



City of Norman, OK

Municipal Building Council
Chambers
201 West Gray Street
Norman, OK 73069

Master

File Number: K-1112-116

File ID: K-1112-116

Type: Contract

Status: Consent Item

Version: 2

Reference: Item No. 21

In Control: City Council

Department: Fire Department

Cost: \$5,000.00

File Created: 02/14/2012

File Name: Grant from Office of Emergency Management

Final Action:

Title: CONSIDERATION OF THE ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$5,000 FROM THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS TO BE USED BY THE NORMAN OFFICE OF EMERGENCY MANAGEMENT TO PROVIDE PUBLIC OUTREACH AND EDUCATION DURING THE ANNUAL MEDIEVAL FAIR BEING HELD MARCH 30 THROUGH APRIL 1, 2012, APPROVAL OF CONTRACT NO. K-1112-116, AND ADOPTION OF RESOLUTION NO. R-1112-115 APPROPRIATING FUNDS.

ACTION NEEDED: Motion to accept or reject a grant in the amount of \$5,000 from the National Association of County and City Health Officials to be used by the Norman Office of Emergency Management to provide public outreach and education during the annual Medieval Fair being held March 30 through April 1, 2012; if accepted, approve Contract No. K-1112-116, authorize execution of the contract, and adopt Resolution No. R-1112-115 appropriating funds.

ACTION TAKEN: _____

Notes:

Agenda Date: 02/28/2012

Agenda Number: 21

Attachments: K-1112-116, R-1112-115

Project Manager: James Fullingim, Fire Chief

Entered by: devra.smith@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
2	City Council	02/28/2012					

Text of Legislative File K-1112-116

body

BACKGROUND: The City of Norman Citizens CORPS Council, administered by the Office of Emergency Management, participates with the Oklahoma Medical Reserve CORPS as the administrator for the Cleveland County Medical Reserve CORPS. During a recent application period Norman Emergency Management, as Coordinator for the Cleveland County Medical Reserve CORPS, applied for and received approval of a grant from the National Association of County and City Health Officials in the amount of \$5,000.

DISCUSSION: The Medical Reserve Corps (MRC) program's main objective is establishing a system to identify, train, and organize medical and public health professionals, as well as volunteers to supplement and support on-going emergency response systems and personnel. The Cleveland County MRC is responsible for training local volunteers, conducting public outreach and participating in the local emergency planning effort. On agreement with the Oklahoma MRC Coordinator, Norman Emergency Management coordinates training, conducts planning meetings and manages the local MRC program. The funding provided will be to support the operations of the Cleveland County Medical Reserve CORPS. Expenditures will follow the guidance under the Homeland Security Grant Program, Citizens CORPS Programs. Priority of funding will go to public outreach and education; this grant will initially support an outreach effort during the annual Medieval Fair being held on March 30 - April 1, 2012. The MRC members will be dressed in period dress and they will be distributing literature about pandemic viruses and methods of dealing with them such as mass immunizations and inoculations. The funds will be used to rent a tent, pay for period dress, construct displays and print script messages, as well as support the volunteers with food and water and pay for labor. In December 2012, approval of the grant request was forwarded to the City of Norman. Necessary documentation was completed and returned for processing. In January 2012 the signed agreement and the check for the grant was received.

RECOMMENDATION: Based on the above and foregoing discussion, it is my recommendation that the City Council approve the acceptance of the grant in the amount of \$5,000; receipt funds into Other Revenue: Emergency Management Grant (account 022-0000-331.13-60) and further appropriate said funds as follows:

022-9508-422.30-01	Office Supplies	\$ 200.00
022-9508-422.31-06	Food & Beverage	\$ 300.00
022-9508-422.31-99	Miscellaneous	\$ 600.00
022-9508-422.40-99	Professional Services	\$ 200.00
022-9508-422.45-99	Rentals & Leases	\$2,200.00
022-9508-422.46-04	Prof. Workshops	\$1,500.00

The expenditure and revenue accounts project number is GF0020