

OKLAHOMA TAX COMMISSION



February 10, 2020

City of Norman
Attn: City Clerk
PO Box 370
Norman, OK 73070-0370

Clerk,

Enclosed please find the agreements for collecting your new Sales and Use Tax rate of 4.125 %, effective April 1, 2020.

We are enclosing two original copies of the Agreement for Administration of the Sales and Use Tax Ordinances. Please complete all blanks on pages of the Agreements and have the proper officials' sign on the lines designated. Also, affix the corporate seal. The date on page 1 will be the date you sign it. If your city does not have a legal department, please leave that area blank.

Upon completion, **return both copies** of the Agreements to this Division, for acceptance and approval by the Tax Commission. One fully executed copy of the Agreement will be returned to you for your files. Please mail to:

Oklahoma Tax Commission
Attn: Dave Francis, AMD
PO Box 269060
Oklahoma City, Ok 73126-9060

We request that you give these matters your immediate attention. If you have any questions, please feel free to contact this office at the address below or at (405) 522-6600.

Your new rate is scheduled, any delay in this agreement being completed will not delay your rate from going in to effect January 1st.

Sincerely,

OKLAHOMA TAX COMMISSION

A handwritten signature in black ink, appearing to be "DF", is written over the typed name of Dave Francis.

Dave Francis, City/County Coordinator
Account Maintenance Division
(405) 522-6600
dfrancis@oktax.state.ok.us

2501 NORTH LINCOLN BOULEVARD • OKLAHOMA CITY • OKLAHOMA 73194

IT IS OUR MISSION TO SERVE THE PEOPLE OF OKLAHOMA BY PROMOTING TAX COMPLIANCE THROUGH QUALITY SERVICE AND FAIR ADMINISTRATION