

# City of Norman, OK

*Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069*



## Meeting Agenda

**Tuesday, March 10, 2015**

**6:30 PM**

**City Council, Norman Utilities Authority, Norman Municipal  
Authority, and Norman Tax Increment Finance Authority**

### **City Council**

*Mayor Cindy Rosenthal  
Council Member Greg Heiple  
Council Member Clint Williams  
Council Member Robert Castleberry  
Council Member Greg Jungman  
Council Member Lynne Miller  
Council Member Jerry Lang  
Council Member Stephen Holman  
Council Member Kyle Allison*

*Public wifi - connect to CityOfNormanPublic - Password: April1889.*

1        **Roll Call**

2        **Pledge of Allegiance**

**Minutes**

3        [GID-1415-32](#)    CONSIDERATION OF APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL SPECIAL SESSION MINUTES OF JANUARY 6, 2015  
CITY COUNCIL FINANCE COMMITTEE MINUTES OF JANUARY 15, 2015  
CITY COUNCIL MINUTES OF FEBRUARY 24, 2015  
NORMAN UTILITIES AUTHORITY MINUTES OF FEBRUARY 24, 2015  
NORMAN MUNICIPAL AUTHORITY MINUTES OF FEBRUARY 24, 2015  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF FEBRUARY 24, 2015

**Attachments:** [Text File Minutes.pdf](#)

[January 6th Special Session minutes.pdf](#)

[January 15 Finance Committee Minutes.pdf](#)

[February 24th CC Minutes.pdf](#)

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

**Proclamation**

4        [P-1415-18](#)    PROCLAMATION P-1415-18: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF MARCH, 2015, AS INTERNATIONAL DEMOLAY MONTH IN THE CITY OF NORMAN, OKLAHOMA.

**Attachments:** [Text File Proclamation Demolay.pdf](#)

[Demolay Month.pdf](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1415-18 proclaiming the month of March, 2015, as International Demolay Month in the City of Norman and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

- 5      [P-1415-19](#)      PROCLAMATION P-1415-19 A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE WEEK OF MARCH 15 THROUGH 21, 2015, AS NATIONAL SURVEYORS WEEK IN THE CITY OF NORMAN.

**Attachments:** [Text File Proclamation Surveyors.pdf](#)  
[National Surveyors Week.pdf](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1415-19 proclaiming the week of March 15 through 21 as National Surveyors Week in the City of Norman and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

6      **Consent Docket**

*Consent Docket*

*This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 7 through Item 18 be placed on the consent docket.*

*ACTION NEEDED: Motion to place Item \_\_\_\_\_ through Item \_\_\_\_\_ on the Consent Docket by unanimous vote.*

ACTION TAKEN: \_\_\_\_\_

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.*

ACTION TAKEN: \_\_\_\_\_

**Report/Communication**

- 7      [RPT-1415-4](#)      SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY  
[6](#)      MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE  
FILING THEREOF.

**Attachments:** [Text File Change Order Report.pdf](#)  
[Memo Change Order Report](#)  
[Change Order](#)

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

**Bid**

- 8      [K-1415-70](#)      CONSIDERATION OF AWARDING OF BID 1415-28, APPROVAL OF CONTRACT K-1415-70 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CENTRAL CONTRACTING SERVICES, INC., IN THE AMOUNT OF \$1,334,675; PERFORMANCE BOND B-1415-28; STATUTORY BOND B-1415-29; AND MAINTENANCE BOND MB-1415-27 FOR PHASE I OF THE BERRY ROAD WATERLINE REPLACEMENT PROJECT.

**Attachments:** [Text File Berry Road](#)

[Location Map Berry Road Project Phase 1.pdf](#)

[Engineer's Recommendation Phase 1](#)

[List of Bidders](#)

[K-1415-70](#)

[Perf B-1415-28](#)

[Stat B-1415-29](#)

[MB-1415-27](#)

[PR Central Contracting](#)

*ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$1,334,675 to Central Contracting Services, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1415-70 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for Phase 1 of the Berry Road Water Line Project; and direct the filing of the bonds.*

ACTION TAKEN: \_\_\_\_\_

- 9      [K-1415-101](#)      CONSIDERATION OF AWARDING OF SECTION A OF BID 1415-45 AND APPROVAL OF CONTRACT K-1415-101 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MCKEE UTILITY CONTRACTORS, INC., IN THE AMOUNT OF \$943,180, PERFORMANCE BOND B-1415-64, STATUTORY BOND B-1415-65, MAINTENANCE BOND MB-1415-59, AND PROJECT AGENT RESOLUTION R-1415-88 FOR THE LINDSEY STREET WATERLINE IMPROVEMENTS PROJECT, SECTION A, 8-INCH AND 12-INCH WATER LINE RELOCATIONS.

**Attachments:** [Text File K-1415-101 Section A.pdf](#)

[Att A -project location map](#)

[Att B-water line location map](#)

[Signed Bid Recomm ltr](#)

[Bid tab](#)

[K-1415-101](#)

[Perf B-1415-64](#)

[Stat B-1415-65](#)

[MB-1415-59](#)

[R-1415-88](#)

[PR McKee](#)

*ACTION NEEDED: Motion to accept or reject all bids meeting specifications on Section A; and, if accepted, award the bid in the amount of \$943,180 to McKee Utility Contractors, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1415-101 and the performance, statutory, and maintenance bonds, authorize execution of the contract and bonds; direct the filing of the bonds; and adopt Resolution No. R-1415-88.*

ACTION TAKEN: \_\_\_\_\_

- 10      [K-1415-103](#)      CONSIDERATION OF AWARDING OF SECTION B OF BID 1415-45, APPROVAL OF CONTRACT K-1415-103 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND MCKEE UTILITY CONTRACTORS, INC. IN THE AMOUNT OF \$2,130,885, PERFORMANCE BOND B-1415-67; STATUTORY BOND B-1415-68; AND MAINTENANCE BOND MB-1415-63 FOR THE LINDSEY STREET WATERLINE IMPROVEMENTS PROJECT, SECTION B, 24-INCH WATERLINE EXTENSION.

**Attachments:** [Text File K-1415-103 Section B](#)

[Att A - Project Location Map](#)

[Att B - Water Line Location Map](#)

[Bid Tabulation](#)

[Signed Bid Recomm ltr](#)

[K-1415-103.pdf](#)

[Perf B-1415-67](#)

[Stat B-1415-68](#)

[MB-1415-63](#)

[McKee PR](#)

*ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications for Section B; and, if accepted, award the bid in the amount of \$2,130,885 to McKee Utility Contractors, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1415-103 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the Lindsey Street Water Line Improvements Project, Section B, 24-inch Water Line Extension; and direct the filing of the bonds.*

ACTION TAKEN: \_\_\_\_\_

#### **Limited License**

- 11      [LL-1415-13](#)      LIMITED LICENSE LL-1415-13: A LIMITED LICENSE TO PLACE ONE (1) GROUND BANNER IN THE PUBLIC RIGHT-OF-WAY PURSUANT TO A REQUEST FROM OLD HAT CREATIVE FOR THE OLD HAT'S SUPERFAN 5K RUN EVENT TO BE HELD ON MAY 16, 2015.

**Attachments:** [Text File Limited License.pdf](#)

[Old Hat's Application](#)

[Old Hat Creative](#)

[Super Fan 5K Picture](#)

*ACTION NEEDED: Motion to approve or reject Limited License LL-1415-13 to place one (1) ground banner within the public right-of-way pursuant to a request from Old Hat Creative for the Old Hat's Superfan 5K Run; and, if approved, authorize the issuance thereof.*

ACTION TAKEN: \_\_\_\_\_

**Contract**

- 12      [K-1415-78](#)      CONTRACT K-1415-78: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MACARTHUR ASSOCIATED CONSULTANTS, L.L.C., IN AN AMOUNT NOT-TO-EXCEED \$132,500 TO PROVIDE ENGINEERING AND DESIGN SERVICES FOR THE DAKOTA/IOWA STREET IMPROVEMENT PROJECT FROM BERRY ROAD TO UNIVERSITY BOULEVARD.

**Attachments:** [Text File Dakota Iowa](#)

[Dakota Location Map](#)

[Iowa Location Map](#)

[K-1415-78](#)

[PR MacArthur](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-78 with MacArthur Associated Consultants, L.L.C., in an amount not-to-exceed \$132,500; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 13      [K-1415-111](#)      CONTRACT K-1415-111: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND COX COMMUNICATIONS IN THE AMOUNT OF \$49,760 TO PROVIDE TEMPORARY NETWORK CONNECTION FOR CITY FACILITIES DUE TO THE LINDSEY STREET IMPROVEMENT PROJECT.

**Attachments:** [Text File Cox](#)

[Contract K-1415-111](#)

[PR Cox.pdf](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-111 with Cox Communications in the amount of \$49,760; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

**Settlement**

- 14      [GID-1415-36](#)      CONSIDERATION OF A RECOMMENDATION FROM THE CITY ATTORNEY THAT THE CITY COUNCIL APPROVE A SETTLEMENT IN THE AMOUNT OF \$10,000 IN ROBERT RILEY PERRY VS. THE CITY OF NORMAN, CLEVELAND COUNTY DISTRICT COURT CASE NO. CJ-2014-328 TS.

**Attachments:** [Text File Perry Settlement.pdf](#)

*ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and, if approved, authorize the City Attorney's Office to effectuate the settlement in the amount of \$10,000.*

*ACTION TAKEN:* \_\_\_\_\_

**WCC Court**

- 15      [GID-1415-38](#)      CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR ACCEPTANCE OF A COURT ORDER IN THE AMOUNT OF \$21,719.50 REGARDING HAROLD D. GLOVER VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC 2010-09686 F.

**Attachments:**   [Text File Glover](#)  
                         [Payment Schedule](#)  
                         [Glover - Order](#)  
                         [PR Glover](#)

*ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$21,719.50, which will constitute judgment against the City of Norman.*

ACTION TAKEN: \_\_\_\_\_

**Resolution**

- 16      [R-1415-90](#)      RESOLUTION R-1415-90: A RESOLUTION AUTHORIZING THE NORMAN MUNICIPAL AUTHORITY (THE "AUTHORITY") TO ISSUE ITS SALES TAX REVENUE NOTE, SERIES 2015 (THE "NOTE") IN THE AGGREGATE PRINCIPAL AMOUNT OF \$22,825,000.00; WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE NOTE TO BE SOLD ON A NEGOTIATED BASIS; APPROVING AND AUTHORIZING EXECUTION OF A SALES TAX AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA (THE "CITY") AND THE AUTHORITY PERTAINING TO A YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUE; APPROVING AND AUTHORIZING EXECUTION OF A NOTE INDENTURE PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE NOTE INDENTURE; AUTHORIZING AND DIRECTING THE EXECUTION OF THE NOTE AND OTHER DOCUMENTS RELATING TO THE TRANSACTION; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

**Attachments:**   [Text File R-1415-90 NMA](#)  
                         [08 Resolution of the Authority](#)

*ACTION NEEDED: Acting as the Norman Municipal Authority, motion to adopt or reject Resolution R-1415-90.*

ACTION TAKEN: \_\_\_\_\_



- 17      [R-1415-91](#)      RESOLUTION R-1415-91: A RESOLUTION OF THE CITY OF NORMAN, OKLAHOMA (THE "CITY") APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE NORMAN MUNICIPAL AUTHORITY (THE "AUTHORITY") ISSUING ITS SALES TAX REVENUE NOTE, SERIES 2015 (THE "NOTE"); PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE NOTE INDENTURE; AUTHORIZING THE ISSUANCE OF SAID NOTE; WAIVING COMPETITIVE BIDDING WITH RESPECT TO THE SALE OF SAID NOTE AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF SAID NOTE; APPROVING AND AUTHORIZING THE EXECUTION OF A SALES TAX AGREEMENT BY AND BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO THE YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUES; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

**Attachments:** [Text File R-1415-91 CON](#)  
[09 Resolution of the City](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1415-91.*

*ACTION TAKEN:* \_\_\_\_\_

#### **Resolution WCC**

- 18      [R-1415-92](#)      RESOLUTION R-1415-92: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING COMPROMISE SETTLEMENT OF THE CLAIMS FILED BY DARRON BARNES UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF DARRON BARNES V. THE CITY OF NORMAN, WORKERS' COMPENSATION CASE NOS. WCC 2014-02140 A AND WCC 2014-02142 K; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENTS AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COURT, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COURT JUDGMENTS FROM THE RISK MANAGEMENT INSURANCE FUND.

**Attachments:** [Text File R-1415-92 Barnes](#)  
[Barnes Resolution](#)  
[Barnes Purch Req](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1415-92; and, if adopted, direct payment of claims in the amount of to \$30,200.50 which will constitute judgment against the City of Norman.*

*ACTION TAKEN:* \_\_\_\_\_

**Non-Consent Items**

- 19**      [K-1415-100](#)      CONTRACT K-1415-100: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND BELLATONA DEVELOPMENT, L.L.C., TO ALLOW ALLEN CONTRACTING, INC., CONTRACTOR FOR THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT), TO CONSTRUCT THE MEDIAN OPENING AND ENTRY FOR BELLATONA ADDITION AS PART OF THE HIGHWAY 9 EAST PROJECT AT A COST OF \$82,367.50 TO BE PAID BY BELLATONA DEVELOPMENT, L.L.C., AND FORWARDED TO ODOT;.

**Attachments:** [Text File Bellatona](#)

[Att A - Plan View](#)

[Att B - Allen Contracting Invoice](#)

[Entry and Median Reference](#)

[Contract](#)

[Transportation Engineer Memo](#)

[Intersection Capacity Analysis](#)

[Traffic Impact Study](#)

[Bellatona Revised Preliminary Plat](#)

[Summit Valley Original Plat](#)

[Summit Valley Revised Plat](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1415-100 with Bellatona Development, L.L.C.; and, if approved, authorize the execution thereof, accept payment from Bellatona Development, L.L.C., in the amount of \$82,367.50; increase Reimbursements/Other City Expense (050-0000-366.12-29) by \$82,367.50; appropriate \$82,367.50 from Reimbursements/Other City Expense (050-0000-366.12-29) to Project TC0023, Bellatona ODOT Pass-Thru, Construction (050-9998-431.61-01) and direct payment in the amount of \$82,367.50 to the Oklahoma Department of Transportation.*

*ACTION TAKEN:* \_\_\_\_\_

- 20**      **Miscellaneous Discussion**  
This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.
- 21**      **Adjournment**