as a Bronze Level Bicycle Friendly Community. Riders took part in several group rides that morning and met up in the park for a prize give-away and comments from city officials about our current and future plans for bike traffic, bike recreation and overall bike culture.

### LANDSCAPE PROJECTS:

Volunteers from State Farm Insurance worked on the 25th to clean up the landscape beds at Ruth Updegraff Park and the grounds of the Moore-Lindsey House and plant new annual flowers in those areas. Ruth Updegraff was a former State Garden Club President from Norman. The park is one where we maintain more manicured ornamental beds with help from volunteer groups.



**MAY 2017**  
**PARK MAINTENANCE DIVISION**

Parks maintenance crews performed routine trash removal, landscape bed maintenance and mowing in city parks. In addition, maintenance crews performed routine ballfield maintenance in support of the recreation softball/baseball leagues.

| <b>SAFETY REPORT</b>          | <b>FYE-17MTD</b>       | <b>FYE-17YTD</b>    |  | <b>FYE-16MTD</b>       | <b>FYE-16YTD</b>    |
|-------------------------------|------------------------|---------------------|--|------------------------|---------------------|
| On-The-Job Injuries           | 0                      | 5                   |  | 2                      | 6                   |
| Vehicle Accidents             | 0                      | 5                   |  | 0                      | 3                   |
| Employee responsible          | 0                      | 0                   |  | 0                      | 3                   |
| <b>ROUTINE ACTIVITIES</b>     | <b>Total Man Hours</b> |                     |  | <b>Total Man Hours</b> |                     |
|                               | <b>MONTH-TO-DATE</b>   | <b>YEAR-TO-DATE</b> |  | <b>MONTH-TO-DATE</b>   | <b>YEAR-TO-DATE</b> |
| Mowing                        | 353.00                 | 2137.75             |  | 368.25                 | 2423.25             |
| Trim Mowing                   | 644.00                 | 6094.00             |  | 1138.00                | 5779.00             |
| Chemical Spraying             | 31.50                  | 655.00              |  | 57.50                  | 4698.50             |
| Fertilization                 | 24.00                  | 24.00               |  | 0.00                   | 12.00               |
| Tree Planting                 | 238.00                 | 238.00              |  | 0.00                   | 9.00                |
| Tree & Stump Removal          | 406.00                 | 969.00              |  | 72.00                  | 1010.00             |
| Tree Trimming/Limb Pick-Up    | 18.00                  | 1184.65             |  | 68.00                  | 1376.00             |
| Restroom/Trash Maintenance    | 65.50                  | 4041.25             |  | 551.25                 | 4337.00             |
| Play Equipment Maintenance    | 21.00                  | 801.75              |  | 78.50                  | 585.75              |
| Sprinkler Maintenance         | 180.00                 | 886.25              |  | 102.00                 | 1513.75             |
| Watering                      | 127.00                 | 188.00              |  | 2.00                   | 125.00              |
| Grounds/Building Maintenance  | 258.00                 | 772.75              |  | 41.00                  | 654.00              |
| Painting                      | 37.00                  | 37.00               |  | 0.00                   | 28.00               |
| Planning Design               | 156.25                 | 156.25              |  | 0.00                   | 0.00                |
| Park Development              | 62.75                  | 362.75              |  | 0.00                   | 156.00              |
| Special Projects              | 131.75                 | 2301.50             |  | 174.50                 | 3339.25             |
| Nursery Maintenance           | 39.00                  | 66.00               |  | 0.00                   | 8.00                |
| Flower/Shrub Bed Maintenance  | 4.00                   | 1687.00             |  | 42.00                  | 990.00              |
| Seeding/Sodding               | 4.00                   | 4.00                |  | 0.00                   | 0.00                |
| Ballfield Maintenance/Marking | 22.00                  | 666.50              |  | 254.50                 | 2086.00             |
| Fence Repairs                 | 2822.75                | 2919.75             |  | 40.00                  | 256.00              |
| Equipment Repairs/Maintenance | 164.75                 | 1620.25             |  | 178.25                 | 1712.75             |
| Material Pick-Up              | 10.50                  | 171.25              |  | 10.50                  | 210.75              |
| Miscellaneous                 | 135.75                 | 2054.50             |  | 253.50                 | 2738.00             |
| Shop Time                     | 60.50                  | 865.00              |  | 87.00                  | 636.75              |
| Snow/Ice Removal              | 0.00                   | 152.00              |  | 0.00                   | 132.00              |
| Christmas Lights              | 0.00                   | 1775.00             |  | 0.00                   | 1381.00             |
| Close to Home Fishing         | 0.00                   | 3.00                |  | 0.00                   | 34.00               |
| Forestry                      | 2.00                   | 81.50               |  | 18.00                  | 80.00               |
| Graffiti Clean-Up             | 3.00                   | 60.50               |  | 0.00                   | 29.00               |
| Water Fountains               | 0.00                   | 0.00                |  | 0.00                   | 0.00                |
| Inground Trash                | 0.00                   | 66.00               |  | 0.00                   | 54.00               |
| Vector Control                | 0.00                   | 300.00              |  | 46.75                  | 115.25              |

MAY 2017  
RECREATION DIVISION  
MONTHLY REPORT

**Senior Citizens Center:** All May classes and activities went very well. The cardio class averages 12-15 ladies daily and we keep gaining new ones. Our 2<sup>nd</sup> Mystery Date was held May 17<sup>th</sup> with the destination being Olive Garden. 16 seniors took part in the event and enjoyed it very much. Sixty Senior Citizens came to our Memorial Day potluck on Friday May 26<sup>th</sup>. We grilled hamburgers and the seniors brought side dishes.

**Little Axe Community Center:** The outreach food distribution for the month of May was 210 adults and 52 children for a total of 262. There were three facility rentals for the month with 100 in attendance. The Pioneer Library Service Statistics Report indicated 412 units of service. The Head Start program currently has 16 participants and had 81% attendance rate for the month of May. The Little Axe Youth Sports (LAYS) held a tournament May 6<sup>th</sup> and 7<sup>th</sup> with seven teams participating.

**12th Avenue Recreation Center:** The summer camp program has begun serving area youths ages 5 – 12 years of age again this season. The 12<sup>th</sup> Avenue Summer Camp Program currently has 51 campers enrolled and runs from May 30<sup>th</sup> through August 11<sup>th</sup>. Campers will visit the Moore Station Waterpark once per week and will also have a special field trip on Mondays to such places as the Hollywood and Warren Theaters, Star Skate, Oklahoma Science Museum, and Sam Noble Museum.

**Irving Recreation Center:** There were three facility rentals at the center this month with 120 in attendance. Junior Jammer volleyball season ended in May. Overall the season went well and some of the participants have requested a Fall league. The Irving Recreation Center – After School Program ended and had a successful year. Jefferson Elementary may be added if Lincoln Elementary is removed due to low attendance (only one student). The Irving Explorer Camp began on May 30<sup>th</sup> and the first week was a huge success. Forty kids signed up for the first week and an average of 36-37 campers showed up each day. Campers enjoyed such things as indoor/outdoor games, arts/crafts, sports/recreational activities and also a visit from Extreme Animals.

**Whittier Recreation Center:** Junior Jammer Volleyball wrapped up with a double elimination tournament in May; the league had 145 children playing across three leagues. This summer Whittier will have the Summer Sports Camp Series. There is 13 Sports Camps spread over two months which include 7 different sports and three specialty camps. All camps will be at Whittier.

| <b>FACILITY ATTENDANCE:</b>                        | Month | Year to<br>Date |
|--|-------|-----------------|
| Senior Citizens Center (includes congregate meals) | 2,045 | 20,100          |
| Little Axe Community Center                        | 2,233 | 23,459          |
| 12th Avenue Recreation Center                      | 2,651 | 29,600          |
| Irving Recreation Center                           | 2,589 | 24,739          |
| Whittier Recreation Center                         | 1,438 | 22,326          |
| Reaves Center                                      | 300   | 3,300           |
| Tennis Center                                      | 3,352 | 26,492          |

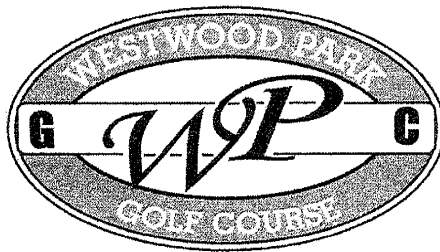
MAY 2017  
COMMUNITY SERVICE PROGRAM  
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

|                      | Municipal Court |       |       |          | Outside Agency |       |       |            | Total   |       |       |            |
|----------------------|-----------------|-------|-------|----------|----------------|-------|-------|------------|---------|-------|-------|------------|
|                      | Clients         |       | Hours |          | Clients        |       | Hours |            | Clients |       | Hours |            |
|                      | Month           | Y-T-D | Month | Y-T-D    | Month          | Y-T-D | Month | Y-T-D      | Month   | Y-T-D | Month | Y-T-D      |
| Animal Control       |                 | 2     |       | 35.00    |                | 8     |       | 178.00     |         | 10    |       | 213.00     |
| Building Maintenance |                 |       |       |          |                |       |       |            |         |       |       |            |
| City Clerk           |                 |       |       |          |                |       |       |            |         |       |       |            |
| City Controller      |                 |       |       |          |                |       |       |            |         |       |       |            |
| Compost Facility     |                 |       |       |          |                |       |       |            |         |       |       |            |
| Code Enforcement     |                 |       |       |          |                |       |       |            |         |       |       |            |
| Fleet Management     |                 |       |       |          |                |       |       |            |         |       |       |            |
| Finance              |                 |       |       |          |                |       |       |            |         |       |       |            |
| Firehouse Art Center |                 |       |       |          |                |       |       |            |         |       |       |            |
| Legal                |                 |       |       |          |                |       |       |            |         |       |       |            |
| Municipal Court      |                 |       |       |          |                |       |       |            |         |       |       |            |
| Park Maintenance     |                 |       |       |          |                |       |       |            |         |       |       |            |
| Personnel            |                 |       |       |          |                |       |       |            |         |       |       |            |
| Police               |                 |       |       |          |                |       |       |            |         |       |       |            |
| Recreation           |                 |       |       |          |                |       |       |            |         |       |       |            |
| Sanitation           |                 |       |       |          |                |       |       |            |         |       |       |            |
| Sewer & Water        |                 |       |       |          |                |       |       |            |         |       |       |            |
| Westwood Golf        |                 |       |       |          |                |       |       |            |         |       |       |            |
| Westwood Pool        |                 |       |       |          |                |       |       |            |         |       |       |            |
| Print Shop           |                 |       |       |          |                |       |       |            |         |       |       |            |
| Public Works         |                 |       |       |          |                |       |       |            |         |       |       |            |
| Payroll              |                 |       |       |          |                |       |       |            |         |       |       |            |
| Engineering          |                 |       |       |          |                |       |       |            |         |       |       |            |
| Hourly Wage Value    |                 |       |       | \$7.25   |                |       |       | \$7.25     |         |       |       | \$7.25     |
| Value of hours Month |                 |       |       |          |                |       |       |            |         |       |       |            |
| Value of hours Y-T-D |                 |       |       | \$253.75 |                |       |       | \$1,290.50 |         |       |       | \$1,544.25 |

\*clients and hours are counted in month in which total service hours are completed

**WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A**



**MAY 2017**

**Westwood Golf Course Division Monthly Progress Report**

| <b>ACTIVITY</b>   | <b>MAY<br/>FY'17</b> | <b>MAY<br/>FY'16</b> |
|---|----------------------|----------------------|
| Regular Green Fees  | 779                  | 749                  |
| Senior Green Fees   | 325                  | 291                  |
| Junior Fees   | 228                  | 148                  |
| School Fees ( high school golf team players)  | 5                    | 2                    |
| Advanced Fees (high school golf team pre-pay)   | 0                    | 0                    |
| Annual Fees (Regular, Senior & Junior Members)  | 634                  | 619                  |
| Employee Comp Rounds  | 398                  | 291                  |
| Golf Passport Rounds  | 0                    | 0                    |
| 9-Hole Green Fee  | 98                   | 176                  |
| 2:00 Fees   | 102                  | 136                  |
| 4:00 Fees   | 370                  | 428                  |
| Dusk Fees or 6:00 Fees  | 64                   | 0                    |
| PGA Comp Rounds   | 6                    | 8                    |
| *Rainchecks (not counted in total round count)  | 24                   | 33                   |
| Misc Promo Fees <small>(birthday fees, players cards, OU student fees,<br/>Military, player pass)</small> | 859                  | 774                  |
| Green Fee Adjustments (fee difference on rainchecks)  | 15                   | 21                   |
| <b>Total Rounds</b> <small>(*not included in total round count)</small>                                   | <b>3883</b>          | <b>3643</b>          |
| % change from FY '16  | 6.59%                |                      |
| <b>Range Tokens</b>   | <b>3720</b>          | <b>3393</b>          |
| % change from FY '16  | 9.64%                |                      |
| 18 - Hole Carts   | 202                  | 155                  |
| 9 - Hole Carts  | 74                   | 1169                 |
| ½ / 18 - Hole Carts   | 1308                 | 72                   |
| ½ / 9 - Hole Carts  | 437                  | 489                  |
| <b>Total Carts</b>  | <b>2021</b>          | <b>1885</b>          |
| % change from FY '16  | 7.21%                |                      |
| 18 - Hole Trail Fees  | 2                    | 3                    |
| 9 - Hole Trail Fees   | 2                    | 0                    |
| 18 - Hole Senior Trail Fees   | 5                    | 4                    |
| 9 - Hole Senior Trail Fees  | 4                    | 4                    |
| <b>Total Trail Fees</b>   | <b>13</b>            | <b>11</b>            |
| % change from FY '16  | 18.18%               |                      |
| <b>TOTAL REVENUE</b>  | <b>\$112,298.91</b>  | <b>105129.62</b>     |
| % change from FY '16  | 6.82%                |                      |



**MAY 2017**  
**WESTWOOD GOLF DIVISION**  
**MONTHLY PROGRESS REPORT**

| <b>SAFETY REPORT</b>       | <b>FY 2017</b> | <b>FY 2017</b> | <b>FY 2016</b> | <b>FY 2016</b> |
|----------------------------|----------------|----------------|----------------|----------------|
|                            | MTD            | YTD            | MTD            | YTD            |
| Injuries On The Job        | 0              | 0              | 0              | 1              |
| City Vehicles Damaged      | 0              | 0              | 0              | 0              |
| Vehicle Accidents Reviewed | 0              | 0              | 0              | 0              |

**FINANCIAL INFORMATION**

|                           | <b>FY 2017</b>       | <b>FY 2017</b>        | <b>FY 2016</b>    | <b>FY 2016</b>        |
|---------------------------|----------------------|-----------------------|-------------------|-----------------------|
|                           | MTD                  | YTD                   | MTD               | YTD                   |
| Green Fees                | \$60,939.51          | \$424,564.92          | 59,005.49         | \$460,327.55          |
| Driving Range             | \$12,826.26          | \$87,395.61           | 11,593.09         | \$91,630.99           |
| Cart Rental               | \$36,988.37          | \$251,911.90          | 33,076.39         | \$255,045.92          |
| Restaurant                | \$1,402.50           | \$9,812.01            | 1402.5            | \$9,819.40            |
| Insufficient Check Charge | \$0.00               | \$75.00               | 25                | \$100.00              |
| Interest Earnings         | \$142.27             | \$603.26              | 27.15             | \$226.80              |
| <b>TOTAL INCOME</b>       | <b>\$112,298.91</b>  | <b>\$774,362.70</b>   | <b>105,129.62</b> | <b>\$817,150.66</b>   |
| Expenditures              | \$122,644.31         | \$905,981.50          | 100,963.05        | \$939,053.43          |
| Income vs Expenditures    | <b>(\$10,345.40)</b> | <b>(\$131,618.80)</b> | 4,166.57          | <b>(\$121,902.77)</b> |
| Rounds of Golf            | 3883                 | 28995                 | 3643              | 29644                 |

In May greens are mowed, and cups are changed daily. Traps are raked 5 days a week. By months end fairways are mowed 2 times a week, as are collars and tees. Rough is mowed as personnel and weather allow. Post emergent applications of herbicide continue as conditions allow. This has been another bad year for winter annuals as well as poison ivy. The first round of chemical trimming around trees and obstacles is underway. An application of fertilizer was applied to all tees, aprons and fairways. An extra application of fertilizer was applied to weak areas on fairways, aprons and tees. An application of wetting agent and 2 applications of fertilizer were applied to bent grass greens. Fungicide and insecticide was also applied to the greens. Hand watering of greens is done daily by month's end.

The patio and pavilion were tidied up and the grounds were mowed, trimmed and sprayed with pre and post-emerge products. A major tree at the edge of the patio was blown over, requiring help from the Parks Department. No damage was done to the structures. Additional storm damage took out 3 trees and several truckloads of limbs. We are training returning and new employees in all areas of maintenance. Irrigation repair is an ongoing activity as problems arise. The month ended with us preparing for the Memorial Day Scramble.

An area adjacent to 6 fairway was composted and seeded. The tractor used to pick the balls from the driving range failed. The injector pump was removed, overhauled and replaced. The senior tee on #7 has been revamped. Bare areas were sodded, top-dressed, and watered. The fence repair project at the intervention center next to 11 green was completed. An area behind #11 green was seeded. A project to aerify fairways has started. A worst first approach is being used.

MAY 2017  
WESTWOOD POOL  
MONTHLY REPORT

Westwood Pool closed July 31st.

FINANCIAL INFORMATION

|                                   | FY2017<br>MTD       | FY2017<br>YTD        | FY2016<br>MTD       | FY2016<br>YTD        |
|-----------------------------------|---------------------|----------------------|---------------------|----------------------|
| Admission Fees                    | \$0.00              | \$27,519.50          | 0.00                | \$55,577.15          |
| Waterslide Fees                   | \$0.00              | \$5,430.00           | 0.00                | \$11,166.00          |
| Swim Lesson Fees                  | \$0.00              | \$3,105.00           | 0.00                | \$9,742.50           |
| Pool/Slide Rental                 | \$0.00              | \$4,925.00           | 0.00                | \$9,940.00           |
| Locker Fees                       | \$0.00              | \$11.50              | 0.00                | \$19.00              |
| Concessions                       | \$0.00              | \$1,550.00           | 0.00                | \$1,975.00           |
| <b>TOTAL INCOME</b>               | <b>\$0.00</b>       | <b>\$42,541.00</b>   | <b>0.00</b>         | <b>\$88,419.65</b>   |
| Expenditures                      | \$1,644.00          | \$86,068.42          | 2,343.47            | \$118,201.79         |
| <b>Income verses Expenditures</b> | <b>(\$1,644.00)</b> | <b>(\$43,527.42)</b> | <b>(\$2,343.47)</b> | <b>(\$29,782.14)</b> |

ATTENDANCE INFORMATION

|   | FY 2016<br>Month to Date | FY 2016<br>Season to Date<br>(May-Sept 16) | FY 2015<br>Month to Date | FY 2015<br>Season to Date<br>(May-Sept 15) |
|---|--------------------------|--|--------------------------|--|
| a. swim tags                            | 0                        | 4369                                       | 177                      | 4345                                       |
| b. pool admission                       | 0                        | 7751                                       | 583                      | 13211                                      |
| c. slide admission- (not inc. in total) | 0                        | 5761                                       | 296                      | 8635                                       |
| d. group admission                      | 0                        | 1211                                       | 10                       | 2379                                       |
| e. noon admission                       | 0                        | 59   | 0                        | 73   |
| f. evening admission                    | 0                        | 1199                                       | 0                        | 2676                                       |
| g. evening tags                         | 0                        | 1417                                       | 0                        | 1104                                       |
| <b>TOTAL ATTENDANCE</b>                 | <b>0</b>                 | <b>16006</b>                               | <b>770</b>               | <b>23788</b>                               |

**PLANNING AND COMMUNITY DEVELOPMENT 10**

**ADMINISTRATION, CURRENT PLANNING, GIS 10A**

## PLANNING DEPARTMENT ACTIVITY May 2017

### ADMINISTRATIVE DIVISION

#### **Comprehensive Plan Update**

The Comprehensive Plan Steering Committee met on May 10<sup>th</sup> at 6:00 p.m. Consultant Jay Renkens with MIG, presented neighborhood types and received feedback from the Committee regarding neighborhoods. Jason Smith, President of the Norman Economic Development Coalition, did a PowerPoint presentation on Norman's employment landscape and economic development strategies. This presentation generated a lot of questions and led to very productive discussions with the Committee about future land uses employment and economic needs.

The **PlanNorman** Open House was held on May 11<sup>th</sup> from 4:00 – 6:00 p.m. in the City Council Chambers. The Open House featured a gallery of poster boards with information on the Comprehensive Plan process, goals and policies, and growth scenarios. A PowerPoint presentation was given by Jay Renkens at 4:30 and 5:30 p.m. regarding Vision, Values, and Goals of the Comprehensive Plan and the Growth Scenarios for Norman. The 5:30 pm presentation was broadcast live as well. Attendees had opportunities to view posters prior to presentations and to ask questions and give feedback at the end of the presentations. In addition, comment cards were available to allow participants to give written comments. The information presented at the Open House has been posted to the **PlanNorman** webpage at <http://www.plannorman.com/>. Approximately 90 to 100 people attended the PlanNorman Open House and 35 comment cards were submitted.

#### **Center City Form Based Code**

The City Council held the final public hearing on the Center City Form Based Code (CCFBC) on May 23, 2017. The CCFBC was adopted with amendments by a 9 to 0 vote. The CCFBC will go into effect 30 days from May 23.

#### **Central Norman Overlay District**

Staff prepared changes recommended by the Community Planning and Transportation Committee to be presented to City Council at their Council update on May 9<sup>th</sup>. The draft Central Norman Zoning Overlay District (CNZOD) boundary includes the residentially-zoned properties in the Silk Stocking Neighborhood and the remaining areas of the Miller Neighborhood that are not covered by the Miller Historic District Overlay or the recent downzoning from R-3, Multi-Family Dwelling District to R-1, Single Family Dwelling District. The CNZOD includes Purpose and Intent statements, definition of the boundary, and applicability of the CNZOD and development standards within the District.

## GREENBELT COMMISSION

There was one agenda item scheduled for the May 15, 2017 meeting:

**GBC 17-12**            Applicant: Hollywood Corners Station, LLC  
                           Project: Hollywood Corners  
                           Location: 4712 North Porter Avenue  
                           Request: Land Use Plan Amendment & Preliminary Plat  
                           Land Use: Commercial

There was not a quorum present at the meeting, thus no meeting was held.

The next meeting is scheduled for June 19, 2017.

## HISTORIC DISTRICT COMMISSION

The Historic District Commission regular meeting was held on May 1, 2017.

### Certificates of Appropriateness Requests:

**428 Chautauqua Ave** – A COA was granted for the installation of an addition and deck on the rear of the structure. The request for a front driveway and for a garage in the rear yard was continued to a meeting to allow time for the applicant to clarify and revise drawings.

### COA Six-Month Extensions Request:

There were not any applications that needed extensions at the May meeting.

### COA Administrative Bypass granted by staff:

**425 S Lahoma** – Installation of wood replacement windows  
**635 S Lahoma** – Installation of a 4' wrought iron side yard fence

### Certified Local Government (CLG) Program Report (FY 2016-2017):

The consultant continues work on the Amended contract for the Hetherington Heights 2<sup>nd</sup> Addition Historic Survey. Staff and 6 Commissioners have been registered for the Oklahoma Preservation Conference in Oklahoma City to take place June 7<sup>th</sup>- 9<sup>th</sup>.

## MISCELLANEOUS

|  | 2016<br>May | June | July | Aug | Sept | Oct | Nov | Dec | 2017<br>Jan | Feb | Mar | Apr | May |
|--|-------------|------|------|-----|------|-----|-----|-----|-------------|-----|-----|-----|-----|
| Walk-Ins                               | 46          | 61   | 66   | 66  | 62   | 103 | 77  | 40  | 32          | 28  | 51  | 50  | 56  |
| Email Contacts                         | 295         | 276  | 299  | 320 | 263  | 301 | 319 | 285 | 318         | 275 | 367 | 280 | 317 |
| Lot Line Adjustments                   | 2           | -    | -    | 4   | 2    | 4   | 1   | -   | 2           | -   | -   | 3   | 2   |
| Landscape Maint. & Replacement Bonds   | 3           | 4    | 5    | 2   | 2    | 1   | 3   | 1   | 4           | 2   | 4   | 1   | 4   |
| Board of Adjustment Variance Appl.     | 1           | 1    | 7    | 3   | 5    | 1   | 5   | -   | -           | 2   | 4   | 3   | 2   |
| Legal Notices Sent                     | 33          | 31   | 119  | 33  | 174  | 5   | 89  | -   | -           | 47  | 98  | 86  | 59  |
| Planning Commission Applications Rec'd | 4           | 2    | 1    | 4   | 3    | 6   | 3   | 2   | 6           | 2   | 2   | 2   | 2   |
| Legal Notices Sent                     | 116         | 88   | 39   | 322 | 499  | 168 | 58  | 35  | 53          | 84  | -   | 13  | 63  |
| Pre-Development Meeting Appl. Rec'd    | 2           | 1    | 1    | 2   | 2    | 6   | 1   | 1   | 4           | 2   | 4   | -   | 3   |
| Notices Sent                           | 71          | 17   | 39   | 89  | 499  | 146 | 29  | 23  | 53          | 84  | 675 | -   | 775 |

## CURRENT PLANNING DIVISION

### Planning Commission – number of applications received

|                                      | 2016<br>May | June | July | Aug | Sept | Oct | Nov | Dec | 2017<br>Jan | Feb | Mar | Apr | May |
|--------------------------------------|-------------|------|------|-----|------|-----|-----|-----|-------------|-----|-----|-----|-----|
| Ordinance Amendments                 |             |      |      |     |      | 1   |     |     | 1           |     | 2   | 1   | 2   |
| NORMAN 2025 Land Use Plan Amendments | 1           | 1    |      | 1   |      |     | 2   | 1   | 1           | 3   |     | 1   |     |
| Rezoning Requests                    | 2           | 2    | 1    | 3   | 2    | 5   | 1   | 2   | 4           | 3   |     | 1   | 2   |
| Utility Easement/Road Closures       | 2           |      |      | 1   |      | 1   |     | 1   | 1           | 2   |     |     |     |
| Preliminary Plats                    |             |      |      |     |      |     | 1   | 2   | 1           | 2   |     | 1   | 1   |
| Rural Certificates of Survey         |             |      |      | 1   |      |     |     | 1   | 1           | 2   | 1   |     |     |
| Short Form Plats                     | 1           |      |      |     |      | 1   | 1   |     |             |     | 1   |     |     |
| Site Plan Amendments                 |             |      |      |     |      |     |     |     |             |     | 1   |     |     |
| Certificate of Plat Correction       |             |      |      |     |      |     |     |     |             |     |     |     |     |

During May, three applications for Pre-Development were received for the meeting scheduled for May 25, 2017.

During May, submittals for the June 8, 2017 Planning Commission meeting included one project which includes rezoning to a PUD, and preliminary plat; one special use for a bar, lounge or tavern; the Central Norman Zoning Overlay District; and amendments to the Zoning Code regarding landscaping of off-street parking facilities and fencing.

The Planning Commission met in Regular Session on May 11, 2017. One project which included a NORMAN 2025 plan amendment, PUD amendment and preliminary plat; and one amendment to the Floodplain ordinance were recommended for adoption by the City Council. The Planning Commission also heard a presentation from the consultants regarding PlanNorman. One PUD amendment was postponed to the June 8 Planning Commission agenda. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of May, 36 commercial building applications were submitted for review. Of those applications submitted, Current Planning staff reviewed and approved 25.

## BOARD OF ADJUSTMENT

The Board of Adjustment met on May 24, 2017 and approved one variance request to the requirement to test water supply wells located within a radius of one-quarter mile of any new oil well for property located outside of City of Norman jurisdiction and for any non-functioning water wells within the City of Norman; and approved a variance of approximately 5% to the 40% maximum building coverage requirement. One set of minutes was prepared for the Board of Adjustment Regular Meeting. The next regular meeting is scheduled for June 28, 2017.

## **GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION**

Fugro continued processing data. For Norman, this project will update the City's base map to reflect new construction and any other changes on the ground that can be detected using airborne sensors. The deliverable products are updated color digital aerial photography and updated planimetric mapping. Planimetric mapping layers to be collected include the following: streets, pavement, unpaved parking, paved driveways, unpaved driveways, hydrology, building footprints and height, fences, sidewalks, and vegetation.

Staff did data review and administrative training for Cityworks. Staff, working with IT, continued the process of setting up a test site for the Cityworks upgrade and expansion into Public Works. Staff provided mapping support related to issues in core Norman and the comprehensive plan. Staff also continued support of the New World public safety software. Staff continued to troubleshoot problems with the AV system. It appears to be data overrunning buffers in the core software; the AV consultant is continuing the work to correct.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 57 requests for service that resulted in the production of 72 mapping products and reports. The GIS division did work for 9 of the City's Departments during the month of May, as well as providing information for and staffing of City Council and Planning Commission meetings.



**DEVELOPMENT SERVICE**

**10B**

**DEVELOPMENT SERVICES DIVISION**

Commercial New Construction and Addition/Alteration projects received Certificate of Occupancies (CO's) and Certificate of Completions (CC's) during May:

**CERTIFICATE OF COMPLETION OR OCCUPANCY ISSUED:****New Construction:**

| <b>ADDRESS</b>                   | <b>DESCRIPTION</b>  | <b>VALUATION</b> | <b>WARD</b> |
|----------------------------------|---|------------------|-------------|
| 2000 168 <sup>th</sup> Ave. NE   | Little Axe Public School-Elem School Class/Shelter Addition | \$1,600,000      | 5           |
| 2501 Pendleton Dr.               | Legacy Trail Apartments New Mail Kiosk                      | \$1,000          | 8           |
| 2501 Pendleton Dr.               | Legacy Trail Apartments New In Ground Pool                  | \$55,000         | 8           |
| 3411 W. Rock Creek Rd.           | Inok Investments  | \$103,450        | 8           |
| 3411 W. Rock Creek Rd. Suite 120 | Fleske Holding Comp.  | \$165,550        | 8           |
| 3400 Enclave Pl.                 | The Enclave New In Ground Pool & Spa                        | \$72,910         | 8           |

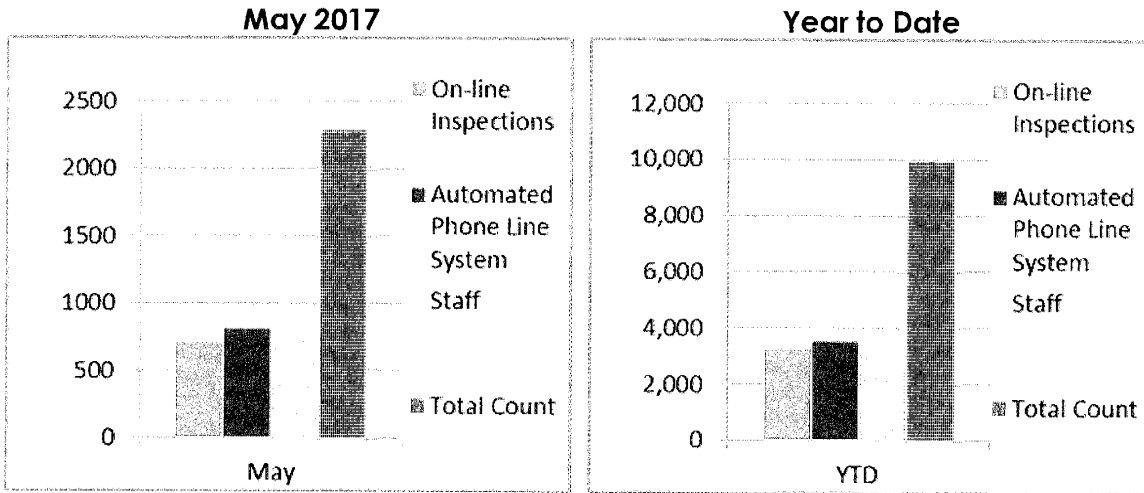
**Addition/Alteration:**

| <b>ADDRESS</b>                 | <b>DESCRIPTION</b>                                   | <b>VALUATION</b> | <b>WARD</b> |
|--------------------------------|--|------------------|-------------|
| 621 Sunrise St.                | Kennedy Elementary Interior Renovation               | \$2,223,045      | 1           |
| 300 Hal Muldrow Dr.            | Old Tuscan Village Repair Damage for Units 110 & 210 | \$15,000         | 2           |
| 300 Hal Muldrow Dr.            | Old Tuscan Village Repair Damage for Exterior Stairs | \$500            | 2           |
| 1150 W. Lindsey St.            | Penny Hill New Outdoor Seating/ Deck                 | \$8,500          | 4           |
| 404 W. Main St.                | Landlord Improvement                                 | \$12,000         | 4           |
| 2000 168 <sup>th</sup> Ave. NE | Little Axe Public Schools Interior Gym Remodel       | \$6,000          | 5           |
| 1415 Fairlawn Dr.              | Eisenhower Elementary Interior Renovation            | \$2,565,033      | 6           |
| 2900 Oak Tree Ave.             | University Greens Apartments New Dog Park            | \$13,500         | 7           |
| 1118 N. Berry Rd.              | The Seeker Church Interior Remodel                   | \$60,000         | 8           |
| 3001 36 <sup>th</sup> Ave. NW  | Top of the World Loading Dock Roof & Enclosure       | \$6,000          | 8           |

## ON-LINE INSPECTION SERVICES

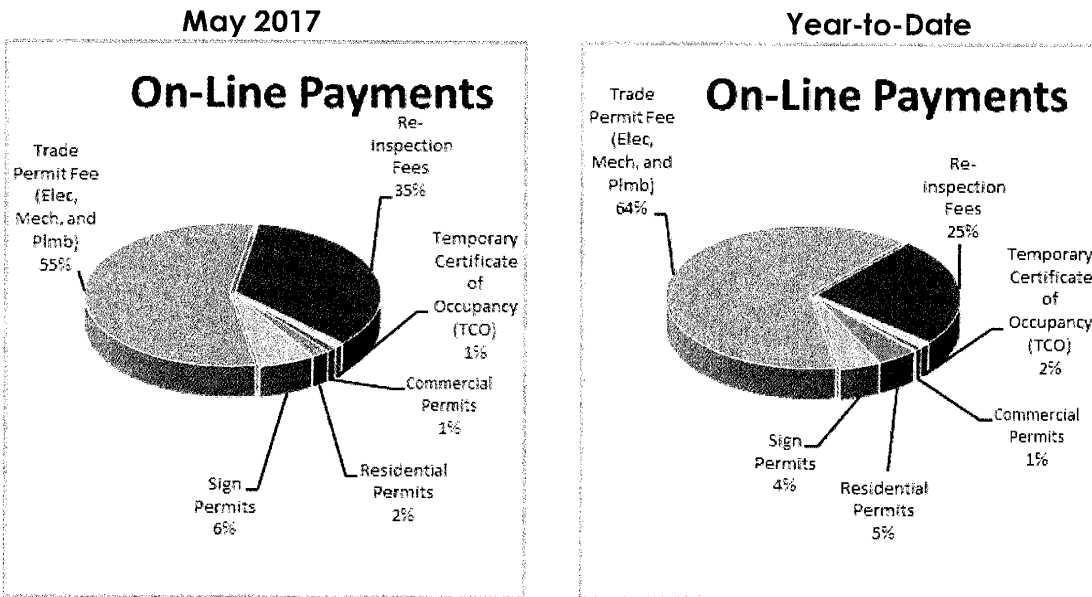
### Inspection Requests

During May a total of 2,291 inspections were requested. 710 inspection requests were made on-line, 813 inspection requests were made using the Automated Phone Line System, and 768 inspections were made by the staff. Inspection requests made by the staff include phone and in-person requests, as well as administrative items.



### On-line Payments

During May 101 payments were made on-line totaling \$10,377.30. Year-to-date 405 payments have been made on-line totaling \$32,016.73.



## MOBILE FIELD INSPECTION SYSTEM

During May 1,675 inspection results were entered using the Mobile Field Inspection (MFI) System. Inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed.

| May<br>1-5 | May<br>8-12 | May<br>15-19 | May<br>22-26 | May<br>30-31 |
|------------|-------------|--------------|--------------|--------------|
| 344        | 375         | 371          | 426          | 159          |

## CONSTRUCTION ACTIVITY

*Reporting of data changed with the JULY 2016 report to more thoroughly delineate residential construction for reporting to the Reapportionment Commission and Census Bureau. Data previously reported was grouped differently and individual permit types may or may not correspond to data after this date.*

Total value of all construction activity permitted in MAY of 2017 totaled \$11,881,695, lower than the \$54,030,241 for the same month last year. A total of 131 permits were issued in MAY of 2017, down from 276 in MAY of 2016. The higher number in MAY 2016 is due to Duplexes, 3+ Family Residential, Storm Shelters, and Non-Residential permit types. The higher dollar value in MAY of 2016 is due to the same permit types.

Total new residential permitting activity in MAY 2017 was valued at \$8,004,496 compared to \$10,845,345 in MAY 2016. New single-family detached residential construction in MAY 2017 represented 35 new homes compared with 28 new homes in MAY 2016. There were no attached single family permits in MAY 2017 or MAY 2016. There were no new mobile homes in MAY 2017 or in MAY 2016. There were no non-dwelling unit permits in either year. There were no new duplex units permitted in MAY 2017 compared to 4 units in MAY 2016 valued at \$529,920. There were no new garage apartments in MAY 2017 or in MAY 2016. There were no multi-family permits in MAY 2017 compared to 42 multi-family permits valued at \$4,042,820 (5 buildings with 44 units and 32 single family units for Food and Shelter) in MAY 2016. There were 2 non-dwelling permits valued at \$65,000 in MAY 2017 compared to 5 permits valued at \$96,000 in MAY 2016.

Residential addition/alteration permits in MAY 2017 numbered 85 valued at \$1,825,199 compared to 173 permits valued at \$1,820,093 for MAY 2016. There are fewer permits in MAY 2017 primarily due to storm shelters. The difference in value between MAY 2017 and MAY 2016 is insignificant.

New non-residential construction permits in MAY of 2017 totaled 5 with a value of \$1,121,000 compared to 13 permits valued at \$6,036,237 for MAY 2016. The difference in number is primarily due to more shells and interior finishes in MAY 2016. The difference in value is primarily due to shells and full permits.

Non-residential Addition/Alteration permits in MAY of 2017 totaled 4 with a value of \$931,000 compared to 16 permits valued at \$35,328,566 for MAY 2016. The difference in number of permits is insignificant. The primary difference in value is due to MAY 2016 remodeling projects at various Norman Public Schools totaling \$35,200,191.

City of Norman  
**BUILDING PERMITS AND INSPECTIONS**  
**NON-RESIDENTIAL BUILDING PERMITS**  
 Issued MAY 2017 - Sorted by Permit Type

| Permit Type                    | Contractor                   | Permit # | Issued   | Street # | Direction | Street Name | Street Type | Lot | Block | Subdivision                 | Zoning | Valuation  | Project Area |
|--------------------------------|------------------------------|----------|----------|----------|-----------|-------------|-------------|-----|-------|-----------------------------|--------|------------|--------------|
| COMMERCIAL, ADD/ALT-2          | MACCINI CONSTRUCTION         | 1094     | 05/21/17 | 820      |           | CHAUTAQUA   | AVE         | 16  | 7     | PARSONS ADDITION            | R3     | \$ 750,000 | 1,000        |
| COMMERCIAL, ADD/ALT-2          | RYS CONSTRUCTION, LLC.       | 1549     | 05/04/17 | 3001     | NW        | 36TH        | AVE         | 1   | 11    | MASTERCRAFT PROPERTIES      | I1     | \$ 6,000   | 480          |
| COMMERCIAL, ADD/ALT-2          | MC FARLIN MEM UNIFIED METHOD | 1693     | 05/09/17 | 419      | S         | UNIVERSITY  | BLVD        | 9   | 11    | WAGGONER'S T.R. FIRST ADD   | R3     | \$ 25,000  | 198          |
| COMMERCIAL, FIRE REPAIR        | CAVINS CONSTRUCTION, LLC.    | 1677     | 05/04/17 | 550      | NW        | 24TH        | AVE         | 1   | 1     | TWENTY-FOURTH AVE OFFICE PA | C2     | \$ 150,000 | 2,400        |
| COMMERCIAL, INTERIOR FINISH-2  | MENDEL & COMPANY CONSTRUC    | 1102     | 05/04/17 | 2050     | NW        | 24TH        | AVE         | 2   | 1     | UNIVERSITY NORTH PARK SEC 4 | PUD    | \$ 325,000 | 4,257        |
| COMMERCIAL, INTERIOR FINISH-2  | ATKINSON & ASSOCIATES BUILDE | 5888     | 05/05/17 | 1924     | NW        | 24TH        | AVE         | 1   | 1     | UNIVERSITY NORTH PARK SEC 4 | PUD    | \$ 350,000 | 3,937        |
| COMMERCIAL, NEW CONSTRUCTION-2 | WINDSTONE CONSTRUCTION       | 1012     | 05/03/17 | 2232     | NW        | 36TH        | AVE         | 1   | 1     | BROOKHAVEN OFFICE PARK SEC  | C1     | \$ 400,000 | 2,780        |
| COMMERCIAL, NEW CONSTRUCTION-2 | TYLER OUTDOOR ADVERTISING LI | 1433     | 05/02/17 | 1099     | SW        | 24TH        | AVE         | 1   | 1     | Right of Way                | ROW    | \$ 1,000   | 40           |
| COMMERCIAL, NEW CONSTRUCTION-2 | TRAY CORNMAN CONSTRUCTION    | 1486     | 05/12/17 | 151      | SE        | 12TH        | AVE         | 1   | 1     | ANATOLE ADD                 | C2     | \$ 45,000  | 63           |
| TEMPORARY BLDG/CONST TRAILER-2 | TIMBERLAKE CONSTRUCTION      | 1566     | 05/10/17 | 2551     | W         | FRANKLIN    | RD          | 1   | 3     | CLEVELAND COUNTY JUSTICE CT | C2     |            |              |
| TEMPORARY BLDG/CONST TRAILER-2 | SMALL POCKET POETS           | 1881     | 05/31/17 | 201      | W         | DAVIS       | ST          | 1   | 1     | CITY PROPERTY               | R1     |            |              |
| TEMPORARY BLDG/CONST TRAILER-2 | SMALL POCKET POETS           | 1982     | 05/31/17 | 3700     | W         | ROBINSON    | ST          | 1   | 1     | BROOKHAVEN, VILLAGE AT #3   | C1     |            |              |
| TEMPORARY BLDG/CONST TRAILER-2 | FLINTCO, INC.                | 2001     | 05/24/17 | 920      | N         | LAHOMA      | AVE         | 30  | 2W    | NOT SUBDIVIDED              | I1     |            |              |

|                      |          |                          |                   |                        |                     |                             |              |                           |               |
|----------------------|----------|--------------------------|-------------------|------------------------|---------------------|-----------------------------|--------------|---------------------------|---------------|
| <b>Total Permits</b> | <b>9</b> | <b>Average Valuation</b> | <b>\$ 228,000</b> | <b>Total Valuation</b> | <b>\$ 2,052,000</b> | <b>Average Project Area</b> | <b>1,624</b> | <b>Total Project Area</b> | <b>14,615</b> |
|----------------------|----------|--------------------------|-------------------|------------------------|---------------------|-----------------------------|--------------|---------------------------|---------------|

| NEW CONSTRUCTION INFORMATION (New Const & New Small Bldg) |                             | ADDITIONS   |   | NEW CONSTRUCTION                        |  |
|---|-----------------------------|---|---|---|--|
| CONTRACTOR  | BUILDING SIZE (Square Feet) | COMMERCIAL, ADD/ALT-2                                 | COMMERCIAL, FIRE REPAIR                               | COMMERCIAL, INTERIOR FINISH-2           | NEW CONSTRUCTION, L, NEW SHELL BLDG- CONSTRUCTIO |
| WINDSTONE CONSTRUCTION                                    | 2,780                       | 3   | 1   | 2                                       | 3  |
| TYLER OUTDOOR ADVERTISING LLC                             | 40                          |   |   |   |  |
| TRAY CORNMAN CONSTRUCTION INC.                            | 63                          |   |   |   |  |
|   |                             | <b>\$ 781,000</b>                                     | <b>\$ 150,000</b>                                     | <b>\$ 675,000</b>                       | <b>\$ 446,000</b>                                |
|   |                             | <b>3</b>  | <b>1</b>  | <b>2</b>                                | <b>3</b>   |
|   |                             | <b>COMMERCIAL, SUBTOTAL ADDITIONS AND ALTERATIONS</b> | <b>COMMERCIAL, SUBTOTAL ADDITIONS AND ALTERATIONS</b> | <b>COMMERCIAL, FOUNDATION PERMIT/2</b>  | <b>SUBTOTAL NEW CONSTRUCTION</b>                 |
|   |                             | <b>\$ -</b>   | <b>\$ 931,000</b>                                     | <b>\$ -</b>                             | <b>\$ 1,121,000</b>                              |
|   |                             | <b>4</b>  | <b>4</b>  | <b>5</b>                                | <b>9</b>   |
|   |                             | <b>DEMOLITIONS</b>                                    |   | <b>TOTAL ADD/ALT AND NEW COMMERCIAL</b> |  |
|   |                             | Purpose   |   | <b>2,052,000</b>                        |  |
|   |                             | Address   |   | <b>TEMPORARY BLDG/CONST TRAILER-2</b>   |  |
|   |                             | 2050 24th NW  |   |   |  |
|   |                             | 3301 W Main   |   |   |  |
|   |                             | 230 E Main  |   |   |  |
|   |                             | Bad Daddy Burger                                      |   |   |  |
|   |                             | Sooner Mall   |   |   |  |

City of Norman  
**BUILDING PERMITS AND INSPECTIONS**  
**RESIDENTIAL PERMITS**  
**Issued MAY 2017 - Sorted by Permit Type**

| Permit Type                  | Contractor                    | Permit # | Issued   | Street # | Direction | Street Name    | Street Type | Lot | Block | Subdivision                | Zoning | Valuation  | Project Area |
|------------------------------|-------------------------------|----------|----------|----------|-----------|----------------|-------------|-----|-------|----------------------------|--------|------------|--------------|
| 1 & 2 FAMILY STORM SHELTER-3 | LANDMARK FINE HOMES, LP.      | 1112     | 05/30/17 | 3425     |           | MOUNT MITCHELL | LN          | 10  | 3     | SPRINGS AT GREENLEAF TRAIL | PUD    | \$ 3,695   | 24           |
| 1 & 2 FAMILY STORM SHELTER-3 | KAP-HAR ROOFING & CONSTRUCTI  | 1344     | 05/18/17 | 1621     | W         | BOYD           | ST          | 12  | 3     | MEADOW PARK SECOND ADD     | R1     | \$ 3,004   | 35           |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS    | 1673     | 05/01/17 | 519      |           | MERKLE         | DR          | 3   | 16    | WESTWOOD ESTATES           | R1     | \$ 3,200   | 28           |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND SAFE                   | 1674     | 05/01/17 | 3002     |           | TURNBERRY      | CT          | 7   | 3     | HIGHLAND VILLAGE ADD SEC 7 | R1     | \$ 2,800   | 23           |
| 1 & 2 FAMILY STORM SHELTER-3 | TORNADO SAFE NORMAN           | 1676     | 05/01/17 | 233      |           | VICTORY        | DR          | 24  | 1     | CAMBRIDGE PLACE #4         | RM2    | \$ 3,350   | 35           |
| 1 & 2 FAMILY STORM SHELTER-3 | TORNADO SAFE SHELTERS         | 1679     | 05/01/17 | 1412     |           | CHAMBERS       | ST          | 5   | 3     | PARK PLACE ADD #5          | R1     | \$ 2,999   | 35           |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS    | 1682     | 05/01/17 | 1010     |           | MIDLAND VALLEY | ST          | 3   | 3     | GREENLEAF TRAILS ADD 1     | PUD    | \$ 2,400   | 21           |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE SHELTER, LLC       | 1765     | 05/02/17 | 418      |           | GLEN EAGLES    | CT          | 6   | 1     | COBBLESTONE WEST           | R1     | \$ 1,900   | 23           |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE SHELTER, LLC       | 1772     | 05/12/17 | 1117     |           | POPPY          | LN          | 8   | 2     | POPPY GROVE ADD            | R1     | \$ 2,300   | 23           |
| 1 & 2 FAMILY STORM SHELTER-3 | ATLAS SAFE ROOMS/CAVINS CON   | 1868     | 05/12/17 | 910      |           | MIDLAND VALLEY | ST          | 2   | 2     | GREENLEAF TRAILS ADD 1     | PUD    | \$ 2,900   | 23           |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE                    | 1867     | 05/12/17 | 2213     |           | BUTTERFLY      | WAY         | 14  | 5     | TRAILWOODS SEC 10          | PUD    | \$ 4,400   | 24           |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE SHELTER, LLC       | 1869     | 05/08/17 | 2213     |           | MORRISAN       | CT          | 19  | 5     | COLONIAL EST #9            | R1     | \$ 3,500   | 23           |
| 1 & 2 FAMILY STORM SHELTER-3 | F5 STORM SHELTERS, LLC        | 1900     | 05/09/17 | 1528     |           | SUNSET         | DR          | 10  | 2     | CHERRY CREEK #4            | R1     | \$ 3,800   | 35           |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS    | 1903     | 05/10/17 | 4001     |           | BANDERA        | DR          | 17  | 4     | EDGEMERE 4TH ADD           | R1     | \$ 2,799   | 39           |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE SHELTER, LLC       | 1953     | 05/12/17 | 717      |           | HUMMING FISH   | TR          | 5   | 1     | LITTLE RIVER TRAILS SEC #1 | PUD    | \$ 2,300   | 22           |
| 1 & 2 FAMILY STORM SHELTER-3 | SMART SHELTERS, INC           | 1957     | 05/12/17 | 2005     |           | PADDOCK        | CIR         | 10  | 3     | TRAILWOODS SEC 1           | PUD    | \$ 2,000   | 23           |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE SHELTER, LLC       | 1962     | 05/15/17 | 826      |           | SEDONA         | DR          | 7   | 4     | ROCK CREEK POLO CLUB       | R1     | \$ 2,645   | 32           |
| 1 & 2 FAMILY STORM SHELTER-3 | ATLAS SAFE ROOMS/CAVINS CON   | 1992     | 05/18/17 | 231      | E         | SYMMES         | ST          | 17  | 11    | RED CANYON RANCH SEC 1     | PUD    | \$ 2,000   | 23           |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE                    | 1999     | 05/16/17 | 5823     |           | WINDSTONE      | DR          | 7   | 2     | NORMAN, ORIGINAL TOWNSHIP  | PUD    | \$ 2,800   | 23           |
| 1 & 2 FAMILY STORM SHELTER-3 | FLAT SAFE TORNADO SHELTERS    | 2005     | 05/16/17 | 1307     |           | PRESIDIO       | DR          | 9   | 2     | MONTREY ADD. #1            | R1     | \$ 2,700   | 35           |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE SHELTER, LLC       | 2017     | 05/17/17 | 606      |           | LEGACY         | AVE         | 5   | 8     | VINTAGE CREEK ADDITION     | PUD    | \$ 4,000   | 35           |
| 1 & 2 FAMILY STORM SHELTER-3 | PREFERRED SHELTERS            | 2044     | 05/19/17 | 2002     |           | JOE TAYLOR     | ST          | 10  | 4     | ROLLING HILLS ESTATES #1   | R1     | \$ 3,650   | 36           |
| 1 & 2 FAMILY STORM SHELTER-3 | FLAT SAFE TORNADO SHELTERS    | 2046     | 05/19/17 | 1306     |           | PRESIDIO       | DR          | 10  | 3     | MONTREY ADD. #2            | R1     | \$ 2,775   | 23           |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS    | 2047     | 05/19/17 | 317      |           | LONE OAK       | DR          | 5   | 4     | ROYAL OAKS ADD #9          | R1     | \$ 3,200   | 35           |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS    | 2049     | 05/19/17 | 605      |           | CAROLYN RIDGE  | RD          | 10  | 2     | RED CANYON RANCH SEC 5     | PUD    | \$ 900     | 24           |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE                    | 2071     | 05/22/17 | 2513     |           | LINDEN         | AVE         | 14  | 7     | COLLEGE MANOR              | R1     | \$ 2,000   | 23           |
| 1 & 2 FAMILY STORM SHELTER-3 | FLAT SAFE TORNADO SHELTERS    | 2093     | 05/23/17 | 1401     |           | CENTRAL        | PKY         | 1   | 1     | PARK PLACE ADD #2          | R1     | \$ 2,650   | 18           |
| 1 & 2 FAMILY STORM SHELTER-3 | LANDMARK FINE HOMES, LP.      | 2097     | 05/30/17 | 3312     |           | MOUNT MITCHELL | LN          | 1   | 4     | SPRINGS AT GREENLEAF TRAIL | PUD    | \$ 2,845   | 21           |
| 1 & 2 FAMILY STORM SHELTER-3 | TORNADO SAFE NORMAN           | 2099     | 05/24/17 | 1917     |           | BOWLING GREEN  | PL          | 5   | 12    | HALL PARK #3               | R1     | \$ 3,500   | 54           |
| 1 & 2 FAMILY STORM SHELTER-3 | STORM SAFE                    | 2109     | 05/24/17 | 2122     | NW        | LA DEAN        | DR          | 1   | 3     | UNIVERSAL HEIGHTS 2ND ADD  | R1     | \$ 3,200   | 35           |
| 1 & 2 FAMILY STORM SHELTER-3 | TORNADO SAFE SHELTERS         | 2134     | 05/25/17 | 900      |           | 48TH           | AVE         | 28  | 3W    | NOT SUBDIVIDED             | R1     | \$ 2,750   | 15           |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS    | 2194     | 05/30/17 | 309      |           | NATHAN         | DR          | 4   | 4     | HAWTHORNE PLACE #3         | R1     | \$ 3,200   | 34           |
| 1 & 2 FAMILY STORM SHELTER-3 | GROUND ZERO STORM SHELTERS    | 6431     | 05/11/17 | 207      |           | ALAMOSA        | RD          | 6   | 5     | LITTLE RIVER TRAILS SEC #2 | PUD    | \$ 2,300   | 21           |
| 1 & 2 FAMILY, ADD OR ALTER-2 | GADDELL, DAVID CONST.         | 794      | 05/16/17 | 806      | S         | LAHOMA         | AVE         | 28  | 6     | PARSONS ADDITION           | R1     | \$ 245,000 | 565          |
| 1 & 2 FAMILY, ADD OR ALTER-2 | RED LEAF CONSTRUCTION, INC.   | 1101     | 05/30/17 | 4500     |           | GREYSTONE      | LN          | 1   | 3     | BROOKHAVEN #37             | R1     | \$ 10,000  | 400          |
| 1 & 2 FAMILY, ADD OR ALTER-2 | MIKE PIERCE ENTERPRISES       | 1312     | 05/25/17 | 817      |           | MOCKINGBIRD    | LN          | 2   | 6     | LINCOLN TERRACE ADD        | R1     | \$ 60,000  | 1,208        |
| 1 & 2 FAMILY, ADD OR ALTER-2 | TWO BUDDIES HANDYMAN SERVIC   | 1350     | 05/01/17 | 1511     |           | MORLAND        | AVE         | 33  | 1     | UNIVERSITY HEIGHTS ADD     | R1     | \$ 40,000  | 322          |
| 1 & 2 FAMILY, ADD OR ALTER-2 | TLP CUSTOM HOMES, LLC.        | 1416     | 05/01/17 | 3307     |           | HILLVIEW       | DR          | 5   | 1     | HILLVIEW ESTATES           | RE     | \$ 125,000 | 511          |
| 1 & 2 FAMILY, ADD OR ALTER-2 | TSJT ENTERPRISES, LLC.        | 1630     | 05/02/17 | 4420     | NE        | 108TH          | AVE         | 10  | 1W    | H & L #1 (SURVEY)          | A2     | \$ 60,000  | 1,991        |
| 1 & 2 FAMILY, ADD OR ALTER-2 | FREDGREN, TOM                 | 1916     | 05/15/17 | 735      | S         | LAHOMA         | AVE         | 5   | 1     | LINDSEY'S ADDITION         | R1     | \$ 11,000  | 44           |
| 1 & 2 FAMILY, ADD OR ALTER-2 | SHOLETTE, TED                 | 1939     | 05/26/17 | 429      | W         | COMANCHE       | ST          | 17  | 86    | NORMAN, ORIGINAL TOWNSHIP  | R3     | \$ 15,000  | 240          |
| 1 & 2 FAMILY, ADD OR ALTER-2 | OWNER                         | 1973     | 05/15/17 | 1401     | NE        | 36TH           | AVE         | 23  | 2W    | NOT SUBDIVIDED             | RE     | \$ 4,000   | 1,100        |
| 1 & 2 FAMILY, ADD OR ALTER-2 | A.M. SQUARED CONST SERV.,LLC. | 1974     | 05/24/17 | 906      | SE        | 80TH           | AVE         | 4   | 1     | THUNDERBIRD EST ADD        | RE     | \$ 100,000 | 1,175        |
| 1 & 2 FAMILY, ADD OR ALTER-2 | B.T.C. CONTRACTING            | 2004     | 05/16/17 | 6600     |           | CEDAR          | LN          | 18  | 1W    | NOT SUBDIVIDED             | RE     | \$ 84,307  | 1,296        |
| 1 & 2 FAMILY, ADD OR ALTER-2 | BENCHMARK HOMES OF CENTRAL    | 2116     | 05/26/17 | 2732     |           | WALNUT         | RD          | 26  | 1     | LAKWOOD PARK               | R1     | \$ -       | 300          |
| 1 & 2 FAMILY, ADD OR ALTER-2 | MCCALLIE, BILLY               | 2183     | 05/30/17 | 413      |           | GOLDEN OAKS    | DR          | 1   | 20    | QUAILBROOK ADD #5          | R1     | \$ 50,000  | 30           |
| 1 & 2 FAMILY, ADD OR ALTER-2 | GADDELL, DAVID CONST.         | 2191     | 05/20/17 | 1913     |           | TRAILVIEW      | DR          | 4   | 1     | TRAILS ADD                 | R1     | \$ 100,000 | 2,879        |
| 1 & 2 FAMILY, FIRE REPAIR    | TWO BUDDIES HANDYMAN SERVIC   | 1351     | 05/07/17 | 1511     |           | MORLAND        | AVE         | 33  | 1     | UNIVERSITY HEIGHTS ADD     | R1     | \$ 6,000   | 360          |
| 1 & 2 FAMILY, PAVING-2       | SECOND CHANCE RENOVATIONS I   | 1762     | 05/02/17 | 507      |           | NEBRASKA       | ST          | 27  | 8     | NORMAN HEIGHTS ADDITION    | R2     | \$ 20,000  | 800          |
| 1 & 2 FAMILY, PAVING-2       | CHARLEY'S CONCRETE & DRAINAG  | 1684     | 05/03/17 | 1713     |           | DAISY          | LN          | 23  | 3     | SUTTON PLACE ADD #5        | R1     | \$ 3,161   | 351          |
| 1 & 2 FAMILY, PAVING-2       | OWNER                         | 1867     | 05/04/17 | 2509     |           | BEAURUE        | DR          | 2   | 4     | NORMANDY PARK              | R1     | \$ 5,000   | 600          |
| 1 & 2 FAMILY, PAVING-2       | JACKSON, AUSTIN R.            | 1711     | 05/02/17 | 1401     | NE        | 36TH           | AVE         | 23  | 2W    | NOT SUBDIVIDED             | RE     | \$ 300     | 46           |
| 1 & 2 FAMILY, PAVING-2       | QUALITY BUILDINGS, INC.       | 1811     | 05/03/17 | 206      | SE        | 84TH           | AVE         | 3   | 1     | NORMANDY ESTATES           | A2     | \$ 8,500   | 744          |
| 1 & 2 FAMILY, PAVING-2       | CAVINS CONSTRUCTION, LLC.     | 1937     | 05/15/17 | 1007     | NE        | EAGLE ROCK     | LN          | 7   | 4     | GREENLEAF TRAILS ADD 6     | PUD    | \$ 2,400   | 220          |
| 1 & 2 FAMILY, PAVING-2       | CAVINS CONSTRUCTION, LLC.     | 1938     | 05/15/17 | 6310     | NE        | CORKY          | DR          | 9   | 1     | WOODY BRYANT ADD           | RE     | \$ 5,084   | 538          |
| 1 & 2 FAMILY, PAVING-2       | TURF TEAM CONSTRUCTION        | 2028     | 05/19/17 | 1707     |           | LANCASTER      | CIR         | 5   | 1     | LYDICK'S SECOND REPLAT     | R1     | \$ 1,600   | 225          |
| 1 & 2 FAMILY, PAVING-2       | BROWN, RANDY                  | 2074     | 05/22/17 | 1908     |           | VINE           | ST          | 6   | 4     | HILLTOP ADD                | R1     | \$ 5,500   | 700          |
| 1 & 2 FAMILY, PAVING-2       | OWNER                         | 2090     | 05/23/17 | 3714     | NW        | OSBORNE        | ST          | 5   | 3     | MARLATT ADD                | R1     | \$ 1,000   | 363          |
| 1 & 2 FAMILY, PAVING-2       | LOVETT, SETH                  | 2217     | 05/31/17 | 2533     |           | OSBORNE        | DR          | 22  | 5     | NORMANDY ACRES FIRST       | R1     | \$ 3,000   | 700          |
| 1 & 2 FAMILY, STORAGE BLDG-2 | TLP CUSTOM HOMES, LLC.        | 1418     | 05/01/17 | 3307     |           | HILLVIEW       | DR          | 5   | 1     | HILLVIEW ESTATES           | RE     | \$ 25,000  | 1,200        |

City of Norman  
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL PERMITS  
Issued MAY 2017 - Sorted by Permit Type

| Permit Type                   | Permit # | Contractor                     | Issued   | Street # | Direction | Street Name    | Street Type | Lot  | Block | Subdivision                | Zoning | Valuation  | Project Area |
|-------------------------------|----------|--------------------------------|----------|----------|-----------|----------------|-------------|------|-------|----------------------------|--------|------------|--------------|
| 1 & 2 FAMILY, STORAGE BLDG-2  | 1631     | TSJ ENTERPRISES, LLC           | 05/02/17 | 4420     | NE        | 108TH          | AVE         | 10   | 1W    | H & L #1 (SURVEY)          | A2     | \$ 20,000  | 864          |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 1648     | BARGAIN BARNS & BUILDINGS, LLC | 05/03/17 | 3705     | NW        | DELLA          | ST          | 21   | 1     | MARLATT ADD                | R1     | \$ 70,000  | 3,600        |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 1675     | WACHTER, HANS-PETER            | 05/01/17 | 614      | S         | LAHOMA         | AVE         | 7    | 2     | LANDT ADD                  | R1     | \$ 3,700   | 170          |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 1811     | QUALITY BUILDINGS INC.         | 05/03/17 | 206      | SE        | 84TH           | AVE         | 19   | 1E    | NORMANDY ESTATES           | A2     | \$ 8,500   | 744          |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 1856     | ORMAN, LARRIE J.V. & ANNE L.   | 05/05/17 | 13301    | E         | ETOWAH         | RD          | 3    | 2W    | NOT SUBDIVIDED             | A2     | \$ 25,000  | 1,200        |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 1868     | JENKINS, FREDERICK             | 05/08/17 | 5110     | E         | FRANKLIN       | RD          | 12   | 4     | NOT SUBDIVIDED             | A2     | \$ 17,000  | 720          |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 1940     | MORTON BUILDINGS               | 05/18/17 | 5444     |           | PIONEER        | CIR         | 10   | 4     | MARLATT ADD                | R1     | \$ 60,000  | 1,728        |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 2057     | BETTER BARNS                   | 05/19/17 | 9741     |           | BRUSH CREEK    | DR          | 5    | 2     | OAKRIDGE EST #1            | RE     | \$ 27,375  | 1,060        |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 2058     | KELLY, KENNETH D & MELISSA J   | 05/19/17 | 529      |           | AVON           | DR          | 9    | 5     | CAMBRIDGE ADD #2           | R1     | \$ 4,000   | 192          |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 2059     | QUALITY BUILDINGS INC.         | 05/19/17 | 419      |           | KANSAS         | ST          | 16   | 12    | NORMAN HEIGHTS ADDITION    | R1     | \$ 895     | 252          |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 2078     | MEANS, RICK                    | 05/22/17 | 11201    |           | MYSTIC ISLE    | ST          | 35   | 1W    | NOT SUBDIVIDED             | A2     | \$ 15,000  | 1,800        |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 2082     | QUALITY BUILDINGS INC.         | 05/23/17 | 9700     |           | DEEP FORK      | DR          | 10   | 1     | OAKRIDGE EST #2            | RE     | \$ 4,000   | 120          |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 2151     | QUALITY BUILDINGS INC.         | 05/25/17 | 1721     |           | ORIOLE         | CT          | 9    | 1     | SUTTON PLACE ADD #2        | R1     | \$ 4,300   | 120          |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 2152     | OWNER                          | 05/25/17 | 1709     |           | DAKOTA         | ST          | 22   | 2     | SUNSET ADDITION            | R1     | \$ 3,000   | 400          |
| 1 & 2 FAMILY, STORAGE BLDG-2  | 2189     | BRYANT BUILDINGS, LLC.         | 05/30/17 | 2612     |           | SUMMIT TERRACE | DR          | 9A   | 5     | SUMMIT LAKES ADD #8        | R1     | \$ 2,970   | 160          |
| 1 & 2 FAMILY, SWIMMING POOL-3 | 1464     | SIGNATURE CUSTOM POOLS         | 05/01/17 | 4316     |           | FARM HILL      | RD          | 8    | 3     | FOUNTAIN VIEW SEC 1        | R1     | \$ 48,000  | 544          |
| 1 & 2 FAMILY, SWIMMING POOL-3 | 1659     | SIGNATURE CUSTOM POOLS         | 05/11/17 | 3115     |           | MEADOW         | AVE         | 13   | 2     | SMOKING OAKS SOUTH #2      | R1     | \$ 43,000  | 512          |
| 1 & 2 FAMILY, SWIMMING POOL-3 | 1764     | S & S POOLS                    | 05/05/17 | 3101     |           | FIREFLY        | DR          | 16   | 1     | FROST CREEK ADD.           | PUD    | \$ 60,000  | 1,454        |
| 1 & 2 FAMILY, SWIMMING POOL-3 | 1920     | SIGNATURE CUSTOM POOLS         | 05/22/17 | 3832     |           | WAVELY         | CT          | 8    | 10    | BROOKHAVEN #02             | R1     | \$ 55,000  | 512          |
| 1 & 2 FAMILY, SWIMMING POOL-3 | 2086     | SIGNATURE CUSTOM POOLS         | 05/20/17 | 4210     |           | FRONTIER       | TR          | 2    | 3     | GLENRIDGE SEC. #2          | PUD    | \$ 55,000  | 812          |
| 1 & 2 FAMILY, SWIMMING POOL-3 | 2087     | SIGNATURE CUSTOM POOLS         | 05/20/17 | 4200     |           | LAS COLINAS    | LN          | 14   | 2     | LAS COLINAS SEC. #2        | R1     | \$ 55,000  | 2,220        |
| 1 & 2 FAMILY, SWIMMING POOL-3 | 2088     | SIGNATURE CUSTOM POOLS         | 05/30/17 | 3805     |           | MONTELENA      | CIR         | 2    | 2     | BROOKHAVEN #41             | R1     | \$ 45,000  | 944          |
| 1 & 2 FAMILY, SWIMMING POOL-3 | 2138     | BLUE HAVEN POOLS OF OK         | 05/25/17 | 4206     |           | RAVENS COURT   | LN          | 2    | 3     | CARRINGTON PLACE ADD #10   | R1     | \$ 70,545  | 1,140        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 46       | BETTER BUILT HOMES, LLC.       | 05/08/17 | 1110     | W         | BROOKS         | ST          | 1    | 8     | PICKARD ACRES              | R1     | \$ 212,000 | 2,946        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1020     | LANDMARK FINE HOMES, LP.       | 05/30/17 | 3425     |           | MOUNT MITCHELL | LN          | 10   | 3     | SPRINGS AT GREENLEAF TRAIL | PUD    | \$ 336,790 | 2,300        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1625     | DENALI HOMES                   | 05/05/17 | 704      |           | LEGACY         | AVE         | 22   | 4     | VINTAGE CREEK ADDITION     | PUD    | \$ 227,700 | 3,240        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1627     | DENALI HOMES                   | 05/05/17 | 717      |           | LEGACY         | AVE         | 4    | 8     | VINTAGE CREEK ADDITION     | PUD    | \$ 235,500 | 3,341        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1651     | HOME CREATIONS, INC.           | 05/01/17 | 516      |           | TALON          | DR          | 2    | 4     | EAGLE CLIFF SOUTH ADD #5   | R1     | \$ 154,990 | 2,321        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1652     | HOME CREATIONS, INC.           | 05/01/17 | 517      |           | TALON          | DR          | 9    | 5     | EAGLE CLIFF SOUTH ADD #5   | R1     | \$ 128,430 | 1,970        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1767     | LANDMARK FINE HOMES, LP.       | 05/10/17 | 318      |           | ALAMOSA        | RD          | 1    | 3     | LITTLE RIVER TRAILS SEC #2 | PUD    | \$ 370,576 | 3,866        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1768     | LANDMARK FINE HOMES, LP.       | 05/10/17 | 3440     |           | MOUNT MITCHELL | LN          | 9    | 2     | SPRINGS AT GREENLEAF TRAIL | PUD    | \$ 277,488 | 2,663        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1769     | LANDMARK FINE HOMES, LP.       | 05/10/17 | 3500     |           | MOUNT MITCHELL | LN          | 9    | 2     | SPRINGS AT GREENLEAF TRAIL | PUD    | \$ 258,897 | 2,580        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1770     | LANDMARK FINE HOMES, LP.       | 05/10/17 | 3504     |           | MOUNT MITCHELL | LN          | 6    | 2     | SPRINGS AT GREENLEAF TRAIL | PUD    | \$ 249,231 | 2,273        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1777     | IDEAL HOMES OF NORMAN          | 05/12/17 | 1006     |           | MIDLAND VALLEY | ST          | 2    | 2     | GREENLEAF TRAILS ADD 1     | PUD    | \$ 209,460 | 2,294        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1778     | IDEAL HOMES OF NORMAN          | 05/12/17 | 710      |           | MOSSY          | RD          | 3    | 2     | TRAILWOODS SEC 9           | PUD    | \$ 217,800 | 2,420        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1813     | HOME CREATIONS, INC.           | 05/04/17 | 3915     |           | WILTSHIRE      | DR          | 4    | 9     | BELLATONA SEC. #1          | R1     | \$ 150,030 | 2,231        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1829     | DENALI HOMES                   | 05/05/17 | 3707     |           | TIMBERBROOK    | DR          | 20   | 12    | VINTAGE CREEK ADDITION     | PUD    | \$ 208,300 | 3,063        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1850     | BROOKFIELD CUSTOM HOMES LLC    | 05/12/17 | 2237     |           | BRETFORD       | WAY         | 18   | 2     | ST JAMES PARK ADD 6        | R1     | \$ 180,000 | 2,733        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1851     | BROOKFIELD CUSTOM HOMES LLC    | 05/12/17 | 2251     |           | BRETFORD       | WAY         | 14   | 2     | ST JAMES PARK ADD 6        | R1     | \$ 200,000 | 2,609        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1864     | APPLE CONSTRUCTION, LLC.       | 05/08/17 | 2003     |           | ALLORA         | CT          | 8    | 6     | SUMMIT VALLEY #2           | R1     | \$ 232,920 | 3,946        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1865     | IDEAL HOMES OF NORMAN          | 05/12/17 | 910      |           | BUTTERFLY      | WAY         | 14   | 5     | TRAILWOODS SEC 10          | PUD    | \$ 152,640 | 1,696        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1873     | IDEAL HOMES OF NORMAN          | 05/12/17 | 122      |           | SONORA         | LN          | 6    | 2     | LITTLE RIVER TRAILS SEC #1 | PUD    | \$ 227,000 | 3,725        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1881     | FOSTER SIGNATURE HOMES         | 05/16/17 | 4212     |           | LAS COLINAS    | LN          | 17   | 2     | LAS COLINAS SEC. #2        | R1     | \$ 350,000 | 5,062        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1884     | BARNETT BUILDING CO.           | 05/19/17 | 2722     |           | LAUREL         | DR          | 6    | 4     | BROAD ACRES ADD SEC 2-AMET | R1     | \$ 269,184 | 3,160        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1905     | HOBBES, TIFFANY                | 05/12/17 | 5010     | NE        | 60TH           | AVE         | 1    | 2W    | NOT SUBDIVIDED             | A2     | \$ 140,000 | 2,476        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1907     | WINDSTONE CONSTRUCTION         | 05/18/17 | 5800     |           | WINDSTONE      | DR          | 13   | 1     | GLENRIDGE SEC. #1          | PUD    | \$ 450,000 | 4,803        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1908     | WINDSTONE CONSTRUCTION         | 05/18/17 | 5920     |           | WINDSTONE      | DR          | 1    | 1     | GLENRIDGE SEC. #1          | PUD    | \$ 325,000 | 4,091        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1963     | HOME CREATIONS, INC.           | 05/15/17 | 3905     |           | COLEFAX        | LN          | 2    | 10    | BELLATONA SEC. #1          | R1     | \$ 168,750 | 2,573        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 1997     | FLORIDA CONSTRUCTION           | 05/31/17 | 2451     | NE        | 72ND           | AVE         | 17   | 1W    | OAK LAWN ACRES             | A2     | \$ 191,103 | 2,622        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 2002     | CUSTOM BUILDERS OF OK, LLC.    | 05/16/17 | 2002     |           | ALLORA         | CT          | 7    | 6     | SUMMIT VALLEY #2           | R1     | \$ 166,930 | 2,694        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 2013     | CUSTOM BUILDERS OF OK, LLC.    | 05/17/17 | 517      |           | MOSSWOOD       | RD          | 1    | 15    | VINTAGE CREEK ADDITION     | PUD    | \$ 288,000 | 2,866        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 2016     | CUSTOM BUILDERS OF OK, LLC.    | 05/17/17 | 719      |           | MOSSY          | AVE         | 5    | 8     | VINTAGE CREEK ADDITION     | PUD    | \$ 412,000 | 3,855        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 2065     | IDEAL HOMES OF NORMAN          | 05/24/17 | 3312     |           | MOSSY          | RD          | 17   | 2     | TRAILWOODS SEC 9           | R1     | \$ 207,990 | 2,311        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 2137     | LANDMARK FINE HOMES, LP.       | 05/30/17 | 3312     |           | MOUNT MITCHELL | LN          | 1    | 4     | SPRINGS AT GREENLEAF TRAIL | PUD    | \$ 292,220 | 2,586        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 2139     | HOME CREATIONS, INC.           | 05/30/17 | 512      |           | TALON          | DR          | 1    | 4     | EAGLE CLIFF SOUTH ADD #5   | R1     | \$ 2,107   | 2,107        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 2163     | MURFIELD HOMES                 | 05/26/17 | 405      |           | PERTH          | CT          | 2    | 2     | HIGHLAND VILLAGE ADD SEC 8 | R1     | \$ 175,500 | 2,778        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 2165     | MURFIELD HOMES                 | 05/26/17 | 2026     |           | TURTLE CREEK   | WAY         | 5    | 2     | HALBROOKE SEC 5            | PUD    | \$ 173,970 | 2,883        |
| 1 FAMILY, NEW CONSTRUCTION-2  | 2170     | SHERIDAN HOMES, LLC.           | 05/26/17 | 1909     |           | SUNFLOWER      | CIR         | 9    | 8     | PRAIRIE CREEK              | R1     | \$ 95,000  | 2,416        |
| 3+ FAMILY, SPLASH PAD         | 1306     | LA DONGCO, INC                 | 05/05/17 | 799      |           | MIDLAND VALLEY | ST          | X    | 1     | GREENLEAF TRAILS ADD 8     | R1     | \$ 50,000  | 580          |
| 3+ FAMILY, PERGOLA/RITOTEN    | 1742     | LANDSCAPE USA                  | 05/17/17 | 2900     |           | OAK TREE       | AVE         | 1    | 1     | OAK TREE APTS ADD          | PUD    | \$ 15,000  | 100          |
| 3+ FAMILY, ADD OR ALTER       | 1587     | MCGARRY RESTORATION&REMOI      | 05/30/17 | 1309     |           | REBECCA        | LN          | 1309 | 1     | BERRY EST #1               | PR     | \$ 35,000  | 376          |

**City of Norman**  
**BUILDING PERMITS AND INSPECTIONS**

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**Issued MAY 2017 - Sorted by Permit Type**

| Permit Type                     | Contractor                | Permit # | Issued   | Street # | Direction | Street Name | Street Type | Lot | Block | Subdivision                | Zoning | Valuation | Project Area |
|---------------------------------|---------------------------|----------|----------|----------|-----------|-------------|-------------|-----|-------|----------------------------|--------|-----------|--------------|
| RESIDENTIAL STORAGE CONTAINER   | 1800 PACK RAT             | 1776     | 05/03/17 | 1209     |           | CHARLESTON  | CT          | 23  | 3     | COLONIAL EST #1            | R1     |           |              |
| TEMPORARY ROLL-OFF, OTHER       | CITY OF NORMAN-SANITATION | 1693     | 05/03/17 | 4400     |           | ALAMEDA     | ST          | 35  | 2W    | NOT SUBDIVIDED             | A2     |           |              |
| TEMPORARY ROLL-OFF, OTHER       | CITY OF NORMAN-SANITATION | 1696     | 05/02/17 | 1620     |           | FRANKLIN    | DR          | 11  | 3     | VALLEY VIEW ADD            | R1     |           |              |
| TEMPORARY ROLL-OFF, OTHER       | CITY OF NORMAN            | 2031     | 05/18/17 | 3571     | W         | ROCK CREEK  | RD          | 1   | 1     | S&S FAMILY PROPERTIES SEC. | C2     |           |              |
| TEMPORARY ROLL-OFF, OTHER       | CITY OF NORMAN-SANITATION | 2033     | 05/18/17 | 2050     | NW        | 24TH        | AVE         | 2   | 1     | UNIVERSITY NORTH PARK SEC. | PUD    |           |              |
| TEMPORARY ROLL-OFF, OTHER       | SOONER ROLL-OFF           | 2179     | 05/30/17 | 230      | E         | MAIN        | ST          | 15  | 13    | NORMAN, ORIGINAL TOWNSHIP  | C3     |           |              |
| TEMPORARY ROLL-OFF, OTHER       | WASTE CONNECTIONS, INC.   | 2199     | 05/30/17 | 1601     |           | MCGEE       | DR          | 5   | A     | WESTLAND ADD               | R1     |           |              |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN-SANITATION | 1663     | 05/08/17 | 5801     |           | BIG BEND    | CIR         | 20  | 1E    | NOT SUBDIVIDED             | A2     |           |              |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN-SANITATION | 1680     | 05/02/17 | 4401     |           | FOX CROFT   | RD          | 10  | 5     | HUNTERS GLEN EST           | A2     |           |              |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN-SANITATION | 1783     | 05/03/17 | 913      | N         | BERRY       | RD          | 2   | 2     | WOODSLAWN ADD #1           | R1     |           |              |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN-SANITATION | 1943     | 05/12/17 | 1109     |           | MANOR HILL  | DR          | 2   | 2     | BROOKHAVEN #27             | R1     |           |              |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN-SANITATION | 1972     | 05/15/17 | 5203     | NE        | 79TH        | AVE         | 5   | 1W    | NOT SUBDIVIDED             | A2     |           |              |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN-SANITATION | 2043     | 05/19/17 | 1100     | NE        | 48TH        | AVE         | 28  | 2W    | NOT SUBDIVIDED             | A2     |           |              |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN-SANITATION | 2050     | 05/22/17 | 2601     |           | WALNUT      | RD          | 4   | 2     | OAK BROOK ESTATES          | R1     |           |              |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN-SANITATION | 2195     | 05/30/17 | 10451    | E         | STATE HWY 9 |             | 3   | 1W    | NOT SUBDIVIDED             | A2     |           |              |
| TEMPORARY ROLL-OFF, RESIDENTIAL | CITY OF NORMAN-SANITATION | 2223     | 05/31/17 | 106      | W         | MOSIER      | ST          | 5   | 19    | HIGHLAND ADDITION          | R2     |           |              |

|  |     |                          |              |                             |               |
|--|-----|--------------------------|--------------|-----------------------------|---------------|
| <b>Total Permits</b> (excluding temp roll-off) | 122 | <b>Average Valuation</b> | \$ 80,571    | <b>Average Project Area</b> | 1,178 sq ft   |
|  |     | <b>Total Valuation</b>   | \$ 9,829,695 | <b>Total Project Area</b>   | 143,733 sq ft |

| Permit Description           | Sq Ft         | Valuation   | Count    | Valuation        | Count    | Valuation        |
|------------------------------|---------------|-------------|----------|------------------|----------|------------------|
| 1 FAMILY, NEW CONSTRUCTION-2 | 2,900         | \$0         | 1        | \$5,000          | 1        | \$5,000          |
| Average Project Area         | 2,022         | \$0         | 1        | \$290,740        | 1        | \$290,740        |
| Average Living Area          | 2,022         | \$0         | 1        | \$5,000          | 1        | \$5,000          |
| <b>Total Living Area</b>     | <b>70,766</b> | <b>0 SF</b> | <b>1</b> | <b>\$290,740</b> | <b>1</b> | <b>\$290,740</b> |
| 2 FAMILY, NEW CONSTRUCTION   | 0             | \$0         | 1        | \$0              | 1        | \$0              |
| Garage Apt, New Const        | 0             | \$0         | 1        | \$0              | 1        | \$0              |
| 0 SF Living Area             | 0             | \$0         | 1        | \$0              | 1        | \$0              |
| <b>Total</b>                 | <b>2,900</b>  | <b>\$0</b>  | <b>2</b> | <b>\$5,000</b>   | <b>2</b> | <b>\$5,000</b>   |

| Permit Description             | Sq Ft    | Valuation  | Count    | Valuation  | Count    | Valuation  |
|--------------------------------|----------|------------|----------|------------|----------|------------|
| 3+ FAMILY, FOUNDATION PERMIT-2 | 0        | \$0        | 1        | \$0        | 1        | \$0        |
| 3+ FAMILY, SHELL               | 0        | \$0        | 1        | \$0        | 1        | \$0        |
| <b>Total</b>                   | <b>0</b> | <b>\$0</b> | <b>2</b> | <b>\$0</b> | <b>2</b> | <b>\$0</b> |

| Permit Description            | Sq Ft    | Valuation  | Count    | Valuation  | Count    | Valuation  |
|-------------------------------|----------|------------|----------|------------|----------|------------|
| 1 FAMILY, MANUFACTURED HOME-2 | 0        | \$0        | 1        | \$0        | 1        | \$0        |
| 1 FAMILY, OTHER NON DWELLINGS | 0        | \$0        | 1        | \$0        | 1        | \$0        |
| <b>Total</b>                  | <b>0</b> | <b>\$0</b> | <b>2</b> | <b>\$0</b> | <b>2</b> | <b>\$0</b> |

| Permit Description                       | Sq Ft    | Valuation  | Count    | Valuation  | Count    | Valuation  |
|--|----------|------------|----------|------------|----------|------------|
| 3+ FAMILY, NEW FULL PERMIT (3-4 DU/BLDG) | 0        | \$0        | 1        | \$0        | 1        | \$0        |
| 3+ FAMILY, NEW FULL PERMIT (5+ DU/BLDG)  | 0        | \$0        | 1        | \$0        | 1        | \$0        |
| <b>Total</b>                             | <b>0</b> | <b>\$0</b> | <b>2</b> | <b>\$0</b> | <b>2</b> | <b>\$0</b> |

| Permit Description           | Sq Ft     | Valuation        | Count    | Valuation      | Count    | Valuation      |
|------------------------------|-----------|------------------|----------|----------------|----------|----------------|
| 1 & 2 FAMILY, STORAGE BLDG-2 | 16        | \$290,740        | 1        | \$5,000        | 1        | \$5,000        |
| 1 & 2 FAMILY, CARPORT-2      | 2         | \$0              | 1        | \$0            | 1        | \$0            |
| <b>Total</b>                 | <b>18</b> | <b>\$290,740</b> | <b>2</b> | <b>\$5,000</b> | <b>2</b> | <b>\$5,000</b> |

| Permit Description                     | Sq Ft     | Valuation       | Count    | Valuation        | Count    | Valuation        |
|--|-----------|-----------------|----------|------------------|----------|------------------|
| 1 & 2 FAMILY, SWIMMING PAVING-2 POOL-3 | 10        | \$35,545        | 1        | \$431,545        | 1        | \$431,545        |
| <b>Total</b>                           | <b>10</b> | <b>\$35,545</b> | <b>1</b> | <b>\$431,545</b> | <b>1</b> | <b>\$431,545</b> |

| Permit Description            | Sq Ft     | Valuation        | Count    | Valuation       | Count    | Valuation       |
|-------------------------------|-----------|------------------|----------|-----------------|----------|-----------------|
| 1 & 2 FAMILY, STORM SHELTER-3 | 34        | \$102,062        | 1        | \$20,000        | 1        | \$20,000        |
| <b>Total</b>                  | <b>34</b> | <b>\$102,062</b> | <b>1</b> | <b>\$20,000</b> | <b>1</b> | <b>\$20,000</b> |

| Permit Description      | Sq Ft    | Valuation       | Count    | Valuation       | Count    | Valuation       |
|-------------------------|----------|-----------------|----------|-----------------|----------|-----------------|
| 3+ FAMILY, OTHER NON-DU | 2        | \$65,000        | 1        | \$50,000        | 1        | \$50,000        |
| <b>Total</b>            | <b>2</b> | <b>\$65,000</b> | <b>1</b> | <b>\$50,000</b> | <b>1</b> | <b>\$50,000</b> |

| Permit Description                  | Sq Ft    | Valuation       | Count    | Valuation  | Count    | Valuation  |
|-------------------------------------|----------|-----------------|----------|------------|----------|------------|
| 3+ FAMILY, ADD OR ALTER FIRE REPAIR | 1        | \$35,000        | 1        | \$0        | 1        | \$0        |
| <b>Total</b>                        | <b>1</b> | <b>\$35,000</b> | <b>1</b> | <b>\$0</b> | <b>1</b> | <b>\$0</b> |

|                      |     |                    |             |
|----------------------|-----|--------------------|-------------|
| <b>TOTAL PERMITS</b> | 122 | <b>TOTAL VALUE</b> | \$9,829,695 |
|----------------------|-----|--------------------|-------------|



## MONTHLY BUILDING REPORT SUMMARY - NORMAN, OK

6/6/2017

| RESIDENTIAL PERMITS                                  | MAY 2017          |                |                    | MAY 2016          |                |                     |
|--|-------------------|----------------|--------------------|-------------------|----------------|---------------------|
|  | Number of Permits | Dwelling Units | Valuation          | Number of Permits | Dwelling Units | Valuation           |
| <b>New Construction</b>                              |                   |                |                    |                   |                |                     |
| 1 Family   |                   |                |                    |                   |                |                     |
| Detached Dwellings                                   | 35                | 35             | \$7,939,496        | 28                | 28             | \$6,272,605         |
| Attached Dwellings                                   | 0                 | 0              | \$0                | 0                 | 0              | \$0                 |
| Manufactured Home (New)                              | 0                 | 0              | \$0                | 0                 | 0              | \$0                 |
| Other (Non-dwelling)                                 | 0                 | na             | \$0                | 0                 | na             | \$0                 |
| 2 Family   |                   |                |                    |                   |                |                     |
| Duplexes (2 DU per bldg)                             | 0                 | 0              | \$0                | 4                 | 4              | \$529,920           |
| Garage Apartments                                    | 0                 | 0              | \$0                | 0                 | 0              | \$0                 |
| 3+ Family  |                   |                |                    |                   |                |                     |
| Foundation   | 0                 | na             | \$0                | 0                 | na             | \$0                 |
| Shell  | 0                 | na             | \$0                | 0                 | na             | \$0                 |
| Interior Finish                                      | 0                 | 0              | \$0                | 0                 | 0              | \$0                 |
| Full Permit (3-4 DU per bldg)                        | 0                 | 0              | \$0                | 32                | 32             | \$1,163,000         |
| Full Permit (5+ DU per bldg)                         | 0                 | 0              | \$0                | 5                 | 44             | \$2,783,820         |
| Other (Non-dwelling)                                 | 2                 | na             | \$65,000           | 5                 | na             | \$96,000            |
| <b>Total Residential New</b>                         | <b>37</b>         | <b>35</b>      | <b>\$8,004,496</b> | <b>74</b>         | <b>108</b>     | <b>\$10,845,345</b> |
| <b>Net Residential Demos &amp; Removals</b>          |                   | <b>-1</b>      |                    |                   | <b>-3</b>      |                     |
| <b>Net Residential Units</b>                         |                   | <b>34</b>      |                    |                   | <b>105</b>     |                     |
| <b>Additions &amp; Alterations</b>                   |                   |                |                    |                   |                |                     |
| 1 & 2 Family   |                   |                |                    |                   |                |                     |
| Additions & Alterations                              | 15                |                | \$924,307          | 15                |                | \$906,100           |
| Manufactured Home (Replace)                          | 0                 |                | \$0                | 1                 |                | \$43,700            |
| Paving & Pools                                       | 18                |                | \$467,090          | 11                |                | \$263,335           |
| Accessory Buildings                                  | 17                |                | \$296,740          | 12                |                | \$157,771           |
| Storm Shelters                                       | 34                |                | \$102,062          | 134               |                | \$449,187           |
| 3+ Family  |                   |                |                    |                   |                |                     |
| Addition & Alteration (All Types)                    | 1                 |                | \$35,000           | 0                 |                | \$0                 |
| <b>Total Residential Additions &amp; Alterations</b> | <b>85</b>         |                | <b>\$1,825,199</b> | <b>173</b>        |                | <b>\$1,820,093</b>  |
| <b>TOTAL RESIDENTIAL</b>                             | <b>122</b>        |                | <b>\$9,829,695</b> | <b>247</b>        |                | <b>\$12,665,438</b> |

| NON-RESIDENTIAL PERMITS                                  | Number of Permits | Valuation          | Number of Permits | Valuation           |
|--|-------------------|--------------------|-------------------|---------------------|
| <b>New Construction</b>                                  |                   |                    |                   |                     |
| Foundation   | 0                 | \$0                | 0                 | \$0                 |
| Shell  | 0                 | \$0                | 3                 | \$3,868,737         |
| Interior Finish  | 2                 | \$675,000          | 8                 | \$567,500           |
| Full Permit  | 3                 | \$446,000          | 2                 | \$1,600,000         |
| <b>Total Non-Residential New</b>                         | <b>5</b>          | <b>\$1,121,000</b> | <b>13</b>         | <b>\$6,036,237</b>  |
| <b>Additions &amp; Alterations</b>                       |                   |                    |                   |                     |
| Additions & Alterations (All Types)                      | 4                 | \$931,000          | 16                | \$35,328,566        |
| <b>Total Non-Residential Additions &amp; Alterations</b> | <b>4</b>          | <b>\$931,000</b>   | <b>16</b>         | <b>\$35,328,566</b> |
| <b>TOTAL NON-RESIDENTIAL</b>                             | <b>9</b>          | <b>\$2,052,000</b> | <b>29</b>         | <b>\$41,364,803</b> |

|                          |            |  |                     |            |  |                     |
|--------------------------|------------|--|---------------------|------------|--|---------------------|
| <b>TOTAL ALL PERMITS</b> | <b>131</b> |  | <b>\$11,881,695</b> | <b>276</b> |  | <b>\$54,030,241</b> |
|--------------------------|------------|--|---------------------|------------|--|---------------------|

| OTHER ACTIVITY                           | Number | Number |
|--|--------|--------|
| Electrical Permits                       | 111    | 108    |
| Heat/Air/Refrigeration Permits           | 118    | 107    |
| Plumbing & Gas Permits                   | 118    | 148    |
| Sign Permits                             | 27     | 21     |
| Water Well Permits                       | 3      | 2      |
| Garage Sale Permits                      | 246    | 244    |
| Structure Moving Permits                 | 2      | 5      |
| Demo - Residential Permits               | 1      | 3      |
| Demo - Non-residential Permits           | 3      | 4      |
| Temporary Const Bldgs & Roll-off Permits | 20     | 19     |
| Lot Line Adjustments Filed               | 0      | 0      |
| Certificate of Occupancy (CO) Permits    | 166    | 182    |
| All Field Inspections                    | 2,384  | 2,313  |

| YEAR TO DATE                          | JAN-MAY 2017      |                |                     | JAN-MAY 2016      |                |                      |
|---------------------------------------|-------------------|----------------|---------------------|-------------------|----------------|----------------------|
|                                       | Number of Permits | Dwelling Units | Valuation           | Number of Permits | Dwelling Units | Valuation            |
| Residential New Construction          | 150               | 147            | \$35,630,992        | 231               | 842            | \$109,242,995        |
| Residential Demos/Removals            | na                | -7             | na                  | na                | -12            | na                   |
| Residential Additions/Alterations     | 481               | na             | \$8,088,267         | 759               | na             | \$64,490,886         |
| Non-residential New Construction      | 22                | na             | \$15,626,119        | 91                | na             | \$47,440,176         |
| Non-residential Additions/Alterations | 43                | na             | \$8,088,267         | 67                | na             | \$64,490,886         |
| <b>TOTAL YEAR TO DATE</b>             | <b>696</b>        | <b>140</b>     | <b>\$67,433,645</b> | <b>1148</b>       | <b>830</b>     | <b>\$285,664,943</b> |

Reporting of data changed with the July 2015 report. The purpose is to more thoroughly delineate residential construction for reporting to the Reapportionment Commission and Census Bureau. Data previously reported was grouped differently and individual permit types may or may not correspond to data after this date.



**REVITALIZATION 10C**

### **CDBG and HOME Investment Partnerships Programs**

The Vicksburg six-unit development being undertaken by the Norman 2015 CHDO is under construction with framing completed. This project is partially funded by the City of Norman HOME Program. LG Construction, Inc. is the construction contractor.

### **CDBG Disaster Relief Grant**

Construction is underway on Project #1 (95% complete) located on 108<sup>th</sup> Ave SE and Project #2 (90% complete) located on 120<sup>th</sup> Ave SE. Project #'s 3, 5, and 6 generally located at 120<sup>th</sup> AVE NE and Tecumseh NE have had utility relocation completed and construction has initialized.

Engineering and design for the remaining two projects (#8 and #9) is substantially complete with an estimated bid date of June 2017 for these projects.

Formal request made to the Oklahoma Department of Commerce to request the remaining \$719,970 of the award to proceed on projects 4 and 7 which are as follows:

Project 4: 84<sup>th</sup> Ave NE from Rock Creek Road to north end (.3 miles)

Project 7: Rock Creek Road from 108<sup>th</sup> Ave NE to 120<sup>th</sup> Ave NE (1 mile)

These two projects were previously determined to be ineligible based upon Census data but were approved after completion of an income survey.

### **Homeless Activities**

On May 20, the housing placement report for the Zero:2016 initiative was made to Community Solutions for the month of April. There was one housing placement made (1 chronic).

### **Housing Programs**

May 2017

CDBG

- Two rehabilitation projects are under contract, five rehabilitation projects completed since July 1, 2016.
- Three emergency repairs are under contract; sixteen emergency repair projects have been completed since July 1, 2016.
- Three accessibility modifications are under contract; seven accessibility modification projects have been completed since July 1, 2016.

### **Social and Voluntary Services Commission**

The award of nineteen contracts totaling \$175,000 was executed at the August 9, 2016 City Council Meeting, and expenditures are occurring. Commission Members have completed site visits. No issues were identified with any of the site visits. At the April 24<sup>th</sup> meeting the Commission reviewed the Request for Applications that was released on May 8, 2017. The SVSC Funding Applications are due June 2, 2017.

## Code Compliance

Code Compliance investigated 1105 new code violation cases and 764 of those were proactive. 971 code cases were closed with 831 cases remaining open. 792 Violation letters were mailed out and 42 legal documents filed at the courthouse. 3,847 Tasks were completed, such as initial inspections, re-inspections, additional site visits, charges, postings, inspector abated, etc. City-wide proactive enforcement began on March 15, 2012.

|           |       | Total New Cases and Number of Proactive Cases for FYE 2017 |      |     |     |     |     |     |     |     |     |      |      |        |
|-----------|-------|--|------|-----|-----|-----|-----|-----|-----|-----|-----|------|------|--------|
|           |       | July   | Aug  | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May  | June | Totals |
| Total     | Cases | 1045   | 1381 | 821 | 810 | 662 | 565 | 656 | 756 | 570 | 734 | 1105 |      | 9105   |
| Proactive | Only  | 402  | 772  | 409 | 513 | 484 | 397 | 487 | 424 | 291 | 402 | 764  |      | 5345   |

|       |        | Work Orders, Owner Abatement after Work Order Issued, and Liens Filed FYE 2017 |     |     |     |     |     |     |     |     |     |     |      |        |
|-------|--------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|--------|
|       |        | July   | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Totals |
| Work  | Orders | 71   | 67  | 31  | 18  | 0   | 6   | 12  | 6   | 5   | 12  | 40  |      | 268    |
| Owner | Abated | 12   | 16  | 2   | 2   | 0   | 0   | 0   | 2   | 0   | 0   | 5   |      | 39     |
| Liens | Filed  | 7  | 18  | 30  | 20  | 8   | 0   | 0   | 13  | 2   | 0   | 15  |      | 113    |

|       |         | Signs Removed from Rights-of-Way FYE 2017 |     |     |     |     |     |     |     |     |     |     |      |        |
|-------|---------|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|--------|
|       |         | July                                      | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Totals |
| Signs | Removed | 122                                       | 85  | 94  | 77  | 456 | 176 | 129 | 352 | 205 | 164 | 87  |      | 1947   |

## Oil & Gas

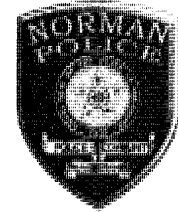
| Oil & Gas Activity - FYE 2017                                |            |            |            |            |            |            |            |            |            |            |            |          |        |
|--|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|----------|--------|
|  | July       | Aug        | Sep        | Oct        | Nov        | Dec        | Jan        | Feb        | Mar        | Apr        | May        | June     | Totals |
| Active Producing Wells                                       | 103        | 103        | 84         | 84         | 85         | 83         | 86         | 91         | 91         | 98         | 98         |          |        |
| Inactive Producing Wells                                     | 38         | 38         | 56         | 56         | 54         | 56         | 53         | 48         | 48         | 41         | 40         |          |        |
| Active Injection Wells                                       | 7          | 7          | 7          | 7          | 6          | 6          | 6          | 7          | 7          | 8          | 8          |          |        |
| Inactive Injection Wells                                     | 11         | 11         | 11         | 11         | 12         | 12         | 12         | 11         | 11         | 10         | 10         |          |        |
| <b>Total Wells:</b>  | <b>159</b> | <b>159</b> | <b>158</b> | <b>158</b> | <b>157</b> | <b>157</b> | <b>157</b> | <b>157</b> | <b>157</b> | <b>157</b> | <b>156</b> | <b>0</b> |        |
| Monthly Well Inspections                                     | 160        | 159        | 30         | 128        | 157        | 157        | 157        | 157        | 96         | 61         | 157        |          | 1419   |
| Additional Well Inspections                                  | *          | *          | *          | *          | *          | *          | *          | *          | 12         | 10         | 5          |          | 27     |
| Drilling Permit Applications Received                        |            |            | 1          |            |            |            |            |            |            |            |            |          | 1      |
| Drilling Permits Issued                                      |            |            |            |            |            |            |            |            |            |            |            |          | 0      |
| Active Drilling Locations & Completions                      |            |            |            |            |            |            |            |            |            |            |            |          | 0      |
| Wells Plugged  | 1          |            | 1          |            | 1          |            |            |            |            |            | 1          |          | 4      |
| Plugged Location Restoration                                 |            | 1          |            | 1          |            | 1          |            |            |            |            |            |          | 3      |
| Hazardous Incidents  |            |            | 2          |            | 1          |            |            | 1          |            |            | 1          |          | 5      |
| Mechanical Integrity Tests                                   | 1          |            |            |            |            |            |            |            |            |            |            |          | 1      |
| FOIA Requests  | 1          | 1          | 1          |            | 1          |            |            | 1          |            |            |            |          | 5      |
| BOA Hearings   | 1          | 1          | 3          | 2          |            | 2          | 1          |            |            | 2          | 1          |          | 13     |
| Charges Filed  |            |            |            |            |            |            |            |            |            |            |            |          | 0      |
| Predevelopment Notices                                       |            |            |            |            | 1          | 1          |            |            | 1          |            |            |          | 3      |
| Public Works Assist/Plat Review                              | 4          | 4          | 1          | 1          | 2          | 2          |            | 1          | 1          | 1          | 0          |          | 17     |
| *Data Not Previously Tracked; Will start tracking March 2017 |            |            |            |            |            |            |            |            |            |            |            |          |        |

**POLICE 11**



## Administrative Summary

May 2017 Summary



### Operations

| <b>Part I Crimes</b>                   | <b>Current</b> |               | <b>Year-To-Date</b> |               |
|--|----------------|---------------|---------------------|---------------|
|  | <b>2017</b>    | <b>2016</b>   | <b>2017</b>         | <b>2016</b>   |
| Murder                                 | 0              | 0             | 4                   | 0             |
| Rape                                   | 8              | 1             | 26                  | 27            |
| Robbery                                | 6              | 4             | 20                  | 27            |
| Agg. Assault                           | 25             | 13            | 77                  | 88            |
| Burglary                               | 45             | 58            | 246                 | 315           |
| Larceny                                | 223            | 279           | 1,122               | 1,240         |
| Motor Vehicle Theft                    | 20             | 52            | 124                 | 176           |
| Arson                                  | 0              | 1             | 1                   | 3             |
| <b>Part I Totals:</b>                  | <b>327</b>     | <b>408</b>    | <b>1,620</b>        | <b>1,876</b>  |
| <b>Part II Crimes</b>                  |                |               |                     |               |
| DUI/APC                                | 50             | 31            | 168                 | 179           |
| Drunkenness                            | 57             | 43            | 262                 | 261           |
| Drug Violations                        | 108            | 72            | 427                 | 427           |
| Forgery                                | 17             | 18            | 99                  | 91            |
| Vandalism                              | 70             | 78            | 425                 | 462           |
| Others                                 | 385            | 375           | 1,802               | 2,008         |
| <b>Part II Totals:</b>                 | <b>687</b>     | <b>617</b>    | <b>3,183</b>        | <b>3,428</b>  |
| <b>Total Reported Crime:</b>           | <b>1,014</b>   | <b>1,025</b>  | <b>4,803</b>        | <b>5,304</b>  |
| <b>Other Reported Activity</b>         |                |               |                     |               |
| Public Peace Reports                   | 197            | 195           | 935                 | 894           |
| Warrants Served                        | 123            | 129           | 519                 | 585           |
| <b>Other Reports Totals:</b>           | <b>320</b>     | <b>324</b>    | <b>1,454</b>        | <b>1,479</b>  |
| <b>Total Case Reports:</b>             | <b>1,334</b>   | <b>1,349</b>  | <b>6,257</b>        | <b>6,783</b>  |
| <b>Collisions</b>                      |                |               |                     |               |
| Fatality                               | 0              | 0             | 0                   | 1             |
| Injury                                 | 69             | 59            | 291                 | 325           |
| Non-Injury                             | 127            | 163           | 656                 | 771           |
| <b>Total Collisions:</b>               | <b>196</b>     | <b>222</b>    | <b>947</b>          | <b>1,097</b>  |
| <b>Call for Service</b>                |                |               |                     |               |
| CAD Activity (Total)                   | 10,866         | 10,453        | 51,490              | 49,352        |
| Calls for Service (Police)             | 8,102          | 7,817         | 38,282              | 36,191        |
| <b>Total CFS:</b>                      | <b>18,968</b>  | <b>18,270</b> | <b>89,772</b>       | <b>85,543</b> |
| <b>Citations &amp; Warnings:</b>       |                |               |                     |               |
| Citations                              | 1,663          | 1,581         | 7,611               | 7,982         |
| Warnings                               | 2,115          | 1,878         | 10,148              | 5,772         |
| <b>Total Citations &amp; Warnings:</b> | <b>3,778</b>   | <b>3,459</b>  | <b>17,759</b>       | <b>13,754</b> |

\*\* Public Peace reports include: Animal Bite, Found Property, Recovery/Other Agency Vehicles, Mental Case, Unattended Death and Other



**ANIMAL CONTROL 11A**



# Norman Animal Welfare Shelter Animal Count

05/01/2017 to 05/31/2017



## Beginning Animal Counts

| CANINE |                |             |
|--------|----------------|-------------|
| Adult  | Up to 5 Months | Age Unknown |
| 35     | 15             | 6           |

| FELINE |                |             |
|--------|----------------|-------------|
| Adult  | Up to 5 Months | Age Unknown |
| 12     | 11             | 7           |

## Animal Intake

Stray At Large  
Relinquished by Owner  
Owner-Intended Euthanasia  
Transferred In  
Other Intakes  
**Total Live Intakes**

| CANINE     |                |             |
|------------|----------------|-------------|
| Adult      | Up to 5 Months | Age Unknown |
| 69         | 26             | 17          |
| 36         | 18             | 3           |
| 0          | 0              | 0           |
| 0          | 0              | 0           |
| 3          | 0              | 0           |
| <b>108</b> | <b>44</b>      | <b>20</b>   |

| FELINE    |                |             |
|-----------|----------------|-------------|
| Adult     | Up to 5 Months | Age Unknown |
| 17        | 56             | 13          |
| 14        | 9              | 4           |
| 1         | 0              | 0           |
| 0         | 0              | 0           |
| 0         | 1              | 1           |
| <b>32</b> | <b>66</b>      | <b>18</b>   |

## Animal Outcomes

### Live Outcomes

Adoption  
Returned to Owner  
Transferred Out  
Returned to Field  
Other Live Outcome  
**SubTotal Live Outcomes**

| CANINE    |                |             |
|-----------|----------------|-------------|
| Adult     | Up to 5 Months | Age Unknown |
| 46        | 30             | 6           |
| 40        | 2              | 7           |
| 4         | 5              | 1           |
| 0         | 0              | 0           |
| 0         | 0              | 0           |
| <b>90</b> | <b>37</b>      | <b>14</b>   |

| FELINE    |                |             |
|-----------|----------------|-------------|
| Adult     | Up to 5 Months | Age Unknown |
| 12        | 21             | 4           |
| 0         | 0              | 1           |
| 8         | 7              | 3           |
| 0         | 0              | 0           |
| 0         | 0              | 0           |
| <b>20</b> | <b>28</b>      | <b>8</b>    |

Live release rate = 93.36%



# Norman Animal Welfare Shelter Animal Count

05/01/2017 to 05/31/2017



## Animal Outcomes

Died in Care  
Lost in Care  
Shelter Euthanasia  
Owner-Intended Euthanasia  
**Subtotal Other Outcomes**  
**Total Outcomes**

## Other Outcomes

| CANINE    |                |             |
|-----------|----------------|-------------|
| Adult     | Up to 5 Months | Age Unknown |
| 0         | 0              | 1           |
| 1         | 0              | 0           |
| 4         | 1              | 1           |
| 0         | 0              | 0           |
| <b>5</b>  | <b>1</b>       | <b>2</b>    |
| <b>95</b> | <b>38</b>      | <b>16</b>   |

| FELINE    |                |             |
|-----------|----------------|-------------|
| Adult     | Up to 5 Months | Age Unknown |
| 0         | 0              | 1           |
| 0         | 0              | 2           |
| 0         | 0              | 3           |
| 1         | 0              | 0           |
| <b>1</b>  | <b>0</b>       | <b>6</b>    |
| <b>21</b> | <b>28</b>      | <b>14</b>   |

## Ending Animal Counts

| CANINE    |                |             |
|-----------|----------------|-------------|
| Adult     | Up to 5 Months | Age Unknown |
| <b>58</b> | <b>11</b>      | <b>10</b>   |

| FELINE    |                |             |
|-----------|----------------|-------------|
| Adult     | Up to 5 Months | Age Unknown |
| <b>24</b> | <b>48</b>      | <b>11</b>   |

Kennel Statistics Report  
Intakes from 05/01/17 to 05/31/17

|              | DOG        | PUPPY     | CAT       | KITTEN    | OTHER     | TOTAL      |
|--------------|------------|-----------|-----------|-----------|-----------|------------|
| <b>TOTAL</b> | <b>135</b> | <b>48</b> | <b>59</b> | <b>75</b> | <b>65</b> | <b>382</b> |
| CONFISCAT    | 3          | 0         | 1         | 0         | 0         | 4          |
| POLICE       | 3          | 0         | 1         | 0         | 0         | 4          |
| DISPO REQ    | 4          | 0         | 7         | 1         | 16        | 28         |
| FIELD        | 2          | 0         | 5         | 1         | 15        | 23         |
| OTC          | 2          | 0         | 2         | 0         | 1         | 5          |
| EUTH REQ     | 0          | 0         | 1         | 0         | 0         | 1          |
| OTC          | 0          | 0         | 1         | 0         | 0         | 1          |
| FOSTER       | 3          | 4         | 2         | 8         | 0         | 17         |
| OTC          | 3          | 4         | 2         | 8         | 0         | 17         |
| NEW BORN     | 0          | 0         | 0         | 1         | 0         | 1          |
| AN CONTROL   | 0          | 0         | 0         | 1         | 0         | 1          |
| OWNER SUF    | 26         | 16        | 18        | 9         | 0         | 69         |
| FIELD        | 2          | 0         | 0         | 0         | 0         | 2          |
| OTC          | 24         | 16        | 18        | 9         | 0         | 67         |
| RETURN       | 13         | 2         | 0         | 0         | 0         | 15         |
| OTC          | 13         | 2         | 0         | 0         | 0         | 15         |
| STRAY        | 86         | 26        | 30        | 56        | 7         | 205        |
| FIELD        | 40         | 3         | 8         | 10        | 1         | 62         |
| LEFT SHTR    | 0          | 0         | 0         | 2         | 0         | 2          |
| OTC          | 46         | 23        | 22        | 44        | 6         | 141        |
| WILDLIFE     | 0          | 0         | 0         | 0         | 42        | 42         |
| FIELD        | 0          | 0         | 0         | 0         | 40        | 40         |
| OTC          | 0          | 0         | 0         | 0         | 2         | 2          |

Kennel Statistics Report  
Outcomes from 05/01/17 to 05/31/17

|              | DOG        | PUPPY     | CAT       | KITTEN    | OTHER     | TOTAL      |
|--------------|------------|-----------|-----------|-----------|-----------|------------|
| <b>TOTAL</b> | <b>116</b> | <b>40</b> | <b>43</b> | <b>52</b> | <b>64</b> | <b>315</b> |
| ADOPTION     | 57         | 35        | 27        | 28        | 1         | 148        |
| IN FOSTER    | 0          | 2         | 0         | 0         | 0         | 2          |
| OUT EVENT    | 6          | 0         | 0         | 0         | 0         | 6          |
| REFERRAL     | 1          | 0         | 0         | 0         | 0         | 1          |
| RESCUE GRP   | 5          | 5         | 11        | 7         | 1         | 29         |
| WALKIN       | 45         | 28        | 16        | 20        | 0         | 109        |
| WEB          | 0          | 0         | 0         | 1         | 0         | 1          |
| DIED         | 1          | 0         | 1         | 0         | 1         | 3          |
| ENROUTE      | 1          | 0         | 0         | 0         | 1         | 2          |
| IN FOSTER    | 0          | 0         | 1         | 0         | 0         | 1          |
| DISPOSAL     | 5          | 0         | 9         | 1         | 34        | 49         |
| CREM-PRIV    | 2          | 0         | 1         | 0         | 0         | 3          |
| CREM-SHELT   | 3          | 0         | 8         | 1         | 34        | 46         |
| EUTH         | 5          | 1         | 4         | 0         | 0         | 10         |
| AGED         | 0          | 0         | 1         | 0         | 0         | 1          |
| AGGRESSIVE   | 3          | 0         | 0         | 0         | 0         | 3          |
| COND SEVER   | 2          | 1         | 3         | 0         | 0         | 6          |
| FOSTER       | 1          | 2         | 1         | 23        | 0         | 27         |
|              | 0          | 0         | 0         | 2         | 0         | 2          |
| BEH MANAGE   | 1          | 0         | 0         | 0         | 0         | 1          |
| UNDRAGE/WT   | 0          | 2         | 1         | 21        | 0         | 24         |
| RELOCATE     | 0          | 0         | 0         | 0         | 1         | 1          |
| RELEASED     | 0          | 0         | 0         | 0         | 1         | 1          |
| RTO          | 47         | 2         | 1         | 0         | 0         | 50         |
|              | 1          | 0         | 0         | 0         | 0         | 1          |
| MICROCHIP    | 5          | 0         | 0         | 0         | 0         | 5          |
| PHONE        | 5          | 0         | 0         | 0         | 0         | 5          |
| TAG VAX      | 2          | 0         | 0         | 0         | 0         | 2          |
| WALKIN       | 29         | 2         | 1         | 0         | 0         | 32         |

|          | DOG | PUPPY | CAT | KITTEN | OTHER | TOTAL |
|----------|-----|-------|-----|--------|-------|-------|
| WEB      | 5   | 0     | 0   | 0      | 0     | 5     |
| TRANSFER | 0   | 0     | 0   | 0      | 27    | 27    |
|          | 0   | 0     | 0   | 0      | 6     | 6     |
| WILDCARE | 0   | 0     | 0   | 0      | 21    | 21    |

Kennel Statistics Report  
Animals On Hand on 05/31/17

|                | DOG       | PUPPY    | CAT       | KITTEN    | OTHER    |
|----------------|-----------|----------|-----------|-----------|----------|
| <b>Total</b>   | <b>65</b> | <b>9</b> | <b>31</b> | <b>31</b> | <b>1</b> |
| CLEVELAND CNTY | 0         | 0        | 1         | 5         | 0        |
| NORMAN         | 62        | 9        | 30        | 26        | 1        |
| OKLAHOMA CITY  | 2         | 0        | 0         | 0         | 0        |
| STATE PARKS    | 1         | 0        | 0         | 0         | 0        |



# Norman Animal Welfare Kennel Comparisons Statistics



## "Intake Comparisons"

5/1/16 to 5/31/16

5/1/17 to 5/31/17

| <b>Dogs</b>                 |            |            |            |               |               |
|-----------------------------|------------|------------|------------|---------------|---------------|
| Strays                      | 84         | 112        | ↑          | 33.3 %        |               |
| Owner Surrenders            | 19         | 57         | ↑          | 200.0 %       |               |
| Others                      | 5          | 3          | ↓          | 40.0 %        |               |
| <b>Total Dogs Received:</b> | <b>108</b> | <b>172</b> | ↑          | <b>59.3 %</b> |               |
| <b>Cats</b>                 |            |            |            |               |               |
| Strays                      | 67         | 86         | ↑          | 28.4 %        |               |
| Owner Surrenders            | 41         | 27         | ↓          | 34.1 %        |               |
| Others                      | 0          | 2          | ↑          | 200.0 %       |               |
| <b>Total Cats Received:</b> | <b>108</b> | <b>115</b> | ↑          | <b>6.5 %</b>  |               |
| <b>Total Intakes:</b>       |            | <b>216</b> | <b>287</b> | ↑             | <b>32.9 %</b> |

## "Outcome Comparisons"

5/1/16 to 5/31/16

5/1/17 to 5/31/17

| <b>Dogs</b>                      |            |            |            |               |               |
|----------------------------------|------------|------------|------------|---------------|---------------|
| Adoption                         | 65         | 92         | ↑          | 41.5 %        |               |
| Euthanasia                       | 6          | 6          | ↓          | - %           |               |
| Return to Owner                  | 31         | 49         | ↑          | 58.1 %        |               |
| Others                           | 0          | 2          | ↑          | 200.0 %       |               |
| <b>Total Dogs Dispositioned:</b> | <b>102</b> | <b>149</b> | ↑          | <b>46.1 %</b> |               |
| <b>Cats</b>                      |            |            |            |               |               |
| Adoption                         | 48         | 55         | ↑          | 14.6 %        |               |
| Euthanasia                       | 18         | 3          | ↓          | 83.3 %        |               |
| Return to Owner                  | 2          | 1          | ↓          | 50.0 %        |               |
| Others                           | 3          | 3          | ↓          | - %           |               |
| <b>Total Cats Dispositioned:</b> | <b>71</b>  | <b>62</b>  | ↓          | <b>12.7 %</b> |               |
| <b>Total Outcomes:</b>           |            | <b>173</b> | <b>211</b> | ↑             | <b>22.0 %</b> |





# Norman Animal Welfare Kennel Comparisons Statistics



### "Intake Comparisons"

1/1/16 to 5/31/16

1/1/17 to 5/31/17

| <b>Dogs</b>                 |            |              |   |               |
|-----------------------------|------------|--------------|---|---------------|
| Strays                      | 392        | 498          | ↑ | 27.0 %        |
| Owner Surrenders            | 123        | 232          | ↑ | 88.6 %        |
| Others                      | 37         | 8            | ↓ | 78.4 %        |
| <b>Total Dogs Received:</b> | <b>552</b> | <b>738</b>   | ↑ | <b>33.7 %</b> |
| <b>Cats</b>                 |            |              |   |               |
| Strays                      | 226        | 223          | ↓ | 1.3 %         |
| Owner Surrenders            | 107        | 69           | ↓ | 35.5 %        |
| Others                      | 9          | 9            | ↑ | - %           |
| <b>Total Cats Received:</b> | <b>342</b> | <b>301</b>   | ↓ | <b>12.0 %</b> |
| <b>Total Intakes:</b>       | <b>894</b> | <b>1,039</b> | ↑ | <b>16.2 %</b> |

### "Outcome Comparisons"

1/1/16 to 5/31/16

1/1/17 to 5/31/17

| <b>Dogs</b>                      |            |              |   |               |
|----------------------------------|------------|--------------|---|---------------|
| Adoption                         | 397        | 488          | ↑ | 22.9 %        |
| Euthanasia                       | 18         | 40           | ↑ | 122.2 %       |
| Return to Owner                  | 167        | 195          | ↑ | 16.8 %        |
| Others                           | 14         | 4            | ↓ | 71.4 %        |
| <b>Total Dogs Dispositioned:</b> | <b>596</b> | <b>727</b>   | ↑ | <b>22.0 %</b> |
| <b>Cats</b>                      |            |              |   |               |
| Adoption                         | 232        | 253          | ↑ | 9.1 %         |
| Euthanasia                       | 77         | 8            | ↓ | 89.6 %        |
| Return to Owner                  | 12         | 11           | ↓ | 8.3 %         |
| Others                           | 15         | 13           | ↓ | 13.3 %        |
| <b>Total Cats Dispositioned:</b> | <b>336</b> | <b>285</b>   | ↓ | <b>15.2 %</b> |
| <b>Total Outcomes:</b>           | <b>932</b> | <b>1,012</b> | ↑ | <b>8.6 %</b>  |



# Norman Animal Welfare Average Days In Kennel

5/1/2017 - 5/31/2017



| Type                    | Total Animals | Average Days |
|-------------------------|---------------|--------------|
| <b>Dogs</b>             | <b>142</b>    | <b>8</b>     |
| <u>Strays</u>           | <u>93</u>     | <u>8</u>     |
| <u>Owner Surrenders</u> | <u>32</u>     | <u>8</u>     |
| <u>Others</u>           | <u>17</u>     | <u>7</u>     |
| <b>Cats</b>             | <b>58</b>     | <b>9</b>     |
| <u>Strays</u>           | <u>47</u>     | <u>10</u>    |
| <u>Owner Surrenders</u> | <u>10</u>     | <u>5</u>     |
| <u>Others</u>           | <u>1</u>      | <u>2</u>     |
| <b>Others</b>           | <b>48</b>     | <b>1</b>     |
| <u>Strays</u>           | <u>6</u>      | <u>3</u>     |
| <u>Others</u>           | <u>42</u>     | <u>1</u>     |



# Monthly Service By Assignment

January 2017 to May 2017  
Animal Welfare Volunteers

| Place                        | Assignment                        | Jan 2017<br>Hours | Feb 2017<br>Hours | Mar 2017<br>Hours | Apr 2017<br>Hours | May 2017<br>Hours | Total<br>Hours  |
|------------------------------|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|
| Norman Animal Welfare Center | Groomer                           | 0:00              | 0:00              | 0:00              | 0:00              | 0:00              | 0:00            |
|                              | NAWC-Bather / Groomer             | 2:26              | 0:00              | 0:00              | 0:00              | 0:51              | 3:17            |
|                              | NAWC-Beautification Volunteer     | 0:00              | 0:00              | 0:00              | 0:00              | 0:00              | 0:00            |
|                              | NAWC-Cat Socializer               | 47:06             | 51:40             | 62:57             | 41:31             | 33:06             | 236:20          |
|                              | NAWC-Community Outreach Volunteer | 0:00              | 5:35              | 6:18              | 0:00              | 3:25              | 15:18           |
|                              | NAWC-Dog Handler                  | 89:59             | 99:04             | 163:06            | 230:05            | 142:34            | 724:48          |
|                              | NAWC-Foster Program               | 0:00              | 0:00              | 0:00              | 0:00              | 0:00              | 0:00            |
|                              | NAWC-Laundry                      | 3:45              | 5:57              | 6:43              | 11:50             | 2:47              | 31:02           |
|                              | NAWC-Lobby Greeter                | 24:13             | 21:45             | 16:31             | 47:35             | 59:31             | 169:35          |
|                              | NAWC-Orientation                  | 19:00             | 13:00             | 23:00             | 36:00             | 16:00             | 107:00          |
|                              | NAWC-Photographer                 | 2:15              | 0:00              | 12:35             | 6:40              | 12:35             | 34:05           |
| Other Volunteer Services     | 0:00                              | 0:00              | 0:00              | 0:00              | 0:00              | 0:00              |                 |
| Total                        |                                   | 188:44            | 197:01            | 291:10            | 373:41            | 270:49            | 1,321:25        |
| <b>Grand total</b>           |                                   | <b>188:44</b>     | <b>197:01</b>     | <b>291:10</b>     | <b>373:41</b>     | <b>270:49</b>     | <b>1,321:25</b> |

**PUBLIC WORKS**

**12**

**DEPARTMENT OF PUBLIC WORKS  
MONTHLY PROGRESS REPORT  
CITY OF NORMAN, OKLAHOMA  
May 2017**

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**ENGINEERING DIVISION**

**DEVELOPMENT**

The Development Manager processed 1 Preliminary Plat and 3 Final Plats for Planning Commission review; 1 Certificate of Survey and 1 Preliminary Plat for City Council review; and 2 Preliminary Plats and 3 Final Plats for Development Committee. The Development Engineer reviewed 22 sets of construction plans and 7 punch lists. There were 134 permits reviewed and/or issued. Fees were collected in the amount of \$8,740.48.

**CAPITAL PROJECTS**

**SH-9E and Lindsey Street Interchanges**

Construction on the I-35/ SH-9E and Lindsey Street Interchanges Reconstruction project began on Monday, March 2, 2015. This is a \$72 million construction project awarded to Sherwood Construction Company of Tulsa, Oklahoma. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- The new SH-9E modified Interchange will allow large volumes of traffic to negotiate the area.
- SH-9E Project will provide a connection from Ed Noble Parkway to SH-9E
- Replace the existing Lindsey Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Lindsey Street bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic signals mounted at the center of the bridge. This is the second SPUI interchange in Norman and the third in the State of Oklahoma.
- Widen I-35, from the Canadian River Bridge to ½ mile south of Main street, from four to six lanes
- Three new bridges will be constructed to vertically separate the on and off ramps from I-35 to SH-9E and Lindsey Street

The contractor's activities this month were as follows:

- Completed the placement of the concrete pavement on Lindsey Street between I-35 and Ed Noble Parkway
- Completed pavement on the I-35 northbound to Lindsey Street off ramp
- Completed pavement on the Lindsey Street to I-35 southbound on ramp
- Completed pavement on the SH-9 to I-35 northbound on ramp
- Continue work on the I-35 median walls
- Completed construction of the Lindsey Street Bridge over I-35 bridge deck
- Began constructing the bridge islands and planter areas.
- Completed the installation of the electrical conduit underneath the Lindsey Street bridge
- Continue to apply anti-graffiti paint on the ramp walls and Lindsey Street bridge piers

**Lindsey Street from 24<sup>th</sup> Avenue SW to east of Berry Road:**

Construction on the Lindsey Street Reconstruction and Widening Project is scheduled to begin on Tuesday, July 5, 2016. This is a \$28.4 million construction project under construction by Sherwood Construction of Tulsa, Oklahoma. The contract time is set at 500 days with a \$5,000 per day incentive with a maximum of 100 days. Completion of this project is estimated to be October 2017. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project. Lindsey Street between 24<sup>th</sup> Avenue and Berry Road will remain open during construction. When the Lindsey Street Bridge over Imhoff Creek located between Berry Road and Pickard Avenue is replaced, this portion of the road will be closed, except for local traffic, for a maximum of 100 days.

The project involves the following items:

- Widening West Lindsey Street from 3 lanes to 4 lanes with additional lanes at intersections
- New bridge over Imhoff Creek
- Continuous sidewalks on both sides of the street
- Access management to adjacent properties
- Multi-modal improvements including bicycle lanes
- Aesthetic enhancements including decorative pavement, landscaping, and roadway lighting
- Underground utilities
- Accessibility for disabled individuals
- Drainage improvement for the corridor

Construction on the Lindsey Street Bridge over Imhoff Creek began on Tuesday, July 5, 2016. The portion of Lindsey Street between Berry Road and Pickard Avenue is closed to through traffic. Signs are placed to direct the traveling public.

The contractor's activities this month were as follows:

- Continue to relocate the water line in eight different locations on McGee Drive and north to Camden Way in preparation for installing the new stormwater drainage box that will relieve flooding in the area
- Complete the roadway pavement construction on the east bound lanes between Wiley Road and Berry Road
- Completed the installation of the stormwater drainage system (Lines A, B and C) along the Lindsey Street corridor.
- Installed stormwater drainage system on McGee Drive (Line D) between Lindsey Street and Brooks Street.
- Completed construction of the Imhoff Bridge
- Completed constructing sidewalk along Lindsey Drive

On Monday, January 30 the contractor closed the north and south legs of the intersection of Lindsey Street and McGee Drive to install a new sewer line under Lindsey Street. The south leg of the McGee and Lindsey Intersection was reopened to traffic on Tuesday, February 21, 2017. The north leg will remain closed to install the sanitary sewer line and construct a stormwater drainage system junction box.

Traffic was shifted at the 24<sup>th</sup> Avenue SW and Lindsey Street intersection. The traffic on 24<sup>th</sup> Avenue SW will remain in the current location on the west side of 24<sup>th</sup> Avenue SW through the intersection. The traffic on Lindsey Street was shifted from the north side of Lindsey Street to the south side. This traffic shift allows the contractor to construct the northeast quarter of the intersection. This is the last portion of the intersection to be reconstructed. The intersection will be completed by the end of April.

**Franklin Road Bridge over the Little River:**

Construction on the Franklin Road Bridge Project began on Monday, January 16, 2017. This is a \$3.7 million project under construction by Frontier Bridge of Okarche, Oklahoma. This project is a part of the 2012 Bond Program. Contract time is set at 180 days with an estimated completion date of July 15, 2017. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project. The contractor closed Franklin Road between 24th Avenue NW and 12th Avenue NW to through traffic on January 16 for the duration of the project, in order to remove and reconstruct the bridge over the Little River. The detour during the construction of the project is Tecumseh Road. City staff met with officials from Moore-Norman Technology Center in November 2016 to inform them of the upcoming construction project.

The project involved the following items:

- Replaces existing 2-lane bridge over Little River
- Replaces 2,000 feet of pavement on Franklin Road
- Adds 10-foot shoulders to roadway
- Reduces roadway flooding
- Improves public safety and accessibility

*Monthly Progress Report  
Public Works (May 2017)*

The contractor's activities this month were as follows:

- Completed earthwork activities for the roadway and overflow channel
- Completed the construction of the footings for the bridge
- Completed placing the beams on bridge piers
- Completed construction of the west bridge-deck.
- Began construction of the east bridge-deck.

**2013 CDBG-DR Project Groups 1 and 2:**

Construction on the CDBG-DR Project Groups 1 and 2 began on June 16<sup>th</sup>, 2016. Project Group 1 includes: 84<sup>th</sup> Avenue NE from Tecumseh Road to Franklin Road, Tecumseh Road from 84<sup>th</sup> Avenue NE to 120<sup>th</sup> Avenue NE, and 96<sup>th</sup> Avenue NE from south of Rock Creek Road to Tecumseh Road. Project Group 2 includes 108<sup>th</sup> Avenue SE and 120<sup>th</sup> Avenue SE, both from Etowah Road to State Highway 9. This is a \$7.8 million construction project under contract with Silver Star Construction of Moore, Oklahoma. This project is 100% funded by the Department of Housing and Urban Development (HUD) and administered by Oklahoma Department of Commerce (ODOC). Construction engineering services will be completed by Atkins North America of Norman, Oklahoma. Road closures will be necessary during the culvert replacement phase of construction. Detour routes will be posted and local access will be provided at all times during construction.

The project involves the following items:

- Subgrade Stabilization
- New 6" asphalt pavement
- Some roadway widening
- Culvert replacement at most locations
- Ditch grading

Group 2 projects were substantially complete in April. The major focus of work now is construction of the three Group 1 Projects on 84<sup>th</sup> Avenue NE, Tecumseh Road and 96<sup>th</sup> Avenue NE.

The contractor's activities this month were as follows:

- Finish incidental grading and sod installation on 108<sup>th</sup> Avenue SE and 120<sup>th</sup> Avenue SE between Post Oak Road and SH-9
- Continue clearing and grubbing on the Group 1 Projects
- Begin pavement milling, culvert installations and subgrade stabilization on 96<sup>th</sup> Avenue NE

**Main Street Streetscape Project:**

Waterline construction on the Main Street Streetscape Project located between James Garner Avenue and Park Drive began on Monday, March 20, 2017. This utility relocation work needs to be completed on or before the streetscape bid opening on Thursday, May 18, 2017. The Utilities Department is managing and inspecting this phase of the project. Two lanes of traffic are to be maintained on Main Street, with the exception of some night time closures to install fire and side street crossings across Main Street.

The entire streetscape project is estimated to cost approximately \$3.9 million. The Oklahoma Department of Transportation (ODOT) is administering the bid opening and construction of this project.

This project involves the following items:

- New Waterline
- Landscaping and Street Furniture
- Sidewalks and ADA Ramps
- Lighting and Traffic Signal Upgrades
- Asphalt Pavement Rehabilitation

In April, all water line work on Main Street from James Garner Avenue to University Boulevard was completed.

The contractor's activities this month were as follows:

- Completion of all water line work on Main Street between University Boulevard and Park Drive including pavement and sidewalk patching after the service connections were made.
- The water line project was completed on Wednesday, May 17.

*Monthly Progress Report  
Public Works (May 2017)*

ODOT held the bid opening for the streetscape project on Thursday, May 18. Rudy Construction was the low bidder in the amount of \$3,052,446.98.

**Citywide Resurfacing Projects:**

Construction began on the Citywide resurfacing projects on May 10, 2017. The three projects include:

- Imhoff Road- Classen Boulevard to 24<sup>th</sup> Avenue SE
- Constitution Street- Jenkins Avenue to Oak Tree Avenue
- Lindsey Street- Pickard Avenue to Jenkins Avenue

The project is estimated to cost approximately \$970,000. The Oklahoma Department of Transportation (ODOT) is administering the bid opening and construction of this project.

This project involves the following items:

- Pavement Patching
- Asphalt Pavement Rehabilitation
- Sidewalk replacements at specific locations
- New ADA ramps where needed
- Pedestrian pedestal replacements to accommodate new ADA ramps
- Video detection upgrades at specific intersections

The contractor's activities this month were as follows:

- Finished milling and overlaying Imhoff Road
- Began milling and overlaying Constitution Street
- Finished sidewalk ramp work on Constitution
- Began sidewalk ramps and sidewalk on Lindsey Street between Pickard Avenue and Flood Avenue.

**Sidewalk Program:**

FYE 2017 Concrete Projects bid was awarded on August 9, 2016 by City Council to Central Contracting services in the amount of \$246,025.00 for the four following projects to be completed throughout the fiscal year 2017:

- **Citywide Sidewalk Reconstruction Program** which is intended to assist property owners in repairing existing sidewalks and constructing new sidewalks along an entire city block. Property owners who wish to participate in the Citywide Sidewalk Reconstruction Project will pay fifty percent (50%) of the estimated cost, with the City paying the remaining fifty- percent (50%) from funds allocated to this project. No citywide sidewalk construction in May of 2017.
- **Sidewalk Accessibility Program** which provides sidewalk ramps where none exist and rebuilds existing ramps that do not comply with the current Americans with Disabilities Act (ADA) standards. This project will construct approximately fourteen (50) curb ramps. Locations are determined at the request of citizens and along arterial and collector streets that do not currently have ramps at street-sidewalk intersections. Project sites in this year's program will include the intersections along Wylie Road, Biloxi Drive, Boyd Street and Chautauqua Avenue. No accessibility program ramps constructed in May 2017.
- **Sidewalk Program for Schools and Arterials Program** is used to construct new sidewalks adjacent to elementary schools that have no sidewalks and along walking routes to the schools. The location in this year's program is the south side of Westlawn Drive from Berry Road to Wylie Road, with new ramps crossing Wylie at the east entrance of Jackson School. Construction is scheduled to begin in June, 2017.
- **Downtown Area Sidewalks and Curbs Program** will repair hazardous or deteriorated sidewalks, ramps and curbs in the downtown area. The location will be concentrated on the north/south corridors on the east side of downtown, along Crawford Avenue and Peters Ave. north and south of Main Street. All construction was completed in March of 2017.



**STREETS DIVISION**

**ASPHALT OPERATIONS**

**IOWA ST B/BERRY RD AND PICKARD AVE, FYE 2013 BOND**

1287.03 tons of asphalt and 214.5 cubic yards of concrete

**MAIN ST B/JAMES GARNER AND WEBSTER UTILITY CUT REPAIR**

93.07 tons of asphalt

**CONCRETE OPERATIONS**

**400 BLK N HAMPTON PANEL REPLACEMENT**

4.50 cubic yards of concrete

**CRAIL & 36<sup>TH</sup> NE SIDEWALK REPAIRS**

1.00 cubic yards of concrete

**DRAINAGE MAINTENANCE**

Removed 195.96 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

**MOWING OF ROADSIDE RIGHTS-OF-WAY**

Mow 93.25 miles of urban rights-of-way

Mow 88.50 miles of rural rights-of way

**ROUTINE POTHOLE PATCHING OPERATIONS**

This month approximately 8.76 tons of asphalt was utilized in routine pothole patching operations.

**INTERLOCAL AGREEMENT CLEVELAND COUNTY DIST 2**

**BANNER RD B/120<sup>TH</sup> AVE SE AND INDIAN MERIDIAN OVERLAY**

1,272.46 tons of asphalt

**STORMWATER DIVISION**

**Stormwater Maintenance**

**WORK ORDER RESPONSE**

Stormwater Division received 33 work order requests and closed 38.

**STORM DEBRIS REMOVAL**

Public Works Streets and Stormwater Divisions assisted the Parks Department with large tree debris removal from the May 18, 2017 storm. Crews worked to remove debris from the most severely affected areas. Stormwater crews removed 40.28 tons of debris.

**DRAINAGE MAINTENANCE**

Removed 57 tons of debris/sediment, mowed 993,462 sq ft, and trimmed trees in drainage rights-of-way in the urban area.

Cleared 994 inlets of debris from drainage rights-of-way in the urban/rural area.

**URBAN STREET SWEEPING OPERATIONS**

Total of 457 miles were swept resulting in the removal of approximately 302 tons of debris from various curblines streets.

**STORMWATER OKIE LOCATES**

During the month of May, 2,841 Call 811 Okie Spots were received. Of those requests, 73 were Stormwater pipe locates, 1,186 were referred to other departments.

### **STORMWATER QUALITY**

Received and responded to 56 citizen calls/ YTD Total is 297.

Performed 90 inspections of 90 active sites.

Issued 2 citations and 9 Notices of Violation to active sites.

"Go with the Flow", a stormwater educational activity, was conducted at ScienceFest on May 4, 2017, at the Oklahoma State Fairgrounds. 2,653 students and 123 teachers from 31 schools from across the state attended.

Stormwater Citizen Committee organizational meeting was held on May 3, 2017.

Stormwater Citizen Committee first official meeting to discuss a future stormwater utility was held on May 15, 2017.

On May 11, 2017, the Stormwater Division participated in a Climate Change Expo at Irving Middle School. Seventh graders learned about stormwater and climate change impacts using the Enviroscape stormwater model.

On May 15, 2017, Michele Loudenback demonstrated stormwater concepts using the Enviroscape stormwater model for a class of second graders from Lincoln Elementary.

Carrie Evenson was a speaker at the Solid Waste Association of North America Oklahoma Chapter Conference on May 3, 2017. She discussed municipal stormwater requirements for sanitation divisions.

Michele Loudenback was a speaker at the American Public Works Association (APWA) Oklahoma Chapter Conference on May 23, 2017. She discussed MS4 audits with Raymond Melton, Environmental Protection Manager for the City of Oklahoma City.

On May 23, 2017, the Stormwater Division participated in the APWA Week Demonstration Day at Washington Elementary. Stormwater concepts were demonstrated using the Enviroscape stormwater model, and stormwater maintenance equipment was available for the students to explore.

On May 24, 2017, the Stormwater Division participated in the APWA Week Beautification Day at Northeast Lions Park.

### **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

#### **Fuel Report**

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

#### **Maintenance Report**

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

*Monthly Progress Report  
Public Works (May 2017)*

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

**Productivity Report**

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

**MAY 2017**  
**DEVELOPMENT COORDINATION, ENGINEERING,**  
**AND PERMIT REVIEW**

**Subdivision Development:**

FY 16-17 Associated Fees

**Planning Commission/Dev Comm Review:** This Month Last Month Total

\*Norman Rural Cert of Survey...0  
 \*Final Plats.....3  
 \*Preliminary Plats.....1  
 \*Short Form Plat.....0

**City Council Review:**

Certificate of Survey.....1  
 Preliminary Plat.....1  
 Final Plats.....0  
 Certificate of Plat Correction...0  
 Encroachment.....0  
 Resolution for Part Exempt.....0  
 Closure.....0

\$5,460.00

**Development Committee:**

Final Plats.....3

**Fee-In-Lieu of Detention.....0**

\$0.00

**Subtotal:**

\$5,460.00

\$1,495.00

\$37,100.00

**Permits Reviewed/Issued:**

(includes Offsite Construction fees)

\*\*Single Family.....35  
 \*\*\*Commercial.....24  
 Multi-Family.....0  
 Addition/Alteration.....11  
 House Moving.....2  
 Paving Only.....10  
 Storage Building.....16  
 Swimming Pool.....7  
 Storm Shelters.....24  
 Public Improvements.....2  
 Temporary Encroachments.....1  
 Fire Line Pits/Misc.....2  
 Flood Plain (@\$100.00 each).....0

\$0.00

\$100.00

\$900.00

**Total Permits.....**

\$3,280.48

\$3,293.89

\$107,366.45

**Grand Total.....**

\$8,740.48

\$16,031.44

\$145,366.45

**\*\*\*\*Construction Plan Review occurrences**

22

24

256

**\*\*\*\*\*Punch Lists prepared.....**

7

6

59

- \* All Final Plat review completed within ten days.....PI # 13
- \*\* All Single Family Permits were reviewed and completed within three days.....PI # 10
- \*\*\* All Commercial Permits were reviewed and completed within seven days.....PI # 11
- \*\*\*\* All Construction Plans were reviewed within ten days.....PI # 12
- \*\*\*\*\*All Punch Lists prepared within one day of Final Inspection.....PI # 8

**MAY 2017**

**DEVELOPMENT COORDINATION,  
ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW  
NORLIN**

|   | NUMBER<br>OF<br>INSTANCES | PERCENTAGE<br>ACHIEVED |
|---|---------------------------|------------------------|
| PI #8 PREPARE<br>DEVELOPMENT<br>PUNCH LIST WITHIN<br>1 DAY OF FINAL<br>INSPECTION | 7                         | 100%                   |
| PI #10 SINGLE<br>FAMILY BLDG<br>PERMIT REVIEW W/I<br>3 DAYS                       | 35                        | 100%                   |
| PI #11<br>COMMERCIAL BLDG<br>PERMIT REVIEW W/I<br>7 DAYS                          | 24                        | 100%                   |
| PI #12<br>CONSTRUCTION<br>PLAN REVIEW W/I 10<br>DAYS                              | 22                        | 100%                   |
| PI #13 FINAL PLAT<br>REVIEW<br>COMPLETED<br>WITHIN 10 DAYS                        | 4                         | 100%                   |

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2017

| <b>STORMWATER DIVISION</b>  |                               |                               |                     |                         |                  |
|---|-------------------------------|-------------------------------|---------------------|-------------------------|------------------|
|   | <b>FYE 2017<br/>May, 2017</b> | <b>FYE 2017<br/>May, 2017</b> | <b>Year to Date</b> | <b>Year to<br/>Date</b> | <b>FYE 2017</b>  |
| <b>PERFORMANCE INDICATORS</b>   | <b>ACTUAL</b>                 | <b>PER CENT</b>               | <b>ACTUAL</b>       | <b>PER<br/>CENT</b>     | <b>PROJECTED</b> |
| Distribute work order requests to field personnel within one day.   | 99%                           | 99%                           | 99%                 | 99%                     | 99%              |
| Mechanically sweep 500 curb miles per month (lane miles)  | 457.00                        | 91%                           | 4,267.90            | 71%                     | 50%              |
| Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations) | 944.00                        | 9%                            | 4,294.00            | 43%                     | 70%              |
| Mow 2,271,548 sq.feet of open drainage ways, six times per year   | 993,482.00                    | 7%                            | 6,083,506.00        | 45%                     | 90%              |
| Perform erosion control inspections of permitted sites within 30 days.                                    | 90.00                         | 100%                          | 1,606.00            |                         | 100%             |
| Permit all earth disturbing operations over 1 acre in size.   | 2.00                          | 95%                           | 24.00               |                         | 95%              |
| Inspect City facilities identified as potential stormwater pollution sources.                             | -                             | 0%                            | 1.00                |                         | 50%              |
| Inspect stormwater outfalls.  | -                             | 0%                            | 13.00               |                         | 20%              |
| Respond to stormwater complaints within 24 hours of the time reported                                     | 37.00                         | 100%                          | 334.00              |                         | 100%             |
| Citations issued for stormwater violations  | 2.00                          | N/A                           | 2.00                |                         | N/A              |

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2017

| <b>STREET DIVISION</b>   |                               |                               |                     |                     |                  |
|--|-------------------------------|-------------------------------|---------------------|---------------------|------------------|
|  | <b>FYE 2017 May,<br/>2017</b> | <b>FYE 2017 May,<br/>2017</b> | <b>Year to Date</b> | <b>Year to Date</b> | <b>FYE 2017</b>  |
| <b>PERFORMANCE INDICATOR</b>   | <b>ACTUAL</b>                 | <b>PER CENT</b>               | <b>ACTUAL</b>       | <b>PER CENT</b>     | <b>PROJECTED</b> |
| Distribute work order requests to field personnel within one day.                              | 99%                           | 99%                           | 99%                 | 99%                 | 99%              |
| Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used) | 46.31                         | 100%                          | 1,421.78            | 100%                | 95%              |
| Overlay/pave 10 miles per year.  | 2.00                          | 20%                           | 6.32                | 63%                 | 100%             |
| Replace 1,160 square yards of concrete pavement panels   | 12.00                         | 1%                            | 2,878.60            | 248%                | 100%             |
| Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)                    | 19.00                         | 5%                            | 213.00              | 51%                 | 50%              |
| Grade all unpaved public roads eight (8) times a year. (approximately 12 miles)                | 1.00                          | 6%                            | 11.00               | 69%                 | 100%             |
| Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)                       | 93.25                         | 3%                            | 317.25              | 9%                  | 85%              |
| Mow 148 miles of Rural Right-of-way twice per year (miles)                                     | 88.50                         | 30%                           | 879.75              | 297%                | 50%              |
| Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year                  | -                             | 0%                            | 20.25               | 6%                  | 65%              |

**PUBLIC WORKS  
FLEET DIVISION**  
Technician Productivity  
Report

FYE 2017

May 2017

| MECHANIC | DIRECT LABOR HOURS | PRODUCTIVITY |        | INDIVIDUAL PRODUCTIVITY |            |
|----------|--------------------|--------------|--------|-------------------------|------------|
|          |                    | GOAL         | ACTUAL | ACTUAL                  | DIFFERENCE |
| # 001    | 109.11             | 72%          | 87.4%  | 15.4%                   |            |
| # 002    | 119.38             | 72%          | 87.5%  | 15.5%                   |            |
| # 003    | 97.46              | 72%          | 84.3%  | 12.3%                   |            |
| # 004    | 146.08             | 72%          | 89.1%  | 17.1%                   |            |
| # 005    | 0.00               | 72%          | 100.0% | 0.0%                    |            |
| # 006    | 0.00               | 72%          | 100.0% | 0.0%                    |            |
| # 007    | 145.23             | 72%          | 84.2%  | 12.2%                   |            |
| # 008    | 169.67             | 72%          | 89.4%  | 17.4%                   |            |
| # 009    | 127.87             | 72%          | 85.0%  | 13.0%                   |            |
| # 010    | 121.58             | 72%          | 84.9%  | 12.9%                   |            |
| # 011    | 127.92             | 72%          | 89.0%  | 17.0%                   |            |
| # 012    | 0.00               | 72%          | 100.0% | 0.0%                    |            |
| # 013    | 65.54              | 72%          | 85.1%  | 13.1%                   |            |
| # 014    | 127.64             | 72%          | 88.4%  | 16.4%                   |            |
| # 015    | 129.52             | 72%          | 81.2%  | 9.2%                    |            |
| # 016    | 130.92             | 72%          | 83.8%  | 0.0%                    |            |
| # 019    | 3.11               | 72%          | 100.0% | 0.0%                    |            |
| # 021    | 156.17             | 72%          | 86.5%  | 14.5%                   |            |

|                            |              |
|----------------------------|--------------|
| DIRECT LABOR HOURS         | 1777.20      |
| TOTAL AVAILABLE HOURS      | 2061.34      |
| PRODUCTIVITY GOAL          | 72.0%        |
| <b>ACTUAL PRODUCTIVITY</b> | <b>86.2%</b> |



**PUBLIC WORKS  
FLEET DIVISION  
ACTIVITY REPORT  
May 2017**

**FYE 2017  
FUEL REPORT  
IN GALLONS**

|                  | <u>UNLEADED PURCHASED</u> | <u>DIESEL PURCHASED</u> | <u>CNG PURCHASED</u> |
|------------------|---------------------------|-------------------------|----------------------|
| Internal pumps   | 15,568.00                 | 20,696.00               | 22,440.00            |
| Outside - sublet | 649.70                    | 380.70                  | 0.00                 |
| <b>TOTAL</b>     | <b>16,217.70</b>          | <b>21,076.70</b>        | <b>22,440.00</b>     |

| <b>TOTAL</b> | <u>UNLEADED CONSUMED</u> | <u>DIESEL CONSUMED</u> | <u>CITY CNG CONSUMED</u> | <u>PUBLIC CNG CONSUMED</u> |
|--------------|--------------------------|------------------------|--------------------------|----------------------------|
| Consumption  | 19,396.61                | 24,957.58              | 15,897.61                | 6,542.39                   |

| <b>FYE 2017 TO DATE CONSUMPTION</b> |                          |                        |                          |                            |
|-------------------------------------|--------------------------|------------------------|--------------------------|----------------------------|
| <b>TOTAL</b>                        | <u>UNLEADED CONSUMED</u> | <u>DIESEL CONSUMED</u> | <u>CITY CNG CONSUMED</u> | <u>PUBLIC CNG CONSUMED</u> |
| Consumption                         | 191,660.90               | 222,236.31             | 142,982.92               | 111,503.28                 |

| <b>INTERNAL PRICE PER GALLON:</b> |      |        |     |        | <b>EXTERNAL PRICE PER GALLON:</b> |      |        |     |        |
|-----------------------------------|------|--------|-----|--------|-----------------------------------|------|--------|-----|--------|
| UNLEADED                          | High | \$1.79 | Low | \$1.63 | UNLEADED                          | High | \$2.50 | Low | \$2.13 |
| DIESEL                            | High | \$1.67 | Low | \$1.52 | DIESEL                            | High | \$2.36 | Low | n/a    |
| CNG                               | High | n/a    | Low | \$1.08 | CNG                               | High | n/a    | Low | n/a    |

| <b>FASTER CONSUMABLE PARTS PURCHASED</b> |                     | <b>PUBLIC CNG SALES</b>                             |           |
|--|---------------------|---|-----------|
| REPAIR PARTS                             | \$68,313.45         | Month Total Public CNG Sales                        | \$9,985   |
| BATTERIES                                | \$2,222.74          | FYE 2017 To Date Public Sales                       | \$90,951  |
| OILS/FLUIDS                              | \$3,374.05          | <b>LIFE TO DATE CNG GAS GALLON EQUIVALENT</b>       |           |
| TIRES                                    | \$23,520.25         | Total Sold Gallons Life To Date                     | 695,963   |
| SUBLET REPAIRS                           | <b>\$11,052.80</b>  | Total Gross Sales Life To Date                      | \$992,179 |
| <b>TOTAL SPENT</b>                       | <b>\$108,483.29</b> | Life To Date CNG Gas Gallon Equivalent              |           |
|  |                     | Total Public/City Through-Put CNG Gallons @ Station | 1,313,596 |

| <b>COMBINED SHOPS</b> | <b>CURRENT MONTH</b> | <b>LAST MONTH</b> | <b>TWO MONTHS AGO</b> | <b>YEAR TO DATE</b> |
|-----------------------|----------------------|-------------------|-----------------------|---------------------|
| ROAD SERVICE          | 10                   | 14                | 24                    | 83                  |
| EMERGENCY ROAD CALLS  | 10                   | 3                 | 3                     | 26                  |
| PM SERVICES           | 104                  | 117               | 106                   | 567                 |
| INCLEMENT WEATHER     | 0                    | 0                 | 0                     | 5                   |
| WORK ORDERS           | 449                  | 408               | 470                   | 2,109               |
| SCHEDULED REPAIRS     | 191                  | 162               | 149                   | 794                 |
| NON SCHEDULED REPAIRS | 258                  | 246               | 321                   | 1,315               |

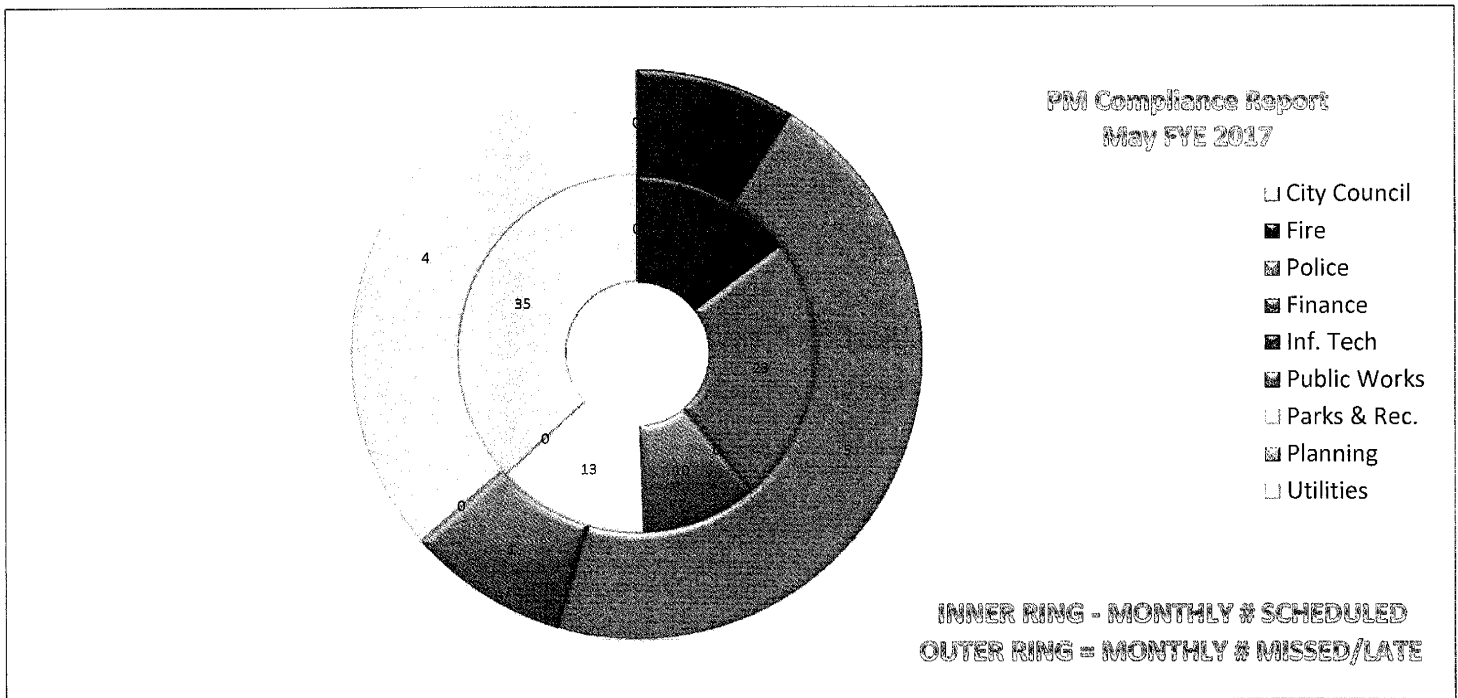
| <b>Light Shop</b>     | <b>CURRENT MONTH</b> | <b>LAST MONTH</b> | <b>TWO MONTHS AGO</b> | <b>YEAR TO DATE</b> |
|-----------------------|----------------------|-------------------|-----------------------|---------------------|
| ROAD SERVICE          | 0                    | 3                 | 2                     | 9                   |
| EMERGENCY ROAD CALLS  | 5                    | 1                 | 1                     | 3                   |
| PM SERVICES           | 70                   | 76                | 68                    | 183                 |
| INCLEMENT WEATHER     | 0                    | 0                 | 0                     | 2                   |
| WORK ORDERS           | 201                  | 190               | 220                   | 557                 |
| SCHEDULED REPAIRS     | 103                  | 98                | 97                    | 254                 |
| NON SCHEDULED REPAIRS | 98                   | 92                | 123                   | 303                 |

| <b>Heavy Shop</b>     | <b>CURRENT MONTH</b> | <b>LAST MONTH</b> | <b>Two Months Ago</b> | <b>YEAR TO DATE</b> |
|-----------------------|----------------------|-------------------|-----------------------|---------------------|
| ROAD SERVICE          | 10                   | 0                 | 1                     | 28                  |
| EMERGENCY ROAD CALLS  | 5                    | 1                 | 2                     | 13                  |
| PM SERVICES           | 34                   | 41                | 38                    | 122                 |
| INCLEMENT WEATHER     | 0                    | 0                 | 0                     | 0                   |
| WORK ORDERS           | 248                  | 218               | 250                   | 657                 |
| SCHEDULED REPAIRS     | 88                   | 64                | 52                    | 116                 |
| NON SCHEDULED REPAIRS | 160                  | 154               | 198                   | 291                 |

May FYE 2017

Currently Past Due:

| Unit #              | Unit Description          | Department Division                  | Current Odometer Reading | Meter or scheduled date | Meter Past |       | ORIGINAL Scheduled DATE | SHOP       | Type of SERVICE | LAST PM DONE |
|---------------------|---------------------------|--------------------------------------|--------------------------|-------------------------|------------|-------|-------------------------|------------|-----------------|--------------|
| <b>Public Works</b> |                           |                                      |                          |                         |            |       |                         |            |                 |              |
| 0665                | 2001 Toro 3300 Truckster  | Public Works Streets                 | 6/5/2017                 | 4/21/2017               | 45         | Days  | 4/21/2017               | Light Shop | PM-C            | 4/12/2016    |
| 0850                | 2012 Chevy Pickup         | Public Works Stormwater              | 6/5/2017                 | 5/25/2017               | 11         | days  | 5/25/2017               | Light Shop | PM-N            | 11/18/2016   |
| <b>Police</b>       |                           |                                      |                          |                         |            |       |                         |            |                 |              |
| 0986T               | 2000 Equipment Trailer    | Police Animal Control                | 6/5/2017                 | 12/16/2016              | 171        | Days  | 12/6/2016               | Light Shop | PM-A            | 1/27/2016    |
| 1024                | 2003 Ford Expedition      | Police Criminal Investigations       | 154212                   | 153177                  | 1,035      | Miles | 4/18/2017               | Light Shop | PM-C            | 10/19/2016   |
| 1188T               | 2015 BigTex 14x77 Trailer | Police Patrol                        | 6/5/2017                 | 4/28/2017               | 38         | Days  | 4/28/2017               | Light Shop | PM-A            | 11/21/2016   |
| <b>Utilities</b>    |                           |                                      |                          |                         |            |       |                         |            |                 |              |
| 0201                | 1996 Chevy 1500 Pickup    | Sanitation Compost                   | 114996                   | 114000                  | 996        | Miles | 4/28/2017               | Light Shop | PM-C            | 4/8/2016     |
| 201F                | Bulk Tank on unit 201     | Sanitation Compost                   | 6/5/2017                 | 4/28/2017               | 38         | Days  | 4/28/2017               | Light Shop | PM-B            | 4/8/2016     |
| 0287                | 2004 Ezgo golfcart        | Transfer Station (missed reschedule) | 6/5/2017                 | 5/26/2017               | 10         | Days  | 4/29/2017               | Light Shop | PM-C            | 12/22/2016   |



| Department            | Scheduled | Missed/Late | % Late       |
|-----------------------|-----------|-------------|--------------|
| City Council          | 0         | 0           | 0.0%         |
| Fire                  | 14        | 1           | 7.1%         |
| Police                | 23        | 5           | 21.7%        |
| Finance               | 0         | 0           | 0.0%         |
| Inf. Tech             | 0         | 0           | 0.0%         |
| Public Works          | 10        | 1           | 10.0%        |
| Parks & Rec.          | 13        | 0           | 0.0%         |
| Planning              | 0         | 0           | 0.0%         |
| Utilities             | 35        | 4           | 11.4%        |
| <b>Citywide Total</b> | <b>95</b> | <b>11</b>   | <b>11.6%</b> |

**FLEET DIVISION  
PM COMPLIANCE REPORT  
May FYE 2017**

Industry Standard Compliance: Not To Exceed 5%

| Department/Division                   | Number of PMS Scheduled | Number of PMS Completed On Time | Number of PMS Completed Early | Number of PMS Still Past Due | Current % PENDING | Compliance Level |
|---------------------------------------|-------------------------|---------------------------------|-------------------------------|------------------------------|-------------------|------------------|
| <b>CITY CLERK</b>                     |                         |                                 |                               |                              |                   |                  |
| CITY COUNCIL                          |                         |                                 |                               |                              | 0%                | 0%               |
| BUILDING ADMINISTRATION               |                         |                                 |                               |                              | 0%                | 0%               |
| CUSTODIAL                             |                         |                                 |                               |                              | 0%                | 0%               |
| BUILDING MAINTENANCE                  |                         |                                 |                               |                              | 0%                | 11%              |
| <b>MUNICIPAL COURT</b>                |                         |                                 |                               |                              |                   |                  |
| MUNICIPAL COURT                       |                         |                                 |                               |                              | 0%                | 50%              |
| <b>INFORMATION TECHNOLOGY</b>         |                         |                                 |                               |                              |                   |                  |
| INFORMATION TECHNOLOGY                |                         |                                 |                               |                              | 0%                | 100%             |
| <b>FINANCE</b>                        |                         |                                 |                               |                              |                   |                  |
| METER SERVICES                        |                         |                                 |                               |                              | 0%                | 13%              |
| <b>PLANNING</b>                       |                         |                                 |                               |                              |                   |                  |
| PLANNING ADMINISTRATION               |                         |                                 |                               |                              | 0%                | 0%               |
| BUILDING INSPECTIONS                  |                         |                                 |                               |                              | 0%                | 0%               |
| CODE COMPLIANCE                       |                         |                                 |                               |                              | 0%                | 0%               |
| <b>PUBLIC WORKS</b>                   |                         |                                 |                               |                              |                   |                  |
| ENGINEERING                           |                         |                                 |                               |                              | 0%                | 10%              |
| STREET                                | 4                       | 4                               |                               |                              | 0%                | 8%               |
| STORMWATER                            | 3                       | 2                               |                               | 1                            | 33%               | 4%               |
| TRAFFIC                               | 2                       | 2                               |                               |                              | 0%                | 0%               |
| STORMWATER Division                   |                         |                                 |                               |                              | 0%                | 0%               |
| FLEET                                 | 1                       | 1                               |                               |                              | 0%                | 0%               |
| <b>POLICE</b>                         |                         |                                 |                               |                              |                   |                  |
| ANIMAL CONTROL                        | 1                       |                                 |                               |                              | 0%                | 10%              |
| POLICE ADMINISTRATION                 |                         |                                 |                               |                              | 0%                | 0%               |
| POLICE STAFF SERVICES                 | 3                       | 2                               | 1                             |                              | 0%                | 29%              |
| POLICE CRIMINAL INVESTIGATIONS        | 2                       | 1                               |                               | 1                            | 50%               | 26%              |
| POLICE PATROL                         | 12                      | 11                              | 1                             | 1                            | 8%                | 16%              |
| POLICE SPECIAL INVESTIGATIONS         | 2                       | 2                               |                               |                              | 0%                | 16%              |
| POLICE EMERGENCY COMMUNICATIONS       |                         |                                 |                               |                              | 0%                | 0%               |
| <b>FIRE</b>                           |                         |                                 |                               |                              |                   |                  |
| FIRE ADMINISTRATION                   |                         |                                 |                               |                              | 0%                | 25%              |
| FIRE TRAINING                         | 1                       |                                 | 1                             |                              | 0%                | 25%              |
| FIRE PREVENTION                       | 1                       | 1                               |                               |                              | 0%                | 44%              |
| FIRE SUPPRESSION                      | 3                       | 3                               |                               |                              | 0%                | 11%              |
| FIRE DISASTER PREPAREDNESS            |                         |                                 |                               |                              | 0%                | 0%               |
| <b>PARKS &amp; RECREATION</b>         |                         |                                 |                               |                              |                   |                  |
| PARK MAINTENANCE                      | 13                      | 13                              |                               |                              | 0%                | 1%               |
| PARKS & RECREATION                    |                         |                                 |                               |                              | 0%                | 0%               |
| <b>PUBLIC SAFETY SALES TAX (PSST)</b> |                         |                                 |                               |                              |                   |                  |
| PSST POLICE PATROL                    | 3                       | 2                               | 1                             |                              | 0%                | 19%              |
| PSST POLICE CRIMINAL INVESTIGATIONS   |                         |                                 |                               |                              | 0%                | 0%               |
| PSST FIRE SUPPRESSION                 | 9                       | 9                               |                               |                              | 0%                | 15%              |
| <b>CDBG</b>                           |                         |                                 |                               |                              |                   |                  |
| PLANNING CDBG                         |                         |                                 |                               |                              | 0%                | 0%               |
| <b>UTILITIES WATER</b>                |                         |                                 |                               |                              |                   |                  |
| UTILITIES ADMINISTRATION              |                         |                                 |                               |                              | 0%                | 0%               |
| WATER TREATMENT PLANT                 |                         |                                 |                               |                              | 0%                | 0%               |
| WATER PLANT                           |                         |                                 |                               |                              | 0%                | 0%               |
| WATER PLANT WELLS                     |                         |                                 |                               |                              | 0%                | 0%               |
| WATER PLANT LAB                       |                         |                                 |                               |                              | 0%                | 0%               |
| LINE MAINTENANCE ADMIN.               |                         |                                 |                               |                              | 0%                | 0%               |
| WATER LINE MAINTENANCE                | 13                      | 13                              |                               |                              | 0%                | 6%               |
| UTILITIES INSPECTOR                   |                         |                                 |                               |                              | 0%                | 0%               |
| <b>UTILITIES WRF</b>                  |                         |                                 |                               |                              |                   |                  |
| WRF ADMIN                             |                         |                                 |                               |                              | 0%                | 0%               |
| WRF INDUSTRIAL                        |                         |                                 |                               |                              | 0%                | 0%               |
| WRF BIOSOLIDS                         |                         |                                 |                               |                              | 0%                | 17%              |
| WRF OPERATIONS                        |                         |                                 |                               | 1                            | 0%                | 40%              |
| SEWER LINE MAINTENANCE                | 5                       | 5                               |                               |                              | 0%                | 2%               |
| <b>UTILITIES SANITATION</b>           |                         |                                 |                               |                              |                   |                  |
| SANITATION ADMINISTRATION             |                         |                                 |                               |                              | 0%                | 0%               |
| SANITATION RESIDENTIAL                | 2                       | 1                               | 1                             |                              | 0%                | 5%               |
| SANITATION COMMERCIAL                 | 7                       | 7                               |                               |                              | 0%                | 4%               |
| SANITATION TRANSFER                   | 5                       | 4                               |                               | 1                            | 20%               | 10%              |
| SANITATION COMPOST                    |                         |                                 |                               |                              | 0%                | 29%              |
| SANITATION RECYCLE                    | 1                       | 1                               |                               |                              | 0%                | 15%              |
| SANITATION YARD WASTE                 | 2                       |                                 | 2                             |                              | 0%                | 20%              |
| <b>CITYWIDE TOTAL</b>                 | <b>95</b>               | <b>84</b>                       | <b>7</b>                      | <b>4</b>                     | <b>4%</b>         | <b>25%</b>       |

**CITY OF NORMAN  
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION  
MONTHLY PROGRESS REPORT**

| MAY 2017   | PROJECTED GOAL                                    | THIS MONTH         |                     |                | YEAR TO DATE       |                     |                |
|--|---|--------------------|---------------------|----------------|--------------------|---------------------|----------------|
|  |   | Number of Requests | Goal Met            | Percentage Met | Number of Requests | Goal Met            | Percentage Met |
| Provide initial response to citizen inquiries within 2 days  | 100%  | 92                 | 92                  | 100%           | 1165               | 1165                | 100%           |
| Provide information requested by citizens within 7 days  | 95%   | 92                 | 92                  | 100%           | 1165               | 1165                | 100%           |
| Complete traffic engineering studies within 45 days.   | 99%   | 0                  | 0                   | 100%           | 0                  | 0                   | #DIV/0!        |
| Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days. | 95%   | 43                 | 43                  | 100%           | 503                | 503                 | 100%           |
| Worker Hours Per Gallon of Paint Installed.  | 0.80  | Gallons            | Worker Hours        | Percentage     | Gallons            | Worker Hours        | Percentage     |
| Thermoplastic legend, arrows, stop bars & crosswalks installed.  | 4-6 Installations per day per 2 person crew. 100% | 36                 | 50                  | 1.39           | 2734               | 1117.75             | 0.41           |
| Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.  | 100%  | Crew Work Days     | Total Installations | Average        | Crew Work Days     | Total Installations | Average        |
| Response to reports on traffic signal malfunctions within one hour.  | 99%   | 0                  | 0                   | 100%           | 7.28               | 36                  | 4.95           |
| Response to reports of sign damage:  | Percentage  | Number Performed   | Goal Met            | Percentage Met | Number Performed   | Goal Met            | Percentage Met |
| <i>High Priority</i> Stop or Yield Signs within one hour   | 99%   | 12                 | 12                  | 100%           | 156                | 156                 | 100%           |
| <i>Lower Priority</i> all other signs within one day   | 90%   | Number of Reports  | Goal Met            | Percentage Met | Number of Reports  | Goal Met            | Percentage Met |
| <i>Street Name Signs</i> within two weeks  | 90%   | 37                 | 37                  | 100%           | 350                | 350                 | 100%           |
| Percent of work hours lost due to on the job injuries.   | <.01%   | Total Work Hours   | Work Hours Lost     | Percentage Met | Total Work Hours   | Work Hours Lost     | Percentage Met |
|  |   | 3344               | 0                   | 0.00%          | 34808              | 0                   | 0.00%          |

**UTILITIES**

**13**

## Monthly Report

May 2017

### **LINE MAINTENANCE:**

#### Capital Projects

- Windwood Court - 100% Complete
- Creekwood Court - 100% Complete
- Cove Hollow Court – 100% Complete
- Greenwood Court - 100% Complete
- Smalley Drive – 70% Complete
- Smalley Circle - 55% Complete

Iowa Street – Public Works Bond Project (CDBG): Division staff are replacing old 6" ACP water main from Berry Road to Flood Avenue in preparation for street and drainage improvements. Staff replaced 550 feet with new 6" PVC, passed bacteriological samples and re-connected 10 meter service connections from Arizona Avenue to Utah Street. Street Maintenance is starting this section while Division staff continues replacing the old water main in the block of Iowa and Pickard Avenue.

#### Water Line Breaks - 8

#### Sewer Line Data

- Total obstruction service requests - 24
- Private Plumbing: 23
- City Infrastructure: 1
- Sanitary Sewer Overflows: 1 – Private Plumbing

#### Lift Station D Flows:

- Days - 31
- Average daily flow: 1.10 MGD
- Total flow: 34.1 MG

### **WASTEWATER PROJECTS:**

Royal Oaks Force Main Rehab (WW0062): Project will replace 2,260 feet of 16-inch ductile iron force main along 24<sup>th</sup> Avenue NE, from near Alex Plaza Drive across Alameda to its termination at an existing manhole to be replaced. NUA staff coordinated with Public Works staff on their bond project to widen 24<sup>th</sup> Avenue NE; design by Cardinal Engineering; project scope expanded to include new gravity sewer; bid documents due shortly.

Woodcrest Interceptor (WW0120): Project is a \$1.7 million dollar sewer improvement project funded by the Sewer Excise Tax (SET). It will replace and upsize the existing Woodcrest interceptor from north of Tecumseh Road running SW to near Porter Avenue and Rock Creek Road; design by RJN Group; three (3) bids received 2/11/16 with Jordan Contractors of Tecumseh low at \$1,725,750; NUA award and contract approved 3/8/16; Notice to Proceed issued effective 4/4/16. On 11/8/16, NUA approved Change Order No. 1 (CO1) increasing contract amount by \$92,290, and the contract time by twenty (20) calendar days; all work complete 2/3/17; on 2/28, NUA approved (final) Change Order No. 2 (CO2) decreasing contract amount by \$161,547, and project acceptance; payment for \$1,656,493 of revised contract total \$1,656,493, or 100% approved to date; record drawings delivered by RJN on 5/13/17; Lemke furnished as-built data, which is under review for import into GIS.

Sewer Maintenance Project FYE14 (WW0202): Annual project may rehabilitate over 47,000 feet (9 miles) of sewers and over 230 manholes in two (2) or more phases, in the area bounded by Robinson Street to the north, Sherry Avenue to the west, Main Street to the south, and Berry Road to the east, excluding Dakota & Iowa, which were in the 2009 project area. On 10/28/14, the NUA approved an On-call Professional Services expenditure with Lemke for surveying and drafting assistance; five (5) bids on Phase 1 received 3/17/16 with Urban Contractors of OKC low at \$1,784,680; NUA award and contract approved 4/12/16; Notice to Proceed issued effective 4/25/16. On 7/12/16, the NUA approved Change Order No. 1 (CO1) increasing contract amount by \$128,190, and the contract time by thirty

(30) calendar days. On 5/23/17, the NUA approved Change Order No. 2 (CO1) increasing contract amount by \$268,490, and the contract time by ninety (90) calendar days; construction is nearing completion and within budget; payment for \$2,105,192 of revised contract total of \$2,181,360, or 97% approved to date.

Lift Station Modification FY17 (WW0305): Three (3) existing lift stations, Ashton Grove, Vo-Tech and Royal Oaks need modifications more extensive than our annual rehabilitation. The work consists of pumps, pump guide rails and brackets, and discharge fittings and piping. Royal Oaks also requires replacement of its 8-foot wet well with a 10-foot wet well. Bypass pumping will be required while stations are off line to prevent back-ups or overflows. On 2/28/17, the NUA approved an On-call Professional Services expenditure with Lemke Land Surveying to provide surveying and design services. Design in progress; Geotech report received 6/2/17; 60% plans due shortly.

Sewer Maintenance Project FYE17 (WW0307): Annual project to rehabilitate about 26,000 feet (5 miles) of sewers and over 110 manholes in the area bounded by Cave Creek Street and Pinecrest Street to the north, partially Sequoyah Trail and partially Woodcrest Creek Drive to the west, Rock Creek Road to the south, and 12th Avenue NE to the east. On 7/26/16, the NUA approved an On-call Professional Services expenditure with Lemke for surveying and drafting assistance; survey by Lemke is complete; All TV inspection complete by staff; draft plans are due shortly.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating our wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data and sewer sub-basin maps reviewed to determine population equivalents for proper loading information under 2025 Plan. Loading data transmitted to HDR 04/25/12 and model development workshop was held 03/14/13. Capacity analysis report received 05/07/13 and collection system improvements report received 04/28/14. Report returned with comments 11/20/15. Staff met with HDR on 05/24/16 to review Final Report and is sending additional loading data to allow report completion. Payments totaling \$570,922 of \$576,699 processed.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. ER finalized and submitted to DEQ 11/18/11; revised Final ER approved 06/27/13. NUA approved Garver Amendment No.1 for final design and bidding approved 06/12/12. Final design documents submitted to DEQ 08/01/13 and were approved 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman 04/05/13. NUA approved Garver Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals on 04/22/14. Public Meeting on proposed rate hike held 08/12/13 and was approved 11/12/13 by 67% of voters. NUA approved Resolution 1314-89 authorizing OWRB \$50.3 million loan application; loan approved 04/15/14.

Phase 2 WRF Improvements project expands design capacity from 12 to 17 MGD, rehabilitates older equipment and adds ultra violet disinfection, effluent aeration and odor control technologies. Bids received 03/27/14 and the NUA approved award to Archer Western Construction, LLC (AW) of Irving, TX on 04/22/14. NUA approved AW contract and bonds 05/13/14 and construction began 06/02/14. Change Order No. 1 (CO#1) extending contract time by 47 days approved by NUA on 09/09/15. CO#2 increasing cost by \$98,546.78 and extending time by 32 days was approved by NUA on 05/10/16. CO#3 increasing cost by \$152,808.92 and extending time by 53 days was approved by NUA 12/13/16. With the change order, all original work is scheduled to be complete by 03/30/17. On 02/14/17, the NUA approved CO#4 incorporating the Phase 2 Maintenance Improvements into the project, increasing the contract by \$2,828,517 and requiring completion by 11/14/17.

The following briefly summarizes the work completed this period:

- Headworks/Screening: original scope to modify structure, coat channels, rehab screens and install new conveying systems and electrical controls are complete. Odor control system is also in operation. Influent Flow Measurement Structure: new structure, 36-inch piping to aeration basins, slide gates, aluminum covers and handrails are complete.
- Primary Clarifiers 1, 2, 3 and 4: PC#1 and PC#2 placed in service 10/28/15; PC#3 placed in service in June 2016; PC#4 placed in service in November 2016.
- RBC and Bio-Tower structures: demolition and removal of these structures is complete.
- Aeration Basins: New basins 4, 5 and 6 placed in operation 10/11/16; existing aeration basins 1, 2 and 3 cleaned, rehabbed and returned to service 01/24/17.
- Final Clarifiers 5 and 6: Concrete structure, mechanisms, handrail, baffles and weirs in both clarifiers are complete and were placed in service in December 2016; grading, sod and sidewalks complete.

- RAS/WAS Pump station including 3 RAS pumps, 2 WAS pumps, electrical room, pump removal room with hoist, and electrical generator are complete. Pump station was placed in service in December 2016; a correction to concrete stairwell remains.
- UV/Post Aeration Facility: Blower control building, blowers, electrical controls and backup generator placed into operation in September 2015. UV influent box, UV disinfection and post aeration structures, UV equipment and superstructure complete and placed into operation on 10/29/15. Performance testing completed 03/02/16.
- Outfall Structure and 66-inch Outfall Piping: New outfall structure with 66-inch and 54-inch outfall piping installed and tested. Trash excavated from construction disposed and covered on top of landfill per DEQ requirements; additional demolition waste stockpiled on landfill needs to be capped with erosion control installed on landfill areas. Asphalt access road installed in 2016 but need repairs now due to erosion.
- Sludge Blending Tank and Pump Station Building: New sludge blending tank with mixing system and pump station building began operations in December 2016.
- Sludge Thickening Centrifuges: two new centrifuges, monorail crane and access platform in Main Control Building became operational in late January 2017; performance testing complete.
- Digester Modifications: sludge removal from Digesters 2 and 4 complete. Digester 4 fixed cover with exterior insulation, new doors and windows complete.
- Standby Generators: Generators at Transformer 5 (Environmental Services Building) and UV Blower Building installed; generator startup and testing completed in September 2015. Generator for RAS/WAS Pump Station and Westside Lift Station and Blower Building installed and waiting for testing.
- Odor Control system installed at Westside LS, Sludge Holding area and Headworks, 30-day performance testing complete.
- Roadway Replacement: new asphalt paving, milling and overlay work about 75% complete; expect to complete by mid June.
- Pay Estimate No. 36 for period ending 05/31/17 received for total of \$48,158,545 or 95% of the contract amount. OWRB reimbursement requests total \$30M.
- 1094 calendar days or 100% of the 1032 calendar day contract time for Phase 2 Improvements has been consumed.
- 116 calendar days or 43% of the original 270 calendar day contract time for the Maintenance Improvements consumed; contract requires completion by 11/14/17.
- Monthly Progress Meeting No. 36 was held 05/31/17.

WRF Phase 2 Maintenance Improvements: On 02/14/17, the NUA approved CO#4 incorporating the following Phase 2 Maintenance Improvements into the project:

- WRF South Digester Boiler Replacement: Project WW0169 will remove and replace two sludge boilers in the South Digester complex that will match the boilers installed in the North Digester Complex in 2013 at an estimated cost of \$1,044,392. Boiler submittals have been approved and are being manufactured.
- WRF Primary Sludge Thickener Replacement: Project WW0171 will install four new sludge thickener mechanisms in the refurbished concrete basins at an estimated cost of \$706,903. No work to date.
- WRF Grit Classifiers: Project WW0309 will remove and replace the existing grit washer/classifier unit at an estimated cost of \$333,216. Project WW0310 will provide a new grit washer/classifier unit at an estimated cost of \$433,180. Submittals for classifiers have been approved and are being manufactured. New work to replace grit classifier is underway; demolition of slab and installation of underground piping is complete.
- WRF Generator Access Platforms (WW0311) will provide and install access platforms to perform maintenance at four (4) new emergency generators installed at under the ongoing WRF Phase 2 Improvements at an estimated cost of \$310,826. Began installation of concrete pads (5) and sidewalk for handrail installation. Handrail submittal to be rejected as it is angle iron, not round tubing.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff and DEQ have negotiated Consent Order (CO) #13-077; CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- |  |                     |
|--|---------------------|
| • Submit SEP project and schedule              | 11/30/14 (complete) |
| • Complete disinfection improvements           | 01/01/16 (complete) |
| • Attain compliance with fecal coliform limits | 07/01/16 (complete) |



- Complete Phase 2 improvements 01/01/17 (Operational February 2017)
- Attain compliance with Ammonia and TSS limits 07/01/17 (Estimated to be in compliance)

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; draft ER received 2/27/15 and is under review.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects.

This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13; ER approved on 09/23/14. APAI contract amendment for final design and construction administration approved by NUA 01/27/15; design work proceeding with 90% plans received 02/16/16.

Bishop Creek Emergency SS Crossing (WW0209): The existing aerial sewer crossing over Bishop Creek just east of the intersection of Constitution and Ryan Avenue failed 11/30/15 when the eastern bank of the creek bed was undermined causing several large trees to fall into the creek. Portable pumping equipment which was installed and operating that night to eliminate the bypass and the DEQ was notified on 12/01/15. Purchase orders were created for Urban Contractors, Lemke Surveying, Terracon Consultants and CP&Y, for use of emergency bypass pumping equipment, surveying services, completion of geotechnical borings, and expedited design services, respectively. On 12/01/15, the Mayor declared an emergency related to the severe weather and ice storm. Competitive bidding requirements were waived and expedited bidding process was initiated. Five contractors attended an on-site pre-bid conference on 12/16/15 and bids were received from 3 contractors on 12/22/15. Krapff-Reynolds Construction Company was the low bidder at \$344,355 and work was awarded to Krapff-Reynolds. Work began 01/05/16 and was complete 02/01/16. The NUA ratified project costs on 04/12/16; this will be the last report for this project.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. The lift station might initially be funded by developers and/or the NUA with a portion of the funding paid back as additional areas develop.

## **WATER PROJECTS:**

Main Library Waterline Relocation (WA0233): 16-inch waterline from south of Acres to just north of Library property will be replaced with 24-inch waterline in conjunction with the Acres/James Garner Intersection Improvements. Design plans through Public Works are nearing approval; expect to bid in June 2017.

Segment D Waterline, Phase 2: Final design for the Phase 2 project utilizing Highway 9 right-of-way was completed but the permit to construct from ODOT was not renewed. Alternative routing determined with first portion along Lindsey Street from 24<sup>th</sup> Avenue SW to Chautauqua. The last phase connecting the 24 inch on Lindsey to the 24 inch along Highway 9 at Jenkins is under consideration. Staff met with OU staff the week of October 31st to walk out proposed alignments that will cross OU property. All available alignments will require OU to donate easement of some sort. POE prepared the two alignments on a map so OU representatives can review the alignments. OU is still reviewing alignments. Staff negotiated a full contract for surveying, design, construction administration, and easement acquisition in the amount of \$194,000. Contract was approved by NUA January 24<sup>th</sup>, 2017. Design kickoff meeting is scheduled February 14th. OU's Tony Gardner was in attendance and will be our point of contact throughout the project. Public Works, NUA, and OU will share costs for street replacement down Chautauqua. Staff is taking Berry Road CO#5 to NUA for approval on May 23, 2017. If approved, this change order will allow Central Contracting to begin project June 1, 2017 once they finish Main Street project. OU staff and NUA staff both agree this will allow an expedited project to complete over summer while students are out and the prices on Berry Road were very favorable.

Water Treatment Plant Expansion (WA0291): Phase II design will include the installation of ozone treatment, UV treatment, an upgrade of the high service pumps serving the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. Design contract with Carollo approved by NUA 05/22/12. Ozone pilot study began in October 2012 and was complete March 2013. Pilot plant results and preliminary engineering plans presented to NUA 07/08/14 with total project costs estimated at \$33,540,000. NUA approved final engineering contract on 02/10/15. Design plans are complete and DEQ has approved all variances and proposed plans and specifications. The NUA loan in the amount of \$31 million was approved by OWRB January 17, 2017. NUA approved acceptance of loan January 24, 2017 and loan closing was January 31<sup>st</sup> with a rate of 2.81% locked in for 15 years. Scheduled bid date of March 9<sup>th</sup> was extended until March 23<sup>rd</sup>. Low bidder was Foley Company of Kansas City, Missouri followed by Archer Western and Garney. NUA approved Foley Company's contract and bonds in the amount of \$29,990,165 May 9, 2017. Staff is in process of sending out Notice to Proceed so that Construction can officially begin within 10 days and the project is expected to take 2 years to complete.

Waterline Relocation: I-35 Widening (WA0196): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13; Alan Plummer and Associates (APAI) selected and NUA approved preliminary design contract on 01/28/14. Meetings held consultant, ODOT, NUA and Public Works staff. Draft Engineering Report (ER) received 04/18/14 and Final ER received 09/25/14. NUA approved APAI Amendment 1 for final design 10/14/14; 80% plans received 06/05/15 and were submitted to ODOT 06/12/15; ODOT has approved permit for proposed I-35 crossings. NUA approved Amendment No. 2 to APAI contract on 11/10/15 authorizing design of Phase 2 waterline between Crossroads Blvd. and Brookhaven Blvd. Final design plans and specifications submitted to DEQ 01/12/16 and were approved 01/29/16. APAI submitted draft easement acquisition documents and staff has all easements/ROW except for final documentation from OU for 1 donated easement near airport. Project advertised 04/21/16 and pre-bid conference held 05/15/16; 3 bids opened 05/19/16 with McKee Utility Contractors submitting low bid. Award, contract and bonds were approved by NUA 06/14/16 and began 06/15/16. Crews have completed the project which included 3,440 linear feet (LF) of 30-inch water line and 3,400 LF of 12-inch water line. Crews have been called back for a few settled areas after the recent rains. Contractor verified final quantities and now staff will take a final as-bid to as-built change order to NUA in June.

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13; Alan Plummer and Associates (APAI) selected and NUA approved preliminary design contract on 01/28/14. Meetings held consultant, ODOT, NUA and Public Works staff. Draft Engineering Report (ER) received 04/18/14 and Final ER received 09/25/14. NUA approved APAI Amendment 1 for final design 10/14/14; 80% plans received 06/05/15 and were submitted to ODOT 06/12/15; ODOT has approved permit for proposed I-35 crossings. NUA approved Amendment No. 2 to APAI contract on 11/10/15 authorizing design of Phase 2 waterline between Crossroads Blvd. and Brookhaven Blvd. Final design plans and specifications submitted to DEQ 01/12/16 and were approved 01/29/16. APAI has submitted draft easement acquisition documents and staff is working to

acquire easements/ROW. Smith Roberts Land Acquisition selected to help acquire 6 easements. Offer's made for 3 easements west of I-35 nearing completion; 3 UNP easements are in process of being donated. Project advertised 04/21/16 and pre-bid conference held 05/15/16; 3 bids opened 05/19/16 with McKee Utility Contractors submitting low bid. Award, contract and bonds were approved by NUA 06/14/16 and began 06/15/16. Crews have completed the project which included 3,440 linear feet (LF) of 30-inch water line and 3,400 LF of 12-inch water line. Crews have been called back for a few settled areas after the recent rains. Staff will take a final as-bid to as-built change order to NUA in May.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into three phases with Phase 1 being a half mile along Lindsey. Bids were opened January 22 for Phase 1 which runs along Lindsey from Chautauqua to Berry and then north approximately 400 feet. The bid was awarded to Central Contracting and construction is complete. Phase 2 has been bid with McKee Utility Contractors, Inc. being the low bidder. Construction was complete April 2016 and NUA approved final reconciliation change order 09/27/16. Phase 3 awarded to Central Contracting Services, Inc.; construction began 05/02/16; with completion expected by 01/29/17. NUA approved CO#1 on 05/10/16 adding 1,800 feet of 16-inch waterline along Main Street to the project. NUA approved CO#2 on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Park to the project. Work on Berry from Main to Acres and work along Main between Berry and Flood is complete. Work on Berry Road north of Acres resumed 01/03/17 and waterline installation was completed 02/07/17 and pressure tested 02/08/17. Disinfection of waterline is also complete; concrete paving work began 02/13/17 and was complete 03/17/17. NUA approved CO#3 on 02/28/17 and CO#4 on 03/28/17 adding about 2,000 LF of 16-inch waterline and about 600 LF of 6-inch fire lines to 9 businesses on Main beginning at the railroad and moving west to Park. Work began 03/13/17 and all four blocks were placed back into operation on 05/19/17.; the last block is being pressure tested at this time. The NUA approved CO#5 on 05/23/17 adding about 2,700 feet of 24-inch waterline along Chautauqua between Lindsey and Timberdell. Work expected to begin by 06/15/17; most pipes have been delivered to site. CO#2 pipeline work between Park and Flood is essentially complete; expect to make tie-ins by 06/15/17 before moving to Chautauqua.

Gray Street Waterline Replacement: C. H. Guernsey and Company was selected for the design of the Gray Street Waterline Replacement. Plans are under review. CO#2 to Berry WL project will be considered on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Acres to the project; this was originally part of the Gray Street project. NUA will consider Amendment #1 to Guernsey contract adding additional waterline replacements along Gray and Tonhawa under project WA0224.

Lindsey Street 24-inch Water Line Improvements (WB0184): In order for the roadway and drainage improvements associated with the Lindsey Street Widening project to proceed, numerous public and privately owned utilities will need to be relocated. The Lindsey Street Waterline Improvements will install about 6,000 feet of 24-inch waterline along Lindsey between 24th Avenue SW and Berry Road. On 03/10/15, NUA approved Contract K-1415-103 for \$2,130,885 with McKee Utility Contractors, Inc. (McKee). The work began 04/06/15 at Briggs Street and 24th Avenue NW and proceeded in an easterly direction along Lindsey Drive to Lindsey Street, to McGee and finally to Berry Road. Phase 1 completion date of June 4, 2015 was established to complete all waterlines west of McGee Street; Phase 1 work in operation on 06/06/15. Waterline installation east of McGee to Berry completed, tested and connected to system on 08/28/15; cleanup work is complete. NUA approved final change order increasing contract by \$146,015.90 to \$2,276,900.90 and accepted project on 02/09/16. Final payment from contractor processed 03/01/16. Project closed out; staff working on as-built drawings.

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff has tentatively selected several consultants and has begun contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16.

Update Water Distribution System Modeling APAI and Water Rights Permitting Cowan (WA0212): In association with the FYE15 Water Wells and Supply Lines project, the NUA approved APAI contract K-1516-85 on 02/09/16 to update our city wide water model. On 02/28/17, Amendment No. 1 to APAI Contract K-1516-85 was approved by the NUA to authorize additional funding of \$33,000 for further work toward development and calibration of the hydraulic water model, as identified in Tasks B-2 and B-3 of the contract. This project is approximately 61% complete and is progressing satisfactorily. As of the end of May, APAI continues to work on the 10-year CIP, future modeling

scenarios, and calibration adjustments to well production values based on anticipated future wellfield operation patterns. APAI staff has also provided support to the team at Carollo Engineers as needed, making sure that the information provided as part of the calibrated base model and future average day demand scenarios (5/3/17) is well detailed and working as expected for well siting and optimization efforts (WA0235).

Cowan submitted a technical memorandum 7/1/16 and staff reviewed and made suggested edits. Cowan is now awaiting well locations from Carollo before they can proceed with their applications for water rights. Staff met with Cowan Group December 7, 2016 and decided to pursue Option #3 of the technical memorandum which states to obtain additional water rights for the upcoming 10-12 wells

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 16,000 feet of ductile iron (DI) water lines in the Crossroads Blvd area north of Robinson between 36th Ave NW and I-35. Failing ductile iron pipes are causing street failure and driveway damage and will be replaced with C900 PVC pipe. Line Maintenance requested an additional 1,400 feet of DI waterline be replaced along 24<sup>th</sup> Avenue NW. On 02/09/16, the NUA approved expenditure with Cardinal Engineering for project design. Project kick-off meeting was held February 2016 and proposed waterline layout was approved on 04/21/16. Cardinal delivered 90% plans on 7/8/16; review and comments are in progress. coordination meeting with Garver, consultant on PW co-located street project scheduled 3/9/17; project should bid shortly.

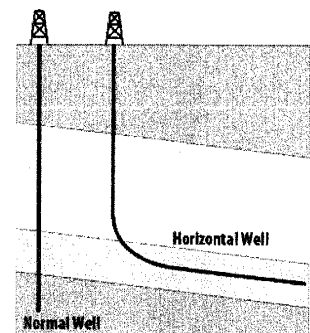
#### Well Field Blending at WTP (WA0214) and Wellfield Design:

Blending: This project considers a portion of our well field as non-potable and assumes non-potable waterlines from about 7 southern wells can be blended with treated water at our WTP to meet a new Chromium MCL (and/or other metals of concern) by constructing about 5 miles of waterline. Projects will be constructed in phases to continue utilization of our existing well field as much as practical. Carollo has reviewed a blending scheme and directed staff to gather additional information related to past gross alpha results. The first batch of samples suggested merit to the idea that Uranium data might contribute more to the readings and thus inflating our past reported values. Staff took another round of samples in March and since results were again favorable, held a conference call with DEQ to discuss the findings. Staff will take another round of samples and DEQ was favorable to the idea if further analysis continues to show the same trend. The next round of samples will be available in May. This will shift the need from constructing blending lines to allowing 3 wells to be simply returned to pumping to the system.

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map better define future well locations to seek. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo awaits modeling information from APAI before they can proceed with optimizing the best well sites and groundwater treatment plant site. Carollo prepared a Gantt chart for all well related projects. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo completed a draft TM and met again with staff February 3, 2017. Edits have been discussed February 3 and February 17<sup>th</sup> at scheduled meetings and Carollo is now preparing final TM.

Horizontal Well Feasibility Study – Garver met with staff and proposed an option that could be advantageous for future Norman wells. If the study is approved by NUA, Garver will analyze the feasibility for installing horizontal wells in the Garber-Wellington (Central Oklahoma) aquifer for the purposes of public water supply. Results of the desktop feasibility analysis, field assessment, and recommendations will be summarized in technical memoranda.

Normal wells are drilled vertically down through various sand layers. Screens are placed at each sand layer to allow the water in the sand layer to enter the well and be removed by pumping. Horizontal wells are directed down to the sand layer and then steered horizontally within the sand layer. This will significantly increase the ability for water to enter the well since it is dependent on the amount of screen surface area against the sand layer. A few consultants have approached staff to further investigate this concept that is unproven in this aquifer but has a potential to yield much more water per well. Garver is partnering with Pumps of Oklahoma and their hydrogeology team and will research how much more water can be expected versus this more expensive style of drilling. They will also review the operation



and maintenance that the City can expect with a completed horizontal well. Oil and gas has utilized these types of wells and have found great success in increased yields. The water industry has only applied this concept for river alluvium wells but not for sand layers deeper into aquifer formations such as the Garber-Wellington.

Staff is finalizing contract negotiations and plans to bring a contract for NUA approval February 14, 2017. Staff currently estimates the completion of Garver Phase 1 study will be complete June 2017.

Water Line Replacement: Gray St & Tonhawa (WA0224): Project will replace about 4,900 feet of 6", 8" and 12" ductile iron pipe (DIP) with C900 PVC water lines along Gray Street from Porter across BNSF RR to University Blvd; also along Tonhawa from west of City Hall to Flood Avenue. NUA staff will select a design engineer for the project shortly.

Biological Removal of Chromium from Water Pilot Project – NUA staff participated with Carollo Engineers in proposing to perform a pilot study to assess the removal of hexavalent chromium (Cr(VI)) from groundwater using a new biological treatment processes. The Bureau of Reclamation (BOR) selected Norman's project for Desalination and Water Purification Research Program funding through a highly competitive national process in December 2015. Project is underway and water is being treated from Well #5. The unit was installed and operational by 9/17/16. Since then, the project has awaited the microbial growth necessary to begin removal. The microbial growth has achieved treatment status and has shown the ability to remove chromium down to very low levels. Carollo is now trying to increase the flow of water through the vessels to verify optimal time of treatment. If successful, the pilot study will assess the feasibility, scale-up, and sizing of biotitta TM for use in removing Cr(VI) to anticipated regulatory thresholds more economically than with currently-available technologies. There may also be potential for arsenic removal. Research results will be applicable to both Norman's wells and countless other utilities as new lower federal regulations on Cr(VI) are expected in the next few years. Preliminary results are the biological unit is handling the increase flows which will compete economically with other technologies. Carollo will now test robustness of microbial population by starting and stopping unit for prolonged periods of time.

Ion Exchange and Stannous Chloride Reduction Removal of Chromium Pilot Project – March 2016 the Bureau of Reclamation's Science & Technology Program approached the NUA and asked to trial two other types of known treatment for Chromium VI removal. The first lead lag unit was installed into Well #48 10/28/16. NUA staff assisted in the installation and type of treatment piloted was ion exchange using a resin that is specific for adsorbing Chromium from the water. The lead lag system at Well #48 worked well and did finally exhaust the media. Once the chromium adsorbs to the resin media, the columns can be sent back to a lab for regeneration and the resin media can be re-used. The next trial was scheduled for ion exchange to run the columns in parallel as shown below. Unfortunately, FEDEX shipment damaged a few of the tubes and this unit awaits the replacement tubes. The resin media from the lead lag is being shipped to U.C. Davis for regeneration. They are looking into cost effective ways of regenerating media using brine.

RCF - The second type of treatment now underway in Well #44 and is Reduction Coagulation Filtration utilizing Stannous Chloride. The pilot unit was commissioned November 30, 2016. There is much known literature utilizing Ferrous Sulfate and or Ferrous Chloride but stannous chloride is a newly discovered less expensive form of treatment that has the water treatment industry excited.

BOR and WTP crews installed the RCF system at Well #44 as shown below. The system works by reducing the Cr VI (dissolved form) into Cr III (solid form particulate). Once it forms the particulates, they are filtered and removed from the water. So as shown in the picture, liquid stannous chloride is pumped into the well stream which goes through a gray reaction column in the back corner. After the reaction column, three blue cartridge filters are utilized to remove the chromium particulates. Five sample ports are utilized throughout the sequence to analyze the amount of chromium in the water and the goal is to reduce the chromium to levels below 10 ppb. As shown from a snap shot of Cr VI data on 12/15/16,

SP1=94 ppb, SP2=7 ppb, SP3=1 ppb, SP4=6 ppb, SP5=1 ppb. The project has experienced some difficulties with the cartridge filters allowing small amounts to pass through. BOR thinks Norman could pursue larger mixed media filters similar to what is used at the WTP. They are now applying for additional funds to extend their study.

## **RECOUPMENT PROJECTS:**

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 8 commercial entities last month. This resulted in assessments of \$8,363 on 3 entities whose projects will increase wastewater flows.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. Payback of \$671 received from Carroll Farm Addition on 05/31/17.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.

36<sup>th</sup> Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. UNP Professional Center Lot 2 made payment of \$8,340.72 on 07/19/16; total of \$68,739 collected to date. Awaiting payment of \$8,799 from UNP Professional Center Lot 5.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is complete and staff is working on agenda to finalize project costs and payback amounts.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 16,000 feet of ductile iron water lines in the Crossroads Blvd area north of Robinson between I-35 and 36th Ave NW. Failing ductile iron lines are causing damage to driveways, streets, and yards, and will be replaced with C900 PVC pipe. Engineering design is budgeted for FY 2016, while Construction is budgeted in FY 2017. Staff intends to negotiate a design contract shortly; no work to date.

Utilities Administration  
Monthly Capital Projects Report

| Project Information |                                       |                     |                 | Design Information |               |        |                 | Construction Information           |                 |                 |             |                |                    |             |          |                 |
|---------------------|---------------------------------------|---------------------|-----------------|--------------------|---------------|--------|-----------------|------------------------------------|-----------------|-----------------|-------------|----------------|--------------------|-------------|----------|-----------------|
| Project Number      | Project Name                          | Engineer            | Contract Number | Design Total       | Total to Date | % Comp | Contract Number | Contractor                         | Contract Number | Adjusted Amount | Amount Paid | Percent Change | Scheduled Complete | Scheduled % | Actual % | Completion Date |
| WAO195              | Robinson/35 WL Replacement Phase 1    | Alan Plummer        | 01314-110       | 432,000            | \$419,467     | 97%    | 1516-33         | McKee Utility Contractors          | 1516-33         | 3,337,685       | 3,091,588   | 0.00%          | 3/24/2017          | 100%        | 93%      | 03/21/17        |
| WAO195              | Robinson/35 WL Replacement Phase 2&3  | Alan Plummer        | 01314-110       | 196,060            | \$80,072      | 41%    |                 | Future                             |                 |                 |             |                | NA                 |             |          |                 |
| WAO212              | Water Wells Water Rights Permitting   | Cowan               | 1516-114        | \$79,284           | \$36,099      | 46%    |                 |                                    |                 |                 |             |                |                    |             |          |                 |
| WAO225/236          | Biological Cr(VI) Removal Pilot       | Carollo             | 1617-43         | \$334,254          | \$119,106     | 36%    |                 |                                    |                 |                 |             |                |                    |             |          |                 |
| WAO235              | Water Wells and Supply Lines          | Carollo             | 1516-139        | \$228,384          | \$28,167      | 12%    |                 |                                    |                 |                 |             |                |                    |             |          |                 |
| WAO239              | Waterline Segment D, Phase 4          | Poe & Associates    | 1617-93         | \$194,000          | \$16,250      | 8%     |                 |                                    |                 |                 |             |                |                    |             |          |                 |
| WAWWB0292           | WTP Phase II Improvements             | Carollo             | 1617-94         | \$5,071,870        | \$3,400,575   | 67%    | 1617-121        | Foley Company                      | 1617-121        | 29,990,165      | -           | 0.00%          | 5/15/2019          | 3%          | 0%       |                 |
| WAO199              | Bishop Creek Waterline Replacement    | Lenke/CP&Y          | 0910-55         | 21,850             | \$21,480      | 98%    |                 | McKee Utility Contractors          |                 |                 |             |                | NA                 |             |          | 05/06/16        |
| WAO213              | Crossroads Blvd Water Line            | Cardinal            | 0910-62         | \$126,500          | \$92,727      | 73%    |                 | T.B.D.                             |                 |                 |             |                | NA                 |             |          |                 |
| WAO224              | Gray St. & Tonhawa Water Line         | Cardinal            | TBA             |                    |               |        |                 | T.B.D.                             |                 |                 |             |                |                    |             |          |                 |
| WAO062              | Royal Oaks Force Main Rehabilitation  | Cardinal            | 0910-62         | \$66,740           | \$58,573      | 88%    |                 | T.B.D.                             |                 |                 |             |                | NA                 |             |          |                 |
| WAO120              | Interceptor Improvements: Woodcrest   | RJN Group           | 0405-159        | \$189,749          | \$167,418     | 88%    | 1516-86         | Jordan Contractors, Inc.           | 1516-86         | 1,656,493       | 1,656,494   | -4.01%         | 4/19/2017          | 100%        | 100%     | 2/3/2017        |
| WAO202              | Sewer Maintenance Project FYE 2014    | Staff / Lenke       | 0910-55         | \$69,520           | 49,421        | 71%    | 1516-122        | Urban Contractors, LLC             | 1516-122        | 2,181,360       | 2,105,192   | 22.23%         | 5/20/2017          | 100%        | 97%      |                 |
| WAO305              | Lift Station Upgrades FYE17           | Lenke/CP&Y          | 0910-55         | \$69,800           | -             |        |                 | T.B.D.                             |                 |                 |             |                |                    |             |          |                 |
| WAO307              | Sewer Maintenance Project FYE 2017    | Staff / Lenke       | 0910-55         | \$78,400           | -             |        |                 | T.B.D.                             |                 |                 |             |                |                    |             |          |                 |
| WAO011              | WW Flow Metering Phase 2              | NA                  | -               | \$0                | \$0           |        |                 | RJN Group                          | 0405-116        | 154,244         | 130,982     | 0.00%          | NA                 |             | 65%      |                 |
| WAWB0140            | FYE08 12-inch Waterline               | Staff / Lenke       | 0910-55         | \$0                | \$83,709      |        | 1011-123        | Red Cliff, Inc.                    | 1011-123        | 1,178,194       | 1,055,036   | 0.00%          | 10/27/2011         | 100%        | 90%      |                 |
| WAWB0141            | FYE08 16-inch Waterline               | Staff / Lenke       | 0910-55         | \$0                | \$11,944      |        | 1011-123        | Red Cliff, Inc.                    | 1011-123        | 294,548         | 226,809     | 0.00%          | 10/27/2011         | 100%        | 77%      |                 |
| WAO173              | Master Meter Replacement              | Staff               | NA              | \$62,000           | -             | 0%     |                 | Future                             |                 | 249,050         | -           | 0.00%          | NA                 |             | 0%       |                 |
| WAO196              | I-35 Waterline Relocations            | SAIC                | 1314-66         | \$62,000           | \$45,000      | 73%    | 1314-119        | Mathews Trenching Co., Inc.        | 1314-119        | 1,056,100       | 1,056,100   | 5.83%          | 9/1/2014           | 100%        | 100%     | 8/28/2014       |
| WAO293              | HPP Water Storage Tower               | PEC (design)        | 1314-98         | \$218,900          | \$218,900     | 100%   | 1415-14         | Landmark Structures I, LP          | 1415-14         | 2,636,000       | 2,598,360   | 0.00%          | 7/28/2016          | 100%        | 99%      | 6/17/2016       |
| WAO293              | HPP Water Storage Tower               | Garver (inspection) | 1516-35         | \$152,700          | \$94,008      | 62%    |                 | NA                                 |                 |                 |             |                |                    |             |          |                 |
| WAO305              | Berry Road WL Replacement Phase 2     | Poe & Associates    | 0910-61         | (above)            |               |        | 1516-43         | McKee Utility Contractors          | 1516-43         | 1,616,229       | 1,600,400   | 34.01%         | 5/1/2016           | 100%        | 99%      | 04/01/16        |
| WAO305              | Berry Road WL Replacement Phase 3     | Poe & Associates    | 0910-61         | (above)            |               |        | 1516-80         | Central Contracting Services, Inc. | 1516-80         | 2,594,186       | 2,232,171   | 75.71%         | 5/24/2017          | 100%        | 86%      |                 |
| WAO239              | Chautauqua WL - Lindsey to Timberdell | Poe & Associates    | 1617-93         | (above)            |               |        | 1516-80         | Central Contracting Services, Inc. | 1516-80         | 777,235         | -           |                | 8/17/2017          | 17%         | 0%       |                 |
| WAO042              | Wastewater Flow Monitoring            | (see construction)  |                 | \$0                |               |        | 0910-164        | HDR Engineering/RJN Group          | 0910-164        | 576,699         | 570,922     | 0.00%          | 1/9/2011           | 100%        | 99%      |                 |
| WAO050              | WRF Effluent Truck Wash               | APAI                | 1213-54         | \$18,700           | \$18,700      | 100%   |                 | Cannot be Permitted by DEQ         |                 |                 |             |                | NA                 |             |          |                 |
| WAO058              | Effluent Reuse at Composting Facility | APAI                | 1213-54         | \$45,800           | \$41,867      | 91%    |                 | Future                             |                 |                 |             |                | NA                 |             |          |                 |
| WAO065              | WRF Phase 2 Expansion                 | Garver              | 1011-148        | \$10,271,800       | \$9,537,820   | 93%    | 1314-136        | Archer Western Construction LLC    | 1314-136        | 51,902,423      | 48,158,545  | 6.31%          | 11/12/2017         | 86%         | 93%      |                 |
| WAO204              | North WRF Engineering Report          | HDR/APAI            | 1213-134        | \$249,935          | \$224,095     | 90%    |                 | NA                                 |                 |                 |             |                | NA                 |             |          |                 |
| WAO212              | Update Distribution System Modeling   | APAI                | 1516-85         | \$255,000          | \$153,986     | 60%    |                 |                                    |                 |                 |             |                |                    |             |          |                 |

**MAY 2017  
ENVIRONMENTAL SERVICES DIVISION  
MONTHLY REPORT**

| <b>INSPECTIONS</b>                 | <b>May</b> | <b>Year to date</b> |
|------------------------------------|------------|---------------------|
| Fats, oil and grease (FOG) program | 36         | 317                 |
| Food license approval              | 2          | 18                  |
| Significant Industrial Users       | 0          | 24                  |
| <b>Total inspections</b>           | <b>38</b>  | <b>359</b>          |

| <b>ROUTINE ACTIVITIES</b>  | <b>May</b> | <b>Year to date</b> |
|--|------------|---------------------|
| Significant Industrial User sites sampled  | 0          | 11                  |
| Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)     | 0%         | 100%                |
| Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%) | 0%         | 100%                |
| Household hazardous waste disposal calls   | 25         | 201                 |

| <b>REVENUE</b>              | <b>May</b>      | <b>Year to date</b> |
|-----------------------------|-----------------|---------------------|
| FOG Program                 | \$300.00        | \$32,400.00         |
| Surcharge                   | \$194.05        | \$47,050.26         |
| Lab Analysis Recovery       | \$0.00          | \$7,330.32          |
| Industrial Discharge Permit | \$0.00          | \$0.00              |
| <b>Total revenue</b>        | <b>\$494.05</b> | <b>\$86,780.58</b>  |

**ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)**

1. Provided routine staff support including minutes, attending meetings, and researching information
2. ECAB members developed environmental tips and practices to be distributed to the media.
3. Members are working on public education for water issues and recycling.
4. Board members and staff are reviewing the US Mayors Climate Protection Agreement to determine progress and make recommendations.

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

1. Provided routine staff support, minutes, attending meetings

**MISCELLANEOUS ACTIVITIES**

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day, May Fair, Norman Music Festival, Summer Breeze, MidSummer Night Fair, Groovefest and 2nd Friday Artwalk
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of May, approx. 182,900 gallons of grease/solids did not enter the sanitary sewer in FYE 17 as a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer
7. Staff assisting the Water Reclamation Facility and the Water Treatment Facility with their Tier 2 reports
8. Represented the City of Norman at the Chamber of Commerce Greenovation Committee meeting
9. Working with delinquent FOG program participants



| CITY OF NORMAN                         |         |           |         |           |
|--|---------|-----------|---------|-----------|
| DEPARTMENT OF UTILITIES                |         |           |         |           |
| LINE MAINTENANCE DIVISION              |         |           |         |           |
| MONTHLY PROGRESS REPORT                |         |           |         |           |
| SEWER MAINTENANCE                      |         |           |         |           |
| May, 2017                              | FYE 17  |           | FYE 16  |           |
|  | MONTH   | YTD       | MONTH   | YTD       |
| Obstructions:                          |         |           |         |           |
| City Responsibility                    | 1       | 22        | 1       | 11        |
| Property Owner Responsibility          | 23      | 268       | 23      | 314       |
| TOTAL                                  | 24      | 290       | 24      | 325       |
| Number of Feet of Sewer Cleaned:       |         |           |         |           |
| Cleaned                                | 134,585 | 1,311,970 | 179,447 | 1,677,553 |
| Rodded                                 | 7,855   | 40,643    | 8,059   | 46,149    |
| Foamed                                 | 0       | 90,135    | 0       | 109,109   |
| TOTAL                                  | 142,440 | 1,442,748 | 187,506 | 1,832,811 |
| Sewer Overflows:                       |         |           |         |           |
| Rainwater                              | 0       | 0         | 0       | 0         |
| Grease/Paper/Roots                     | 0       | 1         | 1       | 2         |
| Obstruction                            | 0       | 6         | 0       | 2         |
| Private                                | 1       | 4         | 0       | 7         |
| Other (Lift Station, Line Break, etc.) | 0       | 1         | 1       | 3         |
| Total Overflows                        | 1       | 12        | 2       | 14        |
| Feet of Sewer Lines Televised          | 16,353  | 209,276   | 20,501  | 191,781   |
| Locates Completed                      | 295     | 3,629     | 254     | 3,638     |
| Manholes:                              |         |           |         |           |
| Inspected                              | 788     | 8,031     | 1,013   | 9,995     |
| New                                    | 0       | 0         | 0       | 0         |
| Rebuilt                                | 0       | 0         | 0       | 0         |
| Repaired                               | 0       | 0         | 0       | 7         |
| Feet of Sewer Lines Replaced/Repaired  | 0       | 0         | 0       | 6         |
| Hours Worked at Lift Station           | 150     | 1,992     | 207     | 2,200     |
| Hours Worked for Other Departments     | 0       | 487       | 0       | 352       |
| OJI Percentage                         | 0.00    | 0.00      | 0.00    | 2.41      |
| Square Feet of Concrete                | 0       | 0         | 0       | 0         |
| Average Response Time (Hours)          | 0.450   | 0.440     | 0.51    | 0.44      |
| Claims Paid Per 10,000 People          | 0       | 0         | 0       | 0         |

| CITY OF NORMAN                   |        |       |        |       |
|----------------------------------|--------|-------|--------|-------|
| DEPARTMENT OF UTILITIES          |        |       |        |       |
| LINE MAINTENANCE DIVISION        |        |       |        |       |
| MONTHLY PROGRESS REPORT          |        |       |        |       |
| WATER MAINTENANCE                |        |       |        |       |
|                                  | FYE 17 |       | FYE 16 |       |
| May, 2017                        | MONTH  | YTD   | MONTH  | YTD   |
| New Meter Sets:                  | 45     | 450   | 54     | 443   |
| Number Short Sets                | 45     | 417   | 54     | 429   |
| Number Long Sets                 | 0      | 3     | 0      | 14    |
| Average Meter Set Time           | 4.81   | 5.59  | 3.90   | 3.74  |
| Number of Work Orders:           |        |       |        |       |
| Service Calls                    | 405    | 5,374 | 377    | 5,504 |
| Meter Resets                     | 0      | 3     | 0      | 3     |
| Meter Removals                   | 0      | 18    | 3      | 43    |
| Meter Changes                    | 36     | 504   | 33     | 495   |
| Locates Completed                | 375    | 4,547 | 336    | 5,246 |
| Number of Water Main Breaks      | 8      | 143   | 11     | 152   |
| Average Time Water Off           | 1.60   | 2.17  | 2.03   | 2.57  |
| Fire Hydrants:                   |        |       |        |       |
| New                              | 2      | 11    | 0      | 2     |
| Replaced                         | 4      | 17    | 0      | 14    |
| Maintained                       | 114    | 1,004 | 6      | 1,086 |
| Number of Valves Exercised       | 126    | 2,364 | 67     | 2,374 |
| Feet of Main Construction        | 908    | 7,458 | 60     | 7,505 |
| Hours of Main Construction       | 703    | 7,010 | 539    | 6,311 |
| Meter Changeovers                | 26     | 200   | 0      | 109   |
| OJI Percentage                   | 4.00   | 3.45  | 0.00   | 0.04  |
| Hours Flushing/Testing New Mains | 57     | 1,018 | 67     | 1,007 |
| Hours Worked Outside of Division | 172    | 1,337 | 62     | 1,386 |

City of Norman, Oklahoma  
Department of Utilities

Monthly Progress Report  
Water Reclamation Facility  
May 1-31, 2017

**Flow Statistics**

|                                | FYE 2017          |            | FYE 2016          |            |
|--------------------------------|-------------------|------------|-------------------|------------|
|                                | <u>This Month</u> | <u>YTD</u> | <u>This Month</u> | <u>YTD</u> |
| Total Influent Flow (M.G.)     | 281.9             | 2923.1     | 373.5             | 3272.0     |
| Total Effluent Flow (M.G.)     | 330.4             | 2923.4     | 365.8             | 3229.1     |
| Influent Peak Flow (MGD)       | 12.7              | 24.0       | 14.0              | 26.7       |
| Effluent Peak Flow (MGD)       | 12.7              | 22.8       | 14.0              | 23.1       |
| Daily Avg. Influent Flow (MGD) | 9.1               | 9.7        | 12.0              | 10.8       |
| Daily Avg. Effluent Flow (MGD) | 10.9              | 9.7        | 11.8              | 10.5       |
| Precipitation (inches)         | 3.0               | 27.8       | 4.0               | 31.5       |

**Discharge Monitoring Report Stats**

EPA minimum percentage removal 85%

| 5 day BOD:                  | Avg. | Avg. |
|-----------------------------|------|------|
| Influent Total (mg/l)       | 218  | 213  |
| Effluent Carbonaceous Total | 2    | 6    |
| Percent Removal             | 99.1 | 97.2 |
| Total Suspended Solids:     |      |      |
| Influent (mg/L)             | 182  | 132  |
| Effluent (mg/L)             | 3    | 52   |
| Percent Removal             | 98.4 | 60.6 |
| Dissolved Oxygen:           |      |      |
| Influent (min)              | 0.4  | 0.3  |
| Effluent (min)              | 5.7  | 5.1  |
| pH                          |      |      |
| Influent (Low)              | 7.1  | 7.08 |
| (High)                      | 7.4  | 7.47 |
| Effluent (Low)              | 7.0  | 7.00 |
| (High)                      | 7.3  | 7.56 |
| Ammonia Nitrogen            |      |      |
| Influent (mg/L)             | 29.1 | 21.6 |
| Effluent (mg/L)             | 0.7  | 8.2  |
| Percent Removal             | 98   | 62.0 |

**Utilities**

**Electrical**

|                                |         |           |         |           |
|--------------------------------|---------|-----------|---------|-----------|
| Total kWh (Plant wide w/ UV)   | 424,100 | 5,276,672 | 390,940 | 6,293,365 |
| Aeration Blowers(HW,FC3/4,RAS) | 176,900 | 1,964,800 | 179,400 | 3,848,858 |

**Natural Gas**

|                                   |         |           |         |            |
|-----------------------------------|---------|-----------|---------|------------|
| Total cubic feet/day (plant wide) | 403,000 | 7,027,000 | 896,000 | 12,553,000 |
|-----------------------------------|---------|-----------|---------|------------|

**UV Facility/ OEC**

|  |        |         |        |         |
|--|--------|---------|--------|---------|
|  | 38,000 | 314,000 | 89,400 | 391,600 |
|--|--------|---------|--------|---------|

**Public Education (Tours)**

|  |   |   |   |   |
|--|---|---|---|---|
|  | 1 | 3 | 0 | 0 |
|--|---|---|---|---|

**Total Attendees for FYE 16**

|  |     |  |     |  |
|--|-----|--|-----|--|
|  | 131 |  | 139 |  |
|--|-----|--|-----|--|

**Reclaimed Water System (MG)**

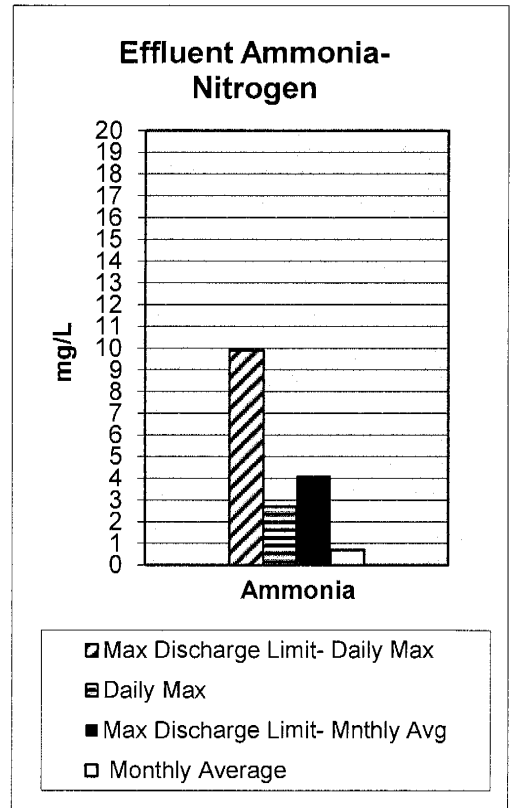
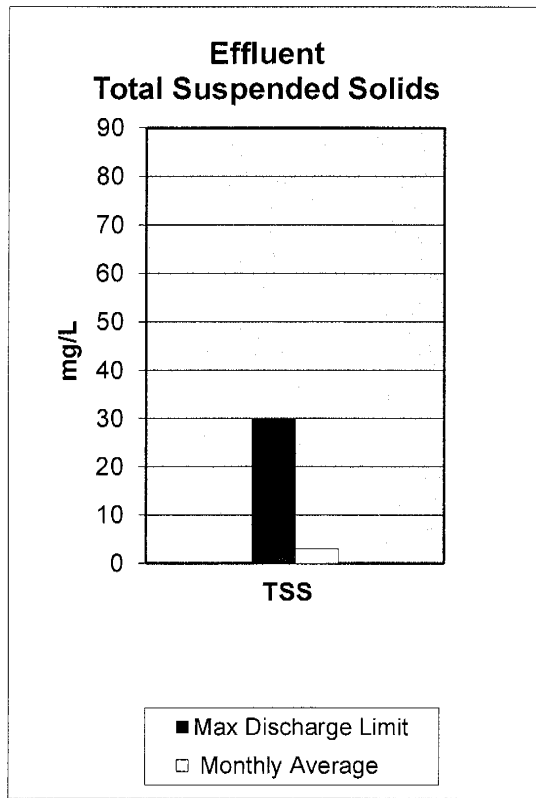
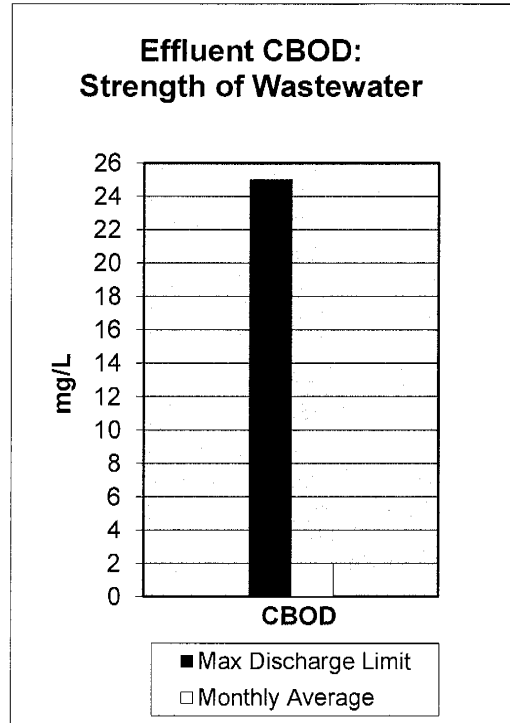
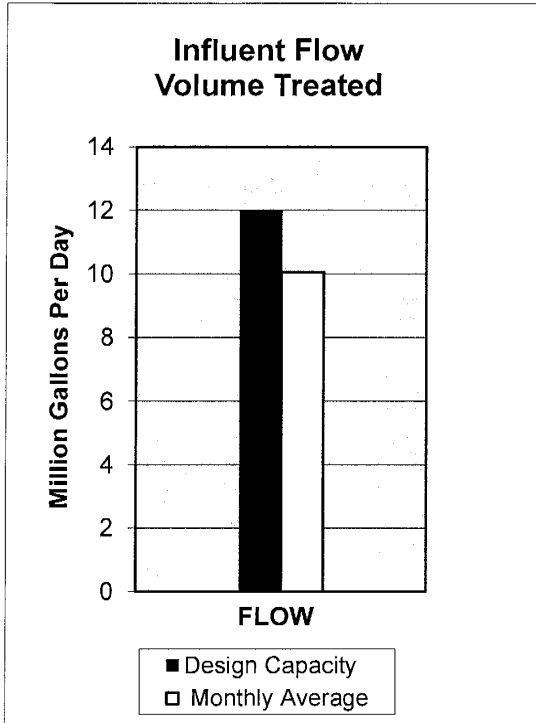
|  |     |     |     |     |
|--|-----|-----|-----|-----|
|  | 0.0 | 0.0 | 0.0 | 0.0 |
|--|-----|-----|-----|-----|

**OU Golf Course**

|  |     |      |     |      |
|--|-----|------|-----|------|
|  | 6.0 | 91.1 | 3.1 | 53.8 |
|--|-----|------|-----|------|

Fecal Coliform average for April 2017 **19** (200 organisms/100 ml)

**CITY OF NORMAN  
WATER RECLAMATION FACILITY  
MAY 2017**



Comments here

**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF UTILITIES  
MONTHLY PROGRESS REPORT**

**WATER TREATMENT DIVISION**

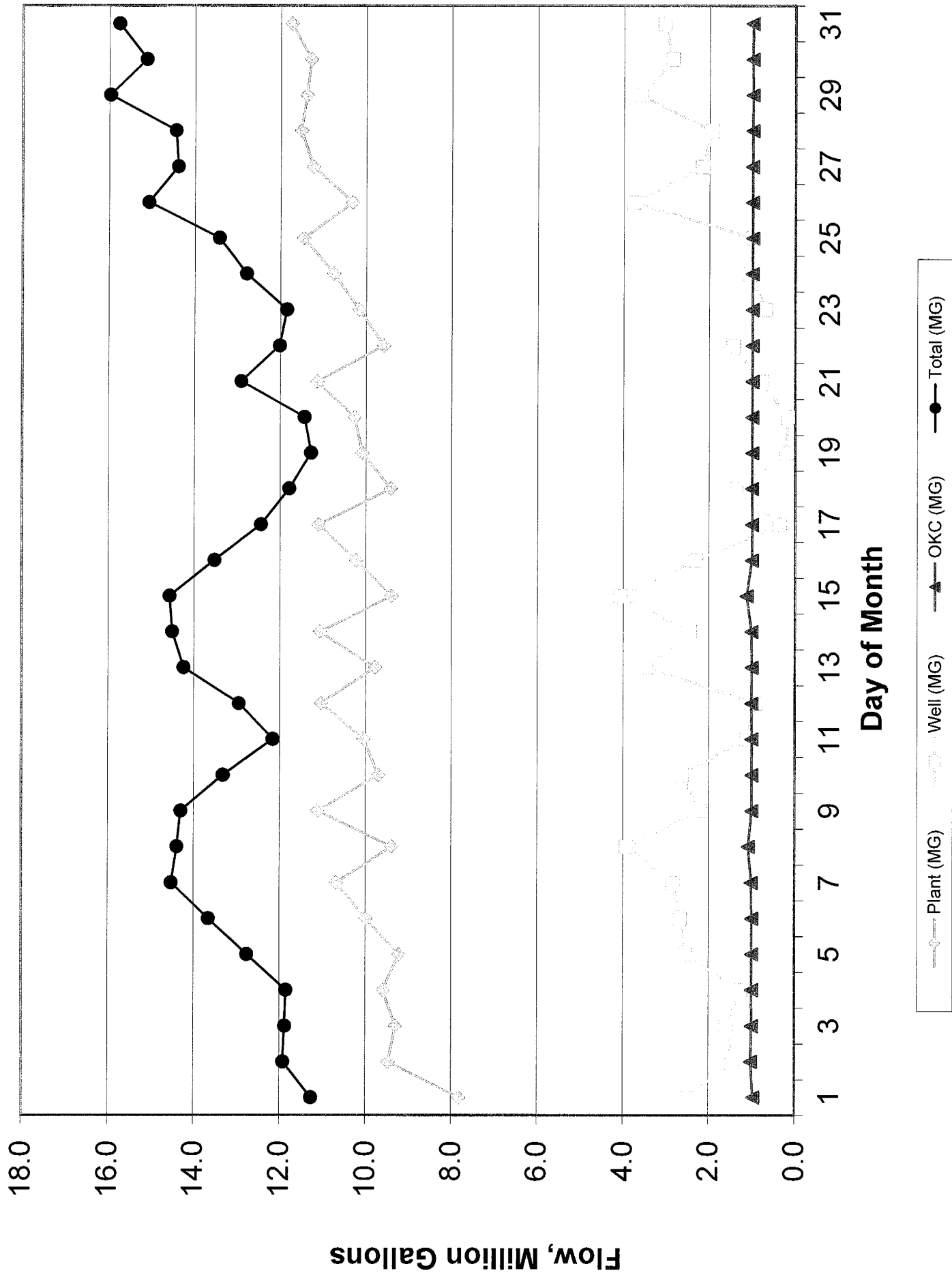
**MONTH: May-2017**

|  | <u>FYE 2017</u>   |                     | <u>FYE 2016</u>   |                     |
|--|-------------------|---------------------|-------------------|---------------------|
|  | <u>This month</u> | <u>Year to date</u> | <u>This month</u> | <u>Year to date</u> |
| <b>Water Supply</b>  |                   |                     |                   |                     |
| Plant Production (MG)  | 319.22            | 2731.62             | 217.50            | 2594.14             |
| Well Production (MG)   | 62.21             | 1048.78             | 115.41            | 1305.36             |
| Oklahoma City Water Used (MG)  | 31.04             | 330.82              | 25.19             | 167.14              |
| Total Water Produced (MG)  | 412.47            | 4111.22             | 358.11            | 4066.64             |
| Average Daily Production   | 13.31             | 12.27               | 11.55             | 12.10               |
| <b>Peak Day Demand</b>   |                   |                     |                   |                     |
| Million Gallons  | 15.98             | 18.25               | 13.36             | 19.87               |
| Date   | 5/29/2017         | 8/15/2016           | 5/11/2016         | 9/7/2015            |
| System Capacity (see note 1)   | 23.35             | 23.35               | 23.70             | 23.70               |
| Demand Above Capacity (Peak Day)   | 0.00              | 0.00                | 0.00              | 0.00                |
| Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)             |                   |                     |                   |                     |
| <b>Costs</b>   |                   |                     |                   |                     |
| Plant  | \$396,927.27      | \$4,237,888.61      | \$314,713.65      | \$3,847,317.63      |
| Wells  | \$159,740.82      | \$1,901,452.50      | \$181,740.08      | \$2,090,005.12      |
| OKC (Estimated)  | \$73,311.53       | \$728,562.27        | \$61,851.42       | \$347,323.72        |
| Total  | \$629,979.62      | \$6,867,903.38      | \$558,305.15      | \$6,284,646.47      |
| <b>Cost per Million Gallons</b>  |                   |                     |                   |                     |
| Plant  | \$1,243.42        | \$1,551.42          | \$1,446.94        | \$1,483.08          |
| Wells  | \$2,567.89        | \$1,813.01          | \$1,574.71        | \$1,601.10          |
| OKC (Estimated)  | \$2,361.76        | \$2,202.32          | \$2,455.20        | \$2,078.00          |
| Total  | \$1,527.33        | \$1,670.53          | \$1,559.05        | \$1,545.41          |
| <b>Water Quality</b>   |                   |                     |                   |                     |
| Total Number of Bacterial Samples  | 80                | 881                 | 80                | 974                 |
| Bacterial Samples out of Compliance  | 0                 | 2                   | 1                 | 6                   |
| Total number of inquirers (Note 2)   | 2                 | 54                  | 4                 | N/A                 |
| Total number of complaints (Note 2)  | 2                 | 47                  | 1                 | 47                  |
| Number of complaints per 1000 service connections  | 0.06              | 1.31                | 0.03              | 1.31                |
| Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished. |                   |                     |                   |                     |
| <b>Safety</b>  |                   |                     |                   |                     |
| Hours lost to OJI  | 0                 | 0                   | 0                 | 0                   |
| Hours lost to TTD  | 0                 | 0                   | 0                 | 0                   |
| Total Hours Lost   | 0                 | 0                   | 0                 | 0                   |
| Safety Training Sessions Held  | 6                 | 53                  | 5                 | 50                  |
| <b>Public Education</b>  |                   |                     |                   |                     |
| Number of tours conducted  | 0                 | 15                  | 0                 | 13                  |
| Number of people on tours  | 0                 | 240                 | 0                 | 211                 |

**Notes:**

Replaced broke motor on High Service pump room fan. Exhaust fan on filter #3 broke - has been replaced. Contractor has mobilized for phase II construction. HS pump #3 failed - pending repairs.

# Water Production for May 2017



## SANITATION DIVISION PROGRESS REPORT

MAY 2017

|                                     | FY 16 |            | FY17  |            |
|-------------------------------------|-------|------------|-------|------------|
|                                     | MONTH | YR-TO-DATE | MONTH | YR-TO-DATE |
| <u>Vehicle Accidents</u>            | 10    | 28         | 1     | 18         |
| <u>On The Job Injuries</u>          | 1     | 5          | 2     | 11         |
| <u>Bulk Pickups</u>                 | 25    | 274        | 25    | 285        |
| <u>Refuse Complaints</u>            | 48    | 775        | 117   | 828        |
| <u>New Polycarts Requests</u>       | 72    | 702        | 64    | 581        |
| <u>Polycarts Exchanges</u>          | 6     | 164        | 15    | 112        |
| <u>Additional Polycart Requests</u> | 53    | 537        | 51    | 504        |
| <u>Replaced Stolen Polycarts</u>    | 87    | 362        | 22    | 221        |
| <u>Replaced Damaged Polycarts</u>   | 115   | 1654       | 129   | 1133       |
| <u>Polycarts Repaired</u>           | 12    | 306        | 31    | 290        |

## COMPOST MONTHLY REPORT

MAY 2017

|   | MONTH        | YR-TO-DATE   |
|---|--------------|--------------|
| TONS BROUGHT IN BY COMPOST CREWS:           | 374.46       | 3,754.08     |
| LANDFILL TIPPING FEE'S                      | \$ 20.10     | \$ 20.10     |
| SAVINGS FROM NOT DUMPING AT LANDFILL:       | \$ 7,526.65  | \$ 75,457.01 |
| TONS BROUGHT IN BY PUBLIC:                  | 780.00       | 4,089.00     |
| TONS BROUGHT IN BY CONTRACTORS :            | 960.00       | 6,141.00     |
| TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:  | 260.00       | 914.00       |
| LANDFILL TIPPING FEE'S                      | \$ 20.10     | 20.10        |
| SAVINGS FROM NOT DUMPING AT LANDFILL:       | \$ 6,966.00  | 54,258.00    |
| TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL: | \$ 14,492.65 | 129,715.01   |
| REVENUE COLLECTED FROM COMPOST SALES:       | \$ 2,460.00  | 0.00         |
|   |              | 20,490.00    |

|                             | <u>MULCH CUBIC YDS</u> |            | <u>COMPOST CUBIC YDS</u> |            |
|-----------------------------|------------------------|------------|--------------------------|------------|
|                             | MONTH                  | YR-TO-DATE | MONTH                    | YR-TO-DATE |
| PARKS DEPT.                 | 0                      | 0          | 0                        | 0          |
| ROAD & CHANNEL              | 0                      | 0          | 0                        | 0          |
| LINE MAINTENANCE            | 0                      | 0          | 0                        | 0          |
| STREET DEPT.                | 0                      | 0          | 0                        | 0          |
| WATER TREATMENT             | 0                      | 0          | 0                        | 0          |
| MURPHY PRODUCTS OKC         | 0                      | 0          | 0                        | 0          |
| SELF LOADING BIN            | 30                     | 295        | 0                        | 0          |
| DRYING BEDS                 | 740                    | 16,550     | 0                        | 0          |
| COMPOST SOLD BY CUBIC YARDS | 0                      | 0          | 739                      | 6,153      |
| TOTAL:                      | 770                    | 16,845     | 739                      | 6,153      |

MONTHLY RECYCLING REPORT  
(CURBSIDE)

May-17

PROGRAM STATISTICS

|                             | AVERAGE |       |
|-----------------------------|---------|-------|
|                             | MONTH   | YTD   |
| SET OUT/PARTICIPATION RATE: | 92%     | 92%   |
| AVERAGE TONS PER DAY :      | 19.71   | 23.39 |
| POUNDS PER HOME:            | 29.1    | 32.72 |

COMMODITY BY TON

|                       | MONTH      | TONS          | YTD TONS       |
|-----------------------|------------|---------------|----------------|
| ALUMINUM BEVERAGE CAN | 1.3        | 5.77          | 62.22          |
| #1 PET                | 4.06       | 18.02         | 163.75         |
| NEWS                  | 0          | 0             | 0              |
| GLASS CONTAINERS      | 13.35      | 59.24         | 690.86         |
| MIX PAPER             | 37.32      | 165.61        | 2211.58        |
| PLASTIC FILM          | 4.12       | 18.28         | 81.56          |
| #2 NATURAL            | 1.24       | 5.5           | 58.44          |
| #2 COLOR              | 1.02       | 4.53          | 43.9           |
| #3-#7                 | 0          | 0             | 0              |
| METAL                 | 0.8        | 3.55          | 47.57          |
| RIGIDS                | 1.15       | 5.1           | 49.49          |
| TIN-STEEL SCRAP       | 1.67       | 7.41          | 118.83         |
| TRASH                 | 26.2       | 116.27        | 1010.09        |
| OCC                   | 7.77       | 34.48         | 412.7          |
| <b>TOTALS</b>         | <b>100</b> | <b>443.76</b> | <b>4950.99</b> |

|  | MONTH      | YTD         |
|--|------------|-------------|
| SERVICE CALLS (MISSES)                                 | 46         | 494         |
| REMINDER NOTICES                                       | 4          | 100         |
| MISC. (throwing bins, left in driveway, blowing trash) | 5          | 22          |
| MISSING BINS   | 7          | 64          |
| BROKEN GLASS   | 0          | 0           |
| PICK UP CART   | 17         | 89          |
| REPAIR   | 10         | 138         |
| DELIVERY REQUEST                                       | 0          | 0           |
| SCATTERED  | 2          | 3           |
| NEW  | 52         | 432         |
| EXCHANGE   | 2          | 11          |
| ADD  | 4          | 43          |
| HOUSESIDE  | 1          | 74          |
| REPLACE  | 2          | 46          |
| <b>TOTAL CALLS</b>                                     | <b>152</b> | <b>1516</b> |

|                         | MONTH      | YTD          |
|-------------------------|------------|--------------|
| LANDFILL COST AVOIDANCE | \$8,968.39 | \$100,059.51 |



# MONTHLY TRANSFER STATION REPORT

MAY 2017

|             | TONS PER MONTH | TONS PER YEAR | REVENUE PER MONTH | REVENUE PER YEAR |
|-------------|----------------|---------------|-------------------|------------------|
| O.U. TONS   | 475.26         | 3,942.38      | 20,140.75         | 167,085.71       |
| CONT. TONS: | 95.06          | 987.95        | \$ 4,793.00       | 49,203.88        |
| CASH TONS:  | 1,443.60       | 11,830.68     | \$ 67,807.42      | 554,397.86       |
| BRUSH/YDS:  |                | 0.00          |                   | 0.00             |
| PULL OFFS:  | 15             | 122.00        | \$ 225.00         | 1,830.00         |
| TOTALS:     | 2,013.92       | 16,761.01     | \$ 92,966.17      | \$ 772,517.45    |

|   | MONTH    | YR-TO-DATE |
|---|----------|------------|
| # OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.      | 441      | 4,305      |
| # OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.       | 8,952.46 | 85,945     |
| # OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS. | 7        | 80         |
| # OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:  | 62.71    | 522.71     |
| GRAND TOTAL TONS TO LANDFILLS   | 9,015.17 | 86,467     |

|                                   |               |                 |
|-----------------------------------|---------------|-----------------|
| DISPOSAL COST PER TON (OKC)       | \$ 20.10      | \$ 20.10        |
| TIPPING FEE'S FOR DUMPING AT OKC: | \$ 181,204.92 | \$ 1,737,995.14 |
| GRAND TOTAL TIPPING FEE'S         | \$ 181,204.92 | \$ 1,737,995.14 |

|  |          |           |
|--|----------|-----------|
| # OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:  | 643      | 5554      |
| # OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:   | 4,346.66 | 37,577.90 |
| # OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS: | 356      | 3847      |
| # OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:  | 2,641.74 | 25,961.53 |
| TOTAL LOADS BROUGHT TO TRANSFER STATION:                                 | 999      | 9,752     |
| TOTAL TONS BROUGHT TO TRANSFER STATION:                                  | 6,988.40 | 71399.28  |
| MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:                              | 0.00     | 431.19    |

CARDBOARD  
 BAGGED COMPOST  
 COUNTRY COMPOST  
 CLEVELAND COUNTY

## Drop Center

| MONTHLY UNIT PRICES | Revenue per ton | Proc. Fee | LBS Rejected | Tons Rejected | % | LNDFL Fee | Tons Diverted | \$ Diverted |
|---------------------|-----------------|-----------|--------------|---------------|---|-----------|---------------|-------------|
| ALUMINUM:           | \$750.00        | \$0.00    | 0            | 0             | 0 | \$20.10   | 183.5         | \$3,688.35  |
| PLASTICS:           | \$50.00         | \$0.00    |              |               |   |           |               |             |
| STEEL CANS:         | \$25.00         | \$0.00    |              |               |   |           |               |             |
| CLEAR GLASS:        | \$0.00          | \$20.00   |              |               |   |           |               |             |
| GREEN GLASS:        | \$0.00          | \$20.00   |              |               |   |           |               |             |
| BROWN GLASS:        | \$0.00          | \$11.28   |              |               |   |           |               |             |
| MIXED OFFICE PAPER: | \$35.00         | \$0.00    |              |               |   |           |               |             |
| CARDBOARD:          | \$140.00        | \$0.00    |              |               |   |           |               |             |
| NEWSPAPER:          | \$45.00         | \$0.00    |              |               |   |           |               |             |

### RECYCLING CENTER DATA:

|                                 | #9       | HollyWood    | Fairgrounds  | Hobby Lobby  | Total Tons   | PRO/FEE          | REVENUES          | Net               |
|---------------------------------|----------|--------------|--------------|--------------|--------------|------------------|-------------------|-------------------|
|                                 | TONS     | TONS         | TONS         | TONS         | TONS         | \$               | \$                | \$                |
| ALUMINUM:                       | 0        | 0.23         | 0.18         | 0.39         | 0.8          | \$0.00           | \$600.00          | \$600.00          |
| PLASTICS:                       | 0        | 2.11         | 2.41         | 3.62         | 8.14         | \$0.00           | \$407.00          | \$407.00          |
| STEEL CANS:                     | 0        | 1.11         | 0.98         | 1.18         | 3.27         | \$0.00           | \$81.75           | \$81.75           |
| CLEAR GLASS:                    | 0        | 4.38         | 4.36         | 4.01         | 12.75        | \$255.00         | \$0.00            | (\$255.00)        |
| GREEN GLASS:                    | 0        | 0            | 0            | 0            | 0            | \$0.00           | \$0.00            | \$0.00            |
| BROWN GLASS:                    | 0        | 0            | 0            | 0            | 0            | \$0.00           | \$0.00            | \$0.00            |
| MIXED OFFICE PAPER:             | 0        | 8.77         | 5.55         | 5.26         | 19.58        | \$220.86         | \$685.30          | \$464.44          |
| CARDBOARD:                      | 0        | 16.51        | 17.61        | 20.92        | 55.04        | \$0.00           | \$7,705.60        | \$7,705.60        |
| NEWSPAPER:                      | 0        | 0            | 0            | 0            | 0            | \$0.00           | \$0.00            | \$0.00            |
| <b>RECYCLING CENTER TOTALS:</b> | <b>0</b> | <b>33.11</b> | <b>31.09</b> | <b>35.38</b> | <b>99.58</b> | <b>-\$475.86</b> | <b>\$9,479.65</b> | <b>\$9,003.79</b> |

### Cardboard

| Other Cardboard Containers | Compactors | Totals     |
|----------------------------|------------|------------|
| TONS                       | TONS       | TONS       |
| 23.27                      | \$3,257.80 | \$         |
|                            | 5.61       | \$785.40   |
|                            |            | 28.88      |
|                            |            | \$4,043.20 |

### Newspaper

| Other News Containers | total cb | total recy  |
|-----------------------|----------|-------------|
| Tons                  | Tons     | Tons        |
| 0                     | \$0.00   | 83.92       |
|                       |          | \$11,748.80 |
|                       |          | \$183.50    |
|                       |          | \$13,267.85 |

### Rental

|             |
|-------------|
| \$10,688.74 |
|-------------|

### Expenses

| Average hrly++ benefits | \$26.78  |            |            |            |             |
|-------------------------|----------|------------|------------|------------|-------------|
| Cage Rolloff            | Glass    | Cardboard  | Newsprint  | MXD Office | Total       |
| 54                      | 6        | 52         | 0          | 2          | 14          |
| \$1,446.12              | \$160.68 | \$1,392.56 | \$0.00     | \$53.56    | \$374.92    |
| \$3,022.65              | \$335.85 | \$9,599.99 | \$1,080.97 | \$111.95   | \$783.65    |
|                         |          |            |            |            | \$14,935.06 |
|                         |          |            |            |            | 128         |
|                         |          |            |            |            | \$3,427.84  |
|                         |          |            |            |            | \$14,935.06 |
|                         |          |            |            |            | \$          |
|                         |          |            |            |            | Expense     |
|                         |          |            |            |            | Net         |
|                         |          |            |            |            | \$24,211.59 |
|                         |          |            |            |            | \$18,362.90 |
|                         |          |            |            |            | \$5,848.69  |

