



office memorandum

TO: Leah Messner, Assistant City Attorney

FROM: Jane Hudson, Principal Planner

DATE: August 1, 2016

SUBJECT: Consent to Encroach – No. 1516-7
Lot 20, Block 3, Summit Lakes Addition, Section 7
628 Summit Crest Lane

The lot located at the subject address has a platted 10' Utility and Access Easement across the side of the lot. The owner is requesting consent to encroach into this platted easement with a retaining wall and fence. The location of the drainage flume is such that the applicant cannot locate the retaining wall and fence on the property line so they are moving the wall and fence into the easement.

Planning and Community Development Staff does not oppose the encroachment of this retaining wall and fence into the easement for this lot.

Reviewed by: Susan Connors, AICP
Director of Planning and Community Development

Cc: Brenda Hall, City Clerk