



DATE: January 5, 2012

TO: Doug Koscinski, Current Planning Manager  
Jeff Bryant, City Attorney  
Ken Komiske, Director of Utilities  
Ken Danner, Subdivision Manager

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Request to Close Easement and Right-of-Way in Classen/Miller Addition

I am receipt of a request to close an easement and right-of-way in a portion of an alley abutting the west fifty feet of Lots 1, 2, 3, and 4, and the south 100 feet of Lot 34, Block 7, Classen/Miller Addition.

In accordance with Resolution No. R-8182-66, I am forwarding the request; location map; radius map; and certified ownership list to your office and requesting that your office send notice to the furnished list of property owners and have the necessary ordinance prepared. If further action is needed from my office, please notify me.

BH:smr  
attachments

office memorandum