



DATE: June 4, 2020

TO: Kathryn Walker, City Attorney
Travis King, Fire Chief

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Claim from Samantha Lovelady and Thomas Davis

I am in receipt of a claim from Samantha Lovelady and Thomas Davis in the amount of \$10,027.97 for damages to their vehicle and medical expenses due to their claim that on January 2, 2020, a City of Norman Fire Truck struck their vehicle at Classen Boulevard and Alameda Street.

Travis, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Kathryn.

Kathryn, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum