



office memorandum

DATE: August 8, 2016

TO: Rone Tromble, Administrative Technician IV
Jeff Bryant, City Attorney
Ken Komiske, Director of Utilities
Ken Danner, Subdivision Manager
Jane Hudson, Principal Planner

FROM: Brenda Hall, City Clerk

SUBJECT: Request to Close Utility Easement in Norman Regional Hospital Medical Park West Addition

I am in receipt of a request to close a utility easement in Section 4, Lot 17A, Norman Regional Hospital Medical Park West Addition.

In accordance with Resolution No. R-8182-66, I am forwarding the request and certified ownership list to your office and requesting that your office send notice to the furnished list of property owners and have the necessary ordinance prepared. If further action is needed from my office, please notify me.

BH:smr
attachments