



# City of Norman, OK

Municipal Building Council  
Chambers  
201 West Gray Street  
Norman, OK 73069

## Master

**File Number: K-1112-101**

**File ID:** K-1112-101

**Type:** Contract

**Status:** Consent Item

**Version:** 1

**Reference:** Item No. 20

**In Control:** City Council

**Department:** Utilities Department

**Cost:** \$75,000.00

**File Created:** 02/07/2012

**File Name:** Contract K-1112-101 Household Hazardous Waste Collection

**Final Action:**

**Title:** CONTRACT NO. K-1112-101: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CHEMICAL RECLAMATION SERVICES, L.L.C., IN THE AMOUNT OF \$75,000 TO PROVIDE A HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT TO BE HELD APRIL 14, 2012, AT THE LLOYD NOBLE CENTER PARKING LOT AND PERFORMANCE BOND B-1112-26.

**ACTION TAKEN:** Acting as the Norman Utilities Authority, motion to approve or reject Contract No. K-1112-101 with Chemical Reclamation Services, L.L.C., in the amount of \$75,000 and Performance Bond No. B-1112-26; and, if approved, authorize the execution of the contract and direct the filing of the performance bond.

**ACTION TAKEN:** \_\_\_\_\_

**Notes:**

**Agenda Date:** 02/28/2012

**Agenda Number:** 20

**Attachments:** Contract K-1112-101, Performance Bond B-1112-26, HHW Requisition

**Project Manager:** Debra Smith, Environmental Services Coordinator

**Entered by:** gay.webb@normanok.gov

**Effective Date:**

### History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	02/28/2012					

### Text of Legislative File K-1112-101

Body

**BACKGROUND:** The Norman Utilities Authority budgeted \$84,000 in the Fiscal Year

Ending (FYE) 2012 budget to provide the citizens of Norman an environmentally sound method for disposal of household-generated hazardous waste. Staff developed a Request for Proposal (RFP) to be distributed to firms experienced in conducting household hazardous waste (HHW) collection events.

**DESCRIPTION:** Request for Proposal No. RFP-1112-38 was sent to five (5) firms on December 21, 2011. Three (3) firms submitted technical and cost proposals on January 13, 2012 in accordance with the RFP. The Review Committee, consisting of three staff members, evaluated the firms based on their technical proposal. Cost proposals were then evaluated and the Committee selected Chemical Reclamation Services, LLC as the most qualified proposer.

The FYE 12 budget appropriated funds for the project in Other Business Services (account no. 032-5543-432.41-99). The HHW Collection Event will be conducted on April 14, 2012 in the Lloyd Noble Center parking lot. Based on past history, staff anticipates participation of 1000-1200 households at an estimated cost of \$60 per household. Thus, we estimate that between \$60,000 and \$72,000 could be expended for this event. The amount of last year's event was \$68,432. Although staff does not anticipate going over \$75,000, in the event of greater participation than previous years, a follow-up change order will be necessary to cover the increased amount.

**RECOMMENDATION:** Staff recommends that the NUA authorize the Chairman to sign, upon approval of the City Attorney, Contract No. K-1112-101 in the amount of \$75,000 with Chemical Reclamation Services, LLC.