



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number:** RPT-1516-17

**File ID:** RPT-1516-17

**Type:** Communication or Report

**Status:** Consent Item

**Version:** 1

**Reference:** Item 8

**In Control:** City Council

**Department:** City Clerk Department

**Cost:**

**File Created:** 09/18/2015

**File Name:** City Manager's Change Order Report

**Final Action:**

<b>Title:</b> SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.
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**Notes:** ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

**ACTION TAKEN:** \_\_\_\_\_

**Agenda Date:** 10/13/2015

**Agenda Number:** 8

**Attachments:** Memo Change Order, Change Order Animal Welfare

**Project Manager:** Brenda Hall, City Clerk

**Entered by:** ellen.usry@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

### Text of Legislative File RPT-1516-17

Body

**INFORMATION:** City Council, in its meeting of November, 8, 2011, adopted Resolution No. R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report and at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk.

City Council, in its meeting of July 9, 2013, approved Contract No. K-1213-190 with Jim Cooley Construction, Inc., for the Norman Animal Welfare Impound Facility Renovation and Addition Project in the amount of \$2,624,000.

Change Order No. One which increased the contract by \$179,000 for a modified contract amount of \$2,803,000 was approved at the same time as the contract eliminating several items from the original project to meet the project budget.

Change Order Two in the amount of \$10,000 added back the cat porch which had previously been eliminated. Donations were received to cover the cost. This change order was approved by the City Manager on July 29, 2014, which increased the contract by less than one percent for a revised contract amount of \$2,813,000.

Change Order No. Three increasing the contract amount by \$15,974 added a trench drain in the outdoor kennel area was approved by the City Manager on July 24, 2014. This increased the contract amount to \$2,824,974 which was less than a one percent increase to the total contract.

Change Order No. Four increasing the contract amount by \$9,197.98 was approved by the City Manager on November 17, 2014. This change included the relocation of the gas meter and gas line and the installation of a 2-inch steel support column adjacent to the multi-purpose room in order to install doors. This change order increased the contract to \$2,838,171.98.

Change Order No. Five increasing the contract amount by \$9,865 was approved by the City Manager on September 17, 2015. This change order addressed three issues:

- Change from a double dumpster pad to single pad to safely allow the Sanitation Division to raise and lower the dumpsters.
- Redesign of parking lot area to allow a sign to be placed in the landscaped area
- Adding a dividing storefront wall to aid in disease control when the building is fully operational

The revised contract price is \$2,848,036.78. The total of all change orders to date is \$224,036.78 or an increase of 8.5% in the original contract amount.