



City of Norman, OK

Municipal Building Council
Chambers
201 West Gray Street
Norman, OK 73069

Master

File Number: R-1112-114

File ID: R-1112-114

Type: Resolution

Status: Consent Item

Version: 1

Reference: Item No. 23

In Control: City Council

Department: Public Works
Department

Cost: \$6,575.00

File Created: 02/14/2012

File Name: R-1112-114 Appropriating funds for Reagan Signals

Final Action:

Title: RESOLUTION NO. R 1112-114: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$6,575 FROM THE CAPITAL FUND BALANCE TO FULFILL THE REMAINDER OF THE DESIGN SERVICES PROVIDED BY GARVER, L.L.C. FOR TRAFFIC SIGNAL IMPROVEMENTS AT REAGAN ELEMENTARY SCHOOL LOCATED ON THE EAST SIDE OF 24TH AVENUE S.E., NORTH OF HIGHWAY 9.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1112-114.

ACTION TAKEN: _____

Notes:

Agenda Date: 02/28/2012

Agenda Number: 23

Attachments: R-1112-114, Work Order-Garver

Project Manager: Angelo Lombardo, Traffic Engineer

Entered by: michelle.rudder@NormanOK.gov

Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	02/28/2012					

Text of Legislative File R-1112-114

Body

BACKGROUND: Construction of a new elementary school on 24th Avenue SE was approved as part of a Norman Public Schools 2009 bond election. The name for the new school, to be called Reagan Elementary School, was selected on March 28, 2011. Staff met with Norman Public Schools and their architect to discuss the proposed project on April 1, 2011. At that time, it was determined that staff would prepare a traffic impact study to determine what, if any, off-site improvements would be necessary to support the location of

the new school at the selected location. The groundbreaking for the new school was held on May 19, 2011. Boundaries for the new school were approved on December 19, 2011. With the approval of these boundaries, the traffic study could be completed. The traffic study found that a traffic signal is warranted at one of the two school access points along 24th Avenue SE. This traffic signal will aid with vehicular traffic entering and exiting the school but will also assist students crossing from the west side of 24th Avenue SE to safely reach the school site on the east side of 24th Avenue SE. The study was completed on December 20, 2011.

On November 22, 2011, City Council approved Resolution R-1112-67 which was forwarded to both the Association of Central Oklahoma Governments (ACOG) and the Oklahoma Department of Transportation (ODOT) requesting federal funds to pay for 100% of the construction cost for the new traffic signal in Federal Fiscal Year 2013. Those requests were approved. In the resolution the City agrees to the terms and conditions of a federally funded project by stating its willingness to assume the responsibility for the preparation of engineering plans, the purchase of any additional right-of-way, the relocation of public utilities and funding of the local share of the construction cost, which normally is 20% but for this safety project will be 0%.

On August 25, 2009, City Council approved a series of multi-year on-call contracts for Engineering and Land Surveying Services. One of those contracts, Contract K-0910-54, is with Garver LLC of Norman. Staff received Work Order Number 4 from Garver LLC to design the traffic signal for Reagan Elementary School in the amount of \$13,150 on January 25, 2012.

DISCUSSION: Staff met with officials from Norman Public Schools on January 10, 2012, to discuss the findings of the traffic impact study for Reagan Elementary School and the plans for moving forward. Norman Public Schools was notified of the need for the traffic signal and that staff was in the process of attempting to secure federal safety funds to pay for the installation of the signal (since approved). The relationship between the school system and the city was discussed from the standpoint of responsibility for the design of the traffic signal. Staff suggested that, in order to expedite the process, that the two parties should enter into an agreement to jointly fund the design and that the on-call contract with Garver LLC could also be utilized. At that meeting, Norman Public Schools agreed to fund one-half of the design fees with the City providing the other half. (See attached letter from Dr. Roger Brown, Assistant Superintendent.) To fulfill the remainder of the design services amount, an appropriation in the amount of \$6,575 is requested from the Capital Fund Balance to Consultant Design (010-5023-429.40-02) in the traffic Control Division.

If approved, the design for the traffic signal can be accelerated which will provide the leverage necessary to move the installation up in the ACOG funding cycle. This will allow the signal to be installed as close to the opening of the new school as possible. Given this, the engineering plans and specifications for the traffic signal will be completed by April, 2012.

Reagan Elementary School is scheduled to be opened in August 2012. Installation of the traffic signal is scheduled to take place the end of December, 2012. In the interim, Norman Public Schools and City staff will closely monitor the traffic situation at the entrance of the new school.

STAFF RECOMMENDATION: Staff recommends that an appropriation in the amount of \$6,575 be made to fund the City's share of the design services work order with Garver LLC. This appropriation should be from the Capital Fund Balance to Consultant Design (010-5023-429.40-02) in the Traffic Control Division. Funds for installation of the traffic signal have been approved by ACOG utilizing 100% Federal Safety Funds