



DATE: August 1, 2013

TO: Ken Komiske, Director of Utilities
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Claim from Woodstock Condominiums

I am in receipt of a claim from Woodstock Condominiums in the amount of \$6,835.00 for damages to the west side parking lot at 1932 East Lindsey due to their claim that on January 1, 2013, a waterline break under the parking lot undermined the concrete foundation.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum