

City of Norman



Monthly Departmental Report **August 2017**

MONTHLY PROGRESS

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CITY CLERK 1

**CITY CLERK
MONTHLY PROGRESS REPORT
AUGUST 2017**

CITY CLERK

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	7	97	Noise	0	33
Building Permits	10	175	Norman Forward Questions	0	1
CDBG	1	16	Parks and Recreation	22	244
City Clerk	31	*460	Planning	12	98
City Manager/Mayor	2	22	Police	32	334
Code Enforcement	86	688	Recycling	0	21
Engineering/Public Works	31	278	Sanitation	25	358
Finance	12	94	Sidewalks	4	36
Fire/Civil Defense	4	47	Storm Debris	1	48
Human Resources	1	28	Storm Water	33	*272
Information (General)	29	341	Streets	36	270
Information Technology	2	17	Street Lights	14	265
Legal	10	67	Traffic	40	306
Line Maintenance	13	143	Utilities	12	130
Municipal Court	0	36	WC Questions	0	0
			WC Violations	0	1
Total for August		470	Total FYE YTD		4,916

WC (Water Conservation)

* Volume due to Citywide Garage Sale
Volume due to Stormwater Utility Fee

LICENSES

23 new licenses were issued during the month of August. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	6	512	Bee Keeper	0	6
Class I Beer	3	142	Solicitor/Peddler (30 day)	1	8
Class II Beer	2	145	Solicitor/Peddler (60 day)	0	3
Mixed Beverage	1	65	Solicitor/Peddler (one day)	0	9
Mixed Beverage/Caterer	0	32	Coin-Operated Devices	0	493
Brewer or Distiller	0	4	Game Machines	0	255
Wine & Beer/Winemaker	1	11	Taxi/Motorbus/Limousine	0	6
Temporary Food (30 day)	1	31	Impoundment Yard	0	3
Temp Food (180 day)	2	32	Salvage Yard	0	1
Temp Food (one day)	3	32	Transient Amusement	0	1
Kennel	0	28	Special Event	2	31
Pawnbrokers	0	5	Special Event Beer	1	4
Retail Liquor Store	0	22	Sidewalk Dining	0	13

New Establishment/Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Bad Daddy's Burger Bar #225	2050 NW 24 th Avenue	Food Service, Class I Beer, Mixed Beverage
Mr. C's	1920 Atchison Drive	Food Service, Class II Beer
Mr. Sushi	1204 North Interstate Drive, Suite 130	Food Service, Class I Beer
Shilla	2164 NW 24 th Avenue	Food Service, Class I Beer, Strong Wine and Beer
STS	3640 West Tecumseh Road	Food Service, Class II Beer
Yuyu's Cozy Corner	408 West Main Street	Food Service

Monthly Progress Report

August 2017

Page 2

- 1 1 Day Temporary Food Permit was issued to The Fried Taco for August 22, 2017
- 1 1 Day Temporary Food Permit was issued to Papa Mac's BBQ, LLC for August 27, 2017
- 1 1 Day Temporary Food Permit was issued to R 'Lil Diner for August 11, 2017
- 1 30 Day Temporary Food Service License was issued to The Golden Burrito for August 30, 2017 through September 29, 2017
- 1 180 Day Temporary Food Service License was issued to The Meating Place for August 30, 2017 through February 25, 2018
- 1 180 Day Temporary Food Service License was issued to Midway Food Truck for August 29, 2017 through February 24, 2018
- 1 Special Event License was issued to Norman Arts Council for August 11, 2017, for 2nd Friday Art Walk
- 1 Special Event License was issued to Stash for August 11, 2017, for 2nd Friday Art Walk
- 1 Special Event License was issued to Skinny Boys Norman, LLC for September 2, 2017 and September 16, 2017 for OU Game Day
- 1 30 Day Door-to-Door Solicitor/Peddler License was issued to Renewal by Anderson of Oklahoma for July 27, 2017 through August 25, 2017

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
08-04-17	Southwestern Bell Telephone Company d/b/a AT&T	Damages to telephone cable – claimant alleges on March 1, 2017, a City employee damaged the cable while installing a waterline at 3129 Greenwood.	\$ 572.26
08-10-17	Kendal and Yvonne Galey	Damages to vehicle and medical expenses/lost wages – claimant alleges on August 15, 2016, she was struck by an Animal Welfare vehicle at Belmar Circle and Indian Hills Road.	\$ 12,594.50
08-14-17	Kendal and Yvonne Galey	Additional claim for injuries – claimant alleges on August 15, 2016, she was struck by an Animal Welfare vehicle at Belmar Circle and Indian Hills Road. Original claim filed on August 10, 2017.	\$ 673.85

CLAIMS ADMINISTRATIVELY PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Southwestern Bell Telephone Company d/b/a AT&T Oklahoma	Reimbursement for damaged buried cable after performing water line maintenance on or about March 1, 2017 at 3129 Greenwood Court.	08-14-2017	\$ 572.26

COMMUNITY PLANNING AND TRANSPORTATION

A City Council Community Planning and Transportation Committee meeting was held on August 24, 2017, to discuss the Cleveland Area Rapid Transit (CART) Ridership Report including Saferide and extended service for the months of June and July 2017, possible amendments to the zoning ordinance to add Simple Planned Unit Development (SPUD) as a new zoning district and Wind Energy Conservation Systems (WECS) and small communication towers as new zoning uses in various zoning districts, prioritization of committee topics for 2017-2018, expanding Special Uses allowed in A-2, Rural Agricultural District, for wedding venues, rural development, and agritourism.

CONFERENCES

A City Council Conference was held on August 8, 2017, to discuss Change Order No. One to K-1718-1 with MTZ Construction, Inc., increasing the contract amount by \$42,042 for a revised contract amount of \$250,650 for the FYE 2018 Concrete Sidewalk Project Change Order No. One to K-1617-91 with RDNJ, Inc., d/b/a A-Tech Paving,

CONFERENCES, CONTINUED:

increasing the contract amount by \$377,600.15 for a revised contract amount of \$561,869.15 for the 2016 Bond Reconstruction Iowa Street, Phase IC, and a request from the Human Rights Commission to adopt a resolution declaring the second Monday in October of this year and every year thereafter as Indigenous Peoples' Day in the city of Norman.

OVERSIGHT COMMITTEE

A City Council Oversight Committee meeting was held on August 17, 2017, to discuss updates to the City of Norman Building, Fire Prevention and Property Maintenance Codes and clarification of certain permit fees.

RETREATS

A City Council Retreat was held on August 4 and 5, 2017, to hold a Goal Planning Session for a Policy Agenda for FYE 2018.

SPECIAL SESSIONS

A Special Session was held on August 15, 2017, to discuss the consideration of adjourning into an Executive Session as authorized by Oklahoma Statutes, Title 25 § 307(B)(4) in order to discuss pending litigation associated with Holloway vs. Harris, et al, Cleveland County Court Case No. CJ-2013-566 and settlement of claims associated with the worker's compensation court case of Rick Blalock, WCC 2009-08466H.

A Special Session was held on August 22, 2017, to discuss a Change Order No. One to K-1617-3 by and between the Norman Tax Increment Finance Authority and RDNJ, L.L.C., d/b/a A-Tech Paving, increasing the contract amount by \$20,169.18 for a revised contract amount of \$831,484.68 for the 24th Avenue and Radius Way Traffic Signal and Intersection Improvement Project, consideration of adjourning into an Executive Session as authorized by Oklahoma Statutes, Title 25 § 307(B)(4) in order to discuss the settlement court case of Jeremy Raney, WCC 2015-05518L.

STUDY SESSIONS

A City Council Study Session was held on August 1, 2017, a presentation of the preliminary design for the Griffin Park Sports Complex.

A City Council Study Session was held on August 29, 2017, to discuss the Norman Center City Tax Increment Finance District Project Plan

FACILITY MAINTENANCE

1A

City of Norman Facility Maintenance
August 2017 Monthly Hourly Materials Cost Report

		Data			
Craft	Location	Labor Hrs.	Labor Cost	Materials Cost	Total
Custodial	Administration Building-201	109.00	\$1,316.19	\$0.00	\$1,316.19
	Building A	66.00	\$845.03	\$0.00	\$845.03
	Building B	140.50	\$1,797.30	\$0.00	\$1,797.30
	Building C	65.00	\$818.46	\$0.00	\$818.46
	Fire Station 2	9.00	\$239.12	\$0.00	\$239.12
	Library	228.50	\$2,792.75	\$0.00	\$2,792.75
Custodial Total		618.00	\$7,808.86	\$0.00	\$7,808.86
Doors and Hardware	Administration Building-201	1.00	\$26.57	\$0.00	\$26.57
	Animal Welfare	1.00	\$26.57	\$0.00	\$26.57
	Building B	1.00	\$26.57	\$0.00	\$26.57
	Library	2.00	\$53.14	\$0.00	\$53.14
Doors and Hardware Total		5.00	\$132.84	\$0.00	\$132.84
Electrical	Administration Building-201	3.00	\$86.78	\$0.00	\$86.78
	Animal Welfare	30.50	\$881.81	\$0.00	\$881.81
	Building B	3.00	\$89.69	\$22.34	\$112.03
	Building C	0.50	\$14.95	\$0.00	\$14.95
	Facility Maintenance	14.00	\$404.02	\$0.00	\$404.02
	Fleet Maintenance	27.50	\$794.06	\$0.00	\$794.06
	Line Maintenance	3.00	\$87.75	\$8.10	\$95.85
	Norman Investigations Center	2.00	\$55.92	\$0.00	\$55.92
	Parks-Community	1.00	\$27.96	\$0.00	\$27.96
	Police Range-Main Bldg	18.00	\$520.70	\$0.00	\$520.70
	Traffic Control	7.50	\$211.62	\$0.00	\$211.62
	Water Reclamation Facility-Main Control	6.00	\$168.72	\$15.84	\$184.56
	Water Reclamation Facility-Other	4.00	\$115.71	\$0.00	\$115.71
	Water Treatment Plant	1.00	\$29.90	\$0.00	\$29.90
	Westwood Clubhouse	2.00	\$57.86	\$0.00	\$57.86
	Westwood Tennis Center	4.00	\$115.71	\$0.00	\$115.71
	Whittier Recreation Center	18.00	\$520.70	\$0.00	\$520.70

**City of Norman Facility Maintenance
August 2017 Monthly Hourly Materials Cost Report**

Electrical Total		145.00	\$4,183.85	\$46.28	\$4,230.13
General Maintenance	12th Avenue Rec Center	2.00	\$53.14	\$0.00	\$53.14
	Administration Building-201	1.00	\$26.57	\$0.00	\$26.57
	Building A	3.00	\$79.71	\$0.00	\$79.71
	Library	3.00	\$79.71	\$0.00	\$79.71
General Maintenance Total		9.00	\$239.12	\$0.00	\$239.12
Heating/Ventilation	12th Avenue Rec Center	6.00	\$179.39	\$0.00	\$179.39
	Administration Building-201	20.00	\$597.95	\$0.00	\$597.95
	Animal Welfare	24.00	\$705.90	\$134.48	\$840.38
	Building A	4.00	\$119.59	\$0.00	\$119.59
	Building C	8.00	\$239.18	\$0.00	\$239.18
	Facility Maintenance	6.00	\$219.00	\$0.00	\$219.00
	Fire Station 2	4.00	\$119.59	\$0.00	\$119.59
	Fire Station 3	4.00	\$119.59	\$0.00	\$119.59
	Fire Station 4	4.00	\$119.59	\$0.00	\$119.59
	Fire Station 7	4.00	\$119.59	\$0.00	\$119.59
	Fire Station 8	4.00	\$119.59	\$0.00	\$119.59
	Firehouse Art Center	4.00	\$119.59	\$0.00	\$119.59
	Historic Museum	2.00	\$59.80	\$0.00	\$59.80
	Norman Investigations Center	4.00	\$119.59	\$0.00	\$119.59
	Police Range-Main Bldg	4.00	\$119.59	\$0.00	\$119.59
	Senior Citizens Center	4.00	\$119.59	\$0.00	\$119.59
	Traffic Control	7.00	\$225.82	\$0.00	\$225.82
	Transfer Station	4.00	\$119.59	\$0.00	\$119.59
	Water Reclamation Facility-Environment	4.00	\$119.59	\$0.00	\$119.59
	Water Reclamation Facility-Main Control	8.00	\$239.18	\$0.00	\$239.18
	Water Reclamation Facility-Other	20.00	\$597.95	\$0.00	\$597.95
	Water Treatment Plant	4.00	\$119.59	\$0.00	\$119.59
Heating/Ventilation /Air Conditioning Total		153.00	\$4,618.84	\$134.48	\$4,753.32
Inspections	Facility Maintenance	31.00	\$887.87	\$0.00	\$887.87
Inspections Total		31.00	\$887.87	\$0.00	\$887.87
Lighting	Administration Building-201	2.00	\$57.86	\$3.74	\$61.60
	Building B	8.00	\$231.42	\$52.66	\$284.08

**City of Norman Facility Maintenance
August 2017 Monthly Hourly Materials Cost Report**

Lighting	Facility Maintenance	2.00	\$57.86	\$32.40	\$90.26
	Fire Station 7	6.00	\$173.57	\$0.00	\$173.57
	Fleet Maintenance	52.00	\$1,506.18	\$66.71	\$1,572.89
	Library	25.00	\$721.25	\$440.04	\$1,161.29
	Park Maintenance-Shop	6.00	\$173.57	\$0.00	\$173.57
	Police Range-Main Bldg	2.00	\$55.92	\$0.00	\$55.92
	Santa Fe Depot	2.00	\$57.86	\$0.00	\$57.86
	Water Treatment Plant	2.00	\$57.86	\$15.15	\$73.01
Westwood Tennis Center		1.50	\$41.94	\$0.00	\$41.94
Lighting Total		108.50	\$3,135.26	\$610.70	\$3,745.96
Mechanical	Administration Building-201	0.00	\$0.00	\$68,272.00	\$68,272.00
Mechanical Total		0.00	\$0.00	\$68,272.00	\$68,272.00
Miscellaneous	Animal Welfare	6.00	\$159.41	\$0.00	\$159.41
	Building A	11.00	\$296.42	\$0.00	\$296.42
	Building C	1.00	\$27.96	\$0.00	\$27.96
	Facility Maintenance	23.00	\$649.24	\$9.87	\$659.11
	Fire Administration	6.00	\$219.00	\$0.00	\$219.00
	Fire Station 1	5.00	\$132.84	\$0.00	\$132.84
	Line Maintenance	1.00	\$26.57	\$4.59	\$31.16
	Norman Investigations Center	3.00	\$79.71	\$0.00	\$79.71
	Senior Citizens Center	3.00	\$79.71	\$0.00	\$79.71
Miscellaneous Total		59.00	\$1,670.86	\$14.46	\$1,685.32
Pest Control	Line Maintenance	1.00	\$26.57	\$0.00	\$26.57
Pest Control Total		1.00	\$26.57	\$0.00	\$26.57
Plumbing	12th Avenue Rec Center	2.00	\$53.14	\$0.00	\$53.14
	Administration Building-201	2.00	\$53.14	\$0.00	\$53.14
	Animal Welfare	6.00	\$159.41	\$0.00	\$159.41
	Building A	10.00	\$312.07	\$16.65	\$328.72
	Building B	1.00	\$26.57	\$0.00	\$26.57
	Building C	4.00	\$113.35	\$11.99	\$125.34
	Facility Maintenance	8.00	\$219.21	\$129.76	\$348.97
	Fire Station 2	4.50	\$124.97	\$7.12	\$132.09
	Fire Station 7	1.00	\$26.57	\$0.00	\$26.57

**City of Norman Facility Maintenance
August 2017 Monthly Hourly Materials Cost Report**

Plumbing	Fire Station 9	4.00	\$106.28	\$0.00	\$106.28
	Irving Rec Center	15.00	\$418.51	\$0.00	\$418.51
	Library	7.00	\$185.98	\$0.00	\$185.98
	Norman Investigations Center	1.00	\$26.57	\$0.00	\$26.57
	Parks-Community	16.00	\$438.42	\$31.06	\$469.48
	Parks-Griffin	2.00	\$53.14	\$0.00	\$53.14
	Parks-Neighborhood	10.00	\$265.69	\$0.00	\$265.69
	Senior Citizens Center	1.00	\$26.57	\$0.00	\$26.57
	Sooner Theatre	9.00	\$239.12	\$0.00	\$239.12
	Traffic Control	2.00	\$53.14	\$0.00	\$53.14
	Water Treatment Plant	1.00	\$26.57	\$0.00	\$26.57
	Westwood Clubhouse	3.00	\$79.71	\$0.00	\$79.71
	Whittier Recreation Center	6.00	\$159.41	\$6.70	\$166.11
Plumbing Total		115.50	\$3,167.52	\$203.28	\$3,370.80
Grand Total		1245.00	\$25,871.60	\$69,281.20	\$95,152.80

CITY MANAGER

2

CIP FINANCIAL STATUS 2A

CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS					
			7/17/2017		
Project No. **	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.	
FIRE					
EF0180; BP0356	Fire Admin Remodel	\$0	\$40,000		Capital Fund 50
UTILITIES	7/5/2017				
WA0305	Berry Road Phase 3/Main Street WL	\$0	\$50,000		Water Fund 031
WW0120	Woodcrest Interceptor	\$0	\$275,000		Sewer Excise Tax 322
PUBLIC WORKS					
DR0059	Sutton Wilderness Lake Dam & Spillway Repair Project	\$0	\$14,164		Capital Fund 50
DR0012	West Main Street Drainage Project	\$0	\$0		Capital Fund 50
TR0105	CNG Storage Upgrade Project	\$0	\$34,429		Capital Fund 50
POLICE					
BP0188	Animal Welfare Expansion and Renovation	\$22,000	\$0		Capital Fund 50
INFORMATION TECHNOLOGY					
BG0056	City Datacenter Storage	\$0	\$0		Capital Fund 50
PLANNING	none 7/5/17				
PARKS AND RECREATION	none				
CITY CLERK	none				
Notes					
* Source of information Quarterly CIP Reports and Project Managers.					
** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.					

COMMUNITY RELATIONS

2B

Community Relations' Office

August 2017

	July 2017	August 2017	September 2017
Number of Press Releases	9	7	
Media Contacts	10	8	
Norman News Members	863	878	
Website Visits	188,376	179,233	
Facebook Likes	6,605	6,862	
Twitter Followers	3,229	3,321	
NORMAN FORWARD Quarterly Report	1		
Weekly Electronic Manager's Report	4	4	
Citizen's Satisfaction Survey			
Annual Media Training for Staff			

DEVELOPMENT COORDINATOR 2C

City of Norman - Development Coordinator Monthly Report

August 2017

Below are activities and projects that the Development Coordinator has been involved with during the month of August 2017.

General Inquiries, Contacts and Meetings

- City Council Meeting
- City Council Study Session
- East Library Construction Meeting
- Central Library Construction Meeting
- City-Wide Construction Coordination Meeting
- Economic Development Professionals Meeting

Building Permit and Plat Application Meetings

- Discussed development requirements for new commercial development
- Assisted homeowners in permit requirements and regulations for home project
- Met with project representatives and staff to discuss development requirements for restaurant rebuild project on Campus Corner.
- Discussed requirements with staff and project representative for industrial development project
- Met with project representatives and staff to discuss permit requirements for a non-profit organization.
- Assisted representatives and staff in discussions regarding school project.
- Assisted homeowner in working with staff regarding occupancy requirements for a new multi-family project.
- Met with staff and organization representatives regarding a new project for the Norman Downtowners.

Development Process Improvements

- ***Customer Service Survey for Development Services Division*** –The latest round of surveys for the August 2017 CO'ed projects has been sent.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.

###

NORMAN FORWARD 2D



ADG. PC
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MONTHLY REPORT – AUGUST 2017

NORMAN FORWARD

DATE: September 5, 2017

PROJECT: NORMAN FORWARD

PROJECT NO: 16-003

REPORT PERIOD: August 1 through August 31, 2017

WORK THIS MONTH

1. Tuesday, August 1, 2017 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
2. Tuesday, August 1, 2017 | 5:30 p.m. | Council Study Session
 - a. Presentation by PDG and discussion by Council of Griffin Park Master Plan
3. Wednesday, August 2, 2017 | 11:15 a.m. | Program Teleconference
 - a. Discussion regarding Council's request for ADG to provide a contract proposal to assist in materials procurement for the Parks projects in the NORMAN FORWARD program
4. Monday, August 7, 2017 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
5. Tuesday, August 8, 2017 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
6. Tuesday, August 8, 2017 | 11:00 a.m. | Central Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Flintco Construction Co., MSR, and ADG to discuss critical path issues
7. Tuesday, August 8, 2017 | 6:30 p.m. | City Council Meeting
 - a. Agenda Item 30 Resolution R-1718-22: A joint resolution of the Council of the City of Norman, Oklahoma, and the trustees of the Norman Municipal Authority adopting the Griffin Park Sports Complex Master Plan and directing City Staff to implement the recommendations of the Plan
8. Thursday, August 10, 2017 | 10:00 a.m. | Westwood Tennis Facility Meeting
 - a. Meeting with The McKinney Partnership and City Staff to discuss preliminary cost estimate for the indoor tennis building at Westwood



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9. Thursday, August 10, 2017 | 1:00 p.m. | Reaves Park Ad Hoc Advisory Group Meeting
 - a. Meeting of the Reaves Park Ad Hoc Advisory Group to review updated Master Plan and cost estimate from Halff and Associates
10. Friday, August 11, 2017 | 10:30 a.m. | Teleconference Central Library Public Art Committee
 - a. Skype meeting with percent for art manager, public art committee, and MSR via Skype to discuss best potential locations for public art on the Central Library site
11. Monday, August 14, 2017 | 9:00 a.m. | East Library Furnishings Meeting
 - a. Discussion led by MSR and PLS to discuss East Library furnishings and bid process
12. Monday, August 14, 2017 | 3:00 p.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
13. Tuesday, August 15, 2017 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
14. Tuesday, August 15, 2017 | 9:30 a.m. | East Library Furnishings Meeting
 - a. Discussion led by MSR and PLS to discuss East Library furnishings and bid process
15. Monday, August 21, 2017 | 8:00 a.m. | Burr Oak Tree Removal
 - a. Removal of the burr oak tree on the Central Library site, overseen by Tallgrass Carpentry, ADG, and Flintco
16. Monday, August 21, 2017 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
17. Tuesday, August 22, 2017 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
18. Tuesday, August 22, 2017 | 11:00 a.m. | Central Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Flintco Construction Co., MSR, and ADG to discuss critical path issues
19. Thursday, August 24, 2017 | 3:30 p.m. | Teleconference Libraries Projects
 - a. Discussion regarding substitutions on the Libraries projects with City Staff and MSR
20. Thursday, August 24, 2017 | 4:00 p.m. | Westwood Family Aquatic Center
 - a. On-site meeting with contractor to discuss bathhouse metal fascia
21. Monday, August 28, 2017 | 11:00 a.m. | Weekly Coordination Meeting
 - a. Weekly discussion of project schedules, budgets, and critical issues
22. Monday, August 28, 2017 | 3:30 p.m. | Westwood Family Aquatic Center
 - a. On-site meeting with contractor to discuss bathhouse metal fascia



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Oklahoma City, OK 73106
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23. Tuesday, August 29, 2017 | 8:30 a.m. | East Library Construction Meeting
 - a. Weekly on-site construction meeting with City Staff, Globe Construction Co., MSR, and ADG to discuss critical path issues
24. Wednesday, August 30, 2017 | Westwood Family Aquatic Center
 - a. Meeting with The McKinney Partnership to discuss bathhouse metal fascia
25. Westwood site visits for observation: 19
26. East Library site visits for observation: 10
27. Central Library site visits for observation: 8

WORK ANTICIPATED THE UPCOMING MONTH

- Westwood Family Aquatic Center ongoing construction
- East Library ongoing construction
- Central Library ongoing construction
- Griffin Park Master Plan
- Reaves Park Master Plan approval by Parks Board
- Westwood Indoor Tennis Facility conceptual design work
- Continued development of standardized contracts for use with architectural, design, and construction consultants
- Continued discussion of project budgets
- Continued discussion of indoor multi-sport facility project development
- Continued discussion of indoor aquatic center project development
- Continued discussion of senior center location and funding options

PROJECTS STATUS

1. East Library
 - a. Schedule: Construction contract awarded February 28, 2017
 - b. Budget: Within budget
 - c. Issues: No known issues
2. Central Library
 - a. Schedule: Construction contract awarded April 25, 2017
 - b. Budget: Within budget
 - c. Issues: No known issues
3. Westwood Family Aquatic Center
 - a. Schedule: Delay days submitted by McNatt; under review
 - b. Budget: Within budget
 - c. Issues: Delay days submitted by McNatt; under review
4. Griffin Park Master Plan
 - a. Schedule: On schedule
 - b. Budget: Phase I within budget



ADG. PC
920 W Main
Oklahoma City. OK 73106
405.232.5700 ▪ www.adgokc.com

- c. Issues: No known issues
 - 5. Reaves Park Master Plan
 - a. Schedule: On schedule
 - b. Budget: Cost estimate in progress
 - c. Issues: No known issues
 - 6. Westwood Indoor Tennis Facility
 - a. Schedule: Design contract awarded Tuesday, June 27
 - b. Budget: Within budget
 - c. Issues: No known issues
 - 7. Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan
 - b. Budget: Proceeding per Implementation Plan
 - c. Implementation Plan: Adopted on June 28, 2016
 - d. Issues:
 - Continued discussion regarding lease for indoor multi-sport facility
 - Continued discussion regarding operator for indoor multi-sport facility
 - Continued discussion regarding operator for indoor aquatic center
 - Continued discussion regarding senior center location, commercial kitchen inclusion, and potential budget impact
-

SUBMITTED BY: ADG Team - Leslie Tabor, Kyle Lombardo, William Harrell, Mike Mize

CITY OF NORMAN

Department of Finance Monthly Report –August 2017

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in August are discussed below:

Utility Services Division:

The Meter Reading Division read 38,303 meters. Out of 77 meter reading routes, 52 (67.5%) were read within the targeted 30-day reading cycle. All routes were read by the 33rd day. No routes were estimated in August.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are on target for the month of August at 0.5%. Revenues from the City's largest single source of revenue, sales tax, are below target at -2.3% for the year to date and 0.8% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 18 Budget To Date	FYE 18 Actual To Date	FYE 17 Actual To Date	FYE 16 Actual To Date
Sales Tax Revenue	\$6,469,557	\$6,319,478	\$6,267,694	\$6,545,182
General Fund Revenue	\$12,714,510	\$11,182,990	\$11,504,452	\$11,732,621
General Fund Expenses	\$13,229,203	\$10,969,170	\$12,622,987	\$13,002,081

Administration Division

	FYE 18		FYE 17	
	AUGUST	YTD	AUGUST	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	4,592.00	192.00	192.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	10.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	4,602.00	192.00	192.00
Benefit Hours Taken	42.00	537.00	8.00	8.00
TOTAL ACCOUNTABLE STAFF HOURS	278.00	4,065.00	184.00	184.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY	0.00	0.00		
Total Regular Hours Available	0.00	290.50	62.50	62.50
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	290.50	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 18		FYE 17	
	AUGUST	YTD	AUGUST	YTD
Total Regular Hours Available	960.00	14,320.00	960.00	960.00
Total Comp Time Available	7.00	23.25	5.00	5.00
Total Overtime Hours	0.00	29.00	5.25	5.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 967.00	 14,372.25	 970.25	 970.25
Benefit Hours Taken	100.50	1,636.00	40.25	40.25
 TOTAL ACCOUNTABLE STAFF HOURS	 866.50	 12,736.25	 930.00	 930.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report**FYE 18
AUGUST****FYE 17
AUGUST**

Total Revenue Received (\$)	\$18,152,822	(\$18,152,822)
Utility Payments - Office (#)	2,806	(2,806)
Utility Payments - Office (\$)	\$596,265	(\$596,265)
Lockbox (#)	21,978	(21,978)
Lockbox (\$)	\$2,460,697	(\$2,460,697)
IVR Credit Card (#)	1,783	(1,783)
IVR Credit Card (\$)	\$202,109	(\$202,109)
Click to Gov (#)	4,940	(4,940)
Click to Gov (\$)	\$492,769	(\$492,769)
UT Credit Card Payments (#)	1,378	(1,378)
UT Credit Card Payments (\$)	\$139,728	(\$139,728)
Art Donations (#)	170	(170)
Art Donations (\$)	\$205	(\$205)
Bank Draft Payments (#)	9,561	(9,561)
Bank Draft Payments (\$)	\$943,644	(943,644)
Utility Deposits (#)	56	(56)
Utility Deposits (\$)	\$1,680	(\$1,680)
Fix Payments (#)	0	0
Fix Payments (\$)	\$0	\$0
Processed Return Checks (#)	52	(52)
Processed Return Checks (\$)	(\$5,534)	\$5,534
Other Revenue Transactions (#)	372	(372)
Other Revenue Received (\$)	\$8,574,801	(\$8,574,801)
Accounts Receivable Payments (\$)	\$3,549,283	(\$3,549,283)
Accounts Receivable - Credit Card #	3	(3)
Accounts Receivable - Credit Card \$	\$3,225	(\$3,225)
Municipal Court - Fines/Bonds (\$)	\$118,008	(\$118,008)
Municipal Court - Credit Card (#)	662	(662)
Municipal Court - Credit Card (\$)	\$116,955	(\$116,955)
Municipal Court - C2G (#)	458	(458)
Municipal Court - C2G (\$)	\$35,516	(\$35,516)
Building Permits Cash Report (\$)	\$775,776	(\$775,776)
Building Permits Credit Card (#)	125	(125)
Building Permits Credit Card (\$)	\$103,698	(\$103,698)
Building Permits C2G (#)	111	(111)
Building Permits C2G (\$)	\$12,791	(\$12,791)
Occupational License - Bldg Insp. (\$)	\$639	(\$639)
Occupational License - Bldg Insp. CC (#)	14	(14)
Occupational License - Bldg Insp. CC (\$)	\$2,761	(\$2,761)
Business License - City Clerk (\$)	\$2,800	(\$2,800)
Business License - City Clerk CR CD (#)	7	(7)
Business License - City Clerk CR CD (\$)	\$845	(\$845)
Convenience Fees - All Payments (#)	8,070	(8,070)
Convenience Fees - All Payments (\$)	\$24,162	(\$24,162)
Bank Drafts Billed (#)	7,494	(7,494)
Bank Drafts Billed (\$)	\$810,682	(\$810,682)
Interdepartmental Billing (#)	156	(156)
Interdepartmental Billing (\$)	\$28,455	(\$28,455)
Accounts Receivable Billed (\$)	\$173,429	(\$173,429)

Budget Services Division

	FYE 18		FYE 17	
	AUGUST	YTD	AUGUST	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	4,320.00	160.00	160.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	4,320.00	160.00	160.00
Benefit Hours Taken	32.00	640.00	40.00	40.00
TOTAL ACCOUNTABLE STAFF HOURS	128.00	3,680.00	120.00	120.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 18		FYE 17	
	AUGUST	YTD	AUGUST	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	592.00	11,270.00	800.00	800.00
Total Comp Time Available	14.00	321.00	29.50	29.50
Total Overtime Hours	38.25	447.25	5.00	5.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	644.25	12,038.25	834.50	834.50
Benefit Hours Taken	79.00	2,167.50	168.75	168.75
TOTAL ACCOUNTABLE STAFF HOURS	565.25	9,870.75	665.75	665.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	31.00	102.75	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	31.00	102.75	0.00	0.00

UTILITY 3C

Utility Division

	FYE 18		FYE 17	
	AUGUST	YTD	AUGUST	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	2,400.00	35,368.00	2,080.00	2,080.00
Total Comp Time Available	2.00	6.50	0.00	0.00
Total Overtime Hours	26.75	194.00	22.75	22.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	2,428.75	35,568.50	2,102.75	2,102.75
Benefit Hours Taken	270.75	3,973.50	168.00	168.00
TOTAL ACCOUNTABLE STAFF HOURS	2,158.00	31,595.00	1,934.75	1,934.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 18		FYE 17	
	AUGUST	YTD	AUGUST	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	3,800.00	320.00	320.00
Total Comp Time Available	0.00	24.25	0.00	0.00
Total Overtime Hours	3.50	35.75	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 163.50	 3,860.00	 320.00	 320.00
Benefit Hours Taken	0.00	391.00	6.00	6.00
 TOTAL ACCOUNTABLE STAFF HOURS	 163.50	 3,469.00	 314.00	 314.00
 PERMANENT PART-TIME				
Total Regular Hours Available	112.00	495.75	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 112.00	 495.75	 0.00	 0.00
Benefit Hours Taken	0.00	8.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 112.00	 487.75	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Drive-up Window and Mail Payments

	FYE 18 AUGUST	FYE 17 AUGUST
Mail Payments - Lockbox		21,978
Mail Payments - Office		458
Mail Payments - Subtotal	0	22,436
Night Deposit		511
Click-to-Gov Payments		4,940
IVR Payments		1,783
Without assistance payments - Subtotal	0	7,234
Drive-up window & inside counter		2,806
Credit Card machine payments (swipe)		906
Credit Card machine payments (phone)		472
With assistance payments - Subtotal	0	4,184
Total Payments Processed - Subtotal	0	33,854
Bank Draft (ACH) Payments		9,561
Total Payments (Utility)	0	43,415
Total Convenience Fees - all Payments		21,585
Grand Total Payments	0	65,000

Traffic Counter at Drive-up Facility

Night Drop *		794
8-5 Drive-up Window Customers *		5,735
Total Traffic Counter	0	6,529

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

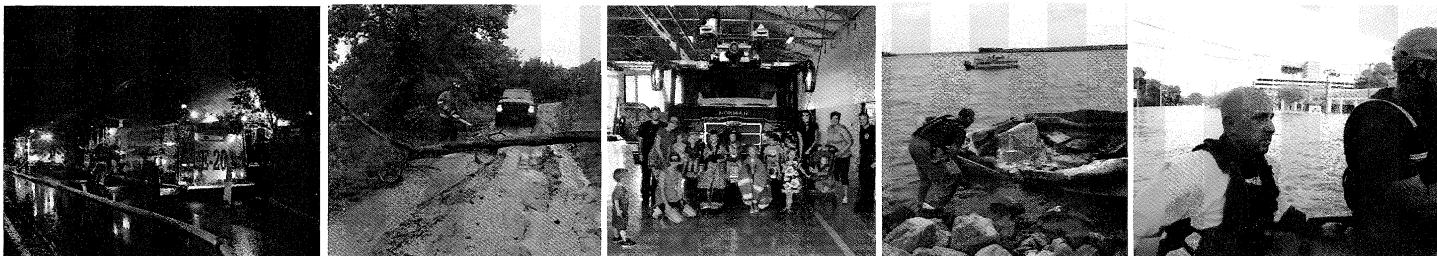
	FYE 18		FYE 17	
	AUGUST	YTD	AUGUST	YTD
Number of Meters Read	38,303	528,981	39,427	39,427
New Service	1,032	11,964	1,146	1,146
Request for Termination	972	11,803	1,066	1,066
Delinquent On(s)	176	3,225	150	150
Delinquent Offs	210	4,623	248	248
Collect Deposit Tags Hung	31	529	53	53
Collect Deposit Cut Offs	29	413	34	34
Blue Tags	34	398	32	32
Number of Meters Re-read	1,594	22,571	1,865	1,865
Meters Cleaned	10	725	36	36
Customer Assists	2	596	47	47
Meters Pulled	3	7	0	0
Meters Re-set	1	5	0	0
Meter Exchanges	43	697	52	52
TOTAL	42,440	586,537	44,156	44,156

Utility Division Activity Report

	FYE 18		FYE 17	
	AUGUST	YTD	AUGUST	YTD
STATUS REPORT				
Regular Utility Accounts Billed	41,452	545,484	42,099	42,099
New Ons	1,092	9,971	1,287	1,287
Final Accounts Billed	1,034	9,771	1,026	1,026
TOTAL ACCOUNTS BILLED	43,578	565,226	44,412	44,412

FIRE DEPARTMENT

4



NFD Monthly Progress Report August 2017

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	21	1.60%
2 - Overpressure Rupture, explosion, Overheat - No Fire	1	0.08%
3 - Rescue & emergency	785	59.88%
4 - Hazardous Conditions (No Fire)	37	2.82%
5 - Service Call	108	8.24%
6 - Good Intent Call	223	17.01%
7 - False Alarm & False Call	107	8.16%
8 - Severe Weather & Natural Disaster	4	0.31%
9 - Special Incident Type	1	0.08%
Incomplete Reports	24	1.83%
Total Incident Count (Unique Calls)	1311	100.00%
Number of Total Unit Responses	1659	

Total Fire Loss \$1,857,400.00

Average Response Times

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	228	273	0:04:33
Station #2	170	294	0:04:54
Station #3	237	332	0:05:32
Station #4	178	296	0:04:56
Station #5	53	459	0:07:39
Station #6	43	432	0:07:12
Station #7	97	317	0:05:17
Station #8	74	304	0:05:04
Station #9	209	333	0:05:33

NFD Monthly Progress Report

August 2017

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9			
Chief 301	20	3	3		4	1	1	2	2	4			
Chief 302	23	4	1	2	2		4	7	1	2			
Chief 303	20	7	1	1	3	2		4	1	1			
Chief 304	1				1								
Engine 1	243	227	1	2				7		6			
Brush 1	2	2											
Engine 2	189	3	170	3	9			4					
Engine 3	248	2	4	237	2					3			
Brush 3	1									1			
Engine 4	191	1	3	2	178			5		2			
Engine 5	54			1		53							
Brush 5	54			1		53							
Tanker 5	2					2							
Engine 6	51			1		3	43				4		
Brush 6	51			1		3	43				4		
Rescue Boat 6	2						2						
Rescue 7	2							1	1				
Squad 7	140	11	5	5	10			97	5		7		
Brush 7	1	1											
Engine 8	89	3						1	2		8	74	1
Brush 8	2	1										1	
Tanker 8	1	1											
Engine 9	198	4	1	2	2		189						
Brush 9	5			2			3						
Tanker 9	4	1		3									
Ladder 9	44	7	1	2	4			6	24				
Fire Marshal 2	1	1											
Fire Marshal 3	5	3						2					
Fire Marshal 4	8	3						5					
Fire Marshal 5	7	4						3					
	1659	289	190	259	215	117	100	153	85	251			

Community Outreach

Tours	7	150 Kids/Parents - Students/Teachers
Special Events	6	Back to School Church Events, VBS, Fireworks Support

Burn Permits

Burn Permits Issued	186	Total of 23 Burn Days
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Training

Personnel Training Hours	2054	Total number of training credit hours taken by NFD Personnel
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**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
August 2017**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections/Plan Review			
Activites	Notes	Number	Staff Hours
Inspections		251	287
Re-Inspections		44	32.5
Residential Inspections			
Plan/Platt Review		54	60
Company Inspections			
Re-Inspections			
Total Inspections		295	319.5

Smoke Detector Program			
Activites	Notes	Units	Staff Hours
Smoke Detector Batteries			
Smoke Detectors Installed		15	11.5

Training/Public Education Education			
Activites	Notes	Events	Staff Hours
Training (hours)		14	33
Fire Education Classes			

Code Issues/Investigation			
Activites	Notes	Number	Staff Hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)			
Code Violation Complaints		138	150.5
Investigations		25	73.5
Investigative Activities		19	54
Miscellaneous/Special	Target Solutions Training		

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: August 2017
Mitigation:	
Outdoor Warning System	Preparation for the next storm season, repaired-replaced items as needed
Safe room Program	Pending response for adding additional participants for the program. 1 original participant is still in progress
Preparedness:	
Amateur Radio Testing	August 3
Envision Success Board Meeting	August 8
Staging Liaison Training	August 9
Norman Emergency Response Team Meeting	August 10
Amateur Radio Meeting	August 12
State Emergency Management Conference	August 13-17
Outdoor Warning System maintenance and site visits	August 21-24
Response:	N/A
Recovery:	N/A

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
August, 2017

ADMINISTRATION/LABOR RELATIONS

A. Administrative

- Held fifteen (15) meetings with management personnel to discuss employee issues
- Held three (3) meetings with individual employees to address their concerns
- Held two (2) pre-disciplinary meetings – Engineering
- Held two (2) fitness for duty meetings – Planning, Facility Maintenance
- Held two (2) meetings to investigate citizen complaint

B. Grievances (active AFSCME and Non-Union)

- AFSCME Grievance FYE18-05 – Gilmore (Water Treatment) – denial of working out class pay
- AFSCME Grievance FYE18-04 – Goldsby (Street Maint.) – favoritism/co-worker issue
- AFSCME Grievance FYE18-03 – Wray (Water Treatment) – denial of merit increase
- AFSCME Grievance FYE18-02 – Lake (Police Comm.) – denial of overtime work *Grievance denied.*
- AFSCME Grievance FYE18-01 – Wray (Water Treatment) – management attitude *Settled*
- AFSCME Grievance FYE17-02 – Goldsby (Street Maint.) – demotion *Union has requested arbitration.*
- AFSCME Grievance FYE14-06 - Green (Sewer Line Maint.) – termination *District Court Judge vacated the arbitrator's decision. Pending action- settle Green's employment issues with the City or schedule another arbitration.*

C. Collective Bargaining

- No meetings were held

D. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed August 2017 Employee Newsletter
- Reconciled 2017 United Way Campaign pledge donations
- Processed invoices and reconciled expense accounts
- Assisted with Employment Technician duties while Employment Tech is out on sick leave
- Began coordinating the United Way Cookout and Bake Sale

BENEFITS

- Conducted 12 new hire orientations
- Processed enrollment forms, terminations, and changes to health, life, and supplemental products
- Completed open enrollment for vision
- Reconciliation of health, dental, and supplemental products
 - Developed reconciliation spreadsheets for each product
 - Helps track changes, new enrollments, and terminations of benefits
 - Streamlined reconciliation process
- Reviewed plan documents
 - Updated benefit language for Rx plan; corrected plan to cover age 26 dependents through the end of the month as opposed to ending at midnight on their 26th birthday
 - Updated Flexible Spending Account enrollment brochure to reflect correct benefit; Previous brochure indicated the “use it or lose it” provision; Corrected to reflect \$500 rollover to next plan year
- Held approximately 32 one-on-one meetings with employees/spouses to review Explanation of Benefits to ensure correct benefit was applied
 - Called providers with a few employees to negotiate discounted rate
- Fielded approximately 125 phone calls discussing benefits and claims
- Assisted two employees with getting personal case managers to assist with claims, treatment, etc.

COMPENSATION

New Hires - 13

Dept./Div.	Position	Number of Employees
Police/Patrol	Police Officer	8
Police/Emergency Comm.	Communications Officer I	1
Police/Investigations	Cold Case Investigator (PT)	1
Finance/Treasury	Customer Service Rep I	1
Public Works/Fleet	Mechanic I	1
Utilities/Sanitation	Sanitation Worker II	1

Separations - 16

Dept./Div.	Position	Number of Employees
Public Works/Engineering	City Surveyor	1
Public Works/Engineering	Engineering Technician	1
Police/Admin	Police Sergeant	1
Police/Patrol	Police Officer	1
Municipal Court	Marshal/Hearing Officer (PT)	1
Finance/Treasury	Customer Service Supv.	1
Utilities/ Water Reclamation	Maintenance Worker II	1
Utilities/Sanitation	Transfer Station Attendant	1
Parks/Park Maint.	Laborer (PT)	6
Parks/Recreation	Bus Driver (PT)	1
Parks/Recreation	Recreation Leader I (PPT)	1

Promotions - 2

Dept./Div.	Position	Number of Employees
Municipal Court	Marshal (PT)	1
Utilities/Sanitation	Sanitation Worker II	1

SURVEYS

Responded to a Compensation Survey for Broken Arrow, OK

RECRUITMENT

Accepted applications for the following positions:

- Cold Case Investigator (PT), Police/Investigations
- Juvenile Community Services Supervisor (PT)/Municipal Court
- Deputy Marshal (PT)/Municipal Court
- Parks Temporary Laborer (PT), Parks & Recreation/Park Maintenance
- Temporary Laborer (PT), Utilities/ Water Reclamation Facility
- Community Center Assistant (PT), Parks & Recreation/Recreation
- Special Instructor I: After School (PT), Parks & Recreation/Recreation
- Recreation Leader I (PPT), Parks & Recreation/Recreation
- Mechanic I, Public Works/Fleet Management
- Customer Service Representative I, Finance/Treasury
- Maintenance Worker I, Parks & Recreation/Park Maintenance
- Communications Officer I, Police/Emergency Comm. Bureau
- Public Works Superintendent, Public Works/Streets
- Business Systems Analyst, Information Technology
- Systems Support Technician, Information Technology
- Sanitation Worker I, Utilities/Sanitation
- Laboratory Technician, Utilities/Water Treatment Plant
- Customer Account Specialist, Finance/Utility Services
- Animal Welfare Technician, Police/Animal Welfare
- Animal Welfare Center Manager, Police/Animal Welfare
- Plant Operator, Utilities/Water Treatment Plant

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	400	Written Exams	0
Phone	475	Practical Testing/Assessment Center	0
Mail	250	Panel Board Interviews	8
Email	210	Promotions	1
Total Subscribers on E-mail Vacancy List	5450	Oral Interviews	7
Total Visits to City of Norman HR website	2200	Hiring /Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	24	Advertisements Placed	11
Pre-Employment Drug Screens	4	Applications Received	219
Pre-Employment Physicals	9	Job Announcements Emailed	65
Pre-Employment OSBI	12	Job Announcements to CON Depts.	270

TRAINING AND DEVELOPMENT

Conducted training for twelve (12) new employees on the topics of Customer Service, Workplace Harassment, Workplace Violence, CON Code of Conduct, Social Media and IT Acceptable Use policies.

SAFETY

- Walkthrough inspections were conducted at ten (10) facilities
- Safety meetings were held for Westwood Golf & Animal Welfare
- Safety material documents were sent to divisions each week
- Conducted twelve (12) new employee orientations
- Held two (2) Return to Work Meetings (Streets & Fleet)
- Conducted a meeting for all departments regarding PEOSH inspections

Recordable Injuries – 9

Dept./Division	Nature of the injury	Activity	Prognosis
Finance/ Meter Service	Sore body	City vehicle was rear-ended by citizen	Work restrictions
Parks & Rec./ Park Maint.	Poison ivy exposure	Exposed during mowing activities	Released to regular duties
Parks & Rec./ Park Maint.	Strained lower back	Stepped into hole while weed eating & strained back	Work restrictions
Parks & Rec./ Park Maint.	Insect bite to left arm	Spider bit left arm while performing mowing duties	Released to regular duties
Public Works/ Fleet	Strain to right wrist	Fitting broke loose and wrist hit backhoe	Work restrictions
Police/ Cadet	Strained MCL	Strained MCL during sprints at PT	Work restrictions
Police/ Animal Welfare	Five puncture wounds to right hand	Cat bit right hand while being unloaded from truck	Work restrictions
Police/ Records	Tendonitis to right arm	Arm was aching after data entry for the day	Released to regular duties
Utilities/ Line Maintenance	Laceration to lip	Pole slid and hit lip causing a cut	Released to regular duties

Recordable Injuries per calendar year. CY2017 is current year to date:

2017	2016	2015
48	69	70

Vehicle Collisions -

Division	Description of Collision	Status
Utilities/ Line Maint.	Vehicle struck City vehicle while attempting to maneuver through 7-11 parking lot	"No Fault"
Finance/ Meter Services	City vehicle was rear-ended by citizen while reading meters	"No Fault"

Cumulative number of “at fault” Vehicle Collisions per fiscal year:

2018	2017	2016	2015	2014	2013
1	17	13	10	23	15

CITY OF NORMAN

Information Technology Department
Monthly Report –August 2017.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology and business review process.	In Progress - Team is working with software vendors to finalize pricing. Project team meets weekly to discuss milestones. Project Proposal to be reviewed in September Finance Committee Meeting.
PD body camera and patrol car dash camera infrastructure build.	Introduces technology to help police officers and citizens with increased security by providing video and audio evidence on a case-by-case basis.	In live testing: IT techs will train on data uploads from cameras. IT Data Storage Upgrade project will assist in storing data
Website Rebuild/Redesign	Our current design is 6 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a friendlier mobile device design and look to accomplish this with HTML5.	In Planning: Meeting with PIO's, CCO - exploring vendors and purchasing options, RFP in development.
Datacenter Storage Upgrade	\$1.4M project to add storage and improved technology to expand the amount of storage available for daily data storage, backups, and disaster recover.	In Implementation: EMC systems hardware install complete. Old systems removal complete. Configuration of systems and connectivity 95% complete.

Water Reclaim Facility network closet construction and redundant cooling for equipment	Enhance our existing network infrastructure, which is currently in a very high temperature environment, which degrades the equipment life.	In Progress : AC upgrade complete, room build complete, Hardware and Software installation complete. Room to be sealed Late Sept.
Fiber Optic Installation for redundant loop	Remove fiber from the path of central library and James Garner projects while creating two points of entry and a loop for business continuity during a break or disaster scenario.	In Construction: Conduit and junction box placement complete. Fiber connection and move projected to be complete for Phase I by the end of September
Water Treatment Facility Fiber connectivity	This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites. There is a cost savings initiative and partnership with Cleveland County.	Holding: Right of Way approved 10/13/15. Have hit a snag on a small amount of right of way that will delay the project. Discussing ROW with land owners to negotiate a path.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning: FYE18 funding of new core switching has been approved. IT Network staff reviewing options for purchase.
Active Directory/Domain Controller Upgrade	Current Operating system is MS 2003 and needs to be upgraded to MS 2008	2008 R2 installed prepping for Domain Controller Upgrades on 2 DC Servers
TAMS/FASTER Integration for City's NAPA Parts Room.	City of Norman and NAPA will integrate a program that will download data nightly from NAPA'S TAMS into the City's FASTER Fleet management Software, eliminating the need for	

	NAPA to manually enter the data into FASTER	
Installation of fiber optic cable along Main Street from 24th Avenue West to 36th Avenue West with switches at 26th Street/Interstate Drive, I-35 Interchange, Ed Noble Parkway, and 36th Avenue West.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction began around June 1. Near full completion.
Installation of fiber optic cable along Robinson Street from Peters Avenue to 12th Avenue NE with switches at Porter Avenue, Findlay Avenue, and 12th Avenue NE.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction to begin around June 1.
Install fiber optic cable on Rock Creek Road from Porter Avenue to 12th Avenue NE with switch at a new signal at Sequoyah Trail.	Increase the coverage of traffic signals and the IT Fiber infrastructure	Construction to begin around June 1.
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	In Progress
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers. If not addressed this "hot row" could cause server degradation and/or failure.	In Planning FYE18

License Plate Reader System	Improves the ability to identify stolen vehicles and vehicles with outstanding citations.	System is installed and in use - data connection with LERMS being evaluated
Credit Card installs at Rec Centers	Allow citizens to pay class fees, after school fees, etc. at the rec centers.	In Discussion
Replacement of fiber optic cable along Lindsey Street from 24th Avenue SW to Berry Road includes a new traffic signal with fiber optic switch on Lindsey Street at Wylie Road.	New fiber with connections to three signals including new signal at Wylie--will require IP addresses	In progress with Lindsey Street Widening project.
Westwood Fuelmaster Merger	Merge Westwood Golf from Phoenix SQL to the Fuelmaster Fuel System, making all city fuel keys congr	
Installation of fiber optic cable along Boyd Street from Berry Road to Classen Boulevard with switches at Berry Road, Flood Avenue, Chautauqua Avenue, Elm Avenue, University Boulevard, Asp Avenue, and Classen Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Complete.
Installation of a new traffic signal on Robinson Street at 48th Avenue NW with a fiber switch and extension of fiber optic cable east toward Brookhaven Boulevard intersection.	Increase the coverage of traffic signals and the IT Fiber infrastructure will require IP addresses	Complete.

Video Detection Upgrade (Phase 2)	Will add cameras to a number of existing intersections some of which will require IP addresses for viewing in Centrac	Bids in Oct 2016
Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centrac	In Progress
Installation of fiber optic cable along Main Street to Fire Admin picking up signals at Main/Hal Muldrow, Main/Mercedes, Flood/Gray, Flood/University, Flood/Santa Fe, Flood/Peters, and Flood/Porter.	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP address for viewing in Centrac	In Progress
Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress
Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in Oct 2016
City Works Upgrade	Upgrade City Works software to new version. This software tracks public works projects in a ticket format.	
North Base Gate Security Access		

Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in Oct 2017
Installation of fiber optic cable along Rock Creek Road from Flood Avenue to Porter Avenue with switches Stubbeman Avenue, Porter Avenue, and at new signals at 12th Avenue NW and Trailwoods Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Bids in Oct 2018
New traffic signal on Alameda Street at Summit Lakes Boulevard/Lochwood Drive with a switch to connect to existing fiber.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of August 2017.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 30 emails from the groups shown were sent from city servers using city resources – of those 12,203 were delivered to outside mailboxes for the month of August 2017. The city servers generated mass communications to Norman citizens of 12,203 messages from only 30 sent (see **IT Table 2**).

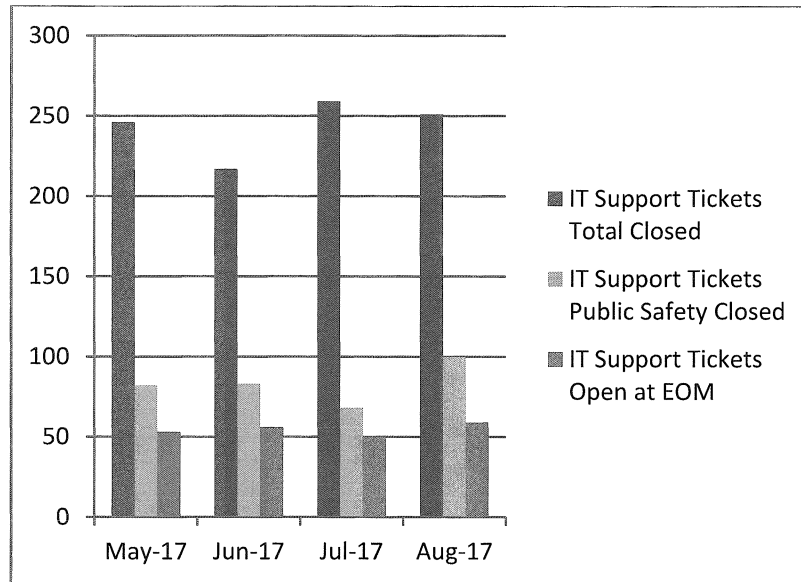
Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. IT had 578,685 attempted incoming and 65,992 outgoing messages for the month of August 2017. Incoming messages totaling 415,246 were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT Table 3**). Without the email filter, our email server would have received more mail, which increases waste and decreases valuable storage space. Additionally, the filter kept city employees from bombardment of spam, phishing, and other types of potentially harmful emails. This downward turn in malicious traffic continues and we will continue to monitor for any spikes. Even though the email security appliance has successfully blocked this traffic, the IT Department has deployed various counter measures to combat the potential of malicious software attacking our network - newer sophisticated attacks have been able to penetrate the system periodically.

Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of August 2017 the City of Norman's web site had 77,752 individual web sessions access the web site for a total of 179,233 total page views. Of those sessions, 39,917 were identified as New Users to view content on the City web site (see **IT Table 4**).

I.T. Table 1



I.T. Table 2

August 2017 LIST SERVER REPORT			
Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	15	2	30
Job Posting	2164	2	4328
Norman News	875	7	6125
Police - Animal Welfare Volunteers	42	0	0
Police – Citizens' Academy	82	0	0
Police – Neighborhood Watch	105	0	0
Public Works Consultants	100	0	0
Westwood Golf	706	2	1412
Westwood Golf Members	27	2	54
Westwood Men's Clinic	18	2	36
Westwood Men's Golf Assoc.	75	2	150
Westwood Women's Clinic	30	2	60
Westwood Women's Golf Assoc.	4	2	8
Totals	4243	21	12203

I.T. Table 3

EMAIL SECURITY APPLIANCE

Executive Summary

mail.ci.norman.ok.us



mail.ci.norman.ok.us - 01 Sep 2017 01:01 (GMT -05:00)

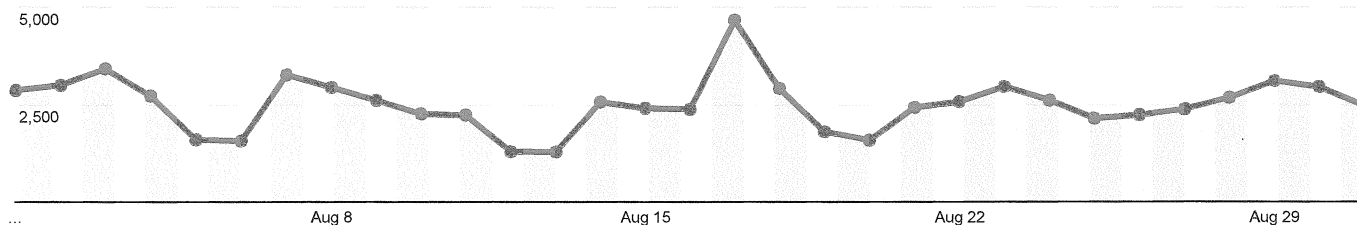
Monthly Web Site Statistics

Aug 1, 2017 - Aug 31, 2017

All Users
100.00% Sessions

Explorer I.T. Table 4

Sessions



Date	Sessions	Pages / Session	Pageviews	Users (Deprecated)	Users	New Users	Bounce Rate	Avg. Time on Page
	77,752 % of Total: 100.00% (77,752)	2.31 Avg for View: 2.31 (0.00%)	179,233 % of Total: 100.00% (179,233)	68,542 % of Total: 130.43% (52,552)	52,552 % of Total: 100.00% (52,552)	39,917 % of Total: 100.08% (39,886)	48.06% Avg for View: 48.06% (0.00%)	00:01:33 Avg for View: 00:01:33 (0.00%)
1. 20170817	4,660 (5.99%)	1.91	8,881 (4.96%)	4,306 (6.28%)	4,306 (6.28%)	2,830 (7.09%)	68.84%	00:01:33
2. 20170803	3,413 (4.39%)	2.25	7,695 (4.29%)	2,998 (4.37%)	2,998 (4.37%)	1,804 (4.52%)	50.28%	00:01:38
3. 20170807	3,261 (4.19%)	2.42	7,902 (4.41%)	2,723 (3.97%)	2,723 (3.97%)	1,601 (4.01%)	41.95%	00:01:52
4. 20170829	3,098 (3.98%)	2.27	7,030 (3.92%)	2,786 (4.06%)	2,786 (4.06%)	1,699 (4.26%)	53.62%	00:01:30
5. 20170802	2,990 (3.85%)	2.54	7,597 (4.24%)	2,615 (3.82%)	2,615 (3.82%)	1,503 (3.77%)	45.25%	00:01:25
6. 20170823	2,953 (3.80%)	2.39	7,048 (3.93%)	2,599 (3.79%)	2,599 (3.79%)	1,598 (4.00%)	50.42%	00:01:30
7. 20170830	2,945 (3.79%)	2.28	6,719 (3.75%)	2,617 (3.82%)	2,617 (3.82%)	1,615 (4.05%)	51.88%	00:01:38
8. 20170808	2,935 (3.77%)	2.22	6,529 (3.64%)	2,499 (3.65%)	2,499 (3.65%)	1,309 (3.28%)	43.54%	00:01:39
9. 20170818	2,911 (3.74%)	2.10	6,110 (3.41%)	2,586 (3.77%)	2,586 (3.77%)	1,534 (3.84%)	50.33%	00:01:45
10. 20170801	2,860 (3.68%)	2.55	7,305 (4.08%)	2,481 (3.62%)	2,481 (3.62%)	1,299 (3.25%)	41.78%	00:01:31

Rows 1 - 10 of 31

MONTHLY REPORT - LEGAL DEPARTMENT
August 2017 Report
(Submitted September 8, 2017)

MONTHLY HIGHLIGHTS: No highlights for August 2017

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K, B)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K, B)

Green v. City of Norman, CIV-17-510 (K, B)

Williams v. City of Norman, CIV-16-1008 C (K, B)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

AFSCME, Fox, and Green v. City of Norman, SD-114640; CV-2015-267 JV (K, B)

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Kevin Easley v. City of Norman, CV-2012-346 L, Case No. 115811 (K, B)

COURT OF CRIMINAL APPEALS – None pending

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) supra.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFE, CV-2011-48 L; DF-109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Cox, Holman, Franklin & Walters v. Oklahoma, District Attorney, City of Norman, CP-2017-33

Easley, Kevin v. City of Norman, CJ-2015-304 (K, B)

Easley, Kevin v. City of Norman, CV-2017-474 (K,S, B)

Fabian v. City of Norman, et al., CJ-2013-1388 W (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Gulledge, Tyler v. City of Norman, CJ-2017-411 (K)

Dustin B. and Courtney J. Graham v. Carrington Place Property Owners Association, Inc. and City of Norman, Case No. CJ-2016-705 LW (K)

Hamoush v. City of Norman and Kody Rogers, CJ-2014-1116 (K, B)

Henderson, Randolph, Wilk, Green v. City of Norman, IAFF, Travis King, Case No. CJ-2016-610 LW

Hinckley v. City of Norman, Case No. CM-2016-1048 SS (K)

Casey Holcomb and Darcie Woodson v. Brenda Hall, in her official capacity as Clerk of the City of Norman, City of Norman, ex rel. Office of the City Clerk, and City of Norman, Case No. CV-2015-2343

Holloway v. Harris et al, CJ-2013-566

Kirk v. City of Norman, Case No. CJ-2016-1238 TS

McCarver v. City of Norman, Case No. CJ-2013-128 TS

Oklahoma Association of Broadcasters, Inc. v. Ronda Hall, et al., Case No. CJ-2016-750 (K)

Rogers v. City of Norman, Case No. CJ-2014-1116 TS (K, B)

Rodgers v. City of Norman, Case No. CJ-2016-1185

Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

Young v. City of Norman, CJ-2006-819 BH (K)

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al; CV-2015-677 (M)

City of Norman v. Historic Berry Farms, LLC, et al; CV-2015-674 (M)

City of Norman v. Tietzsort Revocable Trust, et al; CJ-2013-775 (W)

City of Norman v. West Lindsey Center Investors, LLC, et al; CV-2015-671 (M)

City of Norman v. Jerry Madole and Neva Madole, et al, CJ-2017-333 (S)

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219

JPMorgan Chase Bank, National Association v James L. Martin, et al., CJ-2016-461

D. *Municipal Court Appeals*

E. *Small Claims Court*

Hamoush v. City of Norman, SC 2013-3366 (K)

This case has been consolidated with Rogers v. City of Norman, Case No. CJ-2014-1116 TS and transferred to the Cleveland County District Court's CJ docket.

Almost Home Investment, et al. v. City of Norman, Case No. SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (B, K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 14-06 – (Green - Termination)
AFSCME Grievance FYE 17-2 – (Goldsby – Demotion)
AFSCME Grievance FYE 17-03 – (Fleet Group - Harassment)
AFSCME Grievance FYE 18-1 – (Wray - Harassment)
AFSCME Grievance FYE 18-2 – (Lake - Overtime)
AFSCME Grievance FYE 18-3 – (Wray – Merit Denied)
AFSCME Grievance FYE 18-4 – (Goldsby - Demotion)

IAFF Grievance FYE 16 – (Hazmat Physicals - Nuclear Stress Test)
IAFF Grievance FYE 17 – (Terhune Suspension)
IAFF Grievance FYE 17 – (Brooks Suspension)
IAFF Grievance FYE 17 – (Smith Termination)
IAFF Grievance FYE 17 – (Social Media Policy)
IAFF Grievance FYE 17 – (Koscinski – Functional Capacity Exam)
IAFF Grievance FYE 17 – (Water Testing at Station 5)

FOP Grievance FY 17 – (Holiday Pay)

B. *Public Employees Relations Board (PERB)*

None

C. *Equal Employment Opportunity Commission (EEOC)*

D. *Contested Unemployment Claims (OESC)*

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through August 2017. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
Month	FYE 16	FYE 17	FYE 18	FYE 16	FYE 17	FYE 18	FYE 16	FYE 17	FYE 18
JULY	550	516	543	48	19	50	15	13	13
AUG	501	588	629	46	29	48	14	16	17
SEPT	467	467		30	32		11	12	
OCT	431	466		45	32		14	10	
NOV	459	468		29	23		10	12	

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
DEC	437	414		39	25		12	9	
JAN	436	432		31	46		15	13	
FEB	528	381		37	37		16	13	
MAR	600	593		30	58		10	14	
APR	512	406		31	49		14	10	
MAY	521	543		32	38		11	10	
JUNE	572	544		47	43		15	16	
TOTALS / YTD	6,014	5,818	1,172	445	431	98	157	148	30

WORKERS' COMPENSATION COURT

The total number cases pending as of August 31, 2017 are 29. During the month of August 2017, there were no new workers compensation cases filed. There was one Court Order and one Settlement approved by the City Council on August 22, 2017. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Court of Existing Claims & Oklahoma Workers' Compensation Commission. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE18 CASES	FYE17 CASES	FYE16 CASES	FYE15 CASES
Fire	Suppression	9		4	4	
Parks/Rec.	Park Maintenance	4		3	2	1
Planning	Development Services	1				1
Police	Patrol	7	1	3	1	3
Police	Administration	1				2
Public Works	Street Maintenance	2		1	1	
Public Works	Vehicle Maintenance					1
Public Works	Storm Water					2
Utilities	Line Maintenance	1			1	1
Utilities	Sanitation	4		1	1	4
TOTALS		29	1	12	10	15

List of Pending Cases (S)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Ashley, Grant v. City of Norman, CM 2016-07496 A

(Parks/Rec, Custodian, Neck, Upper Back, & Both Hands)

Atteberry, William v. City of Norman, CM 2015-06559 Q

(Fire, Suppression, Fire Captain, Neck)

Atteberry, William v. City of Norman, CM 2016-05332 L

(Fire, Suppression, Fire Captain, L. Shoulder)

Blalock, Rick v. City of Norman, WCC 2009-08466 H

(Utilities, Sanitation, SWI, Back, Neck, Depression, Hips)

The Court Order in the above Blalock case was approved by the City Council on August 22, 2017 and will no longer appear on the monthly report.

Bolenbaugh, v. City of Norman, WCC 2012-13808 Y
(Utilities, Sanitation, SWII, R. Knee-Re-Open Change in Condition)

Bozeman, Chris v. City of Norman, CM 2015-08111 R
(Utilities, Sewer Line Maintenance, MWII, Back)

Burright, Justin v. City of Norman, CM-2017-00238 K
(Fire, Suppression, Firefighter, Left Shoulder)

Garrett, Curtis W. v. City of Norman, CM-2017-03730 A
(Police, Patrol, Police Sergeant, Left Hand/Left Index Finger)

Grippen, Barry v. City of Norman, CM 2016-07136 R
(Police, Patrol, Police Sergeant, R. Knee)

Hale, Michael G. v City of Norman, CM 2015-00702 H
(Planning, Dev. Svcs., Bldg. Insp., L. Shoulder, Arm)

Hiett, Darin L. v. City of Norman, CM-2017-00909 Q
(Public Works, Streets, MWII, L. Shoulder, Spine/Neck, L. Arm, L. Wrist)

Helm, Mark v. City of Norman, WCC 2007-07137 A
(Fire, Suppression, Firefighter, Multiple)

Houser, Jason v. City of Norman, CM 2015-02888 Y
(Police, Patrol, MPO, R. Wrist)

Ingraham, Brandon Chad v. City of Norman, CM 2016-02864 H
(Parks/Rec., Park Maint., MWI, L. Shoulder, Arm)

Johnson III, Tommie v. City of Norman, CM 2016-06766 R
(Police, Patrol, Police Officer, L. Shoulder)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K
(Parks & Rec, Park Maintenance, HEO, R. Knee, Body (Reopen–Change of Condition))

Koscinski, Chris v. City of Norman, CM 2015-06363 K
(Fire, Suppression, Firefighter, Heart/Cardiovascular)

Koscinski, Chris v. City of Norman, CM 2015-06809 A
(Fire, Suppression, Firefighter, Back)

Koscinski, Chris v. City of Norman, CM 2016-00738 H
(Fire, Suppression, Firefighter, Left Shoulder)

Koscinski, Chris v. City of Norman, CM-2017-00239 Q
(Fire, Suppression, Firefighter, Back)

Lake, Stephanie M. v. City of Norman, WCC 2014-11262 J
(Police, Emerg. Commun., Commun. Officer, Hands, Arms, Shoulders, Neck, Low Back)

Mulder, Lenny Brian v. City of Norman, WCC 2016-04403 Y
(Fire, Suppression, Fire Captain, Ears)

Paczosa, Donald v. City of Norman, CM 2016-08419 F
(Parks/Rec, Park Maint., MWII, R. Shoulder, R. Arm)

Raney, Jeremy v. City of Norman, WCC 2015-05518 L
(PW, St. Maintenance, HEO, Lumbar Spine)
The settlement in the above case was approved by the City Council on August 22, 2017 and will no longer appear on the monthly report.

Robertson, Kellee v. City of Norman, WCC 2010-13896 F
(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Rohr, Robert “Shane”, CM 2017-01333 R

(Utilities/Sanitation, MWII, Neck)

Teuscher, David v. City of Norman, WCC 2017-04378 K

Police, Patrol, Major, Left Shoulder)

Tillman, Daniel A. v. City of Norman, CM 2015-01499 A

(Utilities, Sanitation, SWI, Back)

SPECIAL CLAIMS

The following is a breakdown of the Special Claims activity through August, 2017.

DEPARTMENT	FYE 18 Month	FYE 18 YTD	FYE 17	FYE 16	FYE 15
Animal Control	1	1	1		
Code Enforcement					1
Finance - IT			1		
Fire			1	2	1
Fleet				1	1
Human Resources					
Other		1	5	6	6
Parks		1	3	2	5
Planning			1		
Police		3	12	13	10
Public Works – Stormwater		1	2		
Public Works - Traffic			4		5
Public Works - Engineering			1	5	1
Public Works - Road & Channel				2	
Public Works - Streets		1	5	6	4
Utilities – Water			13	6	2
Utilities – Sanitation		1	12	14	15
Utilities - Sewer & Line Maintenance			4	9	9
TOTAL CLAIMS	1	9	65	66	60

CURRENT CLAIM STATUS	FYE 18 TO DATE	FYE 17	FYE 16	FYE 15
Claims Filed	9	72	66	60
Claims Open and Under Consideration	7	9	6	1
Claims Not Accepted Under Statute/Other	1	5	7	7
Claims Paid Administratively	0	15	22	18
Claims Paid Through Council Approval	0	9	12	9
Claims Resulting in a Lawsuit for FY18	0	5 ¹	0	0

¹ Lawsuits are 2 for FYE 16 torts and 2 for FYE 17 torts.

Claims Barred by Statute (No Further Action Allowed)	0	6	16	25
Claims in Denied Status (Still Subject to Lawsuit)	1	23	3	0

EXPUNGEMENTS

The following represents a breakdown of the Expungement Requests considered by the City Attorney's Office through August 2017.

MONTH	REQUESTS				COMPLETED			
	FYE18	FYE17	FYE16	FYE15	FYE18	FYE17	FYE16	FYE15
JULY	26	10	9	5	14	12	9	5
AUG	20	7	12	2	10	11	6	1
SEPT		16	7	10		5	6	2
OCT		19	10	8		12	4	5
NOV		22	11	6		18	4	5
DEC		21	13	9		20	10	3
JAN		21	15	12		11	3	9
FEB		27	13	8		14	6	7
MAR		16	12	13		27	11	8
APR		19	15	4		15	5	7
MAY		25	22	13		12	9	3
JUNE		14	12	11		15	16	5
TOTALS/YTD	46	217	151	101	24	172	89	60

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
AUGUST - FY '18**

CASES FILED

	<u>AUGUST</u>	<u>FY18</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY17</u>	<u>Y-T-D</u>
Traffic	1,495		2,863	1,266		2,532
Non-Traffic	357		766	262		527
SUB TOTAL	1,852		3,629	1,528		3,059
Parking	1,579		2,811	1,343		2,349
GRAND TOTAL	3,431		6,440	2,871		5,408

CASES DISPOSED

	<u>AUGUST</u>	<u>FY18</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY17</u>	<u>Y-T-D</u>
Traffic	1,208		2,425	1,173		2,332
Non-Traffic	336		629	347		599
SUB TOTAL	1,544		3,054	1,520		2,931
Parking	1,115		2,099	965		1,728
GRAND TOTAL	2,659		5,153	2,485		4,659

REVENUE

	<u>AUGUST</u>	<u>FY18</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY17</u>	<u>Y-T-D</u>
Traffic	\$135,627.88		\$261,637.88	\$141,041.00		\$266,587.60
Non-Traffic	\$69,405.00		\$111,414.19	\$34,856.94		\$76,802.94
SUB TOTAL	\$205,032.88		\$373,052.07	\$175,897.94		\$343,390.54
Parking	\$22,013.00		\$42,802.00	\$23,332.00		\$40,583.40
GRAND TOTAL	\$227,045.88		\$415,854.07	\$199,229.94		\$383,973.94

MUNICIPAL COURT - MONTHLY REPORT

August 2017

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

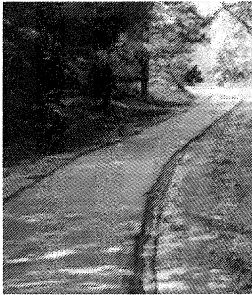
MEDIATION PROGRAM

For the month of August, 2017, the Early Settlement-Norman Mediation Program accepted 41 new cases and closed 22 cases. There was one mediation conducted in August.

PARKS AND RECREATION 9

Park Planning Activities August, 2017

George M. Sutton Urban Wilderness:



The first segments of the new crushed granite walking trail have been installed in the areas that were previously cleared, and where drainage structures were installed earlier throughout the spring and summer. A stone base course was laid in the area where the first 1,000 feet of trail will be converted to asphalt to provide a fully accessible route to the lake from the parking area.

As the trail improvements are finished throughout the summer, workers will move on to construction of the parking lot expansion. We will double the size of the lot by adding another bay of parking west of the existing spaces and adding more angled spots along the north side of the entry drive.

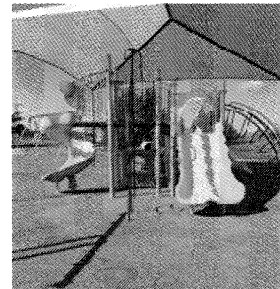
Park Trails:



Trail signs were installed in several neighborhood parks to help people track their walking distance when they are exercising. The signs were produced by our partners from the Tobacco Settlement Endowment Trust (TSET) as part of their program to promote healthy lifestyles. Each sign indicates the distance of the major trail in the park as well as how many laps it takes to walk an even measurement of miles.

Highland Village Park Development:

This week the playground contractor completed installation of the synthetic turf safety surfacing around the new equipment. The route for the second phase of the perimeter walking trail has been laid out, and installation of that concrete will begin, along with the ½ court basketball court, as weather permits. The water meter for the park drinking fountain and tree irrigation is scheduled for installation this month; and the park sign is scheduled for installation within the next two weeks. City staff is also coordinating installation of sod in the work areas and final placement of park furniture as all other contractors complete their work this month.



NORMAN FORWARD Neighborhood Park Improvements

The first two neighborhood parks identified as the most in need of renovation were Sonoma and Oakhurst Park. Bids were received for the replacement of the play equipment at Oakhurst Park in August; and those submittals have been reviewed by staff. A contract for the purchase and installation of the equipment will be prepared for the next available council meeting. Additional work will be done in that park to construct a perimeter walking trail, clear dead trees, finish all park furnishing upgrades and improve the park signage and street-side walkway and fencing.

Also, equipment has been ordered to add to the existing play equipment at Sonoma Park. That park will also receive new park furniture and re-designed walkways and basketball, along with additional trees. In addition, city staff is obtaining quotes to install additional safety surfacing at several neighborhood parks in the playground areas to bring them up to the recommended levels.

AUGUST 2017
PARK MAINTENANCE DIVISION

Parks maintenance crews performed routine trash removal, restroom and shelter cleaning, landscape bed maintenance and mowing in city parks.

SAFETY REPORT	FYE-18MTD	FYE-18YTD		FYE-17MTD	FYE-17YTD
On-The-Job Injuries	4	4		1	1
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE		Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE
Mowing	652.50	1101.00		469.25	917.75
Trim Mowing	1130.00	2163.00		1366.00	2399.00
Chemical Spraying	11.50	22.50		39.00	1072.00
Fertilization	0.00	0.00		0.00	0.00
Tree Planting	0.00	0.00		0.00	0.00
Tree & Stump Removal	0.00	0.00		0.00	0.00
Tree Trimming/Limb Pick-Up	181.00	206.00		67.15	92.15
Restroom/Trash Maintenance	375.00	709.50		547.25	881.75
Play Equipment Maintenance	84.50	136.50		79.00	131.00
Sprinkler Maintenance	41.00	162.75		88.00	209.75
Watering	7.50	16.50		37.00	46.00
Grounds/Building Maintenance	20.00	117.50		35.50	133.00
Painting	0.00	0.00		0.00	0.00
Planning Design	0.00	8.00		0.00	8.00
Park Development	3.00	3.00		0.00	0.00
Special Projects	179.00	438.00		198.50	457.50
Nursery Maintenance	0.00	0.00		0.00	0.00
Flower/Shrub Bed Maintenance	148.00	257.50		211.50	321.00
Seeding/Sodding	0.00	0.00		0.00	0.00
Ballfield Maintenance/Marking	169.00	252.50		72.50	156.00
Fence Repairs	65.00	77.00		0.00	12.00
Equipment Repairs/Maintenance	216.00	360.50		162.75	307.25
Material Pick-Up	10.75	23.00		32.75	45.00
Miscellaneous	124.75	206.00		224.25	305.50
Shop Time	58.00	104.00		103.50	149.50
Snow/Ice Removal	0.00	0.00		0.00	0.00
Christmas Lights	0.00	0.00		0.00	0.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	0.00	0.00		8.00	8.00
Graffiti Clean-Up	0.00	0.00		3.00	3.00
Water Fountains	0.00	0.00		0.00	0.00
Inground Trash	19.00	23.00		0.00	4.00
Vector Control	49.00	92.00		116.50	159.50

AUGUST 2017
RECREATION DIVISION
MONTHLY REPORT

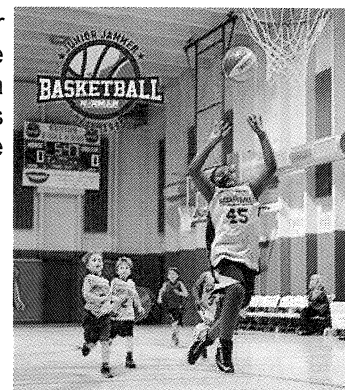
Senior Citizens Center: August 21st was National Senior Citizens Day. We celebrated the day with cake and punch. The Ceramics Class had a mystery luncheon, there were 22 in attendance, and each brought a different casserole to share with the group. The Senior Citizens Center had 164 rentals and served 781 meals in August.

Little Axe Community Center: The outreach food distribution for the month of August was 259 adults and 104 children for a total of 363. There were no facility rentals for the month of August; however, an average daily attendance and/or service were 49. The Pioneer Library Service Statistics Report indicated 482 units of service. The Head Start program is full with 17 children and they do have a waiting list. The classroom attendance for August was 91%. The attendance sheet indicates 16 enrolled but one dropped prior to school beginning and they have added another that will start September 5th.

12th Avenue Recreation Center: All instructional programming at the 12th Avenue Center have continued the summer season and classes are having good participation levels. The Karate and Aikido did not have classes during the summer months and are scheduled to begin their fall classes on September 6th. The Super Summer Camp program ended this month with a daily average attendance of 36 campers and with a 15% increase in participation and revenue over that of the previous year. Open gym to the public started again this month after the summer day camp program ended Friday, August 11th. The open gym weekly schedule is as follows; in the afternoons from 12:00-2:30pm Monday thru Friday and in the evenings from 6:00-8:00pm Monday and Thursdays. Enrollment has begun with the Adult Open Basketball Leagues; the leagues will consist of Monday, and Thursday night divisions. League play will begin Tuesday, October 2nd.

Irving Recreation Center: The 2017 Irving Explorer Summer Camp ended on August 11th and it was another successful summer! Tradition each year is to have "Family Day" on the last day and kids invite parents as well as grandparents to come out to the center and spend some time with their campers. The Irving Recreation Center staff attended the NPS "Back to School Night" on August 15th to publicize for our Irving-After School Program. The Irving-After School Program started on August 17th. There are currently 31 kids enrolled in the program from Kennedy, Reagan and Washington Elementary Schools. Irving Rec Center's goal to make sure children in our program becomes stronger academically, physically and socially.

Whittier Recreation Center: The Fall Junior Jammer basketball league is now forming for young athletes in Norman in the 5-13 year old age group. Registration is online and the deadline to register is September 10th. Leagues will start in October and will conclude with a tournament in November before Thanksgiving. The Whittier After School program has kids from Jackson, Cleveland, Truman and Truman Primary. We have 28 kids enrolled and are averaging 25 kids per day in the program.



FACILITY ATTENDANCE:	Month	Year to Date
Senior Citizens Center (includes congregate meals)	1,985	3,121
Little Axe Community Center	2,116	3,492
12th Avenue Recreation Center	1,982	3,482
Irving Recreation Center	770	1,630
Whittier Recreation Center	2,027	2,953
Reaves Center	300	600
Tennis Center	2,471	7,004

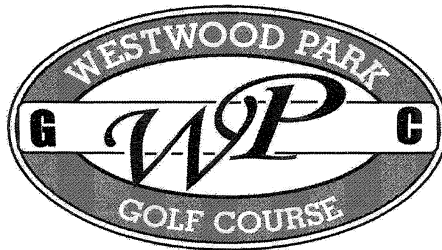
AUGUST 2017
COMMUNITY SERVICE PROGRAM
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered
community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control												
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value				\$7.25				\$7.25				\$7.25
Value of hours Month												
Value of hours Y-T-D												

*clients and hours are counted in month in which total service hours are completed

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



AUGUST 2017

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	AUGUST FY'18	AUGUST FY'17
Regular Green Fees	425	627
Senior Green Fees	462	432
Junior Fees	212	147
School Fees (high school golf team players)	1	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	645	630
Employee Comp Rounds	379	403
Golf Passport Rounds	0	0
9-Hole Green Fee	89	108
2:00 Fees	105	117
4:00 Fees	420	428
Dusk Fees or 6:00 Fees	103	94
PGA Comp Rounds	11	7
*Rainchecks (not counted in total round count)	53	38
Misc Promo Fees (birthday fees, players cards, OU student fees, Military, player pass)	685	830
Green Fee Adjustments (fee difference on rainchecks)	18	20
Total Rounds (*not included in total round count)	3555	3843
% change from FY '17	-7.49%	-0.152030009
Range Tokens	3117	3062
% change from FY '17	1.80%	-0.280376028
18 - Hole Carts	151	168
9 - Hole Carts	100	88
1/2 / 18 - Hole Carts	1145	1397
1/2 / 9 - Hole Carts	449	438
Total Carts	1845	2091
% change from FY '17	-11.76%	-0.236303871
18 - Hole Trail Fees	1	0
9 - Hole Trail Fees	3	0
18 - Hole Senior Trail Fees	5	5
9 - Hole Senior Trail Fees	3	4
Total Trail Fees	12	9
% change from FY '17	33.33%	-0.25
TOTAL REVENUE	\$85,090.32	104079.18
% change from FY '17	-18.24%	-19.70%

AUGUST 2017
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2018	FY 2018	FY 2017	FY 2017
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FY 2018	FY 2018	FY 2017	FY 2017
	MTD	YTD	MTD	YTD
Green Fees	\$45,073.21	\$106,651.60	56,941.09	\$122,135.22
Driving Range	\$10,386.26	\$22,860.40	10,373.84	\$23,000.17
Cart Rental	\$28,126.49	\$64,332.28	35,264.91	\$73,856.05
Restaurant	\$1,504.36	\$2,906.86	1427.5	\$2,830.00
Insufficient Check Charge	\$0.00	\$0.00	25	\$25.00
Interest Earnings	\$0.00	\$0.00	46.84	\$69.63
TOTAL INCOME	\$85,090.32	\$196,751.14	104,079.18	\$221,916.07
Expenditures	\$90,737.46	\$160,767.43	81,328.36	\$182,491.50
Income vs Expenditures	(\$5,647.13)	\$35,983.71	22,750.82	\$39,424.57
Rounds of Golf	3555	7712	3843	8054

August 2017 Maintenance Summary

Routine August maintenance practices include: Daily greensmowing, cup changing (putting green hole relocation), handwatering of putting green dry spots, trash pick up, restroom maintenance, irrigation monitoring, testing, and repair as required, and manual valve irrigation of 10 acres. Additionally we rake sand bunkers seven days a week. Weekly we mow tees twice. Fairways and aprons are mowed three times. Roughs, buffer zones, and peripheral areas are mowed once a week. A back pack blower is used daily to clear goose droppings and tree litter from greens before morning.

One of the wettest Augusts on record (8.5 inches) put quite a strain on bentgrass greens. Two applications of fungicide and insecticide were applied, along with fertilizer, a wetting agent, and an acid product to reduce unwanted salts in the soil profile. Hand watering was required daily, to combat wet-wilt. Insect damage was visible for the first time in the 33 years I have been here. Eight days had significant rain-fall.

Aerification of compacted areas in several locations was completed. Compost and liquid compost products were used in these areas. Most tees were fertilized. Post emergent herbicides were used a little more than an average year, due to excellent growing conditions for bermudagrass and weeds. Compost was also used as an experiment to use for ramps to access # 5 bridge.

The sandtrap drain on the practice trap was removed, cleaned and replaced. An eight foot long, mass of roots was removed from the drain line that services the infield. Limbs from wind storms, on the ground and suspended from trees were removed. A mole who managed to tunnel across sixteen green was removed. Tee box mowers and fairway mowers were raised to a cutting height of ¾ inch.

AUGUST 2017 WESTWOOD POOL MONTHLY REPORT

Westwood Pool closed July 31, 2016.

FINANCIAL INFORMATION

	FY2018 MTD	FY2018 YTD	FY2017 MTD	FY2017 YTD
Admission Fees	\$0.00	\$0.00	2,588.00	\$27,419.50
Waterslide Fees	\$0.00	\$0.00	508.00	\$5,430.00
Swim Lesson Fees	\$0.00	\$0.00	0.00	\$3,105.00
Pool/Slide Rental	\$0.00	\$0.00	(440.00)	\$4,485.00
Locker Fees	\$0.00	\$0.00	0.00	\$11.50
Concessions	\$0.00	\$0.00	750.00	\$1,550.00
TOTAL INCOME	\$0.00	\$0.00	3,406.00	\$42,001.00
Expenditures	\$885.20	\$1,897.36	12,998.88	\$75,768.61
Income verses Expenditures	(\$885.20)	(\$1,012.16)	(\$9,592.88)	(\$33,767.61)

ATTENDANCE INFORMATION

	FY 2017 Month to Date	FY 2017 Season to Date (May-Sept 17)	FY 2016 Month to Date	FY 2016 Season to Date (May-Sept 16)
a. swim tags	0	0	0	4369
b. pool admission	0	0	0	7751
c. slide admission- (not inc. in total)	0	0	0	5761
d. group admission	0	0	0	1211
e. noon admission	0	0	0	59
f. evening admission	0	0	0	1199
g. evening tags	0	0	0	1417
TOTAL ATTENDANCE	0	0	0	16006

PLANNING AND COMMUNITY DEVELOPMENT 10

ADMINISTRATION, CURRENT PLANNING, GIS 10A

PLANNING DEPARTMENT ACTIVITY
August 2017

ADMINISTRATIVE DIVISION

Comprehensive Plan Update Monthly Report

The Comprehensive Plan Steering Committee met on August 10th at 6:00 p.m. in the Council Chambers. The Steering Committee was given an overview of the updated Preferred Growth Direction and Neighborhood Types which reflect comments received from the Steering Committee and staff. Throughout the presentation Jay Renkens with MIG provided results from the survey that had been sent to the Steering Committee prior to the meeting asking for feedback on the preferred growth direction and the Neighborhood types. The survey indicated that the 60% of the Steering Committee members who took the survey found the Preferred Growth Direction aligned "pretty well" with how they think Norman should develop. Following the presentations the Steering Committee broke into two groups and worked through an exercise to help identify the appropriate land use adjacencies in different Neighborhood Types.

On Friday evening August 11th city staff and consultants engaged in a community intercept event for the Comprehensive Plan update. Staff and consultants were located in front of the Main Street Gallery during the 2nd Friday Art Walk to engage the public. Staff and consultants provided information about the Preferred Growth Scenario and the Neighborhood Types and gathered feedback regarding these elements of the Comprehensive Plan. The event featured a series of five large informational and interactive poster boards to help engage the public. An estimated 75 to 100 people participated during the event. The information presented at the Steering Committee and a summary of the meeting are posted on the *PlanNorman* webpage at <http://www.plannorman.com/>.

GREENBELT COMMISSION

The Greenbelt Commission met on August 21, 2017 and discussed the following two Greenbelt Enhancement Statements:

i. GBC 17-13

Applicant: Michael & Dynah Korhummel
Project: Feather Creek Farm
Location: 1501 72nd Ave NE
Request: Rural Certificate of Survey
Land Use: Residential & Commercial

ii. GBC 17-14

Applicant: Heritage Fine Homes Investments
Project: Warwick
Location: An area northwest of the intersection of 36th Ave NW
and Rock Creek Road
Request: Preliminary Plat
Land Use: Residential & Commercial

The next regular meeting is scheduled for September 18, 2017.

HISTORIC DISTRICT COMMISSION

The Historic District Commission regular meeting was held on August 7, 2017.

National Register of Historic Places Nomination

Stephanie Ballard with the State Historic Preservation Office presented the nomination to the National Registry of Historic Places for a property known as Park Etude. This historic and architectural significant property is located in southwest Norman at 1028 Connelly Lane.

The Commission unanimously supported the property's nomination to the National Register of Historic Places finding that its unique architecture was a treasure that should be given national recognition. The property will be considered by the Oklahoma State Preservation Commission in October. If the property garners a favorable recommendation by the State Commission it will then be forwarded to the Keeper of the National Register for consideration and placement on National Register of Historic Places.

Placement on the National Register provides very limited protection and does not limit the use of the property. This property will not have any local designation or regulations that would restrict use or provide protection to the property. Listing on the National Register is considered honorific and is a means to document the nation's architectural and historic treasures.

Certificates of Appropriateness Requests:

516 Macy Street – A COA was granted for a garage with associated pavement and fence in the rear yard and for the replacement of windows on rear of the house.

730 Miller Avenue – A COA was granted for demolition of existing metal garage. A continuance was requested by the applicant to allow the applicant time to verify the heights of the existing principal structure and the new under construction garage apartment. If the applicant finds that he needs to amend the original approved COA he would then return to the Commission with revised drawings.

COA Six-Month Extensions Request:

There were not any applications that needed extensions at the August meeting.

COA Administrative Bypass granted by staff:

540 Chautauqua — Installation of 6' rear yard fence (6/14/17).

MISCELLANEOUS

	2016 Aug	Sept	Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	June	July	Aug
Walk-Ins	66	62	103	77	40	32	28	51	50	56	42	44	37
Email Contacts	320	263	301	319	285	318	275	367	280	317	247	260	294
Lot Line Adjustments	4	2	4	1	-	2	-	-	3	2	-	2	2
Landscape Maint. & Replacement Bonds	2	2	1	3	1	4	2	4	1	4	3	3	2
Board of Adjustment Variance Appl.	3	5	1	5	-	-	2	4	3	2	1	2	1
Legal Notices Sent	33	174	5	89	-	-	47	98	86	59	25	52	41
Planning Commission Applications Rec'd	4	3	6	3	2	6	2	2	2	2	-	-	4
Legal Notices Sent	322	499	168	58	35	53	84	-	13	63	-	-	97
Pre-Development Meeting Appl. Rec'd	2	2	6	1	1	4	2	4	-	3	-	1	3
Notices Sent	89	499	146	29	23	53	84	675	-	775	-	23	156

CURRENT PLANNING DIVISION

Planning Commission – number of applications received

	2016 Aug	Sept	Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	June	July	Aug
Ordinance Amendments			1			1		2	1	2			
NORMAN 2025 Land Use Plan Amendments	1			2	1	1	3		1				1
Rezoning Requests	3	2	5	1	2	4	3		1	2			4
Utility Easement/Road Closures	1		1		1	1	2						
Preliminary Plats				1	2	1	2		1	1			
Rural Certificates of Survey	1				1	1	2	1					1
Short Form Plats			1	1				1			1		
Site Plan Amendments								1					
Certificate of Plat Correction													

During August, three applications for Pre-Development were received for the meeting scheduled for August 24, 2017.

During August, submittals for the September 14, 2017 Planning Commission meeting included one Norman Rural Certificate of Survey, two Special Use applications, one amendment to an existing PUD, and one project which included a NORMAN 2025 Land Use & Transportation Plan amendment and Rezoning with two Special Uses.

During July, there were no submittals for the August 10, 2017 Planning Commission meeting, so no meeting was held.

During the month of August, 36 commercial building applications were submitted for review. Of those applications submitted, Current Planning staff reviewed and approved 17. Of the 36 applications submitted for review, 13 of them were for addition/alteration applications within existing shell buildings.

BOARD OF ADJUSTMENT

The Board of Adjustment met on August 23, 2017 and approved one variance to the 50' rear yard setback. One set of minutes was prepared for the Board of Adjustment Regular Meeting. The next regular meeting is scheduled for September 27, 2017.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

Fugro continued processing data. The project is behind because Fugro is correcting some problems with the ground control. For Norman, this project will update the City's base map to reflect new construction and any other changes on the ground that can be detected using airborne sensors. The deliverable products are updated color digital aerial photography and updated planimetric mapping. Planimetric mapping layers to be collected include the following: streets, pavement, unpaved parking, paved driveways, unpaved driveways, hydrology, building footprints and height, fences, sidewalks, and vegetation.

GIS staff continued to work on reconfiguring the backend of the Esri GIS database to more effectively serve our customers. Staff also continued support of the New World public safety software. Staff met with ESRI to start revamping some of our web presence.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 35 requests for service that resulted in the production of 57 mapping products and reports. The GIS division did work for 9 of the City's departments during the month of August, as well as providing information for and staffing of City Council and Planning Commission meetings.

DEVELOPMENT SERVICE

10B

DEVELOPMENT SERVICES DIVISION

Commercial New Construction and Addition/Alteration projects received Certificate of Occupancies (CO's) and Certificate of Completions (CC's) during August:

CERTIFICATE OF COMPLETION OR OCCUPANCY ISSUED:**New Construction:**

ADDRESS	DESCRIPTION	VALUATION	WARD
1217 Lindsey Plaza Dr.	Shell Building	\$151,500	1
2224 36 th Ave. NW	New Office Building	\$675,000	3
3640 W. Tecumseh Rd.	Heritage Plaza	\$1,028,000	8
2201 Tecumseh Dr.	Danielson Fuel Service Office Building	\$600,000	8
3600 W. Tecumseh Rd.	Heritage Dental	\$525,000	8
2050 24 th Ave. NW Suite 100	Bad Daddy's Burger Bar	\$325,000	8

Addition/Alteration:

ADDRESS	DESCRIPTION	VALUATION	WARD
1000 36 th Ave. NW	Terra Verde School Classroom Addition	\$500,000	1
1217 Lindsey Plaza Dr. Suite 101	RJH Realty Invest. Warehouse Building	\$85,000	1
2312 Nashville Dr.	Beaumont Apartments Fire Repair	\$60,500	1
550 24 th Ave. NW	Norman Bowling Inc. Façade Car Damage	\$150,000	2
1019 24 th Ave. SW	Little Blessings Remodel/Change of Use	\$60,000	2
820 Chautauqua Ave.	1 st Floor Remodel	\$250,000	4
744 Elm Ave.	Delta Gamma 2 nd Floor Renovation	\$466,000	7
2200 Classen Blvd. Apartment 6-126	The Edge Apartments Fire Damage Repair	\$27,000	7
500 N. Sherry Ave.	Cleveland Elementary Interior Renovation	\$5,000,000	8
1809 Stubbeman Ave.	Norman North Freshman Academy/Learning Remodel	\$2,100,000	8

Addition/Alteration (Continued):

3640 W. Tecumseh Rd.	Heritage Plaza Convenience Store	\$275,000	8
2236 24 th Ave. NW	Liberty Mutual Interior Remodel	\$206,959	8
2164 24 th Ave. NW	Shilla Restaurant	\$100,000	8
2230 24 th Ave. NW	Kite Realty Group Office	\$66,000	8
3300 Healthplex Pky.	Admin Office Remodel	\$10,000	8
3300 Healthplex pky.	Interior Classroom Remodel	\$10,000	8

MOBILE FIELD INSPECTION SYSTEM

During August 1,636 inspection results were entered using the Mobile Field Inspection (MFI) System. Inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed.

August 1-4	August 7-11	August 14-18	August 21-25	August 28-31
311	355	360	310	300

ON-LINE INSPECTION SERVICES**On-line Payments**

During August 66 payments were made on-line totaling \$12,758.89. Year-to-date 662 payments have been made on-line totaling \$75,006.82.

Construction Activity

Total value of all construction activity permitted in AUGUST of 2017 totaled \$42,387,654, much less than the \$58,985,027 for the same month last year. A total of 136 permits were issued in AUGUST of 2017, down from 170 in AUGUST of 2016. The higher number in AUGUST 2016 is primarily due to new residential permits, new non-residential permits and non-residential additions/alteration permits. The higher dollar value in AUGUST of 2016 is primarily due to 3+ family residential new permits and non-residential new permits.

Total new residential permitting activity in AUGUST 2017 was valued at \$11,607,291 compared to \$36,820,567 in AUGUST 2016. New single-family detached residential construction in AUGUST 2017 represented 44 new homes valued at \$11,277,351 compared with 37 new homes valued at \$10,958,123 in AUGUST 2016. There were no attached single family permits in AUGUST 2017 or AUGUST 2016. There were no new mobile homes in either year. There were no single family non-dwelling unit permits in either year. There were 2 new duplex units valued at \$329,940 permitted in AUGUST 2017 compared to 8 units in AUGUST 2016 valued at \$1,179,920. There were no garage

apartments either year. There were no new multi-family permits in AUGUST 2017 compared to 9 multi-family permit valued at \$24,382,522 (1 non-dwelling unit and 7 permits for 3+ family construction/303 dwelling units) in AUGUST 2016.

Residential addition/alteration permits in AUGUST 2017 numbered 66 valued at \$3,108,375 compared to 65 permits valued at \$2,219,336 for AUGUST 2016. The number of permits is basically equivalent. The higher value in AUGUST 2017 is primarily due to paving/pools and accessory buildings.

New non-residential construction permits in AUGUST of 2017 totaled 10 with a value of \$12,812,500 compared to 20 permits valued at \$18,334,587 for AUGUST 2016. The higher number in AUGUST 2016 is primarily due to foundations, interior finishes and full permits issued. The higher value in AUGUST 2016 is primarily due to foundation permits and full permits.

Non-residential Addition/Alteration permits in AUGUST of 2017 totaled 14 with a value of \$14,859,488 compared to 31 permits valued at \$1,610,537 for AUGUST 2016. The lower number of permits in AUGUST 2017 is primarily due to remodeling projects in downtown/campus corner area of Norman. The primary difference in value is due to AUGUST 2017 remodeling project at the Moore Norman Technology Center for a classroom addition valued at \$13,336,488.

NON-RESIDENTIAL BUILDING PERMITS
Issued AUGUST 2017 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	MANHATTAN CONSTRUCTION CO. INC	1608	06/28/17	4701	NW	12TH	AVE	7	2W	NOT SUBDIVIDED	A2	\$ 13,336,488	62,666
COMMERCIAL, ADD/ALT-2	RED SUN CONSTRUCTION CO. INC	2323	06/28/17	108	W	MAIN	ST	28	67	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 45,000	600
COMMERCIAL, ADD/ALT-2	POWERHOUSE RETAIL SERVICES	2373	06/18/17	3651	W	CLASSEN	BLVD	1	1	NOT SUBDIVIDED	C2	\$ 48,000	520
COMMERCIAL, ADD/ALT-2	RED SUN CONSTRUCTION CO. INC	2744	06/28/17	106	W	MAIN	ST	30	67	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 35,000	520
COMMERCIAL, ADD/ALT-2	TRILINK RESTORATION GROUP	3085	06/07/17	3089	NW	36TH	AVE	1	5	MASTERCRAFT PROPERTIES	I1	\$ 5,000	5
COMMERCIAL, ADD/ALT-2	KIM, HYONG, UK	3146	06/31/17	751		CANADIAN TRAILS	DR	1	1	CANADIAN TRAILS ADD REPLAT	C1	\$ 3,000	100
COMMERCIAL, ADD/ALT-2	KEL-CO CONSTRUCTION	3263	06/29/17	228	E	MAIN	ST	13	13	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 250,000	2,459
COMMERCIAL, ADD/ALT-2	RASMUSSEN, RUSTY	3532	06/30/17	301	E	MAIN	ST	1	22	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 25,000	1,200
COMMERCIAL, ADD/ALT-2	HEADS UP CO.	3545	06/24/17	563		BUCHANAN	AVE	1	1	OLDE TOWNE	C3	\$ 100,000	6,424
COMMERCIAL, ADD/ALT-2	CAVINS CONSTRUCTION, LLC.	3546	06/16/17	775		ASP	AVE	43	2	LARSH'S UNIVERSITY ADD	C3	\$ 2,000	75
COMMERCIAL, ADD/ALT-2	AERIAL TOWER, LLC.	3581	06/18/17	1295		CROSSROADS	BLVD	1	1	TOWNE WEST VILLAGE	C2	\$ 25,000	150
COMMERCIAL, ADD/ALT-2	CAVINS CONSTRUCTION, LLC.	3625	06/21/17	151	SE	12TH	AVE	1	1	ANATOLE ADD	C2	\$ 75,000	10,331
COMMERCIAL, ADD/ALT-2	HOLLAND, ZAC	3633	06/24/17	322		WHITE	ST	14	1	LARSH ADD #1	C3	\$ 10,000	957
COMMERCIAL, FIRE REPAIR	RED SKY CONSTRUCTOR, LLC.	3431	06/18/17	434		BUCHANAN	AVE	43		LARSH'S UNIVERSITY ADD	COFB	\$ 900,000	4,251
COMMERCIAL, INTERIOR FINISH-2	BRET MOUSE	2565	06/02/17	2596	W	TECUMSEH	RD	14	3W	NOT SUBDIVIDED	C2	\$ 75,000	3,840
COMMERCIAL, INTERIOR FINISH-2	L5 CONSTRUCTION, LLC.	2905	06/22/17	2620		CLASSEN	BLVD	2	1	CLASSEN CROSSING APTS & RET.	PUD	\$ 300,000	2,925
COMMERCIAL, NEW CONSTRUCTION-2	SOONER TRADITIONS, LLC.	5529	06/18/17	2576	W	TECUMSEH	RD	2	1	SHOPS AT TECUMSEH	I1	\$ 575,000	12,060
COMMERCIAL, NEW CONSTRUCTION-2	SOONER TRADITIONS, LLC.	5534	06/18/17	2576	W	TECUMSEH	RD	2	1	SHOPS AT TECUMSEH	I1	\$ 583,750	11,675
COMMERCIAL, NEW CONSTRUCTION-2	SOONER TRADITIONS, LLC.	5535	06/18/17	2576	W	TECUMSEH	RD	2	1	SHOPS AT TECUMSEH	I1	\$ 450,000	9,000
COMMERCIAL, NEW CONSTRUCTION-2	SOONER TRADITIONS, LLC.	5536	06/18/17	2576	W	TECUMSEH	RD	2	1	SHOPS AT TECUMSEH	I1	\$ 617,500	12,350
COMMERCIAL, NEW CONSTRUCTION-2	SOONER TRADITIONS, LLC.	5537	06/18/17	2576	W	TECUMSEH	RD	2	1	SHOPS AT TECUMSEH	I1	\$ 511,250	10,225
COMMERCIAL, NEW SHELL BLDG-2	PRECISION BUILDERS, LLC.	2297	06/31/17	930		WALL	ST	5	1	WESTPORT PROFESSIONAL PARK	C1	\$ 300,000	4,839
COMMERCIAL, NEW SHELL BLDG-2	APOLLO BUILDING SYSTEMS INC	3365	06/18/17	6707		INTERSTATE	DR	1	1	EVANS ENTERPRISES	I2	\$ 1,400,000	55,000
COMMERCIAL, NEW SHELL BLDG-2	FORCE CONTRACTING	4953	06/30/17	2300		CONFERENCE	DR	1	1	UNIVERSITY NORTH PARK SEC 15	PUD	\$ 8,000,000	64,509
TEMPORARY BLDG/CONST TRAILER-2	TYLER OUTDOOR ADVERTISING LL	3456	06/09/17	734		ASP	AVE	16	1	LARSH UNIVERSITY ADD	C3		
Total Permits 24												Average Project Area	11,553
												Total Project Area	277,271
NEW CONSTRUCTION INFORMATION (New Const & New Shell Bldg)													
CONTRACTOR	BUILDING SIZE (Square Feet)	USE /CLASSIFICATION	BUSINESS		ADDITIONALS		NEW CONSTRUCTION						
SOONER TRADITIONS, LLC.	12,050	INDUSTRIAL	Switzer's Locker Room Bldg 1 and Office		COMMERCIAL, ADD/ALT-2	COMMERCIAL, FIRE REPAIR	COMMERCIAL, INTERIOR FINISH-2	COMMERCIAL, NEW SHELL BLDG- CONSTRUCTION					
SOONER TRADITIONS, LLC.	11,675	INDUSTRIAL	Switzer's Locker Room Bldg 2		13	1	375,000	\$ 9,700,000	\$ 2,737,500	2	3	5	
SOONER TRADITIONS, LLC.	9,000	INDUSTRIAL	Switzer's Locker Room Bldg 3		SUBTOTAL ADDITIONS AND ALTERATIONS		COMMERCIAL, FOUNDATION PERMIT2	SUBTOTAL NEW CONSTRUCTION		TOTAL ADD/ALT AND NEW COMMERCIAL			TEMPORARY BLDG/CONST TRAILER-2
SOONER TRADITIONS, LLC.	12,350	INDUSTRIAL	Switzer's Locker Room Bldg 4		PARKING LOT-2		-		\$ 12,812,500	\$ 27,671,988	24		1
SOONER TRADITIONS, LLC.	10,225	INDUSTRIAL	Switzer's Locker Room Bldg 5		-		14	-					
PRECISION BUILDERS, LLC.	4,839	RETAIL	Inleek Tech.		-		-						
APOLLO BUILDING SYSTEMS INC	55,000	INDUSTRIAL	Evans Enterprises Bldg 3		-		-						
FORCE CONTRACTING	64,509	RETAIL	Hampton Inn & Suites		-		-						
DEMOLITIONS													
		Address	Purpose	Use									
		303 S Peters	Interior	Restaurant									
		500 E4 Noble	Interior	Restaurant									

BUILDING PERMITS AND INSPECTIONS

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	LANDMARK FINE HOMES, LP.	2890	08/15/17	4216		MOORGATE	DR	7	2	CARRINGTON PLACE ADD #13	R1	\$ 3,650	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	3457	08/01/17	860		TURKEY RUN	CT	7	2	VISTA SPRINGS ESTATES ADD 2	RE	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	3459	08/01/17	5800		WINDSTONE	DR	13	1	GLENRIDGE SEC. #1	PUD	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	3460	08/01/17	5921		WINDSTONE	DR	1	2	GLENRIDGE SEC. #1	PUD	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	3461	08/01/17	4210		FRONTIER	TR	2	3	GLENRIDGE SEC. #2	PUD	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	3462	08/01/17	4212		RUTHERFORD	WAY	33	1	FOUNTAIN VIEW SEC. #1	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	3463	08/01/17	5920		WINDSTONE	DR	1	1	FOUNTAIN VIEW SEC. #1	PUD	\$ 2,500	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	3464	08/01/17	3108		ROLLING WOODS	DR	15A	3	FOUNTAIN VIEW SEC. #1	R1	\$ 2,500	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3501	08/04/17	107		SONORA	LN	6	3	LITTLE RIVER TRAILS SEC #1	PUD	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OK	3524	08/07/17	521		KENSINGTON	RD	8	1	QUAILBROOK ADD #1	R1	\$ 3,100	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE OF SOUTHERN OK	3525	08/07/17	1133		GLEN EAGLES	CT	2	1	COBBLESTONE WEST	R1	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	3567	08/09/17	5509		RAWHIDE	RD	1	5	GLENRIDGE SEC. #2	PUD	\$ 3,295	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3616	08/14/17	1318		REID PRYOR	RD	8	3	CEDAR LAKE SEC #1	R1	\$ 1,995	22
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3619	08/14/17	3813		MONTELENA	CIR	1	2	BROOKHAVEN #41	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3620	08/14/17	3023		TERRACE PARK	TR	8	2	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 2,400	22
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	3765	08/23/17	2600	SE	48TH	AVE	11	2W	GOLDRIDGE RANCH (SURVEY)	A2	\$ 2,000	100
1 & 2 FAMILY STORM SHELTER-3	GROUND SAFE SHELTERS, INC.	3774	08/24/17	2204		ALAMEDA PARK	DR	2	4	ALAMEDA PARK ADD #3	R1	\$ 2,400	22
1 & 2 FAMILY STORM SHELTER-3	PREFERRED SHELTERS	3831	08/29/17	5924		ALAMEDA	ST	2	1	HOWARD BIG OAK	RE	\$ 3,200	55
1 & 2 FAMILY, ADD OR ALTER-2	DAVID WILLIAMS CONTRACTING	1971	08/09/17	821	W	BROOKS	ST	10	3	LANDT'S 2 REPLAT	R1	\$ 200,000	2,975
1 & 2 FAMILY, ADD OR ALTER-2	A STEP ABOVE RESTORATIONS,LL	2833	08/15/17	1001		FOUNTAIN GATE	CIR	9	1	FOUNTAIN GATE	R1	\$ 75,000	2,465
1 & 2 FAMILY, ADD OR ALTER-2	RICE, TRAVIS	3338	08/03/17	2709		MEADOWBROOK	DR	23	7	BROAD ACRES SEC 1	R1	\$ 40,000	133
1 & 2 FAMILY, ADD OR ALTER-2	SCIOSSORTAIL ROOFING & CONST.	3342	08/01/17	1309		BRADEN	DR	10	4	BROOKHAVEN #01	R1	\$ 96,500	400
1 & 2 FAMILY, ADD OR ALTER-2	HARALSON RENOVATIONS	3372	08/16/17	824		ELM	AVE	13	1	CAMPUS ADD	R2	\$ 200,000	2,532
1 & 2 FAMILY, ADD OR ALTER-2	HARALSON RENOVATIONS	3373	08/16/17	824		ELM	AVE	13	1	CAMPUS ADD	R2	\$ 150,000	2,059
1 & 2 FAMILY, ADD OR ALTER-2	MUIRFIELD HOMES	3412	08/04/17	1711		VALLEY RIDGE	RD	8	1	BROOKHAVEN #04	R1	\$ 400,000	4,682
1 & 2 FAMILY, ADD OR ALTER-2	LAW CONSTRUCTION	3426	08/08/17	319		EMELYN	ST	25	16	CLASSEN-MILLER ADDITION	R1	\$ 170,000	858
1 & 2 FAMILY, ADD OR ALTER-2	WHITE, THEODORE & LAUREN	3427	08/10/17	702	S	PICKARD	AVE	13	6	PICKARD ACRES	R1	\$ 350,000	4,477
1 & 2 FAMILY, ADD OR ALTER-2	WHITE, THEODORE & LAUREN	3508	08/04/17	927		WOODLAKE	DR	5	13	WILDWOOD GREEN #5	R1	\$ 9,000	98
1 & 2 FAMILY, ADD OR ALTER-2	GREENE, JESS & DEB	3527	08/07/17	508		CHAUTAUQUA	AVE	3	2	ROSS ADDITION	R1	\$ 20,000	184
1 & 2 FAMILY, ADD OR ALTER-2	GREENSON, DOUG A.	3615	08/14/17	621		TALON	DR	1	5	EAGLE CLIFF SOUTH ADD #5	R1	\$ 2,500	200
1 & 2 FAMILY, ADD OR ALTER-2	GOLDEN, JULIET D.	3816	08/29/17	516		MACY	ST	6	1	SOUTHRIDGE ADD	R1	\$ 1,000	25
1 & 2 FAMILY, ADD OR ALTER-2	RUDY CONSTRUCTION	3856	08/30/17	516		MACY	ST	6	1	SOUTHRIDGE ADD	R1	\$ 35,000	1,364
1 & 2 FAMILY, CARPORT-2	QUALITY BUILDINGS INC.	3530	08/07/17	235		STANTON	DR	9	1	LAKEVIEW TERRACE	R1	\$ 1,000	288
1 & 2 FAMILY, FIRE REPAIR	OWNER	3458	08/01/17	3375	NE	96TH	AVE	14	5	FAOF 2	A2	\$ 10,000	225
1 & 2 FAMILY, FIRE REPAIR	JORDAN, KB	3482	08/03/17	1600		SUNRISE	ST	25	5	SUNRISE HEIGHTS SEC #3	R1	\$ 9,000	100
1 & 2 FAMILY, FIRE REPAIR	OWNER	3768	08/23/17	223		STANTON	DR	6	1	LAKEVIEW TERRACE	R1	\$ 50,000	1,200
1 & 2 FAMILY, PAVING-2	ALEX'S CONSTRUCTION, CO	3140	08/15/17	1621		WILDERNESS	DR	3	5	SUTTON PLACE ADD	R1	\$ 5,150	425
1 & 2 FAMILY, PAVING-2	JOHN KEELY CONSTRUCTION	3537	08/08/17	4401		HUNTERS GLEN	RD	2	2W	HUNTERS GLEN ESTATE (SURVI	A2	\$ 66,000	7,550
1 & 2 FAMILY, PAVING-2	OLIVAS CONCRETE	3585	08/15/17	2106		DAKOTA	ST	6	14	WESTWOOD ESTATES	R1	\$ 2,700	240
1 & 2 FAMILY, PAVING-2	KENNEDY CONSTRUCTION	3664	08/31/17	5444		PIONEER	CIR	10	4	MARLATT ADD	R1	\$ 15,000	1,750
1 & 2 FAMILY, PAVING-2	CHARLEYS CONCRETE & DRAINAG	3700	08/18/17	1309		HOMELAND	AVE	2	2	HILLTOP ADD	R1	\$ 3,975	460
1 & 2 FAMILY, PAVING-2	OWNER	3708	08/18/17	1201		ANN ARBOR	DR	10	1	FUZZELLS ADD #2	R1	\$ 6,000	120
1 & 2 FAMILY, PAVING-2	HOME FIRST, INC.	3746	08/28/17	3041		FIREFLY	DR	14	1	FROST CREEK ADD.	PUD	\$ 125,000	792
1 & 2 FAMILY, PAVING-2	EXPERT CONCRETE	3835	08/29/17	2424		OSBORNE	DR	8	7	NORMANDY ACRES FIRST	R1	\$ 5,900	648
1 & 2 FAMILY, PAVING-2	RUDY CONSTRUCTION	3857	08/30/17	4511		CHUKKAR	CT	5	2	BROOKHAVEN #08	R1	\$ 16,425	1,500
1 & 2 FAMILY, STORAGE BLDG-2	AZTEC BUILDING SYSTEMS, INC.	2063	08/29/17	3301	NW	60TH	AVE	16	3W	NOT SUBDIVIDED	A2	\$ 275,000	6,000
1 & 2 FAMILY, STORAGE BLDG-2	CONNALLY, TOM & JENNIFER	3517	08/07/17	2901	N	PORTER	AVE	17	2W	NOT SUBDIVIDED	A2	\$ 30,000	2,250
1 & 2 FAMILY, STORAGE BLDG-2	GOBER POST FRAME CONSTRUCT	3520	08/07/17	5100	SE	72ND	AVE	19	1W	CEDAR WOODS #1 (SURVEY)	A2	\$ 18,000	1,680
1 & 2 FAMILY, STORAGE BLDG-2	PRO BOX PORTABLE STORAGE	3551	08/09/17	221		FLOYD	AVE	4	2	REDRUB ESTATES	RE	\$ 2,650	320
1 & 2 FAMILY, STORAGE BLDG-2	ALTERNATIVE ENERGY RESEARCH	3599	08/16/17	12301	E	STATE HWY 9	AVE	1	1W	NOT SUBDIVIDED	A2	\$ 60,000	2,500
1 & 2 FAMILY, STORAGE BLDG-2	OK STRUCTURES	3623	08/17/17	1051	NE	58TH	AVE	25	1E	NOT SUBDIVIDED	A2	\$ 6,400	448
1 & 2 FAMILY, STORAGE BLDG-2	LAMARRE, RAYMOND & DEANNA	3627	08/18/17	4610	NE	168TH	AVE	9	1E	INDIAN VALLEY EST (SURVEY)	A2	\$ 18,000	1,200
1 & 2 FAMILY, STORAGE BLDG-2	DOWDEN, JAMES O & PEGGY D	3681	08/17/17	9101		BROWNFIELD	ST	8	6	PRIDE #031	RE	\$ 20,000	1,500
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	3708	08/18/17	1201		ANN ARBOR	DR	10	1	FUZZELLS ADD #2	R1	\$ 6,000	120
1 & 2 FAMILY, STORAGE BLDG-2	QUALITY BUILDINGS INC.	3724	08/21/17	4106		MORRISON	CT	8	2	CHERRY CREEK #4	R1	\$ 5,735	288
1 & 2 FAMILY, STORAGE BLDG-2	HOME FIRST, INC.	3746	08/28/17	3041		FIREFLY	DR	14	1	FROST CREEK ADD.	PUD	\$ 125,000	792
1 & 2 FAMILY, STORAGE BLDG-2	WILLIAMS, DAVID CONSTRUCTION	3764	08/23/17	2619		BERRY FARM	RD	3A	1	ASHTON GROVE ADD SEC 2	PUD	\$ 40,000	540
1 & 2 FAMILY, STORAGE BLDG-2	BETTER BUILT HOMES, LLC.	3767	08/23/17	5160	SE	72ND	AVE	7	1W	NOT SUBDIVIDED	A2	\$ 8,000	480
1 & 2 FAMILY, STORAGE BLDG-2	BARGAIN BARN & BUILDINGS,LLC	3805	08/25/17	217	W	DALE	ST	10	10	TULL'S ADD #1	R1	\$ 1,300	378
1 & 2 FAMILY, STORAGE BLDG-2	GOLDEN, JULIET D.	3815	08/29/17	516		MACY	ST	6	1	SOUTHRIDGE ADD	R1	\$ 12,000	660
1 & 2 FAMILY, SWIMMING POOL-3	ARTISTIC POOLS	3337	08/08/17	2610		BERRY FARM	RD	17	2	ASHTON GROVE ADD SEC 2	PUD	\$ 68,000	733

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project
1 & 2 FAMILY, SWIMMING POOL-3	RED ROCK LANDSCAPE & DESIGN,	3437	08/09/17	2020		HALLBROOKE	CT	19	9	HALLBROOKE ADD #2	R1	\$ 70,000	1,300
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	3510	08/14/17	4005		BANDERA	TR	4	1	LITTLE RIVER TRAILS ADD SEC 1	PUD	\$ 50,000	544
1 & 2 FAMILY, SWIMMING POOL-3	BLUE HAVEN POOLS OF OK	3626	08/14/17	4227		CORDOVA	CT	1	2	LAS COLINAS SEC. #2	R1	\$ 74,000	1,245
1 & 2 FAMILY, SWIMMING POOL-3	ATLANTIC POOLS	3651	08/17/17	2825		EDGEWATER	CT	1	1	SUMMIT LAKES ADD #1	R1	\$ 44,000	504
1 & 2 FAMILY, SWIMMING POOL-3	SPARTAN POOLS & PONDS	3726	08/21/17	1008		CORBETT	DR	31	2	ARBOR LAKE ADD #5	R1	\$ 60,000	572
1 FAMILY, NEW CONSTRUCTION-2	BYRD BUILDING COMPANY	3288	08/17/17	201		MILLBROOK	PL	35C	1	BROOKHAVEN SQUARE #4	RM6	\$ 750,000	5,020
1 FAMILY, NEW CONSTRUCTION-2	KHOURI & JAZZAR PROP. LLC	3314	08/03/17	212	N	FLOOD	AVE	5	2	KUNKLE ADDITION	R1	\$ 134,190	1,595
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3362	08/04/17	114		SONORA	LN	4	2	LITTLE RIVER TRAILS SEC #1	PUD	\$ 295,650	4,518
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3363	08/02/17	709		BARBAROOT	DR	3	3	TRAILWOODS SEC 9	PUD	\$ 165,150	1,835
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3364	08/02/17	3513		BLACK MOUNTAIN	WAY	3	3	GREENLEAF TRAILS ADD 2	PUD	\$ 186,390	2,071
1 FAMILY, NEW CONSTRUCTION-2	SWANSON HOMES, LLC.	3378	08/04/17	501		MANOR HILL	CT	9	5	BROOKHAVEN #33	R1	\$ 600,000	5,177
1 FAMILY, NEW CONSTRUCTION-2	STEER, K MICHAEL	3390	08/22/17	351	SW	48TH	AVE	34	3W	NOT SUBDIVIDED	A2	\$ 60,000	4,685
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3409	08/04/17	904		BEAR MOUNTAIN	DR	3	4	GREENLEAF TRAILS ADD 2	PUD	\$ 220,680	2,452
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3410	08/04/17	123		ALAMOSA	RD	4	5	LITTLE RIVER TRAILS SEC #2	PUD	\$ 309,420	4,243
1 FAMILY, NEW CONSTRUCTION-2	STONEWALL HOMES, LLC.	3428	08/02/17	4205		FRONTIER	TR	6	1	GLENRIDGE SEC. #2	PUD	\$ 465,000	3,822
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3466	08/02/17	3911		WILTSHIRE	DR	3	9	BELLATONA SEC. #1	R1	\$ 154,980	2,315
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3467	08/02/17	3916		COLEFAX	LN	7	11	BELLATONA SEC. #1	R1	\$ 135,270	2,079
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3468	08/02/17	4708		CARAWAY	LN	2	13	BELLATONA SEC. #1	R1	\$ 121,000	2,237
1 FAMILY, NEW CONSTRUCTION-2	INNOVATIVE HOME BUILDERS	3473	08/16/17	3715		CLOUDCROFT	DR	22	2	BROOKHAVEN #30	R1	\$ 480,000	5,582
1 FAMILY, NEW CONSTRUCTION-2	CUSTOM BUILDERS OF OK, LLC.	3476	08/02/17	3715		TIMBERBROOK	DR	22	12	VINTAGE CREEK ADDITION	PUD	\$ 303,500	3,128
1 FAMILY, NEW CONSTRUCTION-2	BROOKFIELD CUSTOM HOMES LLC	3478	08/08/17	3211		EVERTON	CT	3	3	ST JAMES PARK ADD 5	R1	\$ 183,510	2,916
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3496	08/04/17	4212		CONDOR	DR	9	3	EAGLE CLIFF SOUTH ADD #5	R1	\$ 98,500	1,952
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3497	08/07/17	4216		CONDOR	DR	8	3	EAGLE CLIFF SOUTH ADD #5	R1	\$ 100,000	1,990
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3500	08/11/17	1114		OLD FRISCO	DR	21	4	GREENLEAF TRAILS ADD 8	PUD	\$ 218,610	2,429
1 FAMILY, NEW CONSTRUCTION-2	SHERIDAN HOMES, LLC.	3509	08/22/17	3117		TERRACE PARK	TR	2	2	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 201,780	3,075
1 FAMILY, NEW CONSTRUCTION-2	HARBOR HOMES, INC.	3514	08/11/17	2507		EVERTON	LN	16	5	ST JAMES PARK ADD 5	R1	\$ 250,000	3,044
1 FAMILY, NEW CONSTRUCTION-2	DA VINCI HOMES	3534	08/11/17	3922		CATALINA	CT	14	5	MONTEREY ADD. #2	R1	\$ 214,000	2,702
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3547	08/09/17	3914		SLEMERE	LN	5	12	BELLATONA SEC. #1	R1	\$ 130,500	2,491
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3548	08/09/17	604		APLOMADO	ST	21	2	EAGLE CLIFF SOUTH ADD #5	R1	\$ 112,000	2,002
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3549	08/11/17	3517		BLACK MOUNTAIN	WAY	2	3	GREENLEAF TRAILS ADD 2	PUD	\$ 243,540	2,706
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3571	08/10/17	3804		MANDERLY	PL	9	5	BELLATONA SEC. #1	R1	\$ 118,500	2,300
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	3578	08/15/17	401		SONORA	LN	5	4	LITTLE RIVER TRAILS SEC #2	PUD	\$ 400,985	3,827
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	3579	08/15/17	307		ALAMOSA	RD	12	5	LITTLE RIVER TRAILS SEC #2	PUD	\$ 399,530	3,964
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	3580	08/15/17	3508		MOUNT MITCHELL	LN	5	2	SPRINGS AT GREENLEAF TRAIL	PUD	\$ 260,727	2,480
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3596	08/18/17	806		BARBAROOT	DR	6	2	TRAILWOODS SEC 9	PUD	\$ 221,670	2,463
1 FAMILY, NEW CONSTRUCTION-2	C.A. MCCARTY CONSTRUCTION LL	3635	08/15/17	820		VILLAVARDE	DR	4	3	MONTEREY RIDGE SEC. #1	PUD	\$ 400,000	3,869
1 FAMILY, NEW CONSTRUCTION-2	RIVERSTONE HOMES	3665	08/23/17	1919		ASHFORD	LN	15	1	BROOKHAVEN PLACE	PUD	\$ 293,350	2,216
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3688	08/25/17	3612		CAROLYN RIDGE	RD	16	1	RED CANYON RANCH SEC 5	PUD	\$ 239,310	2,659
1 FAMILY, NEW CONSTRUCTION-2	MUIRFIELD HOMES	3690	08/22/17	912		CORBETT	DR	34	2	ARBOR LAKE ADD #5	R1	\$ 427,410	6,487
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3712	08/21/17	3912		COLEFAX	LN	8	11	BELLATONA SEC. #1	R1	\$ 153,270	2,298
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3733	08/22/17	512		LALEH	CT	3	2	EAGLE CLIFF SOUTH ADD #5	R1	\$ 145,710	2,125
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3754	08/28/17	710		BLUE FISH	RD	3	1	TRAILWOODS SEC 10	PUD	\$ 109,500	2,002
1 FAMILY, NEW CONSTRUCTION-2	IDEAL HOMES OF NORMAN	3755	08/28/17	821		BARBAROOT	DR	11	3	TRAILWOODS SEC 9	PUD	\$ 156,510	1,739
1 FAMILY, NEW CONSTRUCTION-2	WINDSTONE CONSTRUCTION	3780	08/31/17	3208		ROLLING WOODS	DR	11	3	FOUNTAIN VIEW SEC. #1	R1	\$ 332,500	4,382
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	3781	08/31/17	303		ALAMOSA	RD	11	5	LITTLE RIVER TRAILS SEC #2	PUD	\$ 382,373	3,580
1 FAMILY, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	3782	08/31/17	741		VILLAVARDE	DR	1	2	MONTEREY RIDGE SEC. #1	PUD	\$ 505,166	4,404
1 FAMILY, NEW CONSTRUCTION-2	HOME CREATIONS, INC.	3844	08/30/17	3821		WATERBROOK	DR	3	4	BELLATONA SEC. #1	R1	\$ 218,160	3,091
1 FAMILY, NEW CONSTRUCTION-2	MORING, ALAN	5205	08/18/17	641	E	BROOKS	ST	32	2W	NOT SUBDIVIDED	R1	\$ 200,000	2,184
2 FAMILY, NEW CONSTRUCTION	KATY CONSTRUCTION CO	2306	08/14/17	216		EDDINGTON	ST	5	2	STATE UNIVERSITY ADD	R3	\$ 164,970	1,945
2 FAMILY, NEW CONSTRUCTION	KATY CONSTRUCTION CO	2307	08/14/17	218		EDDINGTON	ST	3	2	STATE UNIVERSITY ADD	CCFB	\$ 164,970	1,945
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	3498	08/04/17	3201		13TH	PL	1	3	CAMPUS CREST	PUD		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	3538	08/09/17	1200	W	LINDSEY	ST	1	3W	NOT SUBDIVIDED	C2		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	3539	08/08/17	7327	E	FRANKLIN	RD	9	5	FRANKLIN	A2		
TEMPORARY ROLL-OFF, OTHER	OKLAHOMA ROLLOFFS	3570	08/10/17	542	S	UNIVERSITY	BLVD	7	1	ELMWOOD ADD	CCFB		
TEMPORARY ROLL-OFF, OTHER	OKLAHOMA ROLLOFFS	3653	08/16/17	303	S	PETERS	AVE	1	11	NORMAN, ORIGINAL TOWNSHIP	C2		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	3684	08/21/17	930		ED NOBLE	DR	1	1	NORMCO SEC 2	C2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	3218	08/15/17	508		CHAUTAUQUA	AVE	3	2	ROSS ADDITION	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	3429	08/01/17	2803	NE	120TH	AVE	13	1W	H & L #9 (SURVEY)	A2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	3439	08/01/17	905		GARVER	ST	6	1	EPPELRY-DOTSON ADD	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	3489	08/03/17	1706		SMOKING OAK	PL	10	1	SMOKING OAK #2	R1		

City of Norman
BUILDING PERMITS AND INSPECTIONS

[illegible]

MONTHLY BUILDING REPORT SUMMARY - NORMAN, OK

9/6/2017

	AUGUST 2017			AUGUST 2016		
RESIDENTIAL PERMITS	Number of Permits	Dwelling Units	Valuation	Number of Permits	Dwelling Units	Valuation
New Construction						
1 Family						
Detached Dwellings	44	44	\$11,277,351	37	37	\$10,958,125
Attached Dwellings	0	0	\$0	0	0	\$0
Manufactured Home (New)	0	0	\$0	0	0	\$0
Other (Non-dwelling)	0	na	\$0	0	na	\$0
2 Family						
Duplexes (2 DU per bldg)	2	2	\$329,940	8	8	\$1,179,920
Garage Apartments	0	0	\$0	0	0	\$0
3+ Family						
Foundation	0	na	\$0	0	na	\$0
Shell	0	na	\$0	0	na	\$0
Interior Finish	0	0	\$0	0	0	\$0
Full Permit (3-4 DU per bldg)	0	0	\$0	0	0	\$0
Ful Permit (5+ DU per bldg)	0	0	\$0	7	303	\$24,382,522
Other (Non-dwelling)	0	na	\$0	2	na	\$300,000
Total Residential New	46	46	\$11,607,291	54	348	\$36,820,567
Net Residential Demos & Removals		-1			-4	
Net Residential Units		45			344	
Additions & Alterations						
1 & 2 Family						
Additions & Alterations	17		\$1,818,000	20		\$1,534,171
Manufactured Home (Replace)	0		\$0	1		\$23,000
Paving & Pools	15		\$612,150	14		\$306,313
Accessory Buildings	16		\$629,085	12		\$292,652
Storm Shelters	18		\$49,140	18		\$63,200
3+ Family						
Addition & Alteration (All Types)	0		\$0	0		\$0
Total Residential Additions & Alterations	66		\$3,108,375	65		\$2,219,336
TOTAL RESIDENTIAL	112		\$14,715,666	119		\$39,039,903

NON-RESIDENTIAL PERMITS	Number of Permits	Valuation	Number of Permits	Valuation
New Construction				
Foundation	0	\$0	4	\$3,200,000
Shell	3	\$9,700,000	2	\$890,000
Interior Finish	2	\$375,000	6	\$434,544
Full Permit	5	\$2,737,500	8	\$13,810,043
Total Non-Residential New	10	\$12,812,500	20	\$18,334,587
Additions & Alterations				
Additions & Alterations (All Types)	14	\$14,859,488	31	\$1,610,537
Total Non-Residential Additions & Alterations	14	\$14,859,488	31	\$1,610,537
TOTAL NON-RESIDENTIAL	24	\$27,671,988	51	\$19,945,124

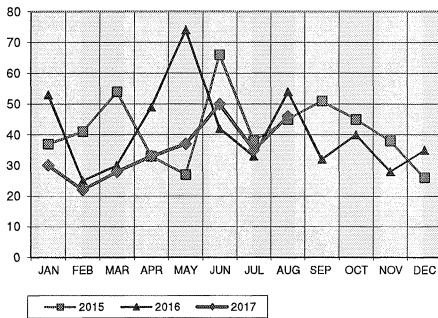
TOTAL ALL PERMITS	136	\$42,387,654	170	\$58,985,027
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OTHER ACTIVITY	Number	Number
Electrical Permits	116	158
Heat/Air/Refrigeration Permits	139	188
Plumbing & Gas Permits	130	158
Sign Permits	40	39
Water Well Permits	3	4
Garage Sale Permits	103	132
Structure Moving Permits	1	1
Demo - Residential Permits	2	4
Demo - Non-residential Permits	2	1
Temporary Const Bldgs & Roll-off Permits	15	22
Lot Line Adjustments Filed	2	0
Certificate of Occupancy (CO) Permits	68	129
All Field Inspections	2,119	2,569

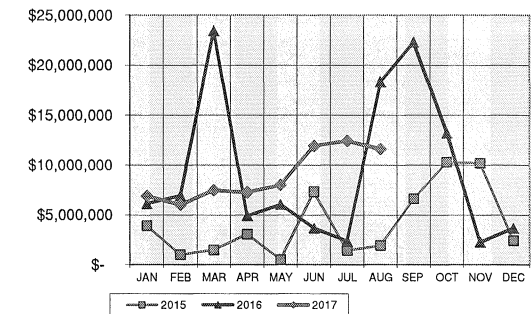
YEAR TO DATE	JANUARY-AUGUST 2017			JANUARY-AUGUST 2016		
	Number of Permits	Dwelling Units	Valuation	Number of Permits	Dwelling Units	Valuation
Residential New Construction	281	277	\$71,652,082	360	1262	\$162,789,312
Residential Demos/Removals	na	-14	na	na	-22	na
Residential Additions/Alterations	690	na	\$33,463,125	994	na	\$72,032,918
Non-residential New Construction	49	na	\$63,538,029	143	na	\$71,781,463
Non-residential Additions/Alterations	87	na	\$33,463,125	129	na	\$72,032,918
TOTAL YEAR TO DATE	1107	263	\$202,116,361	1626	1240	\$378,636,611

Reporting of data changed with the July 2015 report. The purpose is to more thoroughly delineate residential construction for reporting to the Reapportionment Commission and Census Bureau. Data previously reported was grouped differently and individual permit types may or may not correspond to data after this date.

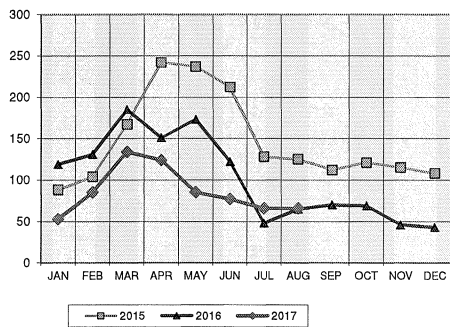
**1 New Residential: Number of Permits
Monthly Comparison**



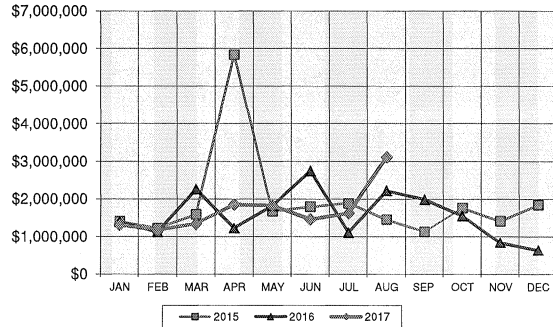
**2 New Residential: Dollar Value of Permits
Monthly Comparison**



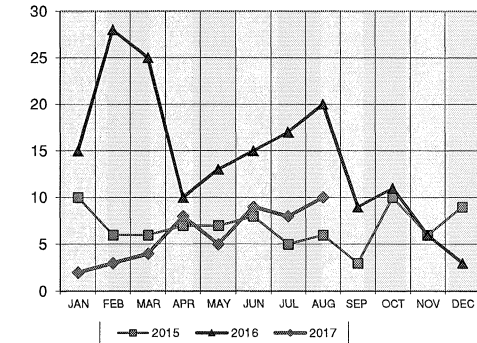
**3 Residential Additions and Alterations: Number of Permits
Monthly Comparison**



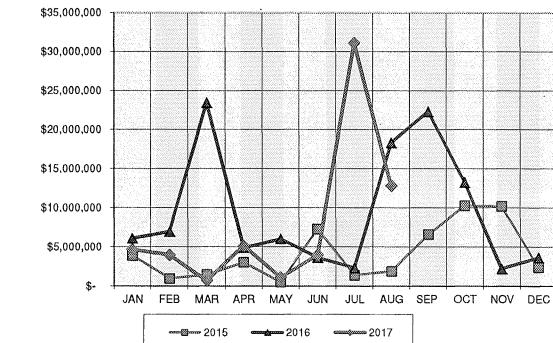
**4 Residential Addition and Alterations: Value of Permits
Monthly Comparison**



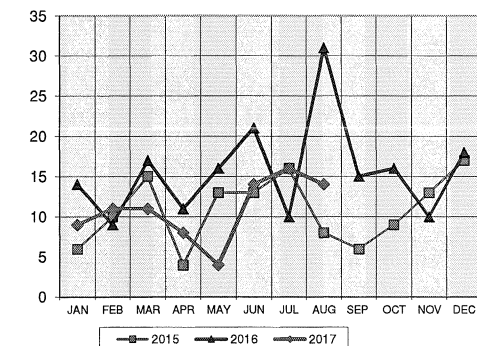
**5 New Non-Residential: Number of Permits
Monthly Comparison**



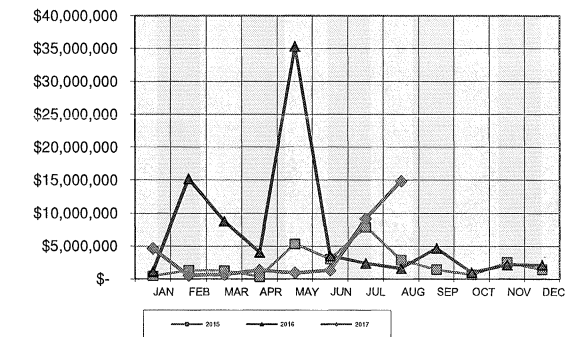
**6 New Non-Residential: Value of Permits
Monthly Comparison**



**7 Non-Residential Add/Alts: Number of Permits
Monthly Comparison**



**8 Non-Residential Addition/Alterations: Value of Permits
Monthly Comparison**



REVITILIZATION 10C

CDBG and HOME Investment Partnerships Programs

The Vicksburg six-unit development being undertaken by the Norman 2015 CHDO is under construction with completion estimated for October 2017. This project is partially funded by the City of Norman HOME Program. LG Construction, Inc. is the construction contractor.

CDBG Disaster Relief Grant

Construction is underway on Project #1 (100% complete) located on 108th Ave SE and Project #2 (100% complete) located on 120th Ave SE. Punch lists are being completed by contractor. Project #'s 3, 5, and 6 generally located at 120th AVE NE and Tecumseh NE are underway.

Contracts were awarded to SilverStar Construction for Projects #8 (120th Ave NE from Tecumseh Road to Stella Road) and #9 (Stella Road from 132nd Ave NE to 144th Ave NE). Anticipated completion date is early 2018.

Project 4: 84th Ave NE from Rock Creek Road to north end (.3 miles) and Project 7: Rock Creek Road from 108th Ave NE to 120th Ave NE (1 mile) are scheduled to be out to bid in September 2017.

Homeless Activities

On July 20, the housing placement report for the Ready for Zero initiative was made to Community Solutions for the month of June. There were nine housing placements made (1 Veteran; 8 Chronic). Community Solutions and HUD have reviewed the housing placement data for Veterans and determined that Functional Zero has been obtained. A formal announcement will be made in September 2017.

Housing Programs

August 2017

CDBG

- One rehabilitation project is under contract, One rehabilitation project was completed since July 1, 2017.
- Four emergency repair projects are under contract; One emergency repair project was completed since July 1, 2017.
- Three accessibility modifications are under contract; three accessibility modification projects has been completed since July 1, 2017.

Social and Voluntary Services Commission

Twenty-four non-profit agencies submitted applications totaling almost \$270,000 for the \$175,000 allocated in the FYE18 City of Norman budget. On June 19, 2017 applicants made presentations to the Social and Voluntary Services Commission. On June 26, 2017, the Social and Voluntary Services Commission met and recommended funding to twenty-two of the applicants. Contracts for these awards were approved by the Norman City Council at the August 22, 2017 meeting.

Code Compliance investigated 1354 new code violation cases and 688 of those were proactive. 1121 code cases were closed with 903 cases remaining open. 879 Violation letters were mailed out and 57 legal documents were filed at the courthouse. 4,294 Tasks were completed, such as initial inspections, re-inspections, additional site visits, charges, postings, inspector abated, etc. City-wide proactive enforcement began on March 15, 2012.

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Administrative Summary

August 2017 Summary

Operations



Part I Crimes	Current			Year-To-Date		
	2017	MONTH 5YR AVG	2016	2017	YTD 5YR AVG	2016
Murder	0	1	0	4	3	2
Rape	6	4	2	37	37	39
Robbery	3	4	2	32	39	45
Agg. Assault	17	16	19	118	111	132
Burglary	48	71	58	409	527	490
Larceny	200	276	248	1,712	2,382	1,951
Motor Vehicle Theft	27	27	32	193	204	285
Arson	0	2	0	1	4	4
Part I Totals:	301		361	2,506		2,948
Part II Crimes						
DUI/APC	36	42	33	272	370	274
Drunkenness	74	67	52	469	508	416
Drug Violations	105	93	70	725	786	633
Forgery	22	28	29	163	204	162
Vandalism	61	79	86	654	621	720
Others	376	NA	384	2,930	NA	3,077
Part II Totals:	674		654	5,213		5,282
Total Reported Crime:	975		1,015	7,719		8,230
Other Reported Activity						
Public Peace Reports	207	163	191	1,537	1,144	1,444
Warrants Served	120	132	107	894	1,035	943
Other Reports Totals:	327		298	2,431		2,387
Total Case Reports:	1,302		1,313	10,150		10,617
Collisions						
Fatality	0	0	0	3	3	2
Injury	49	61	56	420	443	503
Non-Injury	138	186	144	1,033	1,357	1,167
Total Collisions:	187		200	1,456		1,672
Call for Service						
CAD Activity (Total)	11,359	NA	10,516	85,198	NA	80,073
Calls for Service (Police)	8,521	NA	7,769	63,833	NA	59,052
Total CFS:	19,880		18,285	149,031		139,125
Citations & Warnings:						
Citations	1,374	NA	1,203	11,805	NA	11,535
Warnings	2,338	NA	1,334	17,132	NA	9,903
Total Citations & Warnings:	3,712		2,537	28,937		21,438

** Public Peace reports include: Animal Bite, Found Property, Recovery/Other Agency Vehicles, Mental Case, Unattended Death and Other

** Five Year Average based on 2012 to 2016

ANIMAL CONTROL 11A

Kennel Statistics Report
Intakes from 08/01/17 to 08/31/17

	DOG	PUPPY	CAT	KITTEN	OTHER	TOTAL
TOTAL	161	24	84	70	48	387
CONFISCATED	4	0	15	0	0	19
OWNER DIED	0	0	15	0	0	15
POLICE	4	0	0	0	0	4
DISPO REQ	8	0	8	2	26	44
FIELD	6	0	8	1	10	25
OTC	2	0	0	1	16	19
EUTH REQ	4	0	0	0	1	5
FIELD	0	0	0	0	1	1
OTC	4	0	0	0	0	4
FOSTER	3	0	8	20	0	31
OTC	3	0	8	20	0	31
OWNER SUF	11	0	6	2	0	19
OTC	11	0	6	2	0	19
RETURN	21	3	5	1	0	30
OTC	21	3	5	1	0	30
STRAY	110	21	42	45	3	221
FIELD	39	4	10	11	3	67
OTC	71	17	32	34	0	154
WILDLIFE	0	0	0	0	18	18
FIELD	0	0	0	0	14	14
OTC	0	0	0	0	4	4

Kennel Statistics Report
Outcomes from 08/01/17 to 08/31/17

	DOG	PUPPY	CAT	KITTEN	OTHER	TOTAL
TOTAL	153	30	89	73	50	395
ADOPTION	83	26	54	54	1	218
	1	0	1	0	0	2
IN FOSTER	0	0	0	1	0	1
OUT EVENT	1	0	0	0	0	1
RESCUE GRP	9	1	9	18	0	37
WALKIN	72	25	44	35	1	177
DIED	1	0	0	0	0	1
AT VET	1	0	0	0	0	1
DISPOSAL	8	0	8	2	29	47
	0	0	2	0	0	2
CREM-PRIV	1	0	0	0	0	1
CREM-SHELT	7	0	6	2	29	44
EUTH	13	0	17	1	2	33
AGGRESSIVE	5	0	0	0	0	5
COND SEVER	4	0	1	1	0	6
ILL SEVERE	1	0	16	0	0	17
INJ SEVERE	0	0	0	0	1	1
OWNER REQ	3	0	0	0	0	3
WILDLIFE	0	0	0	0	1	1
FOSTER	1	0	4	16	0	21
	0	0	0	1	0	1
BEH MANAGE	0	0	2	3	0	5
COND MINOR	1	0	0	1	0	2
UNDRAGE/WT	0	0	2	11	0	13
RTO	47	4	6	0	2	59
	2	0	0	0	0	2
LOST RPT	1	0	0	0	0	1
MICROCHIP	3	1	2	0	0	6
PHONE	12	2	1	0	0	15

	DOG	PUPPY	CAT	KITTEN	OTHER	TOTAL
WALKIN	27	1	2	0	2	32
WEB	2	0	1	0	0	3
TRANSFER	0	0	0	0	16	16
WILDCARE	0	0	0	0	16	16

Kennel Statistics Report
Animals On Hand on 08/31/17

	DOG	PUPPY	CAT	KITTEN	OTHER
Total	66	3	31	25	1
CLEVELAND CNTY	1	0	0	0	0
MCCLAIN CNTY	1	0	1	0	0
NORMAN	64	3	30	25	1



Norman Animal Welfare Shelter Animal Count

08/01/2017 to 08/31/2017



Beginning Animal Counts

CANINE		
Adult	Up to 5 Months	Age Unknown
48	13	13

FELINE		
Adult	Up to 5 Months	Age Unknown
27	53	16

Animal Intake

Stray At Large
Relinquished by Owner
Owner-Intended Euthanasia
Transferred In
Other Intakes
Total Live Intakes

CANINE		
Adult	Up to 5 Months	Age Unknown
92	21	18
28	3	4
3	0	1
0	0	0
4	0	0
127	24	23

FELINE		
Adult	Up to 5 Months	Age Unknown
30	45	12
7	3	4
0	0	0
0	0	0
15	0	0
52	48	16

Animal Outcomes

Live Outcomes

Adoption
Returned to Owner
Transferred Out
Returned to Field
Other Live Outcome
SubTotal Live Outcomes

CANINE		
Adult	Up to 5 Months	Age Unknown
62	25	12
40	4	7
7	1	2
0	0	0
0	0	0
109	30	21

FELINE		
Adult	Up to 5 Months	Age Unknown
28	36	17
6	0	0
7	18	2
0	0	0
0	0	0
41	54	19



Norman Animal Welfare Shelter Animal Count

08/01/2017 to 08/31/2017



Animal Outcomes

Died in Care
Lost in Care
Shelter Euthanasia
Owner-Intended Euthanasia
Subtotal Other Outcomes
Total Outcomes

Other Outcomes

CANINE		
Adult	Up to 5 Months	Age Unknown
1	0	0
0	0	0
8	0	1
3	0	1
12	0	2
121	30	23

FELINE		
Adult	Up to 5 Months	Age Unknown
0	0	0
0	0	0
16	1	1
0	0	0
16	1	1
57	55	20

Ending Animal Counts

CANINE		
Adult	Up to 5 Months	Age Unknown
58	3	13

FELINE		
Adult	Up to 5 Months	Age Unknown
24	44	12



Norman Animal Welfare Kennel Comparisons Statistics



"Intake Comparisons"

8/1/16 to 8/31/16

8/1/17 to 8/31/17

Dogs				
Strays	113	131	↑	15.9 %
Owner Surrenders	34	35	↑	2.9 %
Others	1	4	↑	300.0 %
Total Dogs Received:	148	170	↑	14.9 %
Cats				
Strays	57	87	↑	52.6 %
Owner Surrenders	25	14	↓	44.0 %
Others	4	15	↑	275.0 %
Total Cats Received:	86	116	↑	34.9 %
Total Intakes:	234	286	↑	22.2 %

"Outcome Comparisons"

8/1/16 to 8/31/16

8/1/17 to 8/31/17

Dogs				
Adoption	98	109	↑	11.2 %
Euthanasia	8	9	↑	12.5 %
Return to Owner	30	51	↑	70.0 %
Others	2	1	↓	50.0 %
Total Dogs Dispositioned:	138	170	↑	23.2 %
Cats				
Adoption	140	108	↓	22.9 %
Euthanasia	3	18	↑	500.0 %
Return to Owner	3	6	↑	100.0 %
Others	23	0	↓	100.0 %
Total Cats Dispositioned:	169	132	↓	21.9 %
Total Outcomes:	307	302	↓	1.6 %



Norman Animal Welfare Average Days In Kennel

8/1/2017 - 8/31/2017



Type	Total Animals	Average Days
Dogs	168	13
<u>Strays</u>	<u>122</u>	<u>12</u>
<u>Owner Surrenders</u>	<u>17</u>	<u>21</u>
<u>Others</u>	<u>29</u>	<u>12</u>
Cats	112	20
<u>Strays</u>	<u>78</u>	<u>22</u>
<u>Owner Surrenders</u>	<u>11</u>	<u>32</u>
<u>Others</u>	<u>23</u>	<u>6</u>
Others	23	3
<u>Strays</u>	<u>5</u>	<u>8</u>
<u>Others</u>	<u>18</u>	<u>1</u>



Monthly Service By Assignment

January 2017 to August 2017
Animal Welfare Volunteers Recent

Place	Assignment	Jan 2017 Hours	Feb 2017 Hours	Mar 2017 Hours	Apr 2017 Hours	May 2017 Hours	Jun 2017 Hours	Jul 2017 Hours	Aug 2017 Hours	Total Hours
Norman Animal Welfare Center	Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Bather / Groomer	2:26	0:00	0:00	0:00	0:51	0:00	0:00	0:00	3:17
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Cat Socializer	44:19	43:23	62:02	41:18	33:06	75:02	67:53	52:26	419:29
	NAWC-Community Outreach Volunteer	0:00	0:00	6:18	0:00	3:25	3:00	0:00	6:28	19:11
	NAWC-Dog Handler	83:59	88:16	161:48	229:32	142:34	118:18	148:35	70:46	1,043:48
	NAWC-Foster Program	0:00	0:00	0:00	0:00	0:00	0:00	0:00	2:00	2:00
	NAWC-Laundry	3:45	5:57	6:43	11:50	2:47	9:53	11:57	8:01	60:53
	NAWC-Lobby Greeter	24:13	21:45	16:31	47:35	59:31	44:08	31:52	21:57	267:32
	NAWC-Orientation	12:00	5:00	23:00	37:00	17:00	20:30	12:00	5:00	131:30
	NAWC-Photographer	2:15	0:00	12:35	6:40	12:35	11:11	17:21	4:21	66:58
Grand total	Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	Total	172:57	164:21	288:57	373:55	271:49	282:02	289:38	170:59	2,014:38
		172:57	164:21	288:57	373:55	271:49	282:02	289:38	170:59	2,014:38

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
August 2017

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed 1 Final Plat, 1 Preliminary Plat, and 1 Certificate of Survey for Planning Commission; also 5 Final Plats for City Council review; and 9 Final Plats for Development Committee Action. The Development Engineer reviewed 19 sets of construction plans and 2 punch lists. There were 125 permits reviewed and/or issued. Fees were collected in the amount of \$6,137.36.

CAPITAL PROJECTS

SH-9E and Lindsey Street Interchanges on Interstate 35

Construction on the I-35/ SH-9E and Lindsey Street Interchanges Reconstruction project began on Monday, March 2, 2015. This is a \$72 million construction project awarded to Sherwood Construction Company of Tulsa, Oklahoma. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- The new SH-9E modified Interchange will allow large volumes of traffic to negotiate the area.
- SH-9E Project will provide a connection from Ed Noble Parkway to SH-9E
- Replace the existing Lindsey Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Lindsey Street bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic signals mounted at the center of the bridge. This is the second SPUI interchange in Norman and the third in the State of Oklahoma.
- Widen I-35, from the Canadian River Bridge to ½ mile south of Main street, from four to six lanes
- Three new bridges will be constructed to vertically separate the on and off ramps from I-35 to SH-9E and Lindsey Street

The contractor's activities this month were as follows:

- On Friday, July 31, the contractor opened the I-35/ Lindsey Street Interchange to traffic.
- Continue installing the planter boxes
- Began installing the Seed Sower panels on the Lindsey Street bridge deck

Lindsey Street from 24th Avenue SW to east of Berry Road:

Construction on the Lindsey Street Reconstruction and Widening Project is scheduled to begin on Tuesday, July 5, 2016. This is a \$28.4 million construction project under construction by Sherwood Construction of Tulsa, Oklahoma. The contract time is set at 500 days with a \$5,000 per day incentive with a maximum of 100 days. Completion of this project is estimated to be October 2017. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project. Lindsey Street between 24th Avenue and Berry Road will remain open during construction. When the Lindsey Street Bridge over Imhoff Creek located between Berry Road and Pickard Avenue is replaced, this portion of the road will be closed, except for local traffic, for a maximum of 100 days.

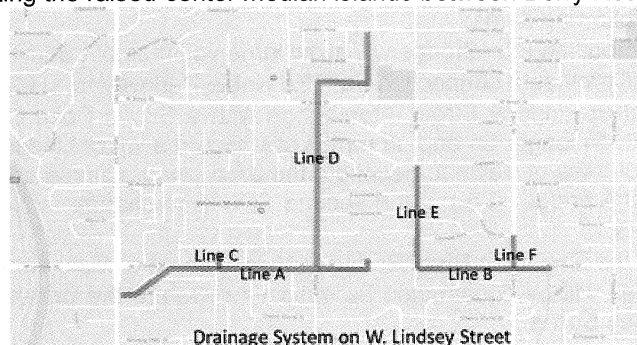
The project involves the following items:

- Widening West Lindsey Street from 3 lanes to 4 lanes with additional lanes at intersections
- New bridge over Imhoff Creek
- Continuous sidewalks on both sides of the street
- Access management to adjacent properties
- Multi-modal improvements including bicycle lanes
- Aesthetic enhancements including decorative pavement, landscaping, and roadway lighting
- Underground utilities
- Accessibility for disabled individuals
- Drainage improvement for the corridor

Construction on the Lindsey Street Bridge over Imhoff Creek began on Tuesday, July 5, 2016. The portion of Lindsey Street between Berry Road and Pickard Avenue is closed to through traffic. Signs are placed to direct the traveling public.

The contractor's activities this month were as follows:

- Completed the relocation of the water line in eight different locations on McGee Drive and north to Camden Way in preparation for installing the new stormwater drainage box that will relieve flooding in the area
- Complete the roadway pavement construction on the east bound lanes between 24th Ave SW and McGee Drive
- Completed the installation of the stormwater drainage system (Lines: A, B, C, and D) along the Lindsey Street corridor.
- Completed the decorative pavement intersection of McGee Drive and W. Lindsey Street
- Completed the sidewalk ramps and installed the signal light footings at the intersection of McGee Drive and W. Lindsey Street
- Began installing the decorative pavement on the south-leg of Berry Road and W. Lindsey Street
- Began installing light pole footings between Berry Road and 24th Ave SW
- Began constructing the raised-center median islands between Berry Road and 24th Ave SW



On Wednesday, August 9, 2017 the contractor opened the south leg of McGee Drive and W. Lindsey Street intersection to traffic after completion of the decorative concrete pavement, sidewalks and sidewalk ramps at that intersection. On this same day, the contractor closed the south led of Berry Road at W. Lindsey Street and the south leg of Wiley Road at W. Lindsey Street in order to begin installing drainage systems and decorative concrete pavement.

Franklin Road Bridge over the Little River:

Construction on the Franklin Road Bridge Project began on Monday, January 16, 2017. This is a \$3.7 million project under construction by Frontier Bridge of Okarche, Oklahoma. This project is a part of the 2012 Bond Program. Contract time is set at 180 days with an estimated completion date of July 15, 2017. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project. The contractor closed Franklin Road between 24th Avenue NW and 12th Avenue NW to through traffic on January 16 for the duration of the project, in order to remove and reconstruct the bridge over the Little River. The detour during the construction of the project is Tecumseh Road. City staff met with officials from Moore-Norman Technology Center in November 2016 to inform them of the upcoming construction project.

The project involved the following items:

- Replaces existing 2-lane bridge over Little River
- Replaces 2,000 feet of pavement on Franklin Road
- Adds 10-foot shoulders to roadway
- Reduces roadway flooding
- Improves public safety and accessibility

The contractor's activities this month were as follows:

- Completed paving the roadway
- Completed the striping the roadway
- Completed earthwork activities on the roadway shoulders
- Opened the Franklin Road Bridge and roadway to traffic on Wednesday, August 16

2013 CDBG-DR Project Groups 1 and 2:

Construction on the CDBG-DR Project Groups 1 and 2 began on June 16th, 2016. Project Group 1 includes: 84th Avenue NE from Tecumseh Road to Franklin Road, Tecumseh Road from 84th Avenue NE to 120th Avenue NE, and 96th Avenue NE from south of Rock Creek Road to Tecumseh Road. Project Group 2 includes 108th Avenue SE and 120th Avenue SE, both from Etowah Road to State Highway 9. This is a \$7.8 million construction project under contract with Silver Star Construction of Moore, Oklahoma. This project is 100% funded by the Department of Housing and Urban Development (HUD) and administered by Oklahoma Department of Commerce (ODOC). Construction engineering services will be completed by Atkins North America of Norman, Oklahoma. Road closures will be necessary during the culvert replacement phase of construction. Detour routes will be posted and local access will be provided at all times during construction.

The project involves the following items:

- Subgrade Stabilization
- New 6" asphalt pavement
- Some roadway widening
- Culvert replacement at most locations
- Ditch grading

Group 2 projects were substantially complete in April. The major focus of work now is construction of the three Group 1 Projects on 84th Avenue NE, Tecumseh Road and 96th Avenue NE.

The contractor's activities this month were as follows:

- Finish asphalt paving on 96th Avenue NE
- Begin drive culvert pipe installations and drive construction on 96th Avenue NE
- Finish culvert installations on Tecumseh Road between 84th Avenue NE and 96th Avenue NE
- Begin asphalt paving on Tecumseh Road between 84th Avenue NE and 96th Avenue NE
- Finish culvert installations, grading and subgrade stabilization on Tecumseh Road between 96th Avenue NE and 108th Avenue NE
- Begin asphalt paving on Tecumseh Road between 96th Avenue NE and 108th Avenue NE
- Begin road grading on 84th Avenue NE between Franklin Road and Tecumseh Road

Main Street Streetscape Project:

Waterline construction on the Main Street Streetscape Project located between James Garner Avenue and Park Drive began on Monday, March 20, 2017 and was completed on Wednesday May 17, 2017.

ODOT held the Streetscape Bid opening on Thursday, May 18, 2017 and awarded the project to the low bidder Rudy Construction on Tuesday, June 5, 2017 in the amount of \$3,052,466.98. The entire streetscape project cost for design, right-of-way, utility relocation and construction will be approximately \$3.9 million.

This project involves the following items:

- New Waterline
- Landscaping and Street Furniture
- Sidewalks and ADA Ramps
- Lighting and Traffic Signal Upgrades
- Asphalt Pavement Rehabilitation

The contractor's activities this month were as follows:

- No work was done on this project this month. Rudy Construction plans to begin construction on or about Monday, October 2, 2017, which coincides with the ODOT late start date.

Federally funded Resurfacing Project:

Construction began on the Citywide resurfacing projects on May 10, 2017. The three projects include:

- Imhoff Road- Classen Boulevard to 24th Avenue SE
- Constitution Street- Jenkins Avenue to Oak Tree Avenue
- Lindsey Street- Pickard Avenue to Jenkins Avenue

The project is estimated to cost approximately \$970,000. The Oklahoma Department of Transportation (ODOT) is administering the bid opening and construction of this project.

This project involves the following items:

- Pavement Patching
- Asphalt Pavement Rehabilitation
- Sidewalk replacements at specific locations
- New ADA ramps where needed
- Pedestrian pedestal replacements to accommodate new ADA ramps
- Video detection upgrades at specific intersections

The contractor's activities this month were as follows:

- Finish 2" asphalt overlay on Lindsey Street between Pickard Avenue and Jenkins Avenue
- Finish pavement Markings on Imhoff Road, Constitution Street and Lindsey Street
- Finish punch list item and final cleanup on Imhoff Road, Constitution Street and Lindsey Street

ODOT completed the Final Inspection for the project on August 25, 2017, and the project was determined to be complete.

Sidewalk Program:

FYE 2018 Sidewalk Program bid was awarded on August 8, 2017 by City Council to MTZ Construction in the amount of \$250,650.00 for the five following projects to be scheduled throughout the fiscal year 2018:

- **Citywide Sidewalk Reconstruction Program** which is intended to assist property owners in repairing existing sidewalks and constructing new sidewalks along an entire city block. Property owners who wish to participate in the Citywide Sidewalk Reconstruction Project will pay fifty percent (50%) of the estimated cost, with the City paying the remaining fifty- percent (50%) from funds allocated to this project. Construction to repair sidewalk in various residential locations in Norman will begin in September 2017. No citywide sidewalk construction in August of 2017.
- **Sidewalk Accessibility Program** which provides sidewalk ramps where none exist and rebuilds existing ramps that do not comply with the current Americans with Disabilities Act (ADA) standards. This project will construct approximately twenty-two (22) curb ramps. Locations are determined at the request of citizens and along arterial and collector streets that do not currently have ramps at street-sidewalk intersections. Construction of ramps on Cherry Creek Drive from Main to Knob Hill Circle is scheduled for October 2017. The FYE 2017 Program will reconstruct ramps at the entrance of Cedar Creek Addition will begin September 7th and are expected to be complete by September 30th. Construction of ramps on Wylie Road between Lindsey and Boyd Street following the Lindsey Street Improvements in the area scheduled to be completed in October 2017.
- The **Sidewalk Program for Schools and Arterials** is used to construct new sidewalks adjacent to elementary schools that have no sidewalks and along walking routes to the schools. The location in this year's program is the east side of Classen Blvd. from Lincoln School to Macy Street, with new ramps at each crossing. A second location will improve accessibility on McGee Drive just south of Monroe School. This sidewalk project is scheduled for June 2018. The FYE 2017 program

Monthly Progress Report
Public Works (August 2017)

will construct two ramps associated with a crossing at Whittier Middle School has been scheduled for September 2017.

- The **Downtown Area Sidewalks and Curbs Program** will repair hazardous or deteriorated sidewalks, ramps and curbs in the downtown area. The location will be concentrated along Porter Avenue south of Main Street. Work expected to begin in March 2018.
- The **Sidewalks and Trails Project** constructs new sidewalk and trails throughout the city in conformance with adopted plans including the Greenbelt Master Plan, Bikeway & Transportation Master Plan and Parks Master Plan. The location this fiscal year is concentrated along the north side of Main Street from 26th Avenue West to 700 feet east to close sidewalk gaps and provide sidewalk ramps to provide a contiguous sidewalk route from the I-35 Bridge overpass to the commercial area to the east. Work is scheduled in February 2018.

STREETS DIVISION

CIP/BOND PROJECTS

IOWA ST B/BERRY RD AND PICKARD AVE, FYE 2013 BOND

987.61 tons of asphalt

DAKOTA ST B/ FLOOD AVE AND UNIVERSITY BLVD, FYE 2015 BOND

243.46 tons of asphalt and 160.00 cubic yards of concrete

ASPHALT OPERATIONS

TIMBERDALE DR & CHAUTAUQUA AVE – DEEP PATCH

14.32 tons of asphalt

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 5.24 tons of asphalt was utilized in routine pothole patching operations.

ROADSIDE OPERATIONS

MOWING OF ROADSIDE RIGHTS-OF-WAY

Mow 50.50 miles of urban rights-of-way

Mow 90.00 miles of rural rights-of way

R-O-W DRAINAGE MAINTENANCE

Trimmed trees in drainage right-of-ways in the rural area, removed 31 tons of organic debris.

OTHER

INTERLOCAL AGREEMENT CLEVELAND COUNTY DIST 2

19TH ST (MOORE) B/ EASTERN AVE AND BRYANT AVE

4323.7 tons of asphalt

NORTH PORTER AVENUE

Pushing/leveling construction debris at dumpsite.

STORMWATER DIVISION

Stormwater Maintenance

WORK ORDER RESPONSE

Stormwater Division received 64 work order requests and closed 76.

MISC WORKORDERS

Stormwater crews cleared 85.50 tons of debris, poured 7.00 cubic yards of concrete and used over 100 gallons flushing pipe while completing 76 open work orders throughout the City.

DRAINAGE MAINTENANCE

Channel maintenance crew mowed 2,561,044 sq ft, and trimmed trees in drainage rights-of-way in the urban area.

Monthly Progress Report

Public Works (August 2017)

Cleared 741 inlets of debris from drainage rights-of-way in the urban/rural area.

URBAN STREET SWEEPING OPERATIONS

Total of 286 miles were swept resulting in the removal of approximately 253 tons of debris from various curblane streets.

STORMWATER OKIE LOCATES

During the month of Aug1,047 were referred to other departments.

STORMWATER QUALITY

Received and responded to 53 citizen calls/ Fiscal YTD Total is 91.

Performed 157 inspections of 94 active sites.

Issued 0 citations and 6 Notices of Violation (NOV) to active sites.

Issued 1 Earth Change Permit to new projects.

Stormwater Citizen Committee meetings to discuss stormwater quality and quantity were held on August 14th and 28th.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Monthly Progress Report
Public Works (August 2017)

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

AUGUST 2017
DEVELOPMENT COORDINATION, ENGINEERING,
AND PERMIT REVIEW

Subdivision Development:

FY 17-18 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month Total

*Norman Rural Cert of Survey...1
 *Final Plats.....1
 *Preliminary Plats.....1
 *Short Form Plat.....0

City Council Review:

Certificate of Survey.....0
 Preliminary Plat.....0
 Final Plats.....5
 Certificate of Plat Correction...0
 Encroachment.....0
 Resolution for Plat Vacation....10
 Closure.....0

↓ ↓ ↓

\$0.00

Development Committee:

Final Plats.....9

Fee-In-Lieu of Detention.....0 **\$0.00**

Subtotal:

Permits Reviewed/Issued:

(includes Offsite Construction fees)

\$3,230.00 \$0.00 \$3,230.00

**Single Family.....35
 ***Commercial.....30
 Multi-Family.....0
 Addition/Alteration.....9
 House Moving.....1
 Paving Only.....7
 Storage Building.....15
 Swimming Pool.....4
 Storm Shelters.....17
 Public Improvements.....3
 Temporary Encroachments.....1
 Fire Line Pits/Misc.....3
 Flood Plain (@\$100.00 each).....0

↓ ↓ ↓

\$0.00 \$100.00 \$100.00

Total Permits..... **\$2,907.36 \$9,890.80 \$12,798.16**

Grand Total..... **\$6,137.36 \$0.00 \$16,128.16**

******Construction Plan Review occurrences** **19 13 32**

*******Punch Lists prepared.....** **2 3 5**

* All Final Plat review completed within ten days.....PI # 13
 ** All Single Family Permits were reviewed and completed within three days.....PI # 10
 *** All Commercial Permits were reviewed and completed within seven days.....PI # 11
 **** All Construction Plans were reviewed within ten days.....PI # 12
 *****All Punch Lists prepared within one day of Final Inspection.....PI # 8

AUGUST 2017

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

**KEN DANNER/TODD McLELLAN/DREW
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	2	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	35	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	30	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	19	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	3	100%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2018

STREET DIVISION					
	FYE 2018 August, 2017	FYE 2018 August, 2017	Year to Date	Year to Date	FYE 2018
PERFORMANCE INDICATOR	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	10%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	5.24	52%	28.35	100%	95%
Overlay/pave 10 miles per year.	3.25	33%	3.25	33%	100%
Replace 1,160 square yards of concrete pavement panels	-	0%	285.00	25%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	-	0%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 12 miles)	1.00	6%	2.00	17%	100%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	50.50	1%	119.50	3%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	90.00	30%	249.00	84%	50%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	-	0%	65%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2018

STORMWATER DIVISION					
	FYE 2018 August, 2017	FYE 2018 August, 2017	Year to Date	Year to Date	FYE 2018
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	286.00	57%	540.00	9%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	741.00	7%	803.00	8%	70%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	2,561,044.00	19%	3,790,029.00	28%	90%
Perform erosion control inspections of permitted sites within 30 days.	157.00	167%	259.00		100%
Permit all earth disturbing operations over 1 acre in size.	1.00	95%	2.00		95%
Inspect City facilities identified as potential stormwater pollution sources.	-	0%	-		50%
Inspect stormwater outfalls.	-	0%	-		20%
Respond to stormwater complaints within 24 hours of the time reported	53.00	100%	91.00		100%
Enforcement actions (NOV's and citations)	6.00	N/A	10.00		N/A

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT
August 2017**

FYE 2018

FUEL REPORT

IN GALLONS

	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	15,680.00	15,916.00	27,999.97
Outside - sublet	725.21	415.70	0.00
TOTAL	16,405.21	16,331.70	27,999.97

TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	21,647.16	25,104.55	20,013.94	7,986.03

FYE 2018 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	42,838.59	46,730.51	37,495.69	14,600.28

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$1.80	Low	\$1.74	UNLEADED	High	\$2.21	Low	\$1.90
DIESEL	High	\$1.76	Low	\$1.71	DIESEL	High	\$2.35	Low	n/a
CNG	High	n/a	Low	\$1.08	CNG	High	n/a	Low	n/a

FASTER CONSUMABLE PARTS PURCHASED					PUBLIC CNG SALES	
REPAIR PARTS	\$97,112.89				Month Total Public CNG Sales	\$12,530
BATTERIES	\$1,992.83				FYE 2018 To Date Public Sales	\$22,888
OILS/FLUIDS	\$3,066.40				LIFE TO DATE CNG GAS GALLON EQUIVALENT	
TIRES	\$44,816.14				Total Sold Gallons Life To Date	710,563
SUBLET REPAIRS	\$15,505.27				Total Gross Sales Life To Date	\$1,015,067
TOTAL SPENT	\$162,493.53				Life To Date CNG Gas Gallon Equivalent	
					Total Public/City Through-Put CNG Gallons @ Station	1,365,692

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	30	26	25	56
EMERGENCY ROAD CALLS	2	7	4	9
PM SERVICES	136	134	114	270
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	494	466	440	960
SCHEDULED REPAIRS	205	214	174	419
NON SCHEDULED REPAIRS	289	252	266	541

Light Shop	CURRENT MONTH	LAST Month	Two Months Ago	YEAR TO DATE
ROAD SERVICE	4	6	4	10
EMERGENCY ROAD CALLS	2	2	1	4
PM SERVICES	92	92	75	184
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	239	221	205	460
SCHEDULED REPAIRS	109	115	92	224
NON SCHEDULED REPAIRS	130	106	113	236

Heavy Shop	CURRENT MONTH	LAST Month	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	20	21	28
EMERGENCY ROAD CALLS	0	5	3	13
PM SERVICES	44	42	39	166
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	255	245	235	912
SCHEDULED REPAIRS	96	99	82	212
NON SCHEDULED REPAIRS	159	146	153	450

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2018

August 2017

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	ACTUAL	DIFFERENCE
# 001	0.00	72%	72%	100.0%	0.0%
# 002	149.90	72%	72%	92.7%	20.7%
# 003	160.84	72%	72%	84.1%	12.1%
# 004	160.93	72%	72%	90.6%	18.6%
# 005	0.00	72%	72%	100.0%	0.0%
# 006	0.00	72%	72%	100.0%	0.0%
# 007	62.08	72%	72%	83.9%	11.9%
# 008	185.91	72%	72%	90.7%	18.7%
# 009	141.63	72%	72%	84.4%	12.4%
# 010	148.82	72%	72%	85.9%	13.9%
# 011	151.94	72%	72%	87.7%	15.7%
# 012	68.42	72%	72%	87.5%	15.5%
# 013	152.62	72%	72%	85.5%	13.5%
# 014	148.20	72%	72%	87.3%	15.3%
# 015	142.32	72%	72%	86.4%	14.4%
# 016	111.85	72%	72%	87.1%	15.1%
# 019	67.89	72%	72%	100.0%	0.0%
# 021	166.54	72%	72%	88.3%	16.3%

DIRECT LABOR HOURS

2019.89

TOTAL AVAILABLE HOURS

2299.63

PRODUCTIVITY GOAL

72.0%

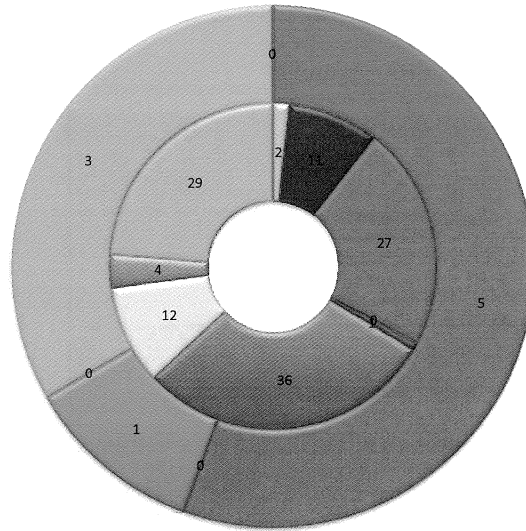
ACTUAL PRODUCTIVITY

87.8%

August FYE 2018

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE	
SANITATION											
5207	2008 Chevy 2500 Pickup	Sanitation Compost	9/5/2017	8/8/2017	28	days	8/9/2017	Light Shop	PM-D	2/8/2017	
5207F	5207's Bulk Tank - Diesel	Sanitation Compost	9/5/2017	8/8/2017	28	days	8/9/2017	Light Shop	PM-M	~	
5212	2002 Ford F450 Pickup	Sanitation Transfer	73764	73404	360	miles	8/22/2017	Light Shop	PM-C	11/23/2016	
					0						



PM Compliance Report August FYE 2018

- City Council
- Fire
- Police
- Finance
- Inf. Tech
- Public Works
- Parks & Rec.
- Planning
- Utilities

INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

Department	Scheduled	Missed/Late	% Late
City Council	2	0	0.0%
Fire	11	0	0.0%
Police	27	5	18.5%
Finance	0	0	0.0%
Inf. Tech	1	1	100.0%
Public Works	36	0	0.0%
Parks & Rec.	12	0	0.0%
Planning	4	0	0.0%
Utilities	29	3	10.3%
Citywide Total	122	9	7.4%

FLEET DIVISION PM COMPLIANCE REPORT

August FYE 2018

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Still Past Due	Current % PENDING	Year To Date Non-Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
CUSTODIAL	1	1			0%	0%
BUILDING MAINTENANCE	1	1			0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY	1		1		0%	50%
FINANCE						
METER SERVICES					0%	0%
PLANNING						
PLANNING	1	1			0%	0%
BUILDING INSPECTIONS	3	3			0%	0%
CODE COMPLIANCE					0%	0%
PUBLIC WORKS						
ENGINEERING	2	2			0%	0%
STREETS	16	16			0%	0%
STORMWATER					0%	0%
TRAFFIC	8	8			0%	0%
STORMWATER QUALITY	4	4			0%	0%
FLEET	6	6			0%	0%
POLICE						
ANIMAL CONTROL	2	2			0%	0%
POLICE ADMINISTRATION	1	1			0%	0%
POLICE STAFF SERVICES	2	2			0%	0%
POLICE CRIMINAL INVESTIGATIONS	3	2	1		0%	14%
POLICE PATROL	18	16	3		0%	12%
POLICE SPECIAL INVESTIGATIONS	1		1		0%	40%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	1	1			0%	0%
FIRE SUPPRESSION	8	8			0%	7%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	12	12			0%	0%
PARKS & RECREATION					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL					0%	20%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	0%
PSST FIRE SUPPRESSION	2	2			0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	2	2			0%	0%
WATER PLANT					0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	5	5			0%	5%
UTILITIES INSPECTOR					0%	0%
UTILITIES WRF						
WRF ADMIN	1	1			0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	2	2			0%	0%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	3	3			0%	0%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	5	5			0%	0%
SANITATION COMMERCIAL	2	2			0%	0%
SANITATION TRANSFER	4	2		1	25%	17%
SANITATION COMPOST	3	1		2	67%	67%
SANITATION RECYCLE	1	1			0%	0%
SANITATION YARD WASTE	1	1			0%	0%
CITYWIDE TOTAL	122	113	6	3	2%	6%

UTILITIES

13

Monthly Report

August 2017

LINE MAINTENANCE:

Capital Projects

- Windwood Court - 100% Complete
- Creekwood Court - 100% Complete
- Cove Hollow Court – 100% Complete
- Greenwood Court - 100% Complete
- Smalley Drive – 100% Complete
- Smalley Circle - 100% Complete
- Kingswood Drive – 85%

Dakota Street – Public Works Bond Project: Staff replaced 1,466 feet of cast iron water main with C-900 PVC, 2 fire hydrants, flushed and caught bacteriological samples on Dakota Street from Berry Road to Utah Avenue, project 75% complete.

Kingswood Drive – Staff laid 140 feet of 6" PVC, installed 1 new fire hydrant, poured 3.5 yards of concrete changed over 8 water meter service connections and cut and capped old ductile iron water main on Kingswood Drive from Meadowood to end of cul-de-sac, project 85% complete.

Water Line Breaks - 15

Sewer Line Data

- Total obstruction service requests - 41
- Private Plumbing: 39
- City Infrastructure: 2
- Sanitary Sewer Overflows: 2 – 1 on Private Plumbing, 1 on City Sewer collection main

Lift Station D Flows:

- Days - 31
- Average daily flow: 1.0 MGD
- Total flow: 31.0 MG

WASTEWATER PROJECTS:

Royal Oaks Force Main Rehab (WW0062): Project will replace 1,900 feet of 16-inch ductile iron force main, and add about 2,900 feet of 18-inch gravity sewer along 24th Avenue NE, from near Alex Plaza Drive south across Alameda to Beaumont Drive; design by Cardinal Engineering; advertised for bids on 6/29; pre-bid meeting held 7/12; seven (7) bids received 7/20/17, with McKee Utility Contractors of Prague low at \$495,503; NUA consideration of award scheduled 8/22. Pre-work meeting held 8/23 and Notice to Proceed issued effective 9/5/17, with contract construction time of 180 calendar days; construction is in progress, on schedule and within budget; payment for \$0 of contract total of \$495,503, or 0% approved to date.

Woodcrest Interceptor (WW0120): Project is a \$1.7 million dollar sewer improvement project funded by the Sewer Excise Tax (SET). It will replace and upsize the existing Woodcrest interceptor from north of Tecumseh Road running SW to near Porter Avenue and Rock Creek Road; design by RJN Group; three (3) bids received 2/11/16 with Jordan Contractors of Tecumseh low at \$1,725,750; NUA award and contract approved 3/8/16; Notice to Proceed issued effective 4/4/16. On 11/8/16, NUA approved Change Order No. 1 (CO1) increasing contract amount by \$92,290, and the contract time by twenty (20) calendar days; all work complete 2/3/17; on 2/28, NUA approved (final) Change Order No. 2 (CO2) decreasing contract amount by \$161,547, and project acceptance; payment for \$1,656,493 of revised contract total \$1,656,493, or 100% approved to date; record drawings delivered by RJN on 5/13/17; Lemke furnished as-built data, which is under review for import into GIS.

Sewer Maintenance Project FYE14 (WW0202): Annual project may rehabilitate over 47,000 feet (9 miles) of sewers and over 230 manholes in two (2) or more phases, in the area bounded by Robinson Street to the north, Sherry Avenue to the west, Main Street to the south, and Berry Road to the east, excluding Dakota & Iowa, which were in the 2009 project area. On 10/28/14, the NUA approved an On-call Professional Services expenditure with Lemke for surveying and drafting assistance; five (5) bids on Phase 1 received 3/17/16 with Urban Contractors of OKC low at \$1,784,680; NUA award and contract approved 4/12/16; Notice to Proceed issued effective 4/25/16. On 7/12/16, the NUA approved Change Order No. 1 (CO1) increasing contract amount by \$128,190, and the contract time by thirty (30) calendar days. On 5/23/17, the NUA approved Change Order No. 2 (CO1) increasing contract amount by \$268,490, and the contract time by ninety (90) calendar days; construction is nearing completion and within budget; for \$2,113,749 of revised contract total of \$2,181,360, or 97% approved to date.

Lift Station Modification FY17 (WW0305): Three (3) existing lift stations, Ashton Grove, Vo-Tech and Royal Oaks need modifications more extensive than our annual rehabilitation. The work consists of pumps, pump guide rails and brackets, and discharge fittings and piping. Royal Oaks also requires replacement of its 8-foot wet well with a 10-foot wet well. Bypass pumping will be required while stations are off line to prevent back-ups or overflows. On 2/28/17, the NUA approved an On-call Professional Services expenditure with Lemke Land Surveying to provide surveying and design services. Design in progress; Geotech report received 6/2/17; 60% plans received 6/16; currently under review.

Sewer Maintenance Project FYE17 (WW0307): Annual project to rehabilitate about 26,000 feet (5 miles) of sewers and over 110 manholes in the area bounded by Cave Creek Street and Pinecrest Street to the north, partially Sequoyah Trail and partially Woodcrest Creek Drive to the west, Rock Creek Road to the south, and 12th Avenue NE to the east. On 7/26/16, the NUA approved an On-call Professional Services expenditure with Lemke for surveying and drafting assistance; survey by Lemke is complete; All TV inspection complete by staff; draft plans received 7/5/17; under review for preliminary design.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating our wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data and sewer sub-basin maps reviewed to determine population equivalents for proper loading information under 2025 Plan. Loading data transmitted to HDR 04/25/12 and model development workshop was held 03/14/13. Capacity analysis report received 05/07/13 and collection system improvements report received 04/28/14. Report returned with comments 11/20/15. Staff met with HDR on 05/24/16 to review Final Report and is sending additional loading data to allow report completion. Payments totaling \$570,922 of \$576,699 processed.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. ER finalized and submitted to DEQ 11/18/11; revised Final ER approved 06/27/13. NUA approved Garver Amendment No.1 for final design and bidding approved 06/12/12. Final design documents submitted to DEQ 08/01/13 and were approved 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman 04/05/13. NUA approved Garver Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals on 04/22/14. Public Meeting on proposed rate hike held 08/12/13 and was approved 11/12/13 by 67% of voters. NUA approved Resolution 1314-89 authorizing OWRB \$50.3 million loan application; loan approved 04/15/14.

Phase 2 WRF Improvements project expands design capacity from 12 to 17 MGD, rehabilitates older equipment and adds ultra violet disinfection, effluent aeration and odor control technologies. Bids received 03/27/14 and the NUA approved award to Archer Western Construction, LLC (AW) of Irving, TX on 04/22/14. NUA approved AW contract and bonds 05/13/14 and construction began 06/02/14. Change Order No. 1 (CO#1) extending contract time by 47 days approved by NUA on 09/09/15. CO#2 increasing cost by \$98,546.78 and extending time by 32 days was approved by NUA on 05/10/16. CO#3 increasing cost by \$152,808.92 and extending time by 53 days was approved by NUA 12/13/16. With the change order, all original work is scheduled to be complete by 03/30/17. On 02/14/17, the NUA approved CO#4 incorporating the Phase 2 Maintenance Improvements into the project, increasing the contract by \$2,828,517 and requiring completion by 11/14/17.

The following briefly summarizes the work completed this period:

- Headworks/Screening: original scope to modify structure, coat channels, rehab screens and install new conveying systems and electrical controls are complete. Odor control system is also in operation. Influent Flow

Measurement Structure: new structure, 36-inch piping to aeration basins, slide gates, aluminum covers and handrails are complete.

- Primary Clarifiers 1, 2, 3 and 4: PC#1 and PC#2 placed in service 10/28/15; PC#3 placed in service in June 2016; PC#4 placed in service in November 2016.
- RBC and Bio-Tower structures: demolition and removal of these structures is complete.
- Aeration Basins: New basins 4, 5 and 6 placed in operation 10/11/16; existing aeration basins 1, 2 and 3 cleaned, rehabbed and returned to service 01/24/17.
- Final Clarifiers 5 and 6: Concrete structure, mechanisms, handrail, baffles and weirs in both clarifiers are complete and were placed in service in December 2016; grading, sod and sidewalks complete.
- RAS/WAS Pump station including 3 RAS pumps, 2 WAS pumps, electrical room, pump removal room with hoist, and electrical generator are complete. Pump station was placed in service in December 2016; a correction to concrete stairwell is complete.
- UV/Post Aeration Facility: Blower control building, blowers, electrical controls and backup generator placed into operation in September 2015. UV influent box, UV disinfection and post aeration structures, UV equipment and superstructure complete and placed into operation on 10/29/15. Performance testing completed 03/02/16.
- Outfall Structure and 66-inch Outfall Piping: New outfall structure with 66-inch and 54-inch outfall piping installed and tested. Trash excavated from construction disposed and covered on top of landfill per DEQ requirements; additional demolition waste stockpiled on landfill needs to be capped with erosion control installed on landfill areas. Asphalt access road installed in 2016 but need repairs now due to erosion.
- Sludge Blending Tank and Pump Station Building: New sludge blending tank with mixing system and pump station building began operations in December 2016.
- Sludge Thickening Centrifuges: two new centrifuges, monorail crane and access platform in Main Control Building became operational in late January 2017; performance testing complete.
- Digester Modifications: sludge removal from Digesters 2 and 4 complete. Digester 4 fixed cover with exterior insulation, new doors and windows complete.
- Standby Generators: Generators at Transformer 5 (Environmental Services Building) and UV Blower Building installed; generator startup and testing completed in September 2015. Generator for RAS/WAS Pump Station and Westside Lift Station and Blower Building installed and tested.
- Odor Control system installed at Westside LS, Sludge Holding area and Headworks, 30-day performance testing complete.
- Roadway Replacement: new asphalt paving, milling and overlay work complete; expect to complete minor repairs in september.
- Pay Estimate No. 38 for period ending 07/31/17 received for total of \$48,576,067 or 96% of the contract amount. OWRB reimbursement requests total \$37.9M.
- 1165 calendar days or 100% of the 1032 calendar day contract time for Phase 2 Improvements has been consumed.
- 178 calendar days or 66% of the original 270 calendar day contract time for the Maintenance Improvements consumed; contract requires completion by 11/14/17.
- Monthly Progress Meeting No. 38 was held 08/23/17.

WRF Phase 2 Maintenance Improvements: On 02/14/17, the NUA approved CO#4 incorporating the following Phase 2 Maintenance Improvements into the project:

- WRF South Digester Boiler Replacement: Project WW0169 will remove and replace two sludge boilers in the South Digester complex that will match the boilers installed in the North Digester Complex in 2013 at an estimated cost of \$1,044,392. Boiler submittals have been approved and are being manufactured. One Boiler demolished; expecting delivery in early September.
- WRF Primary Sludge Thickener Replacement: Project WW0171 will install four new sludge thickener mechanisms in the refurbished concrete basins at an estimated cost of \$706,903. Submittals approved; expected delivery in late August has been delayed by flooding in Houston..
- WRF Grit Classifiers: Project WW0309 will remove and replace the existing grit washer/classifier unit at an estimated cost of \$333,216. Project WW0310 will provide a new grit washer/classifier unit at an estimated cost of \$433,180. Submittals for classifiers have been approved and are being manufactured. New work to replace

grit classifier is underway; demolition of slab and installation of underground piping is complete. Awaiting delivery in September; delayed delivery expected due to German equipment being offloaded in Houston.

- WRF Generator Access Platforms (WW0311) will provide and install access platforms to perform maintenance at four (4) new emergency generators installed at under the ongoing WRF Phase 2 Improvements at an estimated cost of \$310,826. Began installation of concrete pads (5) and sidewalk for handrail installation. Handrail submittal to be rejected as it is angle iron, not round tubing.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff and DEQ have negotiated Consent Order (CO) #13-077; CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- Submit SEP project and schedule 11/30/14 (complete)
- Complete disinfection improvements 01/01/16 (complete)
- Attain compliance with fecal coliform limits 07/01/16 (complete)
- Complete Phase 2 improvements 01/01/17 (Operational February 2017)
- Attain compliance with Ammonia and TSS limits 07/01/17 (Will be in compliance as required)

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; draft ER received 2/27/15 and is under review.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects.

This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13; ER approved on 09/23/14. APAI contract amendment for final design and construction administration approved by NUA 01/27/15; design work proceeding with 90% plans received 02/16/16.

Bishop Creek Emergency SS Crossing (WW0209): The existing aerial sewer crossing over Bishop Creek just east of the intersection of Constitution and Ryan Avenue failed 11/30/15 when the eastern bank of the creek bed was undermined causing several large trees to fall into the creek. Portable pumping equipment which was installed and operating that night to eliminate the bypass and the DEQ was notified on 12/01/15. Purchase orders were created for Urban Contractors, Lemke Surveying, Terracon Consultants and CP&Y, for use of emergency bypass pumping equipment, surveying services, completion of geotechnical borings, and expedited design services, respectively. On 12/01/15, the Mayor declared an emergency related to the severe weather and ice storm. Competitive bidding requirements were waived and expedited bidding process was initiated. Five contractors attended an on-site pre-bid conference on 12/16/15 and bids were received from 3 contractors on 12/22/15. Krapff-Reynolds Construction

Company was the low bidder at \$344,355 and work was awarded to Krapff-Reynolds. Work began 01/05/16 and was complete 02/01/16. The NUA ratified project costs on 04/12/16; this will be the last report for this project.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. The lift station might initially be funded by developers and/or the NUA with a portion of the funding paid back as additional areas develop.

WRF Effluent Truck Wash (WW0050): Project will provide a non-potable water line from the Water Reclamation Facility (WRF) to the Sanitation storage yard north of the WRF where an automated truck wash will be constructed to allow reuse of treated effluent. All wastewater generated will be returned to the WRF for reclamation. Certain DEQ criteria have to be met regarding reuse of treated effluent: (A) truck washing must be fully automated to ensure no human contact with the reuse water or (B) a pretreatment system (Ozone) to render the water harmless is required. A periodic maintenance program for the facility will also be developed. Project may be consolidated with SA0009, funded by the Sanitation Division. Staff has held preliminary discussions of concept and location for the facility. An RFP for engineering services is in progress.

WATER PROJECTS:

Main Library Waterline Relocation (WA0233): 16-inch waterline from south of Acres to just north of Library property will be replaced with 24-inch waterline in conjunction with the Acres/James Garner Intersection Improvements. Design plans through Public Works are nearing approval; expect to bid in June 2017. Modeling has indicated a 16" diameter water line is adequate; this will save NUA additional cost.

Segment D Waterline, Phase 2 (WA0239): Final design for the Phase 2 project utilizing Highway 9 right-of-way was completed but the permit to construct from ODOT was not renewed. Alternative routing determined with first portion along Lindsey Street from 24th Avenue SW to Chautauqua. The last phase connecting the 24-inch on Lindsey to the 24-inch along Highway 9 at Jenkins is underway. Staff met with OU staff the week of 10/31/16 to walk out proposed alignments that will cross OU property. All available alignments will require OU to donate easement of some sort. POE prepared the two alignments on a map for OU representatives review. NUA approved full contract for surveying, design, construction administration, and easement acquisition in the amount of \$194,000 1/24/17. Design kickoff meeting was held 2/14/17. OU's Tony Gardner was in attendance and will be our point of contact throughout the project. OU representatives, Poe & Associates, and staff walked the alignments 2/16/17 and determined a favored path of Lindsey to Timberdell, east along Timberdell to Jenkins, and then south to Highway 9. Public Works, NUA, and OU will share costs for street replacement down Chautauqua. NUA approved Berry Road CO#5 on 5/23/17. This change order allowed Central Contracting to begin project immediately after they finish Main Street project. OU staff and NUA staff both agreed this allowed an expedited project completed over summer while students were out and the prices on Berry Road were very favorable. Contractor has completed all large line associated with project under Chautauqua. The contractor is now pressure testing and will follow with disinfecting the pipe. New completion date is expected by the end of September.

Water Treatment Plant Expansion (WA0291): Phase II design will include the installation of ozone treatment, UV treatment, an upgrade of the high service pumps serving the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. Design contract with Carollo approved by NUA 05/22/12. Ozone pilot study began in October 2012 and was complete March 2013. Pilot plant results and preliminary engineering plans presented to NUA 07/08/14 with total project costs estimated at \$33,540,000. NUA approved final engineering contract on 02/10/15. Design plans are complete and DEQ approved all variances associated with the project. The NUA loan in the amount of \$31 million was approved by OWRB January 17, 2017. NUA approved acceptance of loan January 24, 2017 and loan closing was January 31st with a rate of 2.81% locked in for 15 years. Scheduled bid date of March 9th was extended until March 23rd. Low bidder was Foley Company of Kansas City, Missouri followed by Archer Western and Garney. NUA approved Foley Company's contract and bonds in the

amount of \$29,990,165 May 9, 2017. Staff held the pre-construction meeting May 31, 2017 and construction is underway. Contractor began by relocating lines that interfered with new chemical building. Contractor will now begin pier drilling for the new chemical building September 7th. Project completion date is June 2019.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into three phases with Phase 1 being a half mile along Lindsey. Bids were opened January 22 for Phase 1 which runs along Lindsey from Chautauqua to Berry and then north approximately 400 feet. The bid was awarded to Central Contracting and construction is complete. Phase 2 has been bid with McKee Utility Contractors, Inc. being the low bidder. Construction was complete April 2016 and NUA approved final reconciliation change order 09/27/16. Phase 3 awarded to Central Contracting Services, Inc.; construction began 05/02/16; with completion expected by 01/29/17. NUA approved CO#1 on 05/10/16 adding 1,800 feet of 16-inch waterline along Main Street to the project. NUA approved CO#2 on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Park to the project. Work on Berry from Main to Acres and work along Main between Berry and Flood is complete. Work on Berry Road north of Acres resumed 01/03/17 and waterline installation was completed 02/07/17 and pressure tested 02/08/17. Disinfection of waterline is also complete; concrete paving work began 02/13/17 and was complete 03/17/17. NUA approved CO#3 on 02/28/17 and CO#4 on 03/28/17 adding about 2,000 LF of 16-inch waterline and about 600 LF of 6-inch fire lines to 9 businesses on Main beginning at the railroad and moving west to Park. Work began 03/13/17 and all four blocks were placed back into operation on 05/19/17. CO#2 pipeline work between Park and Flood complete 06/15/17. The NUA approved CO#5 on 05/23/17 adding about 2,700 feet of 24-inch waterline along Chautauqua between Lindsey and Timberdell. Work began 06/15/17 and is installed through Timberdell; pressure testing of 300 feet section has failed; roadway complete except in small area.

Gray Street Waterline Replacement: C. H. Guernsey and Company was selected for the design of the Gray Street Waterline Replacement. Plans are under review. CO#2 to Berry WL project will be considered on 10/25/16 adding 1,200 feet of 16-inch waterline along Main Street between Flood and Acres to the project; this was originally part of the Gray Street project. NUA approved Amendment #1 to Guernsey contract adding additional waterline replacements along Gray and Tonhawa under project WA0224. Work is being delayed due to desire to not have Gray Street under construction at same time as Main Street Enhancement by PW.

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff has tentatively selected several consultants and has begun contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16.

Update Water Distribution System Modeling APAI and Water Rights Permitting Cowan (WA0212): In association with the FYE15 Water Wells and Supply Lines project, the NUA approved APAI contract K-1516-85 on 02/09/16 to update a city wide water model. On 02/28/17, Amendment No. 1 to APAI Contract K-1516-85 was approved by the NUA to authorize additional funding of \$33,000 for further work toward development and calibration of the hydraulic water model, as identified in Tasks B-2 and B-3 of the contract. This project is approximately 70% complete and is progressing satisfactorily. During the month of August, City staff evaluated APAI's initial draft 10-year Capital Improvement Project list. Staff also provided information on additional improvements that, while perhaps not necessary for increased hydraulic capacity or to resolve pressure issues, would be required in the near future due to deteriorating asset condition. The APAI project team visited City offices on August 9 to conduct a project status workshop and to review the recommended CIP list as a whole with both Utilities Administration and Line Maintenance personnel. Taking into account the City's feedback, APAI has been working to prioritize and categorize the recommended improvements, and will finalize the draft modeling report in the next few weeks.

Cowan submitted a technical memorandum 7/1/16 and staff reviewed and made suggested edits. Cowan is now awaiting well locations from Carollo before they can proceed with their applications for water rights. Staff met with Cowan Group December 7, 2016 and decided to pursue Option #3 of the technical memorandum which states to obtain additional water rights for the upcoming 10-12 wells.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 13,800 feet of ductile iron (DI) water lines in the Crossroads Blvd area north of Robinson between 36th Ave NW and I-35. Failing ductile iron lines are causing street failure and driveway damage, and will be replaced with C900 PVC pipe. Line Maintenance requested about 1,400 feet of supplemental DI waterline replacement with PVC along 24th Ave. NW; design by Cardinal Engineering; advertised for bids on 7/20 & 7/27; pre-bid meeting held 8/2; five (5) bids received 7/20/17,

with McKee Utility Contractors of Prague low at \$495,503; NUA consideration of award scheduled 9/12. Pre-work meeting and Notice to Proceed to follow.

Well Field Blending at WTP (WA0214) and Wellfield Design:

Blending: This project considers a portion of our well field as non-potable and assumes non-potable waterlines from about 7 southern wells can be blended with treated water at our WTP to meet a new Chromium MCL (and/or other metals of concern) by constructing about 5 miles of waterline. Projects will be constructed in phases to continue utilization of our existing well field as much as practical. Carollo has reviewed a blending scheme and directed staff to gather additional information related to past gross alpha results. The first batch of samples suggested merit to the idea that Uranium data might contribute more to the readings and thus inflating our past reported values. Staff took another round of samples in March and since results were again favorable, held a conference call with DEQ to discuss the findings. Staff took another round of samples and again they show the same trend. Staff met with DEQ June 30th and requested to resume using the wells. DEQ responded July 7, 2017 via email and stated a list of items to be completed before wells can be returned to service. All items are achievable and the task of having a lab become certified by Oklahoma DEQ to perform Uranium isotope analyses was completed September 1, 2017. Staff has spoken to lab and are about to begin sending official samples in for analysis. Staff will continue to work with consultant to see if blending can benefit the utility at this time.

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo awaits modeling information from APAI before they can proceed with optimizing the best well sites and groundwater treatment plant site. The information is delayed to model calibrations with staff. Transfer of model data is now expected later in April. Carollo prepared a Gantt chart for all well related projects. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 15 of the 45 well sites stand out as sites to begin with. The next step is to approach land owners to negotiate test well sites. Test wells are expected to begin in January 2018.

Horizontal Well Feasibility Study – Garver met with staff and proposed an option that could be advantageous for future Norman wells. If the study is approved by NUA, Garver will analyze the feasibility for installing horizontal wells in the Garber-Wellington (Central Oklahoma) aquifer for the purposes of public water supply. Results of the desktop feasibility analysis, field assessment, and recommendations will be summarized in technical memoranda.

Normal wells are drilled vertically down through various sand layers. Screens are placed at each sand layer to allow the water in the sand layer to enter the well and be removed by pumping. Horizontal wells are directed down to the sand layer and then steered horizontally within the sand layer. This will significantly increase the ability for water to enter the well since it is dependent on the amount of screen surface area against the sand layer. A few consultants have approached staff to further investigate this concept that is unproven in this aquifer but has a potential to yield much more water per well. Garver is partnering with Pumps of Oklahoma and their hydrogeology team and will research how much more water can be expected versus this more expensive style of drilling. They will also review the operation and maintenance that the City can expect with a completed horizontal well. Oil and gas has utilized these types of wells and have found great success in increased yields. The water industry has only applied this concept for river alluvium wells but not for sand layers deeper into aquifer formations such as the Garber-Wellington.

Staff finalized a contract with consultant and NUA approved it February 14, 2017. Staff supplied past well data to Garver and a draft technical memorandum has been submitted to staff for review. Edits were made and staff will re-approach NUA for a discussion to possibly enter Phase II of proceeding with a horizontal well. The meeting will be scheduled late October or early November.

Water Line Replacement: Gray St & Tonhawa (WA0224): Project will replace about 4,900 feet of 6", 8" and 12" ductile iron pipe (DIP) with C900 PVC water lines along Gray Street from Porter across BNSF RR to University Blvd; also along Tonhawa from west of City Hall to Flood Avenue. NUA staff will select a design engineer for the project shortly.

Biological Removal of Chromium from Water Pilot Project – NUA staff participated with Carollo Engineers in

proposing to perform a pilot study to assess the removal of hexavalent chromium (Cr(VI)) from groundwater using a new biological treatment processes. The Bureau of Reclamation (BOR) selected Norman's project for Desalination and Water Purification Research Program funding through a highly competitive national process in December 2015. Project is underway and water is being treated from Well #5. The unit was installed and operational by 9/17/16. The project was slow to establish the necessary microbial growth which was anticipated by the Carollo team. Once the microbial growth achieved treatment status, it has shown the ability to remove chromium down to very low levels. Carollo increased the flow of water through the vessels to verify optimal time of treatment and have seen great success. If successful, the pilot study will assess the feasibility, scale-up, and sizing of biotita™ for use in removing Cr(VI) to anticipated regulatory thresholds more economically than with currently-available technologies. There may also be potential for arsenic removal. Research results will be applicable to both Norman's wells and countless other utilities as new lower federal regulations on Cr(VI) are expected in the next few years. Preliminary results are the biological unit is handling the increase flows which will compete economically with other technologies. Carollo performed tests to microbial population resilience by starting and stopping unit for prolonged periods of time. Pilot handled the changes and showed promising results. Pilot handled the changes and showed promising results. The pilot portion is complete and Carollo has submitted Draft TM3 for staff's review.

Ion Exchange and Stannous Chloride Reduction Removal of Chromium Pilot Project – March 2016 the Bureau of Reclamation's Science & Technology Program approached the NUA and asked to trial two other types of known treatment for Chromium VI removal. The first lead lag unit was installed into Well #48 10/28/16. NUA staff assisted in the installation and type of treatment piloted was ion exchange using a resin that is specific for adsorbing Chromium from the water. The lead lag system at Well #48 worked well and did finally exhaust the media. Once the chromium adsorbs to the resin media, the columns can be sent back to a lab for regeneration and the resin media can be re-used. The next trial was scheduled for ion exchange to run the columns in parallel as shown below. Unfortunately, FEDEX shipment damaged a few of the tubes and this unit awaits the replacement tubes. The resin media from the lead lag is being shipped to U.C. Davis for regeneration. They are looking into cost effective ways of regenerating media using brine.

RCF - The second type of treatment now underway in Well #44 and is Reduction Coagulation Filtration utilizing Stannous Chloride. The pilot unit was commissioned November 30, 2016. There is much known literature utilizing Ferrous Sulfate and or Ferrous Chloride but stannous chloride is a newly discovered less expensive form of treatment that has the water treatment industry excited.

BOR and WTP crews installed the RCF system at Well #44 as shown below. The system works by reducing the Cr VI (dissolved form) into Cr III (solid form particulate). Once it forms the particulates, they are filtered and removed from the water. So as shown in the picture, liquid stannous chloride is pumped into the well stream which goes through a gray reaction column in the back corner. After the reaction column, three blue cartridge filters are utilized to remove the chromium particulates. Five sample ports are utilized throughout the sequence to analyze the amount of chromium in the water and the goal is to reduce the chromium to levels below 10 ppb. As shown from a snap shot of Cr VI data on 12/15/16,

SP1=94 ppb, SP2=7 ppb, SP3=1 ppb, SP4=6 ppb, SP5=1 ppb. The project has experienced some difficulties with the cartridge filters allowing small amounts to pass through. BOR thinks Norman could pursue larger mixed media filters similar to what is used at the WTP. They applied and have been approved to extend their study of the filters in particular. BOR staff is expected to be back on site October 15, 2017 to perform additional testing on our well water and set up various types of media filtering schemes.

Waterline Replacement: 24th Avenue NE; Robinson to Alameda to Carter: Project will replace and upsize about 5,300 feet of 30" concrete waterline with 48" PVC along 24th Avenue NE from Robinson to Alameda, then replace 9,200 feet of 24" concrete waterline with 36" PVC from 24th NE west to Carter; estimated start of design & ROW acquisition is 2022. However, Public Works will move utilities during FYE18 to widen 24th Avenue NE. Phase 1 of this project is budgeted to partner with PW to upsize the existing 30" between Robinson And Alameda with NUA funds. No expenditure to date.

RECOUPMENT PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 11 commercial entities last month. This resulted in assessments of \$66,809 on 8 entities whose projects will increase wastewater flows.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. Payback of \$671 received from Carroll Farm Addition on 05/31/17.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. UNP Professional Center Lot 2 made payment of \$8,340.72 on 07/19/16; total of \$68,739 collected to date. Awaiting payment of \$8,799 from UNP Professional Center Lot 5.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is complete and staff is working on agenda to finalize project costs and payback amounts.

Water Line Replacement: Crossroads Blvd Area (WA2013): Project will replace about 16,000 feet of ductile iron water lines in the Crossroads Blvd area north of Robinson between I-35 and 36th Ave NW. Failing ductile iron lines are causing damage to driveways, streets, and yards, and will be replaced with C900 PVC pipe. Engineering design is budgeted for FY 2016, while Construction is budgeted in FY 2017. Staff intends to negotiate a design contract shortly; no work to date.

**AUGUST 2017
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS

	August	Year to date
Fats, oil and grease (FOG) program	41	71
Food license approval	3	3
Significant Industrial Users	0	0
Total inspections	44	

ROUTINE ACTIVITIES

	August	Year to date
Significant Industrial User sites sampled	4	4
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	25%	25%
Household hazardous waste disposal calls	22	42

REVENUE

	August	Year to date
FOG Program	\$0.00	\$0.00
Surcharge	\$0.00	\$0.00
Lab Analysis Recovery	\$0.00	\$0.00
Industrial Discharge Permit	\$0.00	\$0.00
Total revenue	\$0.00	\$0.00

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided routine staff support including minutes, attending meetings, and researching information
2. ECAB members developed environmental tips and practices to be distributed to the media.
3. Members are working on public education for water issues and recycling.
4. Assisting members with the Water's Worth It Landscape Award
5. Board members and staff are reviewing the US Mayors Climate Protection Agreement to determine progress and make recommendations.

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support, minutes, attending meetings

MISCELLANEOUS ACTIVITIES

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day, May Fair, Norman Music Festival, Summer Breeze, MidSummer Night Fair, Groovefest and 2nd Friday Artwalk
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of August approx. 30,500 gallons of grease/solids did not enter the sanitary sewer in FYE 18 as a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer
7. Represented the City of Norman at the Chamber of Commerce Greenovation Committee meeting
8. Working with delinquent FOG program participants
9. Staff is helping with the planning of the EPA Region VI Pretreatment Workshop to be held in Oklahoma in 2018.
10. Staff is working on the new Dental Amalgam Program

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 18		FYE 17	
August, 2017	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	2	3	1	2
Property Owner Responsibility	37	59	26	50
TOTAL	39	62	27	52
Number of Feet of Sewer Cleaned:				
Cleaned	160,281	267,874	138,370	290,165
Rodded	5,725	7,255	2,765	3,570
Foamed	69,570	84,301	46,586	90,135
TOTAL	235,576	359,430	187,721	383,870
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	1	1	0	0
Private	1	2	0	0
Other (Lift Station, Line Break, etc.)	0	0	0	1
Total Overflows	2	3	0	1
Feet of Sewer Lines Televised	29,537	42,922	24,225	35,927
Locates Completed	255	478	412	783
Manholes:				
Inspected	1,426	2,114	775	1,617
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	30	30	0	0
Hours Worked at Lift Station	195	442	223	412
Hours Worked for Other Departments	0	0	0	0
OJI Percentage	0.00	0.00	0.00	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.350	0.470	0.47	0.49
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 17		FYE 16	
August, 2017	MONTH	YTD	MONTH	YTD
New Meter Sets:	34	67	34	77
Number Short Sets	34	67	33	74
Number Long Sets	0	0	1	2
Average Meter Set Time	5.07	5.26	6.75	6.09
Number of Work Orders:				
Service Calls	533	896	544	1,054
Meter Resets	0	0	0	2
Meter Removals	0	0	4	4
Meter Changes	38	75	70	107
Locates Completed	473	833	477	939
Number of Water Main Breaks	18	39	23	52
Average Time Water Off	2.57	2.22	2.45	2.54
Fire Hydrants:				
New	2	2	1	5
Replaced	0	2	3	4
Maintained	165	309	126	253
Number of Valves Exercised	76	216	337	609
Feet of Main Construction	700	2,664	235	2,190
Hours of Main Construction	1,096	2,189	743	1,419
Meter Changeovers	39	44	34	43
OJI Percentage	0.00	0.90	0.00	0.00
Hours Flushing/Testing New Mains	12	40	121	160
Hours Worked Outside of Division	54	97	68	154

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
August 1-31, 2017

Flow Statistics

	FYE 2018		FYE 2017	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	349.1	650.4	298.1	626.3
Total Effluent Flow (M.G.)	343.3	625.3	289.7	599.7
Influent Peak Flow (MGD)	18.3	18.3	10.9	14.8
Effluent Peak Flow (MGD)	17.8	17.8	10.7	14.5
Daily Avg. Influent Flow (MGD)	11.3	10.5	9.6	10.9
Daily Avg. Effluent Flow (MGD)	10.0	10.1	9.3	10.5
Precipitation (inches)	7.4	8.9	0.9	5.8

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

5 day BOD:

Avg.

Avg.

Influent Total (mg/l)	204	253
Effluent Carbonaceous Total	2	5
Percent Removal	99	78.7

Total Suspended Solids:

Influent (mg/L)	179	154
Effluent (mg/L)	4	9
Percent Removal	97.7	94.2

Dissolved Oxygen:

Influent (min)	0.2	0.0
Effluent (min)	5.3	5.4

pH

Influent (Low)	6.9	6.9
(High)	8.4	7.2
Effluent (Low)	7.2	6.8
(High)	6.8	7.4

Ammonia Nitrogen

Influent (mg/L)	25.1	28.8
Effluent (mg/L)	0.6	1.9
Percent Removal	97.6	93.3

Utilities

Electrical

Total kWh Used (Plant wide)	390,740	838,560	350,740	725,360
Aeration Blowers	162,500	360,100	174,500	350,100
UV Facility	38,000	76,400	57,700	144,000

Natural Gas

Total cubic feet/day (plant wide)	178,000	461,000	416,000	908,000
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Public Education (Tours)

0	0	0	0
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Total Attendees FYE 16

0	0
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Reclaimed Water System (MG)

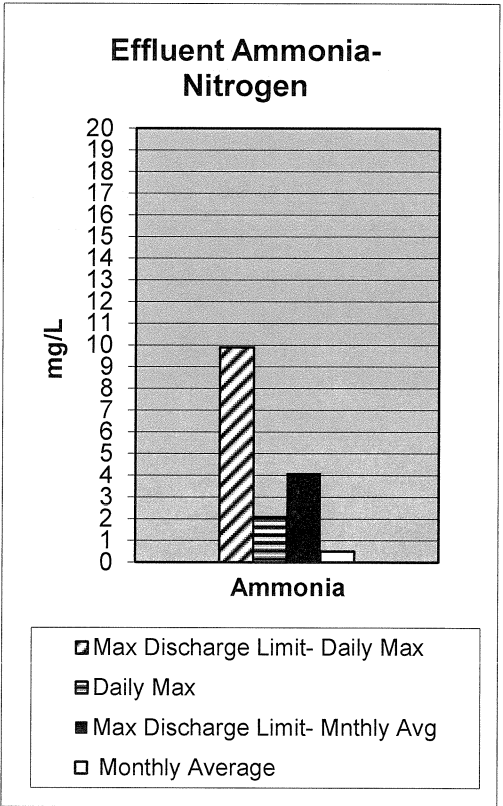
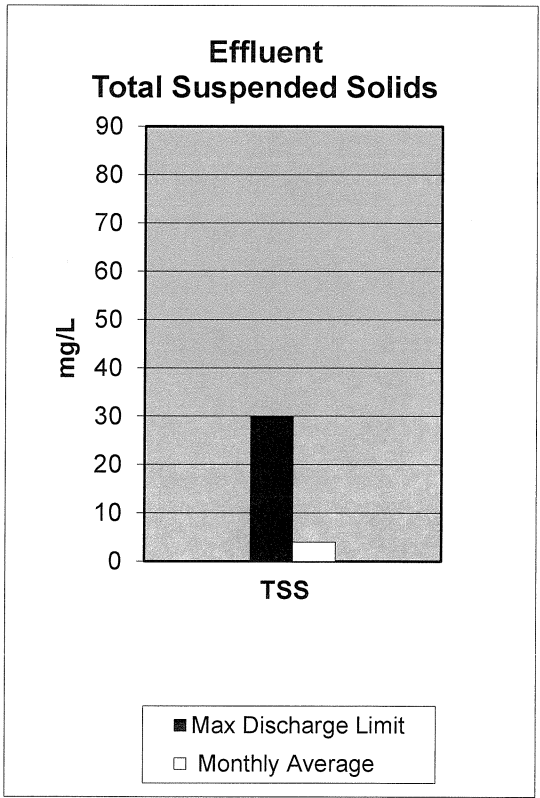
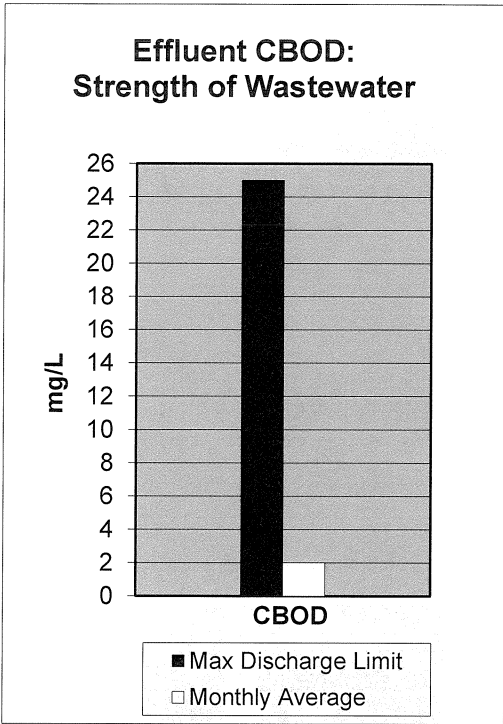
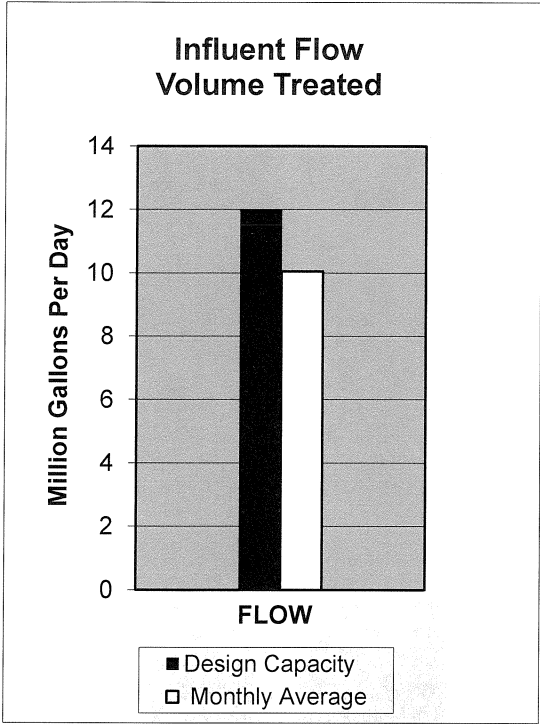
0.0	0.0	0.0	0.0
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OU Golf Course

3.9	14.8	10.7	19.9
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Fecal Coliform Geometric Mean for August 2017 103 (Limit is 200)

CITY OF NORMAN
WATER RECLAMATION FACILITY
August 2017



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: August-2017

	FYE 2018		FYE 2017	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	345.57	786.93	362.66	667.44
Well Production (MG)	78.32	173.53	127.93	220.65
Oklahoma City Water Used (MG)	30.33	61.02	23.94	60.98
Total Water Produced (MG)	454.21	1021.48	514.53	949.08
Average Daily Production	14.65	16.48	16.60	15.31

Peak Day Demand

Million Gallons	16.57	20.56	18.25	18.25
Date	8/5/2017	7/21/2017	8/15/2016	8/15/2016
System Capacity (see note 1)	23.35	23.35	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$369,376.71	\$750,540.96	\$435,356.17	\$774,382.18
Wells	\$175,483.02	\$355,476.56	\$180,321.49	\$379,527.47
OKC - Estimated*	\$67,008.84	\$143,959.08	\$60,081.42	\$120,011.04
Total	\$611,868.57	\$1,249,976.60	\$675,759.08	\$1,273,920.69

*Actual OKC Bill not received as of 9/8/2017.

Cost per Million Gallons

Plant	\$1,068.91	\$953.76	\$1,200.47	\$1,160.22
Wells	\$2,240.60	\$2,048.45	\$1,409.51	\$1,720.04
OKC - Estimated*	\$2,209.69	\$2,359.40	\$2,509.67	\$1,967.94
Total	\$1,347.11	\$1,223.69	\$1,313.36	\$1,342.28

Water Quality

Total Number of Bacterial Samples	80	161	81	161
Bacterial Samples out of Compliance	0	1	0	1
Total number of inquiries (Note 2)	21	37	11	29
Total number of complaints (Note 2)	16	22	21	28
Number of complaints per 1000 service connections	0.31	0.43	0.58	0.78

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	4	9	5	10

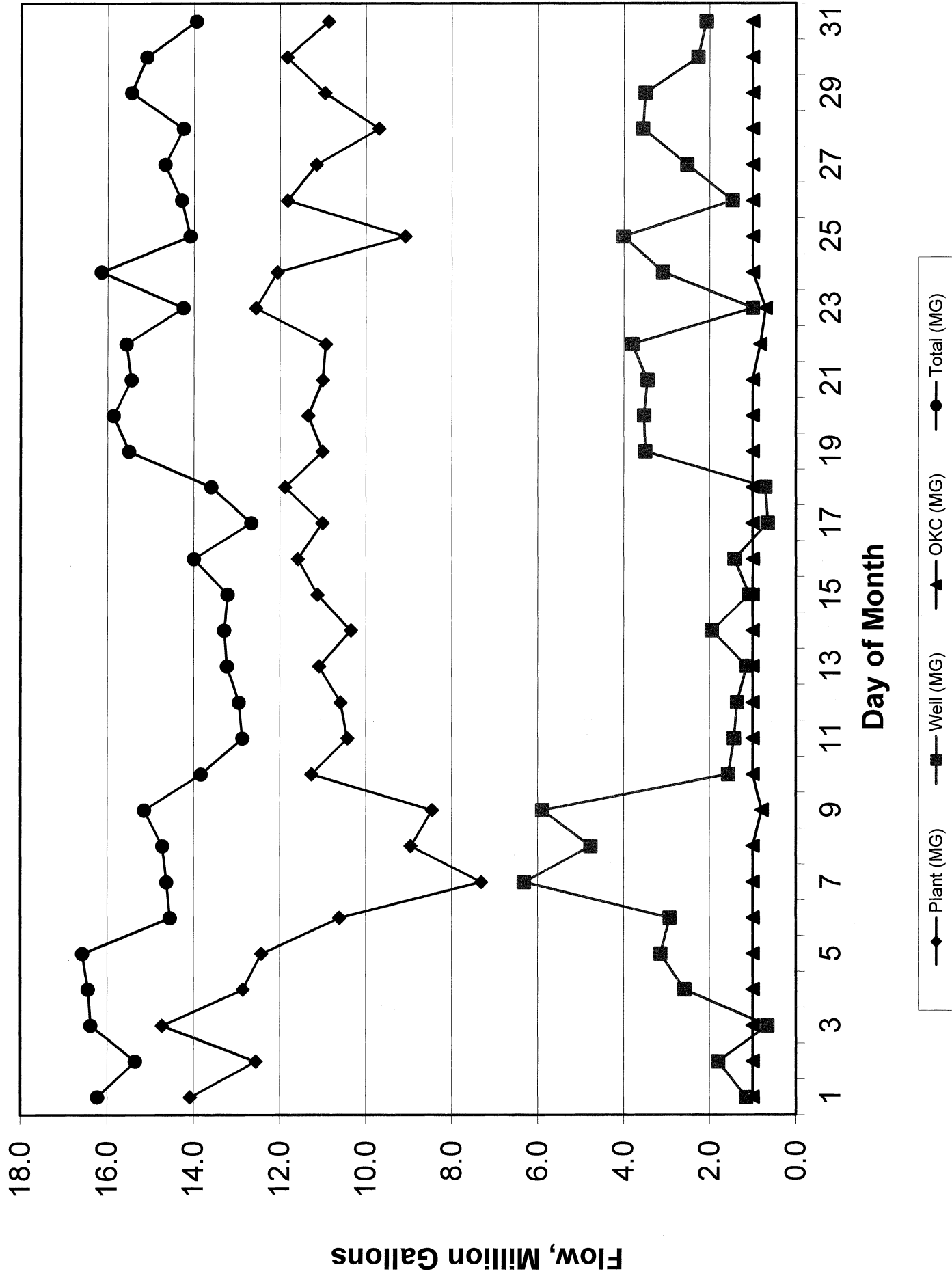
Public Education

Number of tours conducted	1	3	2	2
Number of people on tours	26	29	38	38

Notes:

High service pump #3 failed - has been repaired. High service pump hs failed - pending repairs. Ferric pump #3 failed and has been repaired. Well 57 - new pump/motor has been installed. Well 31 chlorination system had malfunctioned - has been repaired/.

Water Production for August 2017



SANITATION DIVISION PROGRESS REPORT
AUGUST 2017

	FY 17		FY 18	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	1	3	1	5
<u>On The Job Injuries</u>	0	1	0	1
<u>Bulk Pickups</u>	36	75	30	61
<u>Refuse Complaints</u>	61	124	80	183
<u>New Polycarts Requests</u>	65	113	60	117
<u>Polycarts Exchanges</u>	11	28	25	35
<u>Additional Polycart Requests</u>	56	113	69	112
<u>Replaced Stolen Polycarts</u>	30	59	28	43
<u>Replaced Damaged Polycarts</u>	184	325	150	203
<u>Polycarts Repaired</u>	29	68	44	80

COMPOST MONTHLY REPORT
AUGUST 2017

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	517.91	871.21
LANDFILL TIPPING FEE'S	\$ 20.66	\$ 20.66
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 10,700.02	\$ 17,999.20
TONS BROUGHT IN BY PUBLIC:	273.00	648.00
TONS BROUGHT IN BY CONTRACTORS :	489.00	1,107.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	62.00	150.00
LANDFILL TIPPING FEE'S	\$ 20.66	20.66
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 17,023.84	38,751.94
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 27,723.86	56,553.29
REVENUE COLLECTED FROM COMPOST SALES:	\$ -	\$ 1,030.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	5,400	0	0
SELF LOADING BIN	20	40	0	0
DRYING BEDS	120	220	0	0
COMPOST SOLD BY CUBIC YARDS	0	0	273	582
TOTAL:	140	5,660	273	582

MONTHLY RECYCLING REPORT
(CURBSIDE)
Aug-17

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	91%	92%
AVERAGE TONS PER DAY :	15.87	16.06
POUNDS PER HOME:	30.24	30.06

COMMODITY BY TON

	MONTH %	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	1.3	6.4	12.74
#1 PET	4.06	19.98	39.77
NEWS			0
GLASS CONTAINERS	13.35	65.7	130.77
MIX PAPER	37.32	183.67	365.57
PLASTIC FILM	4.12	20.28	40.36
#2 NATURAL	1.24	6.1	12.14
#2 COLOR	1.02	5.02	9.99
#3-#7			0
METAL	0.8	3.94	7.84
RIGIDS	1.15	5.66	11.27
TIN-STEEL SCRAP	1.67	8.22	16.36
TRASH	26.2	128.94	256.64
OCC	7.77	38.24	76.11
TOTAL	100	492.15	979.56

	MONTH	YTD
SERVICE CALLS (MISSES)	27	59
HOUSESIDE	3	9
REMINDER	5	8
MISC.	0	3
REPAIR	16	25
NEW	50	85
ADD	7	10
MISSING	12	14
EXCHANGE	1	2
REPLACE	6	12
PICK UP	10	13
		0
		0
		0
TOTAL CALLS	137	240

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$9,946.35	\$19,796.91

MONTHLY TRANSFER STATION REPORT

Aug 2017

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	428.77	684.81	18,677.25	29,763.26
CONT. TONS:	105.75	672.31	\$ 5,512.00	11,230.50
CASH TONS:	1,585.38	2,827.74	\$ 79,359.22	139,374.82
BRUSH/YDS:		0.00		0.00
PULL OFFS:	7	24.00	\$ 105.00	360.00
TOTALS:	2,119.90	4,184.86	\$ 103,653.47	\$ 180,728.58

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	450	821
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	9203.4	16792.31
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	24	24
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	197.36	197.36
GRAND TOTAL TONS TO LANDFILLS	9400.76	16989.67

DISPOSAL COST PER TON (OKC)	\$ 20.66	\$ 20.66
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 194,219.70	\$ 351,006.58
GRAND TOTAL TIPPING FEE'S	\$ 194,219.70	\$ 346,756.79

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	637	1008
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3,921.05	11509.96
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	370	370
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,681.35	2681.35
TOTAL LOADS BROUGHT TO TRANSFER STATION:	1,007	8595.91
TOTAL TONS BROUGHT TO TRANSFER STATION:	6,602.40	6602.4
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:		

Drop Center Report

Aug-17

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,400.00	\$0.00		0	0	\$20.66	193.37	\$3,995.02
PLASTICS:	\$120.00	\$0.00						
STEEL CANS:	\$150.00	\$0.00						
CLEAR GLASS:	\$0.00	\$20.00						
GREEN GLASS:	\$0.00	\$20.00						
BROWN GLASS:	\$0.00	\$11.28						
MIXED OFFICE PAPER:	\$30.00	\$0.00						
CARDBOARD:	\$65.00	\$0.00						
NEWSPAPER:	\$40.00	\$0.00						

RECYCLING CENTER DATA:

#9	HollyWood	Fairgrounds	Hobby Lobby	Total Tons	PRO/FEE	REVENUES	Net
ALUMINUM:	0	0.15	0.3	0.22	\$0.00	\$938.00	\$938.00
PLASTICS:	0	2.5	3.22	2.45	\$0.00	\$980.40	\$980.40
STEEL CANS:	0	0.76	0.99	0.56	\$0.00	\$346.50	\$346.50
CLEAR GLASS:	0	4.35	4.38	4.02	\$255.00	\$0.00	(\$255.00)
GREEN GLASS:	0	0	0	0	\$0.00	\$0.00	\$0.00
BROWN GLASS:	0	0	0	0	\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:	0	8.04	9	13	\$338.85	\$901.20	\$562.35
CARDBOARD:	0	39.64	40.66	43.6	\$0.00	\$8,053.50	\$8,053.50
NEWSPAPER:	0				\$0.00	\$0.00	\$0.00
RECYCLING CENTER TOTALS:	0	55.44	58.55	63.85	\$593.85	\$11,219.60	\$10,625.75

Cardboard

Other Cardboard Containers	Compactors	Totals
TONS	TONS	Tons
\$ 4.34	\$282.10	\$ 11.19
		\$727.35
		15.53
		\$1,009.45

Newspaper

Other News Containers	
Tons	
\$ 0	\$0.00
	139.43
	9062.95

Rental

\$0.00

Expenses

Average hrly+ benefits						
Expenses	Cage Rolloff	Glass	Cardboard	Newsprint	Occ Compact	MXD Office
	48	6	66	0	6	20
Hours						
Labor \$	\$1,285.44	\$160.68	\$1,767.48	\$0.00	\$160.68	\$535.60
Vehicle cost	\$1,912.32	\$239.04	\$1,023.33	\$859.06	\$239.04	\$796.80

Revenue

Expense	Net
\$12,229.05	\$8,979.47
	\$3,249.58

