# City of Norman, OK

Municipal Building Council Chambers 201 West Gray Norman, OK 73069



## **Meeting Agenda**

Tuesday, January 10, 2017

6:30 PM

City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority

## **City Council**

Mayor Lynne Miller
Councilmember Greg Heiple
Councilmember Aleisha Karjala
Councilmember Robert Castleberry
Councilmember Bill Hickman
Councilmember James Chappel
Councilmember Breea Clark
Councilmember Stephen Holman
Councilmember Kyle Allison

Public wifi - connect to CityOfNormanPublic - Password: April1889

- 1 Roll Call
- 2 Pledge of Allegiance

#### **Minutes**

3 GID-1617-33 APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL RETREAT MINUTES OF SEPTEMBER 12, 2016

CITY COUNCIL CAPITAL BUDGET RETREAT MINUTES OF NOVEMBER 15, 2016

CITY COUNCIL STUDY SESSION MINUTES OF NOVEMBER 17, 2016

CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE MINUTES OF DECEMBER 1, 2016

CITY COUNCIL STUDY SESSION MINUTES OF DECEMBER 6, 2016

CITY COUNCIL MINUTES OF DECEMBER 13, 2016

NORMAN UTILITIES AUTHORITY MINUTES OF DECEMBER 13, 2016

NORMAN MUNICIPAL AUTHORITY MINUTES OF DECEMBER 13, 2016

NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF DECEMBER 13, 2016

CITY COUNCIL OVERSIGHT COMMITTEE MINUTES OF DECEMBER 15, 2016

Attachments: Sept 12 Goal Planning Session minutes

**November 15 Budget Retreat Minutes** 

November 17 Study Session Minutes.pdf

**December 1 CPTC Minutes** 

**December 6 Study Session Minutes** 

December 13 CC Minutes

December 15 Oversight Committee.pdf

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN:		

#### **Proclamation**

**P**-1617-15

PROCLAMATION P-1617-15: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF JANUARY, 2017, AS SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH IN THE CITY OF NORMAN.

**<u>Attachments:</u>** Text File Proclamation

**Proclamation** 

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1617-15 proclaiming the month of January, 2017, as Slavery and Human Trafficking Prevention Month in the City of Norman and direct the filing thereof.

ACTION TAKEN:	

#### 5 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 18 be placed on the consent docket.

ACTION NEEDED: by unanimous vote.	Motion to place Item	through Item	on the Consent Docket
ACTION TAKEN:			
,	Acting as the City Counc nd Norman Tax Increment ms on the Consent Docke eeded by item.	Finance Authorit	y, motion to approve
ACTION TAKEN:			

## **Report/Communication**

6 <u>RPT-1617-3</u>

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF NOVEMBER, 2016, AND DIRECTING THE FILING THEREOF.

**Attachments:** Text File Monthly Reports

Monthly Report November 2016

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN:	
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## Request for Payment

**GID-1617-31** 

CONSIDERATION OF THE RATIFICATION OF THE DECLARATION OF EMERGENCY REPAIRS TO THE EXISTING INFLUENT SEWER LINE TO PRIMARY CLARIFIERS 3 AND 4 AT THE WATER RECLAMATION FACILITY IN THE AMOUNT OF \$97,705.

**Attachments:** Text File Ratification

City Manager Approval

**Location Map** 

**Final Invoice Documentation** 

**Jordan Material Invoices** 

**Repair Photos** 

PO Jordan

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to ratify the declaration of emergency repairs to the existing influent sewer line to Primary Clarifiers 3 and 4 at the Water Reclamation Facility and approve payment to Jordan Contractors, Inc., in the amount of \$97,705.

#### Bid

**8** <u>K-1617-77</u>

CONSIDERATION OF BID 1617-23, CONTRACT K-1617-77 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND INDUSTRIAL HYDRO SERVICES, L.L.C., IN THE AMOUNT OF \$76,560, CHANGE ORDER NO. ONE INCREASING THE CONTRACT AMOUNT BY \$11,484 FOR A REVISED CONTRACT AMOUNT OF \$88,044; PERFORMANCE BOND B-1617-41, AND STATUTORY BOND B-1617-42 FOR REMOVAL AND LAND APPLICATION OF LIQUID BIOSOLIDS AT THE WATER RECLAMATION FACILITY.

Attachments: Text File K-1617-77

**Bid Tabulation** 

Contract

Change Order

Perf B-1617-41

Stat B-1617-42

**NE and NW Cells Pictures** 

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$76,560 to Industrial Hydro Services, L.L.C., as the lowest and best bidder meeting specifications; approve Contract K-1617-77, Change Order No. One increasing the contract amount by \$11,484 for a total contract price of \$88,044, and the performance and statutory bonds; authorize execution of the contract and bonds; and direct the filing of the bonds.

ACTION TAKEN:	

## **Donation**

**9** GID-1617-51

CONSIDERATION OF THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$500 FROM H. JOHN AND EVELYN F. SMITH TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER AND BUDGET APPROPRIATION.

Attachments: Text File Donation

Smith letter and check

ACTION NEEDED: Motion to accept or reject a donation of \$500 from H. John and Evelyn F. Smith to be used at the Norman Animal Welfare Center; and, if accepted, increase Other/Animal Control (010-0000-227.24.31) by \$500 and appropriate \$500 to Other Supplies/Materials-Medical (010-6070-441.31-17).

ACTION	TAKEN:	

## **Grant**

**10** GID-1617-53

CONSIDERATION OF THE ACCEPTANCE OF A \$1,000 GRANT FROM THE DUFFIELD FAMILY FOUNDATION D/B/A MADDIE'S FUND® TO SUPPORT OPERATIONS OF THE NORMAN ANIMAL WELFARE CENTER, AND BUDGET APPROPRIATION.

Attachments: Text File Grant

Maddie's Fund letter

ACTION NEEDED: Motion to accept or reject a grant in the amount of \$1,000 from the Duffield Family Foundation d/b/a Maddie's Fund® for the Norman Animal Welfare Center; and, if accepted, increase Animal Control Liability Account (010-0000-227.24-31) by \$1,000 and appropriate \$1,0000 into the Other Supplies/Materials - Medical (010-6070-441.31-17).

ACTION TAKEN:		

### **Contract**

11 <u>K-0607-56</u> AMD #1 AMENDMENT NO. ONE TO CONTRACT K-0607-56: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND T-MOBILE CENTRAL L.L.C., TO INCREASE THE MONTHLY LEASE RATE AND CONTINUE LEASING SPACE FOR TELECOMMUNICATION EQUIPMENT ON THE BOYD WATER TOWER THROUGH DECEMBER 30, 2021.

Attachments: Text File K-0607-56 T-Mobile

**T-Mobile Notice** 

**Amendment** 

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract K-0607-56 with T-Mobile Central, L.L.C, through December 30, 2021.; and, if approved, authorize the execution thereof.

ACTION TAKEN:	

12 <u>K-0607-57</u> AMD#1

AMENDMENT NO. ONE TO CONTRACT K-0607-57: CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND T-MOBILE CENTRAL, L.L.C., TO INCREASE THE MONTHLY LEASE RATE AND CONTINUE LEASING **FOR** TELECOMMUNICATION **EQUIPMENT** ON **BROOKHAVEN** THE WATER TOWER THROUGH DECEMBER 30, 2021.

Attachments: Text File K-0607-57 TMobile

Amendment

**T-Mobile Notice** 

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract K-0607-57 with T-Mobile Central, L.L.C, through December 30, 2021.; and, if approved, authorize the execution thereof.

ACTION TAKEN <sup>.</sup>		

13 <u>K-0607-58</u> <u>AMD#21</u> AMENDMENT NO. TWO TO CONTRACT K-0607-58: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND T-MOBILE CENTRAL, L.L.C., TO INCREASE THE MONTHLY LEASE RATE AND CONTINUE LEASING SPACE FOR TELECOMMUNICATION EQUIPMENT ON THE LINDSEY MONOPOLE THROUGH DECEMBER 30, 2021.

Attachments: Text File K-0607-58 TMobile

Amendment 2 K-0607-58

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. Two to Contract K-0607-58 with T-Mobile Central, L.L.C, through December 30, 2021.; and, if approved, authorize the execution thereof.

ACTION TAKEN	

14 <u>K-0607-59</u> AMD #1 AMENDMENT NO. ONE TO CONTRACT K-0607-59: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND T-MOBILE CENTRAL, L.L.C., TO INCREASE THE MONTHLY LEASE RATE AND CONTINUE LEASING SPACE FOR TELECOMMUNICATION EQUIPMENT ON THE ROBINSON WATER TOWER THROUGH DECEMBER 30, 2021.

Attachments: Text File K-0607-59 TMobile

**Amendment** 

T-Mobile Notice

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract K-0607-59 with T-Mobile Central, L.L.C, through December 30, 2021.; and, if approved, authorize the execution thereof.

15 <u>K-1516-76</u> CO# 1 CHANGE ORDER NO. ONE TO CONTRACT K-1516-76: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND DOWNEY CONTRACTING, L.L.C., DECREASING THE CONTRACT AMOUNT BY \$11,770 FOR A REVISED CONTRACT AMOUNT OF \$536,381.90 FOR THE SUTTON WILDERNESS LAKE DAM AND SPILLWAY REPAIR PROJECT AND FINAL ACCEPTANCE OF THE PROJECT.

Attachments: Text File CO Sutton

CO#1 to K-1516-76

**Photograph** 

Sutton Wilderness Attachment

ACTION NEEDED: Motion to approve or reject Change Order No. One to Contract K-1516-76 with Downey Contracting, L.L.C., decreasing the contract amount by \$11,770 for a revised contract amount of \$560,021.90; and, if approved, authorize the execution of the contract, accept the project, and direct final payment in the amount of \$26,824.09 to Downey Contracting, L.L.C.

ACTION TAKEN:		

16 <u>K-1617-36</u> AMD #1 AMENDMENT NO. ONE TO CONTRACT K-1617-36: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND KIRKPATRICK FOREST CURTIS, P.C., (KFC) INCREASING THE CONTRACT AMOUNT BY \$9,500 FOR A REVISED CONTRACT AMOUNT OF \$64,500 TO PROVIDE ADDITIONAL PROFESSIONAL ENGINEERING AND DESIGN SERVICES FOR THE NORMAN TRAIN DEPOT RECONSTRUCTION PROJECT AND BUDGET TRANSFERS BETWEEN PROJECT ACCOUNTS.

Attachments: Text File KFC

KFC Amendment

Request-KFC

PR KFC

ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract K-1617-36 with Kirkpatrick Forest Curtis, P.C. in the amount of \$9,500 for a revised contract amount of \$64,500; and, if approved, authorize the execution of thereof and transfer \$9,500 from Project EF0192, Park Maintenance Office Rewire, Construction (050-9677-419.61-01) to Project RT0086, Norman Train Depot Reconstruction Project, Design (023-9181-451.62-01).

ACTION TAKEN:	

17 <u>K-1617-73</u> AMD#1 AMENDMENT NO. ONE TO CONTRACT K-1617-73: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA HIGHWAY SAFETY OFFICE INCREASING THE GRANT FUNDING BY \$8,800 FOR A REVISED GRANT AMOUNT OF \$76,800 TO BE USED BY THE NORMAN POLICE DEPARTMENT FOR ENFORCEMENT EFFORTS TO REDUCE UNDERAGE DRINKING AND/OR ADULT BINGE DRINKING AND BUDGET APPROPRIATION FROM THE SPECIAL GRANTS FUND BALANCE.

Attachments: Text File Highway Grant

Amendment

ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract K-1617-73 with the Oklahoma Highway Safety Office increasing the grant funding by \$8,800 for a revised contract amount of \$76,800; and, if approved, authorize the execution of the contract and appropriate \$8,800 from the Special Grant Fund Balance (022-0000-253.20-00) to Project GP0118, HWY SFTY AL-17-03-08-09, Other Salary/Overtime-Regular (022-6019-421.21-10) and, upon reimbursement; deposit the funds into Other Revenue/Traffic & Alcohol Enforcement (022-0000-331.13-40).

ACTION TAKEN:		

**18** <u>K-1617-86</u>

CONTRACT K-1617-86: A SUPPLEMENTAL CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PHOENIX CONSTRUCTION DISASTER SERVICES, INC., IN THE AMOUNT OF \$49,850 AND BUDGET TRANSFERS BETWEEN PROJECT ACCOUNTS.

Attachments: Text File Phoenix

K-1617-86

**Bond Rider** 

PR Phoenix

ACTION NEEDED: Motion to approve or reject Contract K-1617-86 with Phoenix Construction Disaster Services, Inc., in the amount of \$49,850; and, if approved, authorize the execution thereof; and transfer \$49,850 from Project EF1002, Building - Roofs, Construction (050-9540-419.61-01) to Project EF0201, Santa Fe Depot Repair, Construction (050-9677-419.61-01).

ACTION TAKEN:		

**Non-Consent Items** 

CONSIDERATION OF ORDINANCE O-1617-11 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF A PLATTED BUILDING LINE AND UTILITY EASEMENT WITHIN LOT 9, BLOCK 1, SUMMIT LAKE VILLAS, SECTION 1, TO THE CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (117 BOULEVARD DU LAC)

Attachments: Text File O-1617-11

O-1617-11

**Location Map** 

**Staff Report** 

**Petition to Close** 

Site Plan

Clerk Memo

Memo from Utilities Dept

**Utility Letters - No Objection** 

11-10-16 PC Minutes - Item 4 - Bridges UE

ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-11 upon Second Reading section by section.

ACTION TAKEN:		
ACTION NEEDED: as a whole.	Motion to adopt or reject Ordinance O-1617-11 upor	ı Final Reading
ACTION TAKEN:		

CONSIDERATION OF ORDINANCE O-1617-15 UPON SECOND AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, **READING:** OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19), AND TWENTY (20), IN BLOCK TWENTY-FOUR (24), OF ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE C-3, INTENSIVE COMMERCIAL DISTRICT, AND PLACE SAME IN THE PUD, DEVELOPMENT UNIT DISTRICT: AND PROVIDING FOR THE SEVERABILITY THEREOF. (220 SOUTH PORTER AVENUE)

Attachments: Text File O-1617-15

O-1617-15

**Location Map** 

Staff Report

220 S Porter PUD

Rendering of Proposed Facility

**Photo of Existing Building** 

11-10-16 PC Minutes

ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-15 upon Second Reading section by section.

ACTION TAKEN:		
ACTION NEEDED: as a whole.	Motion to adopt or reject Ordinance O-16	317-15 upon Final Reading
ACTION TAKEN:		

CONSIDERATION OF ORDINANCE O-1617-16 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 426.1, I-1, LIGHT INDUSTRIAL DISTRICT, OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO ALLOW FOR THE SALE OF BEER, WINE, AND SPIRITS AND ASSOCIATED RETAIL MERCHANDISE IN COMPLIANCE WITH OKLAHOMA ABLE COMMISSION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: Text File O-1617-16

O-1617-16 clean

O-1617-16 Annotated

Staff Report

I-1, Light Industrial District (as amended)

Senate Bill 424

Attorney General Opinion Senate Bill 424

**ABLE Brewery List** 

11-10-16 PC Minutes - Item 8 - I-1 Amendment

ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-16 upon Second Reading section by section.

ACTION TAKEN:		
ACTION NEEDED: as a whole.	Motion to adopt or reject Ordinance O-16	ີກ17-16 upon Final Reading
ACTION TAKEN:		

CONSIDERATION OF ORDINANCE O-1617-13 UPON SECOND NORMAN, READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE OF NORMAN SO AS TO **SPECIAL** USE FOR GRANT MANUFACTURING OR ASSEMBLY OPERATIONS. AND SPECIAL USE FOR A BAR. LOUNGE OR TAVERN IN THE C-3, INTENSIVE COMMERCIAL DISTRICT, FOR LOTS TEN (10) AND ELEVEN (11), BLOCK THIRTY-TWO (32), OF THE ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (422 EAST MAIN STREET)

Attachments: Text File O-1617-13

O-1617-13

**Location Map** 

**Staff Report** 

422 East Main Street Site Plan

Senate Bill 424

Attorney General Opinion Senate Bill 424

**ABLE Brewery List** 

**Pre-Development Summary** 

11-10-16 PC Minutes

ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-13 upon Second Reading section by section.

ACTION TAKEN:		
ACTION TANKIN.		

ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-13 upon Final Reading as a whole.

ACTION TAKEN:	

**23** O-1617-20

**CONSIDERATION** O-1617-20 UPON OF **ORDINANCE SECOND** READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 13-2712 OF CHAPTER 13 OF THE CODE OF THE CITY OF NORMAN SO AS TO ALLOW FOR THE SALE OF ALCOHOLIC BEVERAGES IN COMPLIANCE WITH OKLAHOMA ALCOHOLIC BEVERAGE LAW **ENFORCEMENT** (ABLE) COMMISSION IN CONNECTION WITH **OUTDOOR** SPECIAL EVENTS AND FESTIVALS IN NORMAN; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: Text File O-1617-20

O-1617-20 Clean

O-1617-20 Annotated

ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-20 upon Second Reading section by section.

ACTION TAKEN:	
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ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-20 upon Final Reading as a whole.

ACTION TAKEN:	

**24** R-1617-70

RESOLUTION R-1617-70: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ESTABLISHING A GOAL THAT THE NORMAN ANIMAL WELFARE CENTER STRIVE TO ACHIEVE "NO EUTHANIZATION OF ADOPTABLE ANIMALS"; AND RENAMING OF THE CITIZEN OVERSIGHT COMMITTEE TO THE ANIMAL WELFARE OVERSIGHT COMMITTEE.

Attachments: Text File R-1617-70

R-1617-70

Recommendation from AWOC

12/15/16 Oversight Comm Minutes

ACTION NEEDED: Motion to adopt or reject Resolution R-1617-70.

ACTION TAKEN: \_\_\_\_\_

**25** R-1617-72

RESOLUTION R-1617-72: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DECLARING A TEMPORARY ADMINISTRATIVE DELAY FOR A PERIOD OF (6) SIX MONTHS ON THE ACCEPTANCE OF ALL APPLICATIONS FOR BUILDING, DEMOLITION, PAVING, PLATTING, AND REZONING ACTIVITIES IN THE CENTRAL NORMAN STUDY AREA; DECLARING POSSIBLE EXCEPTIONS; DECLARING A PROCEDURE FOR ADMINISTRATIVE REVIEW AND APPEALS PROCESS; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: Text File R-1617-72

R-1617-72

Exhibit A Study Area Map

Exhibit B Affected Building Permit Table

**Building Permits in Core Area** 

ACTION NEEDED: Motion to adopt or reject Resolution R-1617-72.

ACTION TAKEN:

26 Miscellaneous Discussion

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

27 Adjournment