



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-1516-16

File ID: K-1516-16

Type: Contract

Status: Consent Item

Version: 1

Reference: Item 33

In Control: City Council

Department: Planning and
Community
Development
Department

Cost: \$4,000.00

File Created: 07/13/2015

File Name: SVSC Contract with Assistance League of Norman

Final Action:

Title: CONSIDERATION OF A RECOMMENDATION FROM THE SOCIAL AND VOLUNTARY SERVICES COMMISSION TO APPROVE A REQUEST FOR FUNDING IN THE AMOUNT OF \$4,000 AND ENTER INTO CONTRACT K-1516-16 WITH ASSISTANCE LEAGUE OF NORMAN.

Notes: ACTION TAKEN: Motion to approve or reject the recommendation from the Social and Voluntary Services Commission to fund a request in the amount of \$4,000 from Assistance League of Norman and Contract K-1516-16; and, if approved, authorize the execution thereof and direct payment in the amount of \$4,000 to Assistance League of Norman.

ACTION TAKEN: _____

Agenda Date: 07/28/2015

Agenda Number: 33

Attachments: K-1516-16, Attachment A SVSC funding, PR ALN

Project Manager: Lisa Krieg, Grants Planner

Entered by: lisa.krieg@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File K-1516-16

Body

BACKGROUND: Funding for social service agencies of \$175,000 was established in the Fiscal Year 2015-2016 City of Norman budget, adopted on June 9, 2015. Interested agencies were required to submit an application that required information regarding the overall mission of the agency, specific project for which funding was being requested, financial information including budget summary and projected budget, copy of most recent audit and copy of IRS tax exempt status letter. The application also required a list of the current board members and staff members of the agency.

Agency project funding will be on a reimbursement basis. Payment will be made as invoices with appropriate documentation of project execution and receipts are received.

DISCUSSION: On May 15, 2015, the Social and Voluntary Services Commission (SVSC) heard presentations

from 18 social service agencies who had submitted applications for funding. The Commission held a subsequent meeting on May 22, 2015 to discuss the applications received and to determine their funding recommendations.

After consideration of the applicants, the SVSC Commission determined that all 18 of the agencies would be recommended for funding to the Norman City Council at the July 28, 2015 meeting. Attachment A is a spreadsheet that details the \$160,000 of funding being awarded this time, the remaining \$15,000 will be awarded as three \$5,000 awards through a RFP process later this summer.

Each of these listed agencies, if funded, will be visited a minimum of once during the fiscal year by Commission members. The members will visit each workplace and meet with agency staff. They inquire about future trends, what special challenges are ahead for the organization and how partnerships with others doing work in this field can be established. They evaluate and form an overall impression of the organization as well as determine contract compliance.

Assistance League® of Norman, founded in 1974 is an all-volunteer 501(c)(3) non-profit organization that in addition to several philanthropic programs operates the Operation School Bell Program. This program provides new school clothing to children from pre-kindergarten through 12th grade since 1978. Approximately 1600 children will receive assistance in the upcoming year. The funding requested will provide assistance for the underwear and sock portion of the program.

RECOMMENDATION: The Social and Voluntary Services Commission recommends approval of the proposed contracts. Funds are available in Contributions (account 010-1087-411.47-41).